



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

AGENDA

**ADMINISTRATION COMMITTEE
THURSDAY, JUNE 20, 2013
6:40 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

COMMITTEE MEMBERS

L. Crawford
J. Broda
W. Murphy
J. B. Webb
J. Zay

- I. Roll Call
- II. Approval of Minutes of May 16, 2013
- III. Resolution No. R-20-13: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission
- IV. Other
- V. Adjournment

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All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON THURSDAY, MAY 16, 2013
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 7:02 P.M.

Committee members in attendance: L. Crawford, J. Broda, W. Murphy, and J. B. Webb

Committee members absent: J. Zay (*ex officio*)

Also in attendance: F. Frelka and J. Rodriguez

Commissioner Murphy moved to approve the Minutes of the January 17, 2013, Administration Committee meeting. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

Commissioner Murphy moved to recommend approval of Resolution R-14-13: A Resolution Releasing Certain Executive Session Meeting Minutes at the May 16, 2013, DuPage Water Commission Meeting. Seconded by Commissioner Broda.

After Commissioner Broda suggested, going forward, to change the titles from 'Schedule A' and 'Schedule B' to 'Schedule A-Minutes to Keep' and 'Schedule B-Minutes to Release,' and list both sets of minutes to keep and release on the Request for Board Action to avoid confusion, the motion was unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Crawford asked how often the Commission replaces computer hardware. GIS Coordinator Frelka responded that it varies between 2-3 years. Commissioner Crawford then asked how staff chose the vendor for disposing certain items in Resolution R-15-13. GIS Coordinator Frelka responded that the organization was found by another staff member and that the vendor refurbishes the Commission's old equipment, if possible, after it has been wiped clean by the Commission's IT department.

Commissioner Crawford moved to recommend approval of Resolution R-15-13: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.


Chairman Broda moved to adjourn the meeting at 7:10 P.M. Seconded by Commissioner Murphy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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DATE: June 3, 2013

REQUEST FOR BOARD ACTION

AGENDA SECTION	Administration Committee	ORIGINATING DEPARTMENT	Instrumentation/ Remote Facilities
ITEM	A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission Resolution No. R-20-13	APPROVAL	
Account Number: N/A			
<p>Resolution No. R-20-13 is a Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. This Resolution authorizes the General Manager to dispose of the assets listed on Exhibit A to the Resolution or, if already disposed of, ratifies and confirms their disposal because these assets are or were no longer useful to the Commission.</p> <p>The computer and electronic equipment is donated to ATEN – Assistive Technology Exchange Network, A Program of United Cerebral Palsy of Greater Chicago, they refurbish and recycle donated computers and distributes them free of charge to children with disabilities.</p> <p style="text-align: center;">Assistive Technology Exchange Network 7550 W. 183rd Street Tinley Park, IL 60477 708-444-8460</p>			
MOTION: To adopt Resolution No. R-20-13			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-20-13

A RESOLUTION AUTHORIZING AND RATIFYING
THE DISPOSAL OF CERTAIN PERSONAL PROPERTY
OWNED BY THE DUPAGE WATER COMMISSION

WHEREAS, the DuPage Water Commission is authorized to sell or otherwise dispose of personal property pursuant to 65 ILCS 5/11-135-6; and

WHEREAS, in the opinion of the Board of Commissioners of the DuPage Water Commission, the personal property described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the "Property") is no longer necessary or useful to or for the best interests of the DuPage Water Commission to retain or, if already disposed of, was not necessary or useful to or for the best interests of the DuPage Water Commission to retain;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Board of Commissioners of the DuPage Water Commission hereby finds and determines that the Property is no longer necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission will be served by its disposal or, if already disposed of, was not necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission were served by its disposal.

SECTION TWO: The General Manager is hereby authorized to dispose of the Property in such manner as the General Manager shall determine or, if already disposed

Resolution No. R-20-13

of, the Board of Commissioners of the DuPage Water Commission hereby ratifies and confirms its disposal.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2013.

Chairman

ATTEST:

Clerk

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EXHIBIT A

Qty	DWC Inventory # and/or S/N	Description	Date Purchased	Cost
1	1235, SG92365724	HP JETDIRECT 500X 10/100	09/13/99	\$330.87
1	1235, SG92365725	HP JETDIRECT 500X 10/100	09/13/99	\$330.87
1	1MBLF1QD005Q	US Robotics Modem 56kbps	Mid 90's	?
1	0226821004829	Pelco KBD300A camera controller	Late 90's	?
1	1098, 8095G	Pelco rack mount keyboard CM 8505R	10/18/95	\$864.00
1	1318, MT024626B012	Dedicated Micros DX16C digital recorder	12/12/02	\$6,248.00
1	MX4009CD	Pelco Video Multiplexer	Late 90's	?
1	02060210016	Pelco CM6700MXB Matrix Switcher/Controller	Late 90's	?
1	M1E17K03A	Symbol PDT6800 hand held scanner	Late 90's	?
1	M1E18D00Y	Symbol 3865 charging cradle	Late 90's	?
	0107354	Adaptive Broadband MX-2100 Multiplexer	03/2000	?
1	0107355	Adaptive Broadband MX-2100 Multiplexer	03/2000	?
1	0107356	Adaptive Broadband MX-2100 Multiplexer	03/2000	?
4	None	Adaptive Broadband Duplexer	03/2000	?
1	21865	Black Box COS/4 Code Switch	03/2000	?
1				