

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY SEPTEMBER 15, 2011  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:36 P.M.

Commissioners in attendance: L. Crawford, T. Cullerton, R. Furstenau, C. Janc, D. Russo, F. Saverino, M. Scheck, P. Suess, J. B. Webb, and J. Zay

Commissioners Absent: D. Loftus, W. Murphy, and J. Pruyn

Also in attendance: N. Narducci, J. Spatz, M. Crowley, C. Johnson, T. McGhee, J. Schori, J. Nesbitt, M. Weed, E. Kazmierczak, and S. Lux of Baker Tilly.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Suess moved to approve the Minutes of the August 18, 2011 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Janc and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**TREASURER REPORT**

Financial Consultant Lux presented the August 2011 Treasurer's Report, consisting of five pages.

Financial Consultant Lux highlighted the \$57.9MM of cash and investments reflected on page 1. Financial Consultant Lux also pointed out the schedule of investments on pages 2 and 3; the \$623,000 decrease in net cash from operating activities reflected in the summary statement of cash flows on page 4; and the \$6MM of unrestricted cash on hand as well as the full funding of the Operations and Maintenance, Operations and Maintenance Reserve, and Depreciation Accounts shown on page 5.

Commissioner Suess moved to accept the August 2011 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**COMMITTEE REPORTS**

**Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee reviewed the items listed on the Finance Committee Agenda with no action needed. Commissioner Suess noted a

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few key points of discussion and, specifically, various organizational matters such as the retention of an investment manager and the hiring of a Financial Administrator.

At which point, Commissioner Furstenau revisited the topic of planning for the elimination of the Commission's sales tax in 2016 and inquired if the City of Chicago had made their decision regarding upcoming rate increases. General Manager Spatz noted that the Commission is still waiting for the City's decision, but anticipates having an answer sometime in October or November. Commissioner Furstenau asked if the Finance Committee had, or would be, developing a five-year rate plan and General Manager Spatz noted that various rate plans were being developed and just await rate information from the City. In response to Commissioner Furstenau's suggestion that a \$0.00 Chicago rate increase be utilized for purposes of modeling a minimum rate plan, General Manager Spatz offered to run various rate models for anyone who was interested.

### **Administration Committee – Reported by Commissioner Crawford**

Commissioner Crawford reported that the Administration Committee did not have a quorum, but reminded Commissioners to opt out of receiving paper materials if they were willing to go paperless, noting that staff installed a wireless router for the meeting room and was looking into completing the installation of wired internet access. General Manager Spatz added that staff was also looking into an e-mail solution for Commissioner's to access their Commission e-mail accounts. Commissioner Crawford concluded her report by noting staff also continues its review of the Commission's By-Laws for recommended changes.

### **Engineering & Construction Committee – Reported by Manager of Water Operations McGhee**

Manager of Water Operations McGhee reported that the Engineering & Construction Committee reviewed and recommended for approval the Resolutions listed on the Engineering & Construction Committee Agenda. With regard to Resolution No. R-39-11, Manager of Water Operations McGhee explained that the resolution would approve two task orders for EN Engineering to: 1) perform a test point survey on 71 miles of pipe (33% of the pipeline distribution system) that would include pipe-to-soil readings, casing-to-soil readings, anode current readings, and electrical isolation testing; and 2) perform a close interval survey on 19 miles of pipe (10% of the available pipeline distribution system) that would include gathering pipe to soil readings at 3-foot intervals along the length of the main to be tested. With regard to Resolution No. R-40-11, Manager of Water Operations McGhee explained that the resolution would approve a professional services consulting agreement with AECOM Technical Services, Inc. for design, bidding, and construction services in connection with the improvements to the Commission's Waterworks System and to the DuPage County Unit System that are required to connect the DuPage County Steeple Run Service Area to the Commission's Waterworks System.

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Commissioner Scheck moved to adopt item numbers 2 and 3 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote:

**Engineering & Construction Omnibus Vote**

Ayes: L. Crawford, T. Cullerton, R. Furstenau, C. Janc, D. Russo, F. Saverino, M. Scheck, P. Suess, J. B. Webb, and J. Zay

Nays: None

Absent: D. Loftus, W. Murphy, and J. Pruyn

Item 2: Resolution No. R-39-11: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with EN Engineering, LLC at the September 15, 2011, DuPage Water Commission Meeting—"Engineering & Construction Omnibus Vote"

Item 3: Resolution No. R-40-11: A Resolution Approving and Authorizing the Execution of a Contract for Consulting Services for Design and Construction of a Joint Connection Facility—"Engineering & Construction Omnibus Vote"

**ACCOUNTS PAYABLE**

Commissioner Suess moved to approve the Accounts Payable in the amount of \$5,109,367.52, subject to submission of all contractually required documentation, for invoices that have been received. Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote:

Ayes: L. Crawford, T. Cullerton, R. Furstenau, C. Janc, D. Russo, F. Saverino, M. Scheck, P. Suess, J. B. Webb, and J. Zay

Nays: None

Absent: D. Loftus, W. Murphy, and J. Pruyn

Commissioner Suess moved to approve the Accounts Payable in the amount of \$1,309,315.00, subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote:

Ayes: L. Crawford, T. Cullerton, R. Furstenau, C. Janc, D. Russo, F. Saverino, M. Scheck, P. Suess, J. B. Webb, and J. Zay

Nays: None

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Absent: D. Loftus, W. Murphy, and J. Pruyn

**CHAIRMAN'S REPORT**

None

**OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

**OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

**NEW BUSINESS**

None

**OLD BUSINESS**

Chairman Zay confirmed with Manager of Water Operations McGhee that Former Financial Consultant Rick Skiba will be attending the regular October meeting to receive recognition for his services during the Commission's recent financial difficulties.

**EXECUTIVE SESSION**

None

Commissioner Furstenau moved to adjourn the meeting at 7:48 P.M. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.