

**Minutes of a Meeting
of the**

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

November 16, 2023

- I. Commissioner Rush called the meeting to order at 6:15 PM.

Commissioners in attendance: N. Cuzzone, K. Rush, D. Van Vooren, J. Zay

Commissioners absent: J. Healy

Also in attendance: P. May, C. Peterson, D. Mundall

- II. Commissioner Van Vooren moved to approve the Minutes of the September 21, 2023, Administration Committee Meeting, seconded by Commissioner Cuzzone, unanimously approved by a voice vote. All aye, motion carried.
- III. Commissioner Van Vooren made a motion to approve R-55-23, a Resolution approving employee insurance benefits for plan year beginning January 1, 2024 and ending December 31, 2024, seconded by Commissioner Cuzzone. All aye, motion carried.
- IV. Commissioner Cuzzone made a motion to approve R-59-23, a Resolution authorizing and ratifying the disposal of certain personal property owned by the DuPage Water Commission, seconded by Commissioner Van Vooren. Unanimously approved by a voice vote, all aye, motion carried.
- V. Commissioner Van Vooren made a motion to approve a Request for Board Action, to suspend the purchasing procedures of the Commission's By-Laws and authorize the General Manager to approve requisition no. 77688. Commissioner Van Vooren asked what the spending limit is that is currently stated in the by-laws, General Manager May replied that the Commission follows the State Municipal Code, which is \$25,000.00. Commissioner Van Vooren recommended that this amount be reconsidered during the by-law update process currently underway. Commissioner Cuzzone asked if this was an annual renewal, Mr. May responded that it was. Seconded by Commissioner Cuzzone unanimously approved by a voice vote. All aye, motion carried.
- VI. Old Business

General Manager May updated the Committee on the Source Water Project and the Contract Customer's legislative response. Chairman Zay mentioned that several communities have expressed interest in coming on to the Committee.

VII. New Business

VIII. Other

IX. Adjournment

Commissioner Cuzzone moved to adjourn the meeting at 6:21 PM, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried. Meeting adjourned.