

**MINUTES OF A MEETING OF THE
ENGINEERING & CONSTRUCTION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, DECEMBER 19, 2013
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order at 6:28 P.M.

Committee members in attendance: R. Furstenau, F. Saverino, and J. Zay

Committee members absent: D. Loftus and M. Scheck

Also in attendance: C. Bostick, F. Frelka, E. Kazmierczak, T. McGhee, J. Schori, J. Spatz and M. Weed.

Commissioner Saverino moved to approve the Minutes of the November 21, 2013 Engineering & Construction Committee Meeting of the DuPage Water Commission. Motion seconded by Chairman Zay and passed as follows:

Ayes: R. Furstenau, F. Saverino and J. Zay

Nays: None

Absent: D. Loftus and M. Scheck

Facilities Construction Supervisor Bostick provided an oral report highlighting the Status of Operations report;

Regarding the York Township Water Facility, Facilities Construction Supervisor Bostick advised the Committee that progress has been made with the County's proposed easements. The draft form of the agreements have been revised to Staff's and Commission legal counsel satisfaction, have been sent to the individual grantors for review and consent. Facilities Construction Supervisor Bostick also advised that the County has scheduled a meeting to discuss the construction contract documents and plans.

Regarding the Standpipe Evaluations, Facilities Construction Supervisor Bostick advised the Committee that the PAX mixer installation is ongoing with some defective equipment being replaced by the Contractor on 12/20/13.

Regarding Contract TOB-7/12, Facilities Construction Supervisor Bostick stated that R-33-13 appears on the agenda as a Change Order request for a Contract Time Extension; Final Completion; and release of Final Payment.

Facilities Construction Supervisor Bostick stated that a Request for Board Action appears on the agenda to approve the annual software maintenance agreement with Infor Global Solutions, Inc., for ongoing product support, revisions and feature updates. General Manager Spatz advised that this item had been included in the FY 2013/2014 Management Budget and Board authorization is required due to cost (\$37,424.25) and Infor being the sole source provider.

Commissioner Saverino moved to recommend approval of item 2 of the Engineering and Construction Committee items of the Commission Agenda. Seconded by Chairman Zay and passed unanimously as follows:

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Ayes: R. Furstenau, F. Saverino and J. Zay

Nays: None

Absent: D. Loftus and M. Scheck

2. Resolution No. R-33-13: A Resolution Approving and Ratifying Certain Contract TOB-7/12 Change Orders at the December 19, 2013, DuPage Water Commission Meeting **(Time Extension and Final Acceptance – No Cost)**

Commissioner Saverino moved to recommend approval of item 3 of the Engineering and Construction Committee items of the Commission Agenda. Seconded by Chairman Zay and passed unanimously as follows:

Ayes: R. Furstenau, F. Saverino and J. Zay

Nays: None

Absent: D. Loftus and M. Scheck

3. Request For Board Action – Infor Global Solutions Inc. for Software Maintenance **(In the Amount of \$37,424.25 – sole source supply)**

Regarding the Electrical Supply Contract, General Manager Spatz reminded the Committee of the previous months conversations regarding the minimum \$166,000.00 annual savings expected from the electric supplier. General Manager Spatz went on to inform the Committee that through the efforts of Manager of Water Operations McGhee having met all electrical curtailment requests during the 2013 peak electrical demand season, the Commission will now realize \$270,000.00 savings for the 2014/2015 term.

General Manager Spatz stated that with the Standpipe Rehabilitation project being pushed back, there are some budgeted funds available that Staff would like to use to perform Condition Assessments on various Commission assets. General Manager Spatz emphasized that the Commission needs to look ahead at future expenses versus revenue to coincide with the eventual loss of sales tax revenues. General Manager Spatz advised the Committee that a Condition Assessment is a tool where by outside consultants look at assets, equipment, maintenance records and use other available information and in some cases perform physical testing to determine the condition of the assets. The findings of the assessments are used for planning level capital construction costs and replacement costs of aging infrastructure. Commissioner Furstenau inquired as to the costs of such an assessment. General Manager Spatz replied that the costs are determined by the extensiveness of the scope of work; his recommendation would be to perform a fairly thorough assessment and anticipated the costs to be in the ballpark of \$500,000.00 spread out through several consulting firms assessing different types of assets such as pipelines, structures, electrical equipment and mechanical equipment. Commissioner Furstenau agreed that the assessments are a good idea; however it was his opinion that a thorough Board review would be necessary before he would approve a contract at such a high dollar value. General Manager Spatz advised that it would be Staff's intention to break out the work by requesting proposals from several pre-qualified firms and recommending contracts with several firms assigned different tasks focused on different assets. General

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Manager Spatz further stated that Staff will be producing scope documents for review and comment and eventual Board authorization to proceed.

Commissioner Furstenau inquired with the Committee if any other business or items are to be discussed. Hearing none, Commissioner Saverino moved to adjourn the meeting at 6:42 P.M. Motion seconded by Chairman Zay and passed unanimously as follows:

Ayes: R. Furstenau, F. Saverino and J. Zay

Nays: None

Absent: D. Loftus and M. Scheck

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