

**Minutes of a Meeting
of the**

BOARD OF COMMISSIONERS

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

November 16, 2023

I. The meeting was called to order by Chairman Zay at 6:30 PM

II. Roll Call

Commissioners in attendance: N. Cuzzone, D. Novotny, J. Pruyn, K. Romano, K. Rush, F. Saverino, D. Van Vooren, J. Zay.

Commissioners absent: D. Bouckaert, J. Fennell, J. Healy, D. Russo, P. Suess

Also in attendance: P. May, C. Bostick, C. Peterson, M. Weed, D. Panaszek, D. Cuvalo, J. Loster, J. Haney, William Fates, D. Mundall, Brian Armstrong of Luetkehans, Brady, Garner & Armstrong, LLC

III. Public Comments

No public comment was offered.

IV. Approval of Minutes

Commissioner Saverino moved to approve the minutes of the October 19, 2023 Regular Meeting of the DuPage Water Commission, seconded by Commissioner Romano, unanimously approved by a voice vote. All Aye, motion carried.

V. Treasurer's Report

Treasurer Fates presented the October 2023 Treasurer's Reports consisting of 13 pages with pages 1 and 2 containing a brief summary of the report.

October 2023

Treasurer Fates noted \$230.0 million of cash and investments on page 4, a decrease of \$0.5M from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$218.8 million and the market yield on the total portfolio showed 3.54% which is up slightly from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$2.3 million and operating activities increased by approximately \$0.8 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Cuzzone moved to accept the September 2023 Treasurer's Reports, seconded by Commissioner Saverino, unanimously approved by a voice vote. All aye, motion carried.

VI. Committee Reports

A. Finance Committee

The Finance committee did not meet.

B. Administration Committee

Item 1: Commissioner Rush gave a brief report of the Administration Committee.

Item 2: Resolution No. R-55-23: A Resolution approving employee insurance benefits for plan year beginning January 1, 2024 and ending December 31, 2024.

Item 3: Resolution No. R-59-23: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property owned by the DuPage Water Commission.

Item 4: Request for Board Action: To Suspend the Purchasing Procedures of the Commission's By-Laws and Authorize the General Manager to approve Requisition No. 77688 in the amount of approximately \$56,000 to Hexagon (formerly Infor).

Commissioner Rush moved to adopt item numbers 2 through 4 under the Administrative Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Van Vooren, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, D. Novotny, Pruy, K. Romano, K. Rush, F. Saverino, D. Van Vooren, J. Zay

Nay: None

Absent: D. Bouckaert, J. Fennell, J. Healy, D. Russo, P. Suess

C. Engineering & Construction Committee

Item 1: Commissioner Saverino gave a brief report of the Engineering & Construction Committee.

Item 2: Resolution No. R-56-23: A Resolution Awarding a contract for a 36-month landscape maintenance services contract to Beary Landscape Management at the DuPage Pumping Station at an estimated cost of \$78,662.

Item 3: Resolution No. R-57-23: A Resolution Approving and Ratifying Certain Change Orders for the construction of the DPPS Emergency Generation System Modifications, PSD-10/22, for a net increase of \$51,645.01.

Item 4: Resolution No. R-58-23 – To Authorize a Master Services Agreement Task Order #3 with Carollo Engineering, Inc., for Alternative Source Water Project professional engineering services at a not to exceed amount of \$50,000.

Item 5: Resolution R-60-23: A Resolution Suspending Purchasing Procedures and Approving the Services of HSQ Technologies to provide SCADA Integration Support with the Caterpillar Generator Controls system upgrade, at a not to exceed cost of \$24,954.

Commissioner Saverino moved to adopt item numbers 2 through 5 under the Engineering & Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Pruyn, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, D. Novotny, Pruyn, K. Romano, K. Rush, F. Saverino, D. Van Vooren, J. Zay

Nay: None

Absent: D. Bouckaert, J. Fennell, J. Healy, D. Russo, P. Suess

VII. Accounts Payable

A. **October 2023**

Item 1: To approve the Accounts Payable in the amount of \$9,731,546.64 (October 2023), subject to submission of all contractually required documentation for invoices that have been received.

Item 2: To approve the Accounts Payable in the amount of \$5,820,675.00 (October 2023), subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated.

Chairman Zay asked for a motion to combine and approve the accounts payable disbursements and the estimated accounts payable for October 2023, Commissioner Rush moved, seconded by Commissioner Romano and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, D. Novotny, J. Pruyn, K. Romano, K. Rush, F. Saverino, D. Van Vooren, J. Zay

Nay: None

Absent: D. Bouckaert, J. Fennell, J. Healy, D. Russo, P. Suess

VIII. Chairman's Report

Chairman Zay informed the Commissioners that General Manager Paul May presented to the DuPage County Mayors and Managers and it was well received. Chairman Zay thanked staff for their continued hard work, and informed the Board that the December meeting has been cancelled and wished everyone a Happy Holiday season.

General Manager May updated the Commissioners on the progress of legislative action by contract customers. The Source Water Project is in front of NSMJAWA and Mr. May will update this board at the January meeting. The By-Laws are being updated and will be brought forward at the January meeting as well.

IX. Old Business

No Old Business was offered.

X. New Business

No new business was offered.

XI. Executive Session

No Executive Session was offered.

XII. Adjournment

Commissioner Cuzzone made a motion to adjourn, seconded by Commissioner Romano, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:43 PM.