



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630) 834-0100 Fax: (630) 834-0120

AGENDA

DUPAGE WATER COMMISSION

THURSDAY, DECEMBER 18, 2014
7:00 P.M.

600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126

- I. Call to Order and Pledge of Allegiance
- II. Roll Call
(Majority of the Commissioners then in Office—minimum 7)
- III. Presentation of Plaques
 - J. Bradley Webb, County Representative District 4
 - Christopher Janc, County Representative District 1
 - William Murphy, Municipal Representative District 3
- IV. Public Comments (limited to 3 minutes per person)
- V. Approval of Minutes
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the November 20, 2014 Regular Meeting and the Minutes of the November 20, 2014 Executive Session Meeting of the DuPage Water Commission (Voice Vote).

- VI. Treasurer's Report – November 2014
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the November Treasurer's Report (Voice Vote).

- VII. Committee Reports
 - A. Finance Committee
 1. Report of 12/18/14 Finance Committee

All visitors must present a valid driver's license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

2. Auditor Services

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners 3 County + 3 Muni+1=7)

RECOMMENDED MOTION: Authorization for the General Manager to engage in a two (2) year agreement with Sikich LLC for audit services at the DuPage Water Commission for a not-to-exceed amount of 32,000 per year (Roll Call).

3. Resolution No. R-33-14: A Resolution Amending the Reserve Fund Policy of the DuPage Water Commission

(TO APPROVE: Concurrence of a Majority of the Appointed Commissioners-7)

4. Resolution No. R-34-14: A Resolution Amending the Investment Policy of the DuPage Water Commission

(TO APPROVE: Concurrence of a Majority of the Appointed Commissioners-7)

5. Request For Board Action – Authorizing the Transfer of Funds from the General Account and Sales Tax Account to the Capital Reserve Account (**\$12 million from the General Account and \$5 million from the Sales Tax Account**)

(TO APPROVE: Concurrence of a Majority of the Appointed Commissioners-7)

RECOMMENDED MOTION: To adopt item numbers 3 through 5 under the Finance Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

6. Actions on Other Items Listed on 12/18/14 Finance Committee Agenda

B. Administration Committee

1. Report of 12/18/14 Administration Committee

2. Consulting Services

(TO APPROVE: Concurrence of a Majority of the Appointed Commissioners-7)

RECOMMENDED MOTION: To authorize the General Manager to enter into a Consulting Agreement with John J. Millner and Associates, Inc., subject to negotiation of acceptable terms, in an amount not to exceed \$24,000.00.

3. Actions on Other Items Listed on 12/18/14 Administration Committee Agenda

C. Engineering & Construction Committee

1. Report of 12/18/14 Engineering & Construction Committee

2. Request For Board Action: To Approve Requisition No. 17389 to **Infor Global Solutions Inc. in the amount of \$37,549.04**

(Concurrence of a Majority of the Appointed Commissioners - 7)

- 3. Request For Board Action: To Authorize the General Manager to execute a two (2) year Work Wear Supply unit price contract with **Red Wing Shoes** for employee uniforms at the DuPage Water Commission **for the estimated two year amount of \$27,027.45**

(Concurrence of a Majority of the Appointed Commissioners - 7)

- 4. Resolution No. R-31-14: A Resolution Approving the Contract Extension of QRE-6/12 for one year with Divane Bros. Electric Co. and McWilliams Electric Co., Inc. at the December 18, 2014, DuPage Water Commission Meeting

(Concurrence of a Majority of the Appointed Commissioners - 7)

- 5. Resolution No. R-32-14: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the December 18, 2014, DuPage Water Commission Meeting (**McWilliams Electric Co. Inc. in an estimated amount not-to-exceed \$13,340.00**)

(Concurrence of a Majority of the Appointed Commissioners - 7)

- 6. Resolution No. R-35-14: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Strand Associates, Inc. (**Estimated at \$14,250.00**).

(Concurrence of a Majority of the Appointed Commissioners - 7)

RECOMMENDED MOTION: To adopt item numbers 2 through 6 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

- 7. Actions on Other Items Listed on 12/18/14 Engineering & Construction Committee Agenda

VIII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$6,701,125.17 subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$772,550.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

IX. Chairman's Report

X. Omnibus Vote Requiring Majority Vote

XI. Omnibus Vote Requiring Super-Majority or Special Majority Vote

- XII. Old Business
- XIII. New Business
- XIV. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

- XV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, NOVEMBER 20, 2014
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:00 P.M.

Commissioners in attendance: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Commissioners Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

Also in attendance: J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, R. C. Bostick, M. Weed, F. Frelka, J. Schori, E. Kazmierczak, and R. Jones of Gorski & Good, LLP

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Furstenau moved to approve the Minutes of the October 16, 2014 Regular Meeting and the Minutes of the October 16, 2014 Executive Session Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

Financial Administrator Peterson presented the October 2014 Treasurer's Report, consisting of eleven pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Financial Administrator Peterson pointed out the \$81.7 million of cash and investments on page 4, which reflected a decrease of about \$3.2 million from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 9 totaling \$78.7 million and the market yield on the total portfolio showed 62 basis points which had increased slightly from the prior month. On page 10, the statement of cash flows showed an increase in cash and investments by about \$11.8 million and operating activities increased cash by approximately \$8.0 million, roughly \$17.7 million of sales tax was received, and principal and interest debt payments on bonds totaled about \$14.2 million. On page 11, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$19 million of outstanding debt in Table 3, Row H.

Commissioner Janc moved to accept the October 2014 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

Minutes of the 11/20/14 Commission Meeting

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Agenda and provided a brief summary of the discussion items.

With regards to the Reserve Fund Policy and Investment Policy, Commissioner Suess reported that the Finance Committee had discussed, and would be presenting at the December meeting for Board consideration, a new amended Reserve Fund Policy and Investment Policy. The Reserve Fund Policy would focus on building a policy to reflect the Commission's capital short and long term needs.

Commissioner Suess moved to suspend the purchasing procedures of the Commission's By-Laws and to purchase Workers Compensation and Employer's Liability insurance coverage, for a total premium not-to-exceed \$97,000.00, as proposed by Illinois Public Risk Fund and outlined by The Nugent Consulting Group. Seconded by Commissioner Murphy.

Commissioner Suess asked General Manager Spatz to provide a brief summary of the Workers Compensation insurance coverage. General Manager Spatz summarized the workers compensation insurance coverage options, as well as, previous year's experiences. General Manager Spatz explained that this year's premium would increase from the previous year, however, in speaking with the consultant it was recommended to stay with the current provider. With no further discussion, the motion was unanimously approved by a Roll Call Vote:

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

Administration Committee

No meeting

Engineering & Construction Committee – Reported by Commissioner Furstenau

Commissioner Furstenau reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After Commissioner Furstenau provided a brief summary of the items, he welcomed any questions. Hearing none, Commissioner Furstenau moved to adopt item numbers 2 through 4 under the Engineering & Construction Report section of

Minutes of the 11/20/14 Commission Meeting

the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

Item 2: Request For Board Action: To Authorize the General Manager to pay Divane Bros. Electric Co. for Work Authorization Order QRE-6.04 in the amount of \$4,085.48

Item 3: Resolution No. R-29-14: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the November 20, 2014, DuPage Water Commission Meeting (Divane Bros. Electric Co., in an estimated amount not-to-exceed \$4,200.00)

Item 4: Resolution No. R-30-14: A Resolution Terminating the Emergency Interconnection Agreement with the Village of Bellwood

ACCOUNTS PAYABLE

Commissioner Murphy moved to approve the Accounts Payable in the amount of \$7,121,829.10 subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$706,905.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

CHAIRMAN'S REPORT

Chairman Zay began his report by asking Board members to consider giving the Commission employees an additional day off on December 26th as it lands on a Friday this year. Commissioner Murphy expressed his appreciation with staff members and noted that giving the employees an additional day would be an appropriate way to end the year. The Board members present agreed to give the General Manager the discretion to grant December 26th as an additional holiday. Chairman Zay concluded his report by wishing everyone a Happy Thanksgiving.

Minutes of the 11/20/14 Commission Meeting

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Murphy moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

The Board went into Executive Session at 7:09 P.M.

Commissioner Broda moved to come out of Executive Session at 7:20 P.M. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Furstenau moved to extend the term of the appointment of the General Manager and to amend the employment agreement with the General Manager in accordance with the Commission's By-Laws and to increase the General Manager's compensation in accordance with the discussions in Executive Session. Seconded by Commissioner Pruyn and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, R. Furstenau, C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: L. Crawford, D. Loftus, M. Scheck, and J. B. Webb

Minutes of the 11/20/14 Commission Meeting

Commissioner Murphy moved to adjourn the meeting at 7:22 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Board/Minutes/Commission/2014/Rcm141120docx

DUPAGE WATER COMMISSION INTEROFFICE MEMORANDUM

TO: Chairman and Commissioners
FROM: Douglas Ellsworth, Treasurer
DATE: December 9, 2014
SUBJECT: TREASURER'S REPORT – NOVEMBER 30, 2014

I am pleased to report that I have reviewed and approved all journal entries and bank reconciliations for the month of November, 2014. I have also reviewed the monthly financial statements and budget status reports, and found them to be in order.

Summary of Cash & Investments (Page 4)

1. Cash and investments totaled \$85.4 million at November 30th, an increase of \$3.6 million over the previous month. The increase can be attributed to the positive operating results and the sales tax receipt for the month.
2. The balance in the BMO Harris checking account at November 30th was \$6.8 million, an increase of \$3.8 million over the \$3.0 million reported last month.
3. The BMO Harris money market account balance at month-end was \$9.9 million, down \$4.2 million from last month. The decrease is due to transfers to the IIIT money market account.
4. During November, the IIIT money market account (used by PFM for investment purposes) increased by \$4.0 million, for an ending balance of \$9.1 million. The funds transferred from the BMO Harris money market account had not yet been invested by month-end.
5. Our investment holdings saw very little change from the prior month. The value of our agency securities increased by \$122,370, while our U.S. Treasury investments decreased by \$110,460.
6. The current holdings of cash and investments are in compliance with the approved investment policy.
7. Over the first seven months of the fiscal year, the Commission's cash and investments increased a total of \$15.4 million.
 - The Operating & Maintenance Account increased by \$26,192 for a total of \$8.7 million.
 - The General Account increased by \$7.4 million for a total of \$17.9 million.
 - The Sales Tax Account decreased by \$2.0 million for an ending balance of \$7.2 million. The \$2.0 million was transferred to the Long-Term Capital Reserve Fund at the beginning of the year to fully fund the year's commitment of \$175,000 per month.
 - The Long-Term Capital Reserve Account increased \$2.1 million due to a decision to fully fund the year's scheduled transfers into this fund. Besides the \$2.0 million transferred from the

Sales Tax account, \$100,000 was transferred from the General Account. The November 30th balance was \$5.8 million.

- The Operating Reserve Account increased \$3.2 million for a total of \$37.7 million. The increase was the result of our target of maintaining an operating reserve of 120 days of the operating budget.

The following table presents a summary of the changes in cash position by account.

Cash and Investments by Account

Account	Balance 4/30/2014	Balance 11/30/2014	YTD Increase (Decrease)
Operations & Maintenance	\$10,909,467	\$15,575,646	\$4,666,179
Bond Interest	22,545	16,335	(6,210)
Bond Principal	1,164,550	1,178,500	13,950
General Account	10,573,642	17,938,248	7,364,606
Sales Tax	9,182,877	7,200,341	(1,982,536)
Operating Reserve	34,435,593	37,664,255	3,228,662
Long-Term Cap. Reserve	3,658,775	5,788,105	2,129,330
Total Cash & Investments	\$69,947,449	\$85,361,430	\$15,413,981

Schedule of Investments (Pages 5-9)

1. The average yield to maturity on the Commission's investments was 0.61%, down slightly from the 0.62% reported last month.
2. The portfolio is showing unrealized gains of \$140,097 at November 30th, comparing favorably to the \$35,913 reported last month, and the unrealized losses of \$47,728 at the start of the fiscal year.
3. The amortized cost of our investments was \$78.5 million at October 31st, a decrease of \$203,851 from the prior month.

Statement of Cash Flows (Page 10)

1. The statement of cash flows shows a breakdown of the \$15.4 million increase in cash & investments since the beginning of the fiscal year.
2. Operating activities increased cash by \$9.7 million.
3. \$20.9 million of sales tax revenue was received.
4. Debt service payments totaled \$15.4 million.
5. Cash flow from Investment activity generated \$290,122.

Reserve Analysis (Page 11)

1. The reserve analysis report shows the commission has met or exceeded all reserve targets at November 30th.
2. The Operating Reserve account is \$511,914 over its target of \$37.2 million.
3. The O & M account has \$15.6 million, which is \$8.0 million higher than target.
4. There was \$17.8 million of debt outstanding at November 30th, a reduction of \$1.2 million from last month. For the year to date, \$15.2 million of debt has been retired.

Respectfully submitted,



Douglas R. Ellsworth, CPA
Treasurer

DU PAGE WATER COMMISSION
 TREASURER'S REPORT
 SUMMARY OF CASH AND INVESTMENTS
 November 30, 2014

FUNDS CONSIST OF:	November 30, 2014	October 31, 2014	INCR. - (DECR.)
PETTY CASH	1,200.00	1,200.00	0.00
CASH AT HARRIS BANK	6,848,621.32	3,002,878.53	3,845,742.79
TOTAL CASH	6,849,821.32	3,004,078.53	3,845,742.79
IIIT MONEY MARKET FUNDS	9,136,529.78	5,162,768.16	3,973,761.62
BMO HARRIS MONEY MARKET FUNDS	9,920,659.00	14,110,411.38	(4,189,752.38)
U. S. TREASURY INVESTMENTS	25,652,339.73	25,762,799.73	(110,460.00)
U. S. AGENCY INVESTMENTS	20,083,354.36	19,960,984.74	122,369.62
MUNICIPAL BONDS	4,421,133.88	4,422,498.00	(1,364.12)
COMMERCIAL PAPER	9,297,591.89	9,295,998.12	1,593.77
TOTAL INVESTMENTS	78,511,608.64	78,715,460.13	(203,851.49)
TOTAL CASH AND INVESTMENTS	85,361,429.96	81,719,538.66	3,641,891.30
	November 30, 2014	October 31, 2014	% CHANGE
IIIT MONEY MARKET FUNDS	11.7%	6.6%	77.0%
BMO HARRIS MONEY MARKET FUNDS	12.6%	17.9%	-29.7%
U. S. TREASURY INVESTMENTS	32.7%	32.7%	-0.4%
U. S. AGENCY INVESTMENTS	25.6%	25.4%	0.6%
MUNICIPAL BONDS	5.6%	5.6%	0.0%
COMMERCIAL PAPER	11.8%	11.8%	0.0%
TOTAL INVESTMENTS	100.0%	100.0%	-0.3%

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2014

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/14
<u>Water Fund Oper. & Maint. Acct. (01-1211.03)</u>										
BMO Harris - Money Market	0.162%	11/30/14	12/01/14	1	0.162%	\$ 8,725,824.42	\$ 8,725,824.42	\$ -	\$ 8,725,824.42	-
<u>Revenue Bond Interest Account (01-1212)</u>										
BMO Harris	0.000%	11/30/14	12/01/14		0.000%	\$ 16,334.58	\$ 16,334.58	\$ -	\$ 16,334.58	\$ -
<u>Revenue Bond Principal (01-1213)</u>										
BMO Harris	0.000%	11/30/14	12/01/14		0.000%	\$ 1,178,500.00	\$ 1,178,500.00	\$ -	\$ 1,178,500.00	\$ -
<u>Water Fund General Account (01-1217 & 1217.01)</u>										
IIIT - Money Market	0.030%	11/30/14	12/01/14	1	0.030%	8,940,423.00	8,940,423.00	-	8,940,423.00	-
Rabobank USA Fin Corp CP	0.000%	07/07/14	01/05/15	36	0.220%	1,500,000.00	1,499,686.46	1,316.88	1,498,369.58	-
Bank of Tokyo Mitsubishi CP	0.000%	07/07/14	01/07/15	38	0.230%	1,500,000.00	1,499,645.42	1,408.75	1,498,236.67	-
Credit Agricole CIB NY CP	0.000%	10/15/14	01/13/15	44	0.190%	1,500,000.00	1,499,659.59	372.09	1,499,287.50	-
Toyota Motor Credit Corp CP	0.000%	07/02/14	01/15/15	46	0.200%	1,500,000.00	1,499,625.00	1,266.67	1,498,358.33	-
BNP Paribas Finance Inc CP	0.000%	10/15/14	01/15/15	46	0.210%	1,500,000.00	1,499,606.25	411.25	1,499,195.00	-
General Electric Cap Corp CP	0.000%	07/02/14	01/23/15	54	0.180%	1,500,000.00	1,499,602.50	1,140.00	1,498,462.50	-
					0.118%	\$ 17,940,423.00	\$ 17,938,248.22	\$ 5,915.64	\$ 17,932,332.58	\$ -
		Weighted Avg Maturity	23							

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DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2014

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/14
Sales Tax Funds (01-1230 & 01-1230.01)										
IIT - Money Market	0.030%	11/30/14	12/01/14	1	0.030%	36,626.80	36,626.80	-	36,626.80	-
US Treasury Notes	2.500%	09/05/13	03/13/15	103	0.390%	475,000.00	478,300.67	(12,340.93)	490,641.60	2,022.66
US Treasury Notes	1.750%	09/06/12	07/31/15	243	0.290%	300,000.00	302,907.14	(9,737.39)	312,644.53	1,754.76
US Treasury Notes	1.375%	11/29/12	11/30/15	365	0.350%	100,000.00	101,019.73	(2,023.24)	103,042.97	3.78
US Treasury Notes	1.375%	05/15/14	11/30/15	365	0.200%	225,000.00	227,635.56	(1,442.57)	229,078.13	8.50
US Treasury Notes	2.000%	01/30/13	01/31/16	427	0.440%	35,000.00	35,634.88	(986.60)	36,621.48	233.97
US Treasury Notes	2.000%	03/04/14	01/31/16	427	0.300%	170,000.00	173,361.60	(2,136.84)	175,498.44	1,136.41
US Treasury Notes	0.375%	06/03/14	05/31/16	548	0.380%	75,000.00	74,991.18	2.90	74,988.28	0.77
US Treasury Notes	1.750%	04/04/14	05/31/16	548	0.540%	150,000.00	152,714.29	(1,188.05)	153,902.34	7.21
US Treasury Notes	3.250%	05/10/13	06/30/16	578	0.410%	150,000.00	156,718.19	(6,524.00)	163,242.19	2,040.08
US Treasury Notes	3.250%	05/22/13	06/30/16	578	0.440%	150,000.00	156,427.60	(6,052.87)	162,480.47	2,040.08
US Treasury Notes	3.250%	05/24/13	06/30/16	578	0.530%	200,000.00	208,835.63	(8,437.81)	217,273.44	2,720.11
US Treasury Notes	0.875%	11/27/13	11/30/16	731	0.580%	250,000.00	251,438.44	(710.00)	252,148.44	6.01
US Treasury Notes	0.875%	10/31/13	11/30/16	731	0.620%	350,000.00	351,761.92	(945.11)	352,707.03	8.41
US Treasury Notes	1.000%	03/19/14	03/31/17	852	0.920%	150,000.00	150,266.91	(78.79)	150,345.70	255.49
US Treasury Notes	1.000%	10/06/14	03/31/17	852	0.800%	200,000.00	200,916.56	(60.00)	200,976.56	340.66
US Treasury Notes	0.625%	06/03/14	05/31/17	913	0.810%	75,000.00	74,652.06	68.08	74,583.98	1.29
US Treasury Notes	0.500%	07/07/14	07/31/17	974	0.960%	35,000.00	34,577.30	62.65	34,514.65	58.49
US Treasury Notes	0.625%	11/03/14	11/30/17	1,096	0.990%	200,000.00	197,820.62	54.99	197,765.63	3.43
MD ST Econ Dev Corp Rev Bonds	0.750%	10/31/12	06/01/15	183	0.730%	170,000.00	170,016.53	(68.47)	170,085.00	637.50
OR ST GO Bonds	0.497%	02/13/13	08/01/15	244	0.500%	100,000.00	100,000.00	-	100,000.00	165.67
IN ST Bonds Tax Rev	0.919%	12/23/13	01/15/16	411	0.920%	150,000.00	150,000.00	-	150,000.00	520.77
Regional Trans Auth, IL Rev Bonds	0.550%	05/07/14	05/06/16	523	0.580%	200,000.00	199,902.38	38.38	199,864.00	183.33
CA ST Taxable GO Bonds	1.250%	10/22/13	11/01/16	702	1.090%	100,000.00	100,302.45	(166.55)	100,469.00	104.17
FHLMC Notes	0.625%	04/30/12	12/29/14	29	0.480%	550,000.00	550,062.80	(2,076.70)	552,139.50	1,451.39
Federal Home Loan Bank Bonds	0.500%	01/23/14	06/12/15	194	0.260%	275,000.00	275,356.89	(563.26)	275,920.15	645.49
FHLB (CALLABLE) Global Notes	0.375%	12/30/13	12/30/15	395	0.390%	150,000.00	149,975.65	20.65	149,955.00	235.94
Farmer Mac Agency Notes	0.350%	08/11/14	02/11/16	438	0.350%	200,000.00	200,000.00	-	200,000.00	213.89
Fannie Mae Global Notes	0.500%	02/14/13	03/30/16	486	0.540%	115,000.00	114,943.89	74.99	114,868.90	97.43
Fannie Mae Global Notes	0.500%	08/29/13	03/30/16	486	0.710%	150,000.00	149,586.50	386.00	149,200.50	127.08
FHLMC Reference Note	0.400%	11/21/14	05/27/16	544	0.420%	125,000.00	124,963.19	0.69	124,962.50	13.89
FNMA Notes	1.250%	10/01/13	09/28/16	668	0.750%	70,000.00	70,634.56	(399.34)	71,033.90	153.13
FNMA Notes	1.250%	10/01/13	09/28/16	668	0.750%	105,000.00	105,967.01	(608.63)	106,575.64	229.69
FHLB Notes	0.500%	08/07/14	09/28/16	668	0.610%	200,000.00	199,616.08	66.08	199,550.00	175.00
Federal Home Loan Bank Bonds	1.625%	04/04/14	03/27/17	848	1.250%	155,000.00	155,560.46	(1,142.99)	156,703.45	447.78
FNMA Notes	1.125%	09/04/14	04/27/17	879	0.940%	475,000.00	477,092.51	(206.49)	477,299.00	504.69
Freddie Mac Global Notes	1.000%	08/14/14	07/28/17	971	1.000%	90,000.00	89,995.51	0.55	89,994.96	307.50
Freddie Mac Global Notes	1.000%	08/14/14	07/28/17	971	1.000%	150,000.00	149,991.03	1.08	149,989.95	512.50
JP Morgan Securities CP	0.000%	09/25/14	03/23/15	113	0.370%	300,000.00	299,766.67	139.59	299,627.08	-
					0.584%	\$ 7,156,626.80	\$ 7,200,341.19	\$ (56,980.00)	\$ 7,257,321.19	\$ 19,368.95

Weighted Avg Maturity 499

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DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2014

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/14
Water Fund Operating Reserve (01-1218)										
IIIT - Money Market	0.030%	11/30/14	12/01/14	1	0.030%	122,670.08	122,670.08	-	122,670.08	-
US Treasury Notes	0.375%	02/04/14	01/31/16	427	0.310%	500,000.00	500,379.82	(264.71)	500,644.53	626.70
US Treasury Notes	2.000%	03/04/14	01/31/16	427	0.300%	1,350,000.00	1,376,695.05	(16,969.01)	1,393,664.06	9,024.46
US Treasury Notes	1.750%	05/15/14	05/31/16	548	0.380%	1,000,000.00	1,020,423.67	(7,427.89)	1,027,851.56	48.08
US Treasury Notes	1.000%	03/06/13	10/31/16	701	0.490%	1,500,000.00	1,514,559.56	(13,096.69)	1,527,656.25	1,284.53
US Treasury Notes	4.625%	01/10/14	02/15/17	808	0.920%	425,000.00	459,276.86	(13,651.85)	472,928.71	5,768.68
US Treasury Notes	1.000%	02/27/14	03/31/17	852	0.730%	1,825,000.00	1,836,258.28	(3,569.85)	1,839,828.13	3,108.52
US Treasury Notes	1.000%	03/19/14	03/31/17	852	0.920%	1,850,000.00	1,853,291.95	(971.72)	1,854,263.67	3,151.10
US Treasury Notes	0.625%	05/15/14	05/31/17	913	0.830%	1,000,000.00	995,054.15	1,069.77	993,984.38	17.17
US Treasury Notes	0.625%	03/12/13	05/31/17	913	0.720%	1,100,000.00	1,097,544.75	1,669.75	1,095,875.00	18.89
US Treasury Notes	0.625%	10/31/12	09/30/17	1,035	0.750%	100,000.00	99,662.38	295.20	99,367.18	106.46
US Treasury Notes	0.625%	10/31/12	09/30/17	1,035	0.750%	300,000.00	298,987.13	885.57	298,101.56	319.37
US Treasury Notes	0.750%	11/01/12	10/31/17	1,066	0.740%	100,000.00	100,034.52	190.72	99,843.80	64.23
US Treasury Notes	0.625%	11/05/12	10/31/17	1,066	0.740%	175,000.00	175,060.41	333.76	174,726.65	112.40
US Treasury Notes	0.625%	05/09/14	11/30/17	1,096	1.180%	675,000.00	664,043.99	2,016.65	662,027.34	11.59
US Treasury Notes	0.750%	03/08/13	02/28/18	1,186	0.850%	1,500,000.00	1,495,228.77	2,494.39	1,492,734.38	2,859.12
US Treasury Notes	0.625%	05/10/13	04/30/18	1,247	0.810%	625,000.00	621,059.46	1,747.94	619,311.52	334.51
US Treasury Notes	1.250%	10/06/14	10/31/18	1,431	1.470%	1,250,000.00	1,239,514.63	403.30	1,239,111.33	1,338.05
US Treasury Notes	1.250%	06/03/14	11/30/18	1,461	1.410%	655,000.00	650,910.52	490.41	650,420.11	22.49
US Treasury Notes	1.500%	07/31/14	01/31/19	1,523	1.610%	1,500,000.00	1,493,528.81	501.47	1,493,027.34	7,520.38
US Treasury Notes	1.625%	09/04/14	03/31/19	1,582	1.600%	1,000,000.00	1,001,041.61	(52.14)	1,001,093.75	2,767.86
US Treasury Notes	3.125%	11/03/14	05/15/19	1,627	1.500%	600,000.00	641,819.67	(695.96)	642,515.63	828.73
MD ST Econ Dev Corp Rev Bonds	0.750%	10/31/12	06/01/15	183	0.730%	120,000.00	120,011.67	(42.33)	120,054.00	450.00
MD ST Econ Dev Corp Rev Bonds	0.750%	10/31/12	06/01/15	183	0.730%	270,000.00	270,026.25	(95.25)	270,121.50	1,012.50
MD ST Econ Dev Corp Rev Bonds	0.750%	10/31/12	06/01/15	183	0.730%	300,000.00	300,029.17	(105.83)	300,135.00	1,125.00
OR ST GO Bonds	0.497%	02/13/13	08/01/15	244	0.500%	135,000.00	135,000.00	41.85	134,958.15	223.65
IN ST Bonds Tax Rev	0.919%	12/23/13	01/15/16	411	0.920%	350,000.00	350,000.00	-	350,000.00	1,215.12
CA ST GO Bonds	1.050%	03/27/13	02/01/16	428	0.930%	275,000.00	275,383.83	(545.67)	275,929.50	962.50
Regional Trans Auth, IL Rev Bonds	0.550%	05/07/14	05/06/16	523	0.580%	850,000.00	849,585.12	163.12	849,422.00	779.17
IL ST Unemployment Rev Bonds	5.000%	07/31/12	06/15/16	563	1.050%	100,000.00	106,008.43	(7,829.57)	113,838.00	2,305.56
IL ST Unemployment Rev Bonds	5.000%	07/31/12	06/15/16	563	1.050%	300,000.00	318,025.28	(23,488.72)	341,514.00	6,916.67
IN ST Bond Bank Txbl Rev Bonds	1.022%	06/05/13	07/15/16	593	1.020%	275,000.00	275,000.00	-	275,000.00	1,061.74
CA ST Taxable GO Bonds	1.750%	10/22/13	11/01/17	1,067	1.660%	700,000.00	701,842.77	(656.23)	702,499.00	1,020.83

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2014

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/14
Water Fund Operating Reserve (01-1218) Continued...										
FHLB (CALLABLE) Global Notes	0.375%	12/30/13	12/30/15	395	0.390%	675,000.00	674,890.41	92.91	674,797.50	1,061.72
Fannie Mae Global Notes	0.500%	02/14/13	03/30/16	486	0.540%	270,000.00	269,868.26	154.46	269,713.80	228.75
Fannie Mae Global Notes	0.500%	02/14/13	03/30/16	486	0.540%	540,000.00	539,736.51	308.91	539,427.60	457.50
Freddie Mac Global Notes	0.500%	03/07/13	05/13/16	530	0.500%	960,000.00	959,973.33	30.93	959,942.40	240.00
FHLMC Notes	2.500%	03/30/12	05/27/16	544	0.960%	200,000.00	204,536.35	(7,942.05)	212,478.40	55.56
FHLMC Notes	2.500%	03/30/12	05/27/16	544	0.960%	500,000.00	511,340.87	(19,855.13)	531,196.00	138.89
FHLB Global Notes	2.000%	10/29/14	09/09/16	649	0.500%	895,000.00	918,689.00	(1,183.05)	919,872.05	4,077.22
FNMA Notes	1.250%	03/30/12	09/28/16	668	1.060%	200,000.00	200,667.06	(3,739.14)	204,406.20	437.50
FNMA Notes	1.250%	03/30/12	09/28/16	668	1.060%	500,000.00	501,667.64	(9,347.86)	511,015.50	1,093.75
FHLB Global Notes	0.500%	08/07/14	09/28/16	668	0.610%	1,040,000.00	1,038,003.60	343.60	1,037,660.00	910.00
FHLMC Notes	0.875%	10/01/13	10/14/16	684	0.770%	1,000,000.00	1,001,883.35	(1,156.65)	1,003,040.00	1,142.36
Federal Home Loan Bank Bonds	1.625%	04/04/14	03/27/17	848	1.250%	655,000.00	657,368.41	(4,830.04)	662,198.45	1,892.22
Freddie Mac Global Notes	1.000%	08/13/14	06/29/17	942	0.970%	165,000.00	165,141.45	(15.96)	165,157.41	696.67
Freddie Mac Global Notes	1.000%	08/13/14	06/29/17	942	0.960%	635,000.00	635,667.39	(75.56)	635,742.95	2,681.11
Freddie Mac Global Notes	1.000%	07/31/12	07/28/17	971	0.860%	125,000.00	125,449.79	(292.46)	125,742.25	427.08
Freddie Mac Global Notes	1.000%	07/31/12	07/28/17	971	0.860%	300,000.00	301,079.50	(701.90)	301,781.40	1,025.00
Fannie Mae Global Notes	0.875%	09/06/12	08/28/17	1,002	0.820%	200,000.00	200,276.34	354.34	199,922.00	452.08
Fannie Mae Global Notes	0.875%	09/06/12	08/28/17	1,002	0.820%	475,000.00	475,656.30	841.55	474,814.75	1,073.70
Fannie Mae Global Notes	0.875%	11/27/13	10/26/17	1,061	0.820%	1,300,000.00	1,292,555.65	2,500.65	1,290,055.00	1,105.90
Freddie Mac Global Notes	0.875%	03/27/13	03/07/18	1,193	0.930%	450,000.00	449,209.40	397.40	448,812.00	918.75
Freddie Mac Global Notes	0.875%	03/12/13	03/07/18	1,193	1.020%	1,100,000.00	1,094,722.82	2,708.82	1,092,014.00	2,245.83
Fannie Mae Global Notes	0.875%	05/24/13	05/21/18	1,268	1.190%	500,000.00	494,663.68	2,238.68	492,425.00	121.53
Fannie Mae Global Notes	0.875%	05/22/13	05/21/18	1,268	1.050%	1,000,000.00	994,075.83	2,525.83	991,550.00	243.06
Fannie Mae Global Notes	1.625%	10/23/14	11/27/18	1,458	1.390%	990,000.00	999,173.22	(231.78)	999,405.00	178.75
					0.895%	\$ 37,502,670.08	\$ 37,664,254.75	\$ (114,033.02)	\$ 37,778,287.77	\$ 79,310.99
Weighted Avg Maturity			915							

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2014

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/14
Water Fund L-T Water Capital Reserve (01-1219)										
IIIT - Money Market (PFM Asset Management)	0.030%	11/30/14	12/01/14	1	0.030%	36,809.90	36,809.90	-	36,809.90	-
US Treasury Notes	2.750%	10/21/13	11/30/16	731	0.690%	160,000.00	166,525.07	(3,593.68)	170,118.75	12.09
US Treasury Notes	2.750%	12/13/13	11/30/16	731	0.670%	170,000.00	177,020.36	(3,365.58)	180,385.94	12.84
US Treasury Notes	0.875%	12/26/13	02/28/17	821	0.910%	460,000.00	459,669.11	136.30	459,532.81	1,022.93
US Treasury Notes	1.000%	03/17/14	03/31/17	852	0.790%	175,000.00	175,856.72	(257.54)	176,114.26	298.08
US Treasury Notes	1.000%	04/11/14	03/31/17	852	0.780%	175,000.00	175,870.84	(236.58)	176,107.42	298.08
US Treasury Notes	0.625%	08/13/13	05/31/17	913	1.030%	180,000.00	178,199.03	920.12	177,278.91	3.09
US Treasury Notes	0.625%	05/15/14	05/31/17	913	0.850%	185,000.00	183,984.44	328.58	183,655.86	3.18
US Treasury Notes	0.625%	02/05/14	05/31/17	913	0.820%	420,000.00	417,949.74	443.49	417,506.25	7.21
US Treasury Notes	0.625%	05/15/14	11/30/17	1,096	1.030%	425,000.00	419,889.23	915.60	418,973.63	7.30
US Treasury Notes	0.750%	12/31/13	02/28/18	1,186	1.380%	485,000.00	475,400.22	2,638.89	472,761.33	924.45
US Treasury Notes	0.625%	05/13/13	04/30/18	1,247	0.820%	180,000.00	178,802.35	532.04	178,270.31	96.34
US Treasury Notes	0.625%	05/15/13	04/30/18	1,247	0.820%	180,000.00	178,816.35	524.94	178,291.41	96.34
Freddie Mac Global Notes	1.000%	08/13/14	06/29/17	942	0.970%	80,000.00	80,068.58	(7.74)	80,076.32	337.78
Freddie Mac Global Notes	1.000%	08/13/14	06/29/17	942	0.960%	300,000.00	300,315.30	(35.70)	300,351.00	1,266.67
Fannie Mae Global Notes	0.875%	12/26/13	10/26/17	1,061	1.310%	460,000.00	454,299.90	1,784.10	452,515.80	391.32
Fannie Mae Global Notes	0.875%	05/15/14	05/21/18	1,268	1.300%	425,000.00	418,839.61	941.36	417,898.25	103.30
Fannie Mae Global Notes	1.875%	05/15/14	09/18/18	1,388	1.410%	425,000.00	432,277.63	(1,009.87)	433,287.50	1,615.89
Fannie Mae Global Notes	1.625%	12/31/13	11/27/18	1,458	1.780%	475,000.00	472,222.26	613.76	471,608.50	85.76
Fannie Mae Benchmark Notes	1.875%	05/15/14	02/19/19	1,542	1.550%	400,000.00	405,288.84	(655.16)	405,944.00	2,125.00
					1.136%	\$ 5,796,809.90	\$ 5,788,105.48	\$ 617.33	\$ 5,787,488.15	\$ 8,707.65
		Weighted Avg Maturity	1.105							
		TOTAL ALL FUNDS			0.611%	\$ 78,317,188.78	\$ 78,511,608.64	\$ (164,480.05)	\$ 78,676,088.69	\$ 107,387.59
November 30, 2014		90 DAY US TREASURY YIELD			0.02%		Longest Maturity	1,582	\$ 1,000,000.00	
		3 month US Treasury Bill Index			0.01%					
		0-3 Year US Treasury Index			0.35%					
		1-3 Year US Treasury Index			0.45%					
		1-5 Year US Treasury Index			0.77%					

DUPAGE WATER COMMISSION
ELMHURST, ILLINOIS
TREASURER'S REPORT
STATEMENT OF CASH FLOWS

For the Period from April 30, 2014 to November 30, 2014

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 69,668,427
Cash payments to suppliers	(58,318,485)
Cash payments to employees	<u>(1,611,363)</u>
Net cash from operating activities	9,738,579

CASH FLOWS FROM NONCAPITAL

FINANCING ACTIVITIES

Cash received from sales taxes	20,870,384
Cash Received from water quality loans	<u>49,044</u>
Net cash from noncapital financing activities	20,919,428

CASH FLOWS FROM CAPITAL AND
RELATED FINANCING ACTIVITIES

Interest paid	(156,393)
Principal Paid	(15,221,784)
Construction and purchase of capital assets	<u>(155,972)</u>
Net cash from capital and related financing activities	(15,534,149)

CASH FLOWS FROM INVESTING ACTIVITIES

Investment income	<u>290,122</u>
Net cash from investing activities	290,122

Net Increase (Decrease) in cash and investments 15,413,980

CASH AND INVESTMENTS, APRIL 30, 2014 69,947,449

CASH AND INVESTMENTS, NOVEMBER 30, 2014 \$ 85,361,429

November 30, 2014
 TREASURER'S REPORT
 DPWC MONTHLY CASH/OPERATING REPORT

	11/30/2014		
	YEAR END TARGETED Reserve or Monthly Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Target
	A	B	C
TABLE 1			
RESERVE ANALYSIS			
A. Operating Reserve	\$ 37,152,341	\$ 37,664,255	\$ 511,914
B. Long Term Water Capital Reserve	\$ 5,725,000	\$ 5,788,105	\$ 63,105
C. Principal Account	\$ 1,175,500	\$ 1,178,500	\$ 3,000
D. Interest Account	\$ 14,563	\$ 16,335	\$ 1,772
E. O+M Account	\$ 7,569,638	\$ 15,575,646	\$ 8,006,008
F. Current Construction Obligation and Customer Construction Escrows	\$ 70,149	\$ 70,149	\$ -
TOTAL SUMMARY CASH + RESERVE ANALYSIS	\$ 51,707,191	\$ 60,292,989	\$ 8,585,799


TABLE 2		
OTHER CASH		
G. General Fund		\$ 17,938,248
H. Sales Tax		\$ 7,130,192
TOTAL TABLE 2-OTHER CASH		\$ 25,068,441
TOTAL MONTH END FUNDS CASH BALANCE-Table1+2		\$ 85,361,430

Outstanding Balance 11/30/14

TABLE 3--DEBT	
H. REVENUE BOND FINAL PAYMENT MAY-2016	\$ 17,832,050

Note 1: The O&M Account target varies from month to month. The cash balance should be enough to cover the current months operating cash outflows, but not exceed \$25 million in balance.

REQUEST FOR BOARD ACTION

AGENDA SECTION	Finance Committee	ORIGINATING DEPARTMENT	Finance
ITEM	Authorization for the General Manager to engage in a two (2) year agreement with Sikich LLC for audit services at the DuPage Water Commission for a not to exceed amount of \$32,000 per year	APPROVAL	
Account Number: 01-60-6260			
This request would authorize the General Manager to engage in a two (2) year (with an additional 1 year option) agreement with Sikich LLC for Audit Services at the DuPage Water Commission for a not to exceed amount of \$32,000 per year.			
The Commission solicited sealed proposals for audit services at the DuPage Water Commission by direct invitation to local and national accounting firms. Sealed proposals were received until 3:00 p.m., local time, November 17, 2014, at which time all of the proposals received were opened.			
Of the nine companies that held copies of the Request for Proposals (RFP) document, five proposals were received. Of the five proposals received, the proposal of Sikich LLC was found to be the lowest responsible bidder and most favorable to the interests of the Commission.			
MOTION: To authorize the General Manager to engage in a two (2) year agreement with Sikich LLC for audit services at the DuPage Water Commission for a not to exceed amount of \$32,000 per year.			

DATE: December 10, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION	Finance Committee	ORIGINATING DEPARTMENT	General Manager's Office
ITEM	A Resolution Amending the Reserve Fund Policy of the DuPage Water Commission Resolution No. R-33-14	APPROVAL	
Account Nos.: N/A			
<p>Resolution No. R-33-14 would authorize the amendment of the DuPage Water Commission Reserve Fund Policy to create a new Capital Reserve Fund. It is the intent of the Resolution to maintain adequate reserves for ongoing needs, to minimize the need for new debt financing for future capital projects, and to maintain an affordable and stable rate structure. It is the intent of this Reserve Fund Policy to clearly identify both account and reserve fund categories and purposes, and set target levels.</p>			
MOTION: To adopt Resolution No. R-33-14.			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-33-14

A RESOLUTION AMENDING THE RESERVE FUND POLICY FOR THE DuPAGE
WATER COMMISSION

WHEREAS, Resolution No. R-3-13 authorized and implemented a Reserve Fund Policy for the DuPage Water Commission on January 17, 2013; and

WHEREAS, it is prudent for the Commission to adopt policies to ensure its long term financial stability; and

WHEREAS, it is the intent of the Commission to maintain adequate reserves for ongoing needs and to maintain an affordable and stable rate structure; and

WHEREAS, it is fiscally responsible for the Commission to anticipate and prepare for future unanticipated emergency repairs or unforeseen expenses while maintaining a stable rate structure; and

WHEREAS, it is in the best interest of the Commission to fund future capital replacement while minimizing additional debt; and

WHEREAS, large capital outlays will be necessary in the future for replacement of portions of the water infrastructure as it comes to the end of its useful life; and

WHEREAS, it is the Commission's intent to adopt the amended Reserve Fund Policy to clearly identify both operating and capital reserve fund categories, purposes, and set target levels; a copy of the amended Reserve Fund Policy is attached hereto and is, by this reference, incorporated herein as Exhibit "A"; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein and by this reference made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission as if fully set forth herein.

SECTION TWO: In addition to the Funds previously established, the Commission hereby establishes a Designated Reserve fund hereafter referred to as the "Capital Reserve Fund". Funds deposited in this Fund shall be used to provide a ready source of funds for repair, refurbishment or acquisition of buildings, leaseholds, furniture, fixtures, and equipment necessary for the effective operation of the Commission and its programs. All investment earnings on the funds deposited into this Fund shall remain in this Fund. Only the Board of Commissioners is authorized to approve the expenditure of Capital Reserve Funds per the guidelines set forth in the attached Reserve Fund Policy and in accordance with approved budget authorizations. The Capital Reserve Fund will accumulate and maintain a minimum amount equal to the planned amounts required in the annually approved 5 Year Capital Improvement Plan. This account is expected to meet its minimum requirement prior to the loss of the sales tax revenues (June 1, 2016) that in the past funded the capital program.

SECTION THREE: All resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION FOUR: This Resolution shall be in full force and effect from and after its adoption.

Resolution No. R-33-14

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2014.

Chairman

ATTEST:

Clerk

Board/Resolutions/2014/R-XX-14.docx

Exhibit "A"

DU PAGE WATER COMMISSION

RESERVE FUND POLICY

A. POLICY STATEMENT:

The DuPage Water Commission (the "Commission") recognizes the importance of adopted policies relative to cash accounts and reserve funds. Financial policies relative to designated reserve funds are a key element of prudent financial planning for both current operating and capital needs, as well as long-term capital planning. An additional critical element of fiscal responsibility is to anticipate and prepare for future funding requirements as well as for emergencies, rate stabilization and other unforeseen events. It is the intent of this Reserve Fund Policy to clearly identify both account and reserve fund categories and purposes, and set target levels.

B. DEFINITIONS:

Restricted Reserves: Restrictions on their use are imposed by an outside source such as creditors, grantors, contributors, or laws or regulations of other governments.

Unrestricted Reserves: Have no externally imposed use restriction. The use of Unrestricted Reserves is at the discretion of the Board of Commissioners. There are two categories of Unrestricted Reserves – Designated and Undesignated.

Designated Reserves: Designated Reserves are set-aside for a specific purpose, which is determined by the Board of Commissioners. The Board of Commissioners also has the authority to redirect the use of these reserve funds as needs change for the Commission. Designated Reserves includes the Operating Reserve Fund, the Capital Reserve Fund and the Long-Term Water Capital Reserve Fund.

Revenues: means all income from whatever source derived from the operation of the System, including (a) all payments made under the Water Supply Contract; (b) all receipts from the sale of water or contract payments under contracts for the sale of water (other than the Water Supply Contract); (c) Investment Earnings (except as otherwise allocable hereunder); (d) connection, permit and inspection fees and the like; (e) penalties and delinquency charges; (f) capital development, reimbursement, or recovery charges and the like; **but excluding expressly:** (i) non-recurring income from the sale of real estate; (ii) governmental or other grants or fund transfers; (iii) collections of insurance awards or condemnation proceeds (which shall be credited and disbursed as hereinafter specifically provided) and (iv) sales tax revenues.

Water Fund: means the special fund established by the Commission and continued in Ordinance No. O-15-12 (the "Bond Ordinance").

C. ACCOUNTS AND RESERVE FUNDS:

The Board of Commissioners hereby establishes and designates the following accounts and reserve funds:

- a. Operating and Maintenance Account of the Water Fund

- b. Interest Account of the Water Fund
- c. Principal Account of the Water Fund
- d. General Account of the Water Fund
- e. Operating Reserve Fund
- f. Capital Reserve Fund
- g. Long-Term Water Capital Reserve Fund

D. OPERATING AND MAINTENANCE ACCOUNT:

The Operation and Maintenance Account should maintain at all times a balance in an amount sufficient to pay operation and maintenance costs. Operation and maintenance costs means all costs of operating, maintaining and routine repairing of the Commission's system, including, but not limited to, wages, salaries, costs of material and supplies, power, fuel, insurance, purchase or treatment of water, all payments under the Chicago Contract, taxes, bond or debt related fees, counsel fees, contract services for operation of the System or advice related thereto, audit or accounting expenses, expenses of billing and making collections, studies for rate determinations and provision for loss in collection; but do not include for any period amounts required to be deposited in such period to the Interest Account or the Principal Account.

Sources of income for this account would include the Commission's Revenues, sales tax revenues and transfers from the General Account when deemed necessary by the Commission's General Manager or Financial Administrator. The maximum amount allowed in this account would be the greater of \$25,000,000 or 150% of the maximum seasonally adjusted budgeted monthly operation and maintenance costs for the then current fiscal year per the Bond Ordinance.

All monies in said Account shall be used solely to pay Operation and Maintenance Costs.

E. INTEREST ACCOUNT:

The amounts credited to the Interest Account should account for current interest due on outstanding bonds payable to the BMO Harris Bank, N.A. or any future bond purchasers. All monies to the credit of said Interest Account shall be used solely to pay interest on outstanding bonds.

Sources of income for this account would include the Commission's Revenues and transfers when needed from the General Account. This account would not have a balance of greater than two months interest payments due.

F. PRINCIPAL ACCOUNT:

The amounts credited to the Principal Account should account for the current principal requirement due on outstanding bonds payable to the BMO Harris Bank, N.A. or any future bond purchasers. All monies to the credit of the Principal Account shall be used solely to pay principal on outstanding bonds.

Sources of income for this account would include the Commission's Revenues and transfers when needed from the General Account. This account would not have a balance of greater than two months principal payments due.

G. GENERAL ACCOUNT:

All monies remaining in the Water Fund after meeting the requirements of the Operating and Maintenance Account, Interest Account and Principal Account are to be credited to the General Account. The balances in this account shall first be used in the order of priority set forth below:

- A. Such amount as may be necessary shall be transferred to the Rebate Fund established in the Bond Ordinance.
- B. Such amount as may be necessary shall be used to make up any deficiencies occurring at any time in the Accounts of the Fund having a prior lien on the Revenues.
- C. The balance of the funds of the General Account shall be used for one or more of the following purposes, without any priority among them.
 1. For the purpose of constructing or acquiring repairs, replacements, renewals, improvements or extensions to the Commission's system;
 2. For the purpose of calling and redeeming outstanding bonds which are callable at the time;
 3. For the purpose of paying principal and interest and applicable premium on any other debt outstanding;
 4. Fund or maintain the Operating Reserve Fund, Capital Reserve Fund and Long-Term Water Capital Reserve Fund
 5. For the purpose of reducing charges to or payments due from the Contract Customers;
 6. For any other lawful corporate purpose related to the Commission's systems.

H. OPERATING RESERVE FUND:

The purpose of the designated Operating Reserve Fund is to cover rate stabilization, emergencies and unscheduled costs relating to the operation of the Commission's water system. Some examples include, but not limited to, unforeseen repairs, unexpected increases in treatment costs, natural disasters, terrorist attacks, unexpected increases in water bills, regulatory changes, unforeseen legal expenses, and disruption of a source of supply. All investment earnings shall remain in this account. The target balance for this Reserve shall be set at 120 days of the current fiscal year management budget expense total less depreciation. The targeted amount should be met by the end of the fiscal year. If for one of the reasons listed above the balance falls below the targeted amount during a fiscal year, the Board of Commissioners would need to make financial decisions or implement water rate increases to replenish and meet the targeted levels within 2 to 3 years. Only the Board of Commissioners is authorized to approve the expenditure of Operating Reserve Funds in accordance with approved budget authorizations. Funds from this Reserve shall be used exclusively for operating expenses of the water system, unless otherwise authorized by the Board of Commissioners.

I. CAPITAL RESERVE FUND:

The Purpose of the designated Capital Reserve Fund is intended to provide a ready source of funds for repair, refurbishment or acquisition of buildings, leaseholds, furniture, fixtures, and equipment necessary for the effective operation of the Commission and its programs. The Commission prepares a multi-year capital plan as part of the annual budget process. The plan highlights projects that may require major expenditures and/or more than one year to

complete. The Capital Reserve Fund will accumulate and maintain a minimum amount equal to the planned amounts required in the annually approved 5 Year Capital Improvement Plan. This account is expected to meet its minimum requirement prior to the loss of the sales tax revenues (June 1, 2016) that in the past funded the capital program.

Monies transferred into the Capital Reserve Fund are anticipated to help minimize the Commission's need for long-term borrowing and reduce delays in initiating projects that may have been scheduled over multiple fiscal years. The funds shall be primarily expended for planned and/or needed capital improvements or equipment. All investment earnings shall remain in this account. Only the Board of Commissioners is authorized to approve the expenditure of Capital Reserve Funds in accordance with approved budget authorizations.

J. LONG-TERM WATER CAPITAL RESERVE FUND:

The Purpose of the designated Long-Term Water Capital Reserve Fund is to accumulate sufficient reserve funds for the future that are necessary to insure timely acquisition, replacement and upgrade of the Commission's water system infrastructure. Monies transferred into the Long-Term Water Capital Reserve Fund shall be expended solely for the construction of new and/or replacement water system infrastructure. All investment earnings shall remain in this account. Only the Board of Commissioners is authorized to approve the expenditure of Long-Term Water Capital Reserve Funds per the guidelines set forth below and in accordance with approved budget authorizations. The targeted monthly amount should be based upon anticipated costs related to long-term capital spending or monthly depreciation expense but no less than \$175,000 per month or \$2.1 million per year transferred from the General Account. An initial deposit of \$1,000,000 would be made in February 2013.

The Guidelines for using funds within the Long-Term Water Capital Reserve Fund:

- Major construction, acquisition, or renovation activities that add value to the Commission's physical assets or significantly increase their useful life. Some examples include:
 - Renovation and construction projects pertaining to new Commission buildings or treatment facilities,
 - Replacements or enhancements of water distribution systems.

DU PAGE WATER COMMISSION

RESERVE FUND POLICY

A. POLICY STATEMENT:

The DuPage Water Commission (the "Commission") recognizes the importance of adopted policies relative to cash accounts and reserve funds. Financial policies relative to designated reserve funds are a key element of prudent financial planning for both current operating and capital needs, as well as long-term capital planning. An additional critical element of fiscal responsibility is to anticipate and prepare for future funding requirements as well as for emergencies, rate stabilization and other unforeseen events. It is the intent of this Reserve Fund Policy to clearly identify both account and reserve fund categories and purposes, and set target levels.

B. DEFINITIONS:

Restricted Reserves: Restrictions on their use are imposed by an outside source such as creditors, grantors, contributors, or laws or regulations of other governments.

Unrestricted Reserves: Have no externally imposed use restriction. The use of Unrestricted Reserves is at the discretion of the Board of Commissioners. There are two categories of Unrestricted Reserves – Designated and Undesignated.

Designated Reserves: Designated Reserves are set-aside for a specific purpose, which is ~~determined~~ determined by the Board of Commissioners. The Board of Commissioners also has the authority to redirect the use of these reserve funds as needs change for the Commission.

~~This~~ Designated Reserves includes the Operating Reserve Fund, the Capital Reserve Fund and the Long-Term Water Capital Reserve Fund.

Revenues ~~(Excludes Sales Tax)~~ +: means all income from whatever source derived from the operation of the System, including (a) all payments made under the Water Supply Contract; (b) all receipts from the sale of water or contract payments under contracts for the sale of water (other than the Water Supply Contract); (c) Investment Earnings (except as otherwise allocable hereunder); (d) connection, permit and inspection fees and the like; (e) penalties and delinquency charges; (f) capital development, reimbursement, or recovery charges and the like; **but excluding expressly:** (i) non-recurring income from the sale of real estate; (ii) governmental or other grants or fund transfers; ~~and~~ (iii) collections of insurance awards or condemnation proceeds (which shall be credited and disbursed as hereinafter specifically provided) ~~and~~ and (iv) sales tax revenues.

Water Fund: means the special fund established by the Commission and continued in Ordinance No. O-15-12 (the "Bond Ordinance").

C. ACCOUNTS AND RESERVE FUNDS:

The Board of Commissioners hereby establishes and designates the following accounts and reserve funds:

- a. Operating and Maintenance Account of the Water Fund
- b. Interest Account of the Water Fund

- c. Principal Account of the Water Fund
- d. General Account of the Water Fund
- e. Operating Reserve Fund
- e.f. Capital Reserve Fund
- f.g. Long-Term Water Capital Reserve Fund

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D. OPERATING AND MAINTENANCE ACCOUNT:

The Operation and Maintenance Account should maintain at all times a balance in an amount sufficient to pay operation and maintenance costs. Operation and maintenance costs means all costs of operating, maintaining and routine repairing of the Commission's system, including, but not limited to, wages, salaries, costs of material and supplies, power, fuel, insurance, purchase or treatment of water, all payments under the Chicago Contract, taxes, bond or debt related fees, counsel fees, contract services for operation of the System or advice related thereto, audit or accounting expenses, expenses of billing and making collections, studies for rate determinations and provision for loss in collection; but do not include for any period amounts required to be deposited in such period to the Interest Account or the Principal Account.

Sources of income for this account would include the Commission's Revenues, sales tax revenues and transfers from the General Account when deemed necessary by the Commission's General Manager or Financial Administrator. The maximum amount allowed in this account would be the greater of \$25,000,000 or 150% of the maximum seasonally adjusted budgeted monthly operation and maintenance costs for the then current fiscal year per the Bond Ordinance No. O-15-12.

All moneys monies in said Account shall be used solely to pay Operation and Maintenance Costs.

E. INTEREST ACCOUNT:

The amounts credited to the Interest Account should account for current interest due on outstanding bonds payable to the BMO Harris Bank, N.A. or any future bond purchasers. All moneys monies to the credit of said Interest Account shall be used solely to pay interest on outstanding bonds.

Sources of income for this account would include the Commission's Revenues and transfers when needed from the General Account. This account would not have a balance of greater than two months interest payments due.

F. PRINCIPAL ACCOUNT:

The amounts credited to the Principal Account should account for the current principal requirement due on outstanding bonds payable to the BMO Harris Bank, N.A. or any future bond purchasers. All moneys monies to the credit of the Principal Account shall be used solely to pay principal on outstanding bonds.

Sources of income for this account would include the Commission's Revenues and transfers when needed from the General Account. This account would not have a balance of greater than two months principal payments due.

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G. GENERAL ACCOUNT:

All ~~moneys monies~~ remaining ~~from Revenues and sales tax revenues in the Water Fund~~ after meeting the requirements of the Operating and Maintenance Account, Interest Account and Principal Account are to be credited to the General Account. The balances in this account ~~may be then used to fund amounts required to be deposited into the Operating Reserve Fund and the Long Term Water Capital Reserve Fund. This account should also provide additional liquidity needed for future months operating or capital requirements as deemed necessary by the Commission's General Manager or Financial Administrator. In addition, the Board of Commissioners could use funds within this account to:~~ shall first be used in the order of priority set forth below:

AA. Such amount as may be necessary shall be transferred to the Rebate Fund established in the Bond Ordinance.

B. Such amount as may be necessary shall be used to make up any deficiencies occurring at any time in the Accounts of the Fund having a prior lien on the Revenues.

BC. The balance of the funds of the General Account shall be used for one or more of the following purposes, without any priority among them.

1. For the purpose of constructing or acquiring repairs, replacements, renewals, improvements or extensions to the Commission's ~~system~~ system;
2. For the purpose of calling and redeeming outstanding bonds which are callable at the time;
3. For the purpose of paying principal and interest and applicable premium on any other debt outstanding;
4. Fund or maintain the Operating Reserve Fund, Capital Reserve Fund and Long-Term Water Capital Reserve Fund
5. For the purpose of reducing charges to or payments due from the Contract Customers;
6. For any other lawful corporate purpose related to the Commission's systems.

H. OPERATING RESERVE FUND:

The purpose of the designated Operating Reserve Fund is to cover rate stabilization, emergencies and unscheduled costs relating to the operation of the Commission's water system. Some examples include, but not limited to, unforeseen repairs, unexpected increases in treatment costs, natural disasters, terrorist attacks, unexpected increases in water bills, regulatory changes, unforeseen legal expenses, and disruption of a source of supply. All investment earnings shall remain in this account. The target balance for this Reserve shall be set at 120 days of the current fiscal year management budget expense total less depreciation. The targeted amount should be met by the end of the fiscal year. If for one of the reasons listed above the balance falls below the targeted amount during a fiscal year, the Board of Commissioners would need to make financial decisions or implement water rate increases to replenish and meet the targeted levels within 2 to 3 years. Only the Board of Commissioners is authorized to approve the expenditure of Operating Reserve Funds in accordance with approved

budget authorizations. Funds from this Reserve shall be used exclusively for operating expenses of the water system, unless otherwise authorized by the Board of Commissioners.

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I. CAPITAL RESERVE FUND:

The Purpose of the designated Capital Reserve Fund is intended to provide a ready source of funds for repair, refurbishment or acquisition of buildings, leaseholds, furniture, fixtures, and equipment necessary for the effective operation of the Commission and its programs. The Commission prepares a multi-year capital plan as part of the annual budget process. The plan highlights projects that may require major expenditures and/or more than one year to complete. The Capital Reserve Fund will accumulate and maintain a minimum amount equal to the planned amounts required in the annually approved 5 Year Capital Improvement Plan. This account is expected to meet its minimum requirement prior to the loss of the sales tax revenues (June 1, 2016) that in the past funded the capital program.

Monies transferred into the Capital Reserve Fund are anticipated to help minimize the Commission's need for long-term borrowing and reduce delays in initiating projects that may have been scheduled over multiple fiscal years. The funds shall be primarily expended for planned and/or needed capital improvements or equipment. All investment earnings shall remain in this account. Only the Board of Commissioners is authorized to approve the expenditure of Capital Reserve Funds in accordance with approved budget authorizations.

I.J. LONG-TERM WATER CAPITAL RESERVE FUND:

The Purpose of the designated Long-Term Water Capital Reserve Fund is to accumulate sufficient reserve funds for the future that are necessary to insure timely acquisition, replacement and upgrade of the Commission's water system infrastructure ~~and capital assets~~. Monies transferred into the Long-Term Water Capital Reserve Fund shall be expended solely for the construction of new and/or replacement water system infrastructure ~~and capital assets~~. All investment earnings shall remain in this account. Only the Board of Commissioners is authorized to approve the expenditure of Long-Term Water Capital Reserve Funds per the guidelines set forth below and in accordance with approved budget authorizations. The targeted monthly amount should be based upon anticipated costs related to long-term capital spending or monthly depreciation expense but no less than \$175,000 per month or \$2.1 million per year transferred from the General Account. An initial deposit of \$1,000,000 would be made in February 2013.

The Guidelines for using funds within the Long-Term Water Capital Reserve Fund:



- Major construction, acquisition, or renovation activities that add value to the Commission's physical assets or significantly increase their useful life. Some examples include:
 - Renovation and construction projects pertaining to new Commission buildings or treatment facilities,
 - Replacements or enhancements of water distribution systems.

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DATE: December 10, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION	Finance Committee	ORIGINATING DEPARTMENT	General Manager's Office
ITEM	A Resolution Amending the Investment Policy of the DuPage Water Commission Resolution No. R-34-14	APPROVAL	 
<p>The Commission's Investment Policy was last updated in January 2013 in order to include new accounts set up under the new reserve policy. Resolution No. R-34-14 would slightly amend the Commission's Investment Policy primarily based upon revisions to the Commission's reserve policy and the closure of previously required reserve accounts.</p>			
MOTION: To adopt Resolution No. R-34-14.			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-34-14

A RESOLUTION AMENDING AND RESTATING
THE INVESTMENT POLICY OF THE DUPAGE WATER COMMISSION

WHEREAS, Resolution No. R-4-13 amended and restated the Investment Policy of the DuPage Water Commission on January 17, 2013 (the "Investment Policy"); and

WHEREAS, the Board of Commissioners of the DuPage Water Commission has determined that it is reasonable, necessary, and desirable, and in the best interest of the Commission, to further amend and update the Investment Policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: Adoption. The Investment Policy of the DuPage Water Commission shall be and is hereby amended and restated so that said Investment Policy shall hereafter be and read as set forth in Exhibit 1 attached hereto and by this reference incorporated herein and made a part hereof.

SECTION THREE: Repealer. All resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION FOUR: Effective Date. This Resolution shall be in full force and effect from and after its adoption.

Resolution No. R-34-14

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2014.

Chairman

ATTEST:

Clerk

Board/Resolutions/2014/R-34-14.docx

DuPage Water Commission

Investment Policy

December 18, 2014

INVESTMENT POLICY

This policy authorizes the Commission to invest funds in certain authorized classes of securities. All persons from the Commission involved in the investment of public funds are to comply with the provisions relating to the deposit and investment of public funds. The purpose of this Statement of Investment Policy and Guidelines (this "Policy") is to establish cash management and investment guidelines for the Commission. This Policy has been prepared in accordance with the Public Funds Investment Act (30 ILCS 235), Exhibit A.

1.0 POLICY

The Commission is responsible for the management of daily receipt and investment of cash and related accounting operations. The Treasurer is the Chief Investment Officer of the Commission and investments may be directed by the Treasurer, General Manager, Office designees, or outside professional fund managers, in accordance with this Policy.

It is the policy of the Commission to invest all funds under the control in a manner that provides the highest investment return using authorized instruments while meeting the Commission's daily cash flow demands in conformance with this policy, its objectives, applicable ordinances and laws.

2.0 SCOPE OF POLICY:

This Policy applies to all investments held within and made on behalf of the Commission.

3.0 OBJECTIVES:

The primary objective in the investment of funds under control of the Commission is to ensure the safety of principal, while managing liquidity requirements of debt service and other financial obligations of the Commission, and providing the highest investment return using authorized investment instruments.

3.1 **Safety.**

The safety of principal is the foremost objective of the investment program. Commission investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio. To attain this objective, diversification is required to ensure that the Commission prudently manages market, interest rate and credit risk. Each investment purchase shall be limited to those defined as eligible under this Policy.

3.2 **Liquidity.**

The investment portfolio shall remain sufficiently liquid to enable the Commission to meet all operating requirements that might be reasonably anticipated. Unless otherwise authorized by the Board, all investments shall be fully payable as to principal and interest within five years from the date of purchase. The only exception will be in regards to investments within the Long-Term Water Capital Reserve Fund which may include investments that shall be fully payable as to principal and interest within ten years from the date of purchase due to the longstanding nature of the reserve fund; provided, however, that such investments shall have a maximum five-year weighted average maturity.

3.3 **Return on Investments.**

The investment portfolio shall be designed to obtain the highest available return, taking into account the Commission's investment risk constraints and cash flow needs. The Commission shall seek to obtain the highest available return using authorized investments.

4.0 STANDARD OF CARE:

To accomplish the objectives of the Commission, all authorized persons engaged in the investment process will perform their duties responsibly in accordance with the following standard:

“Investments shall be made with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the Commission, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investing funds of like character and with like aims, to safeguard the principal and maintain the liquidity needs of the Commission.”

The standard of care to be used by the Commission shall be the “prudent investor” standard and shall be applied in the context of managing an overall portfolio. Those involved in investing shall: (i) act in accordance with written procedures and this Policy, (ii) exercise due diligence, (iii) prepare all reports in a timely fashion and (iv) exercise appropriate action to control adverse developments.

5.0 OPERATIONAL GUIDELINES:

5.1 Particular Fund Investments:

The Commission requires that any investments of a particular restricted account be credited to that account. Principal and interest shall be credited to the particular restricted account so invested. Any two of the following four officials, 1) General Manager, 2) Treasurer, 3) Finance Committee Chairman, and 4) Commission Chairman, may transfer ownership of any security purchased with monies of a particular restricted account to another restricted or unrestricted account of the Commission. The particular restricted account originally invested shall be credited with the amount of the principal and accrued interest up to the date of the transfer of ownership of such security from that particular restricted account to the other restricted/unrestricted account.

5.2 Competitive Bidding:

At least three (3) competitive bids are to be solicited on most investment transactions made by the Commission. Bids/quotes and markups or discounts need to be consistent with prevailing institutional trades at the time of each transaction and are to be compared to market quotations for the same type and maturity investment. In certain emergency circumstances, the Commission may solicit less than three (3) competitive bids. The guiding principle with choosing any bid for any investment transaction made by the Commission is the quality of the bid and the assurance that the bidder can complete the investment transaction.

5.3 Selection of Investment Advisors and Money Managers:

The services of investment advisors and money managers shall only be employed after the solicitation of at least three written quotations and, as required by the Commission’s By-Laws, as amended, approved by the Board of Commissioners pursuant to the majority affirmative vote of all of the Commissioners, including the votes of at least 1/3 of the Commissioners appointed by the Chairman of the DuPage County Board and at least 40% of the Commissioners appointed by the groups of mayors as provided in the Water Commission Act of 1985, 70 ILCS 3720/0.001 et seq.

6.0 ETHICS AND CONFLICT OF INTEREST:

It is the policy of the Commission that no person acting on behalf of the investment function shall, in any manner, have any interest, either directly or indirectly in, or receive in any manner compensation from, any investments in which the Commission is authorized to invest; or have any interest, either directly or indirectly in, or receive, in any manner, compensation of any kind from, the

sellers, sponsors or managers of such investments. Officers and other staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

7.0 AUTHORIZED INVESTMENTS:

The Board has authorized the following types of investments subject to the provisions of the Public Funds Investment Act (30 ILCS 235) and other applicable law:

The investment portfolio will be diversified to avoid incurring undue concentration in securities of one type or securities of one financial institution or maturities.

- a. Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued, which are guaranteed as to the payment of principal and interest by the full faith and credit of the United States of America.

Maximum Aggregate Position No Limit

- b. Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies and its instrumentalities.

Maximum Aggregate Position No Limit

- c. Interest-bearing savings accounts, certificates of deposit, time deposits, or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act, the deposits of which are insured by the Federal Deposit Insurance Corporation. Any such investments made in excess of such deposit insurance shall be secured as provided in Section 10.0.

Maximum Aggregate Position 50% of total portfolio

- d. Short-term obligations of corporations (Commercial Paper) organized in the United States of America with assets exceeding \$500,000,000; obligations must be rated at the time of purchase A1/P1 or better by Standard & Poor's and Moody's, respectively, and must mature not later than 210 days from the date of purchase; the Board's investment in the short-term obligations of a single issuer shall not exceed 10% of that corporation's outstanding obligations.

Maximum Position with Single Issuer 5% of total portfolio
Maximum Aggregate Position 33% of total portfolio

- e. Money market mutual funds registered under the Investment Company Act of 1940, as from time to time amended; the portfolio of any such money market fund must be limited to obligations specified in subsection [a] or [b] of this section and to agreements to repurchase such obligations. All underlying securities of the fund must mature within twelve months or less, and the fund must maintain a weighted average portfolio maturity of 90 days or less. Prospectuses must be on file, reviewed, and approved before investing.

Maximum Aggregate Position No Limit

- f. Shares or other forms of securities legally issuable by savings and loan associations incorporated under the laws of any state or of the United States of America, the shares or investment certificates of which are insured by the Federal Deposit Insurance

Corporation. Any such investments made in excess of such deposit insurance shall be secured as provided in Section 10.0.

Maximum Aggregate Position 50% of total portfolio

- g.* Dividend-bearing share accounts, share certificate accounts, or other such class of share accounts of a credit union chartered under the laws of the State of Illinois or of the United States of America, provided that deposits are insured by applicable law and that the credit union's principal office is located within the State of Illinois. Any such investments made in excess of such deposit insurance, shall be secured as provided in Section 10.0

Maximum Aggregate Position 25% of total portfolio

- h.* Subject to the limitation of Section 12 of the Local Government Debt Reform Act, 30 ILCS 350/12, interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of Illinois, or any other state, or of any political subdivision or agency of the State of Illinois or of any other state, if the interest earned thereon is tax-exempt under federal law. The bonds shall be registered in the name of the Commission or held under a custodial agreement at a bank. The bonds shall be rated at least A- by Standard and Poor's or A3 by Moody's at the time of purchase.

Maximum Aggregate Position 25% of total portfolio

- i.* Any other suitable investment instrument permitted by applicable state laws governing public investments subject to the reasonable exercise of prudence in making investments of public fund.

8.0 REVENUE BOND ORDINANCES:

The provisions and restrictions of the 2013 Revenue Bond Ordinance regarding permitted investments must be observed.

9.0 INVESTMENT RESTRICTIONS:

The Commission will not utilize investment of leveraged transactions, financial forwards, futures, hedged investments, index amortizing notes, dual index notes, de-leveraged bonds, range bonds, inverse floaters, and any other financial derivative. The Commission is not authorized, without the approval of the Board, to (i) invest in financial agreements whose returns are linked to or derived from the performance of some underlying asset such as bonds, currencies or commodities products, or (ii) borrow against or otherwise obligate Commission investments. No investment maturity can be longer than 5 years except as otherwise authorized by the Board per Section 3.2.

10.0 COLLATERALIZATION:

In order to protect the Commission's deposits, depository institutions are to maintain collateral pledges on Commission certificates of deposit during the term of the deposit of at least 102% of marketable U.S. government or approved securities or surety bonds issued by top-rated insurers. Collateral is required as security for any amount in excess of the federal deposit insurance limit. The collateral required to secure Commission funds must be held in safekeeping and pursuant to collateral agreements which would prohibit release or substitution of pledged assets without proper written notification and authorization of the Treasurer or General Manager. However, substitutions may be made without prior approval from the Commission provided: security types are of the type allowed for

collateralization in the Policy, the market value of the securities to be substituted is at least equal to the amount withdrawn; notification is given to the Treasurer or General Manager; and the custodian has not received any prior notification from the Treasurer or General Manager prohibiting substitution. Repurchase agreements must also be collateralized in an amount of 102% of market value of principal and accrued interest.

The final maturity of acceptable collateral pledged shall not exceed 60 months. Collateral pledged for repurchase agreements shall be marked to market at least weekly during the term of the agreement. Additional collateral will be required when the ratio falls below the level required.

11.0 SAFEKEEPING AND CUSTODY:

All securities and collateral will be held by a third party custodian designated by the Commission and evidenced by safekeeping receipts. Safekeeping will be documented by an approved written agreement. This may be in the form of a safekeeping agreement, trust agreement, escrow agreement or custody agreement.

12.0 DIVERSIFICATION:

A variety of financial instruments and maturities, properly balanced, will help to ensure liquidity and reduce risk or interest rate volatility and loss of principal. Diversifying investments and maturities will avoid incurring unreasonable risks in the investment portfolio regarding specific security types, issuers or individual financial institutions.

13.0 INTERNAL CONTROLS:

The Commission, shall maintain a system of internal controls and written operational procedures that shall be documented. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets or imprudent actions by authorized investment officers.

In addition, the Commission has established a system of internal controls to ensure that staff positions and functional duties are adequately segregated for separation of duties between the investment and accounting operations.

These controls shall be tested and reviewed periodically by external auditors during the audit.

14.0 PERFORMANCE EVALUATION:

The Commission will utilize the following benchmarks as appropriate to determine whether market average yields are being achieved:

Account	Benchmark
General Account	BoA/Merrill Lynch 3-Month U.S. Treasury Bill Index
Sales Tax	BoA/Merrill Lynch 1 – 3 Year U.S. Treasury Index
Operating Reserve Fund	BoA/Merrill Lynch 1 – 5 Year U.S. Treasury Index
Capital Reserve Fund	BoA/Merrill Lynch 1 – 3 Year U.S. Treasury Index
Long-Term Water Capital Reserve Fund	BoA/Merrill Lynch 1 – 10 Year U.S. Treasury Index

For all other funds (i.e., the Interest and Principal accounts), the rate of return should equal or exceed the rate of return on Treasury securities of like maturities and like purchase dates.

15.0 REPORTING:

The Commission shall record all investment transactions. A written report will be generated monthly for internal purposes listing all active investments by class or type, maturity of investments, book value, interest rate, income earned, including the fair market value of all investments as of the report date and other pertinent information deemed necessary. This report will be submitted to the General Manager of the Commission for distribution to the Board no less than on a quarterly basis pursuant to the Public Funds Investment Act.

16.0 POLICY ADOPTION AND AMENDMENT:

This Policy shall be adopted by a resolution of the Board. This Policy may be reviewed from time to time and amended upon approval of the Board.

Exhibit A

FINANCE

(30 ILCS 235/) Public Funds Investment Act.

(30 ILCS 235/0.01) (from Ch. 85, par. 900)

Sec. 0.01. Short title. This Act may be cited as the Public Funds Investment Act.

(Source: P.A. 86-1324.)

(30 ILCS 235/1) (from Ch. 85, par. 901)

Sec. 1. The words "public funds", as used in this Act, mean current operating funds, special funds, interest and sinking funds, and funds of any kind or character belonging to or in the custody of any public agency.

The words "public agency", as used in this Act, mean the State of Illinois, the various counties, townships, cities, towns, villages, school districts, educational service regions, special road districts, public water supply districts, fire protection districts, drainage districts, levee districts, sewer districts, housing authorities, the Illinois Bank Examiners' Education Foundation, the Chicago Park District, and all other political corporations or subdivisions of the State of Illinois, now or hereafter created, whether herein specifically mentioned or not. This Act does not apply to the Illinois Prepaid Tuition Trust Fund, private funds collected by the Illinois Conservation Foundation, or pension funds or retirement systems established under the Illinois Pension Code, except as otherwise provided in that Code.

The words "governmental unit", as used in this Act, have the same meaning as in the Local Government Debt Reform Act.

(Source: P.A. 98-297, eff. 1-1-14.)

(30 ILCS 235/2) (from Ch. 85, par. 902)

Sec. 2. Authorized investments.

(a) Any public agency may invest any public funds as follows:

(1) in bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest;

(2) in bonds, notes, debentures, or other similar obligations of the United States of America, its agencies, and its instrumentalities;

(3) in interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;

(4) in short term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature not later than 270 days from the date of purchase, (ii) such purchases do not exceed 10% of the corporation's outstanding obligations and (iii) no more than one-third of the public agency's funds may be invested in short term obligations of corporations; or

(5) in money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (1) or (2) of this subsection and to agreements to repurchase such obligations.

(a-1) In addition to any other investments authorized under this Act, a municipality, park district, forest preserve district, conservation district, county, or other governmental unit may invest its public funds in interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law. The bonds shall be registered in the name of the municipality, park district, forest preserve district, conservation district, county, or other governmental unit, or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the 4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.

(b) Investments may be made only in banks which are insured by the Federal Deposit Insurance Corporation. Any public agency may invest any public funds in short term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally issuable by savings banks or savings and loan associations incorporated under the laws of this State or any other state or under the laws of the United States. Investments may be made only in those savings banks or savings and loan associations the shares, or investment certificates of which are insured by the Federal Deposit Insurance Corporation. Any such securities may be purchased at the offering or market price thereof at the time of such purchase. All such securities so purchased shall mature or be redeemable on a date or dates prior to the time when, in the judgment of such governing authority, the public funds so invested will be required for expenditure by such public agency or its governing authority. The expressed judgment of any such governing authority as to the time when any public funds will be required for expenditure or be redeemable is final and conclusive. Any public agency may invest any public funds in dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of this State or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois. Investments may be made only in those credit unions the accounts of which are insured by applicable law.

(c) For purposes of this Section, the term "agencies of the United States of America" includes: (i) the federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 (12 U.S.C. 2001 et seq.) and Acts amendatory thereto; (ii) the federal home loan banks and the federal home loan mortgage corporation; and (iii) any other agency created by Act of Congress.

(d) Except for pecuniary interests permitted under subsection (f) of Section 3-14-4 of the Illinois Municipal Code or under Section 3.2 of the Public Officer Prohibited Practices Act, no person acting as treasurer or financial officer or who is employed in any similar capacity by or for a public agency may do any of the following:

(1) have any interest, directly or indirectly, in any investments in which the agency is authorized to invest.

(2) have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments.

(3) receive, in any manner, compensation of any kind from any investments in which the agency is authorized to invest.

(e) Any public agency may also invest any public funds in a Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. Any public agency may also invest any public funds in a fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.

(f) To the extent a public agency has custody of funds not owned by it or

another public agency and does not otherwise have authority to invest such funds, the public agency may invest such funds as if they were its own. Such funds must be released to the appropriate person at the earliest reasonable time, but in no case exceeding 31 days, after the private person becomes entitled to the receipt of them. All earnings accruing on any investments or deposits made pursuant to the provisions of this Act shall be credited to the public agency by or for which such investments or deposits were made, except as provided otherwise in Section 4.1 of the State Finance Act or the Local Governmental Tax Collection Act, and except where by specific statutory provisions such earnings are directed to be credited to and paid to a particular fund.

(g) A public agency may purchase or invest in repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986, as now or hereafter amended or succeeded, subject to the provisions of said Act and the regulations issued thereunder. The government securities, unless registered or inscribed in the name of the public agency, shall be purchased through banks or trust companies authorized to do business in the State of Illinois.

(h) Except for repurchase agreements of government securities which are subject to the Government Securities Act of 1986, as now or hereafter amended or succeeded, no public agency may purchase or invest in instruments which constitute repurchase agreements, and no financial institution may enter into such an agreement with or on behalf of any public agency unless the instrument and the transaction meet the following requirements:

(1) The securities, unless registered or inscribed in the name of the public agency, are purchased through banks or trust companies authorized to do business in the State of Illinois.

(2) An authorized public officer after ascertaining which firm will give the most favorable rate of interest, directs the custodial bank to "purchase" specified securities from a designated institution. The "custodial bank" is the bank or trust company, or agency of government, which acts for the public agency in connection with repurchase agreements involving the investment of funds by the public agency. The State Treasurer may act as custodial bank for public agencies executing repurchase agreements. To the extent the Treasurer acts in this capacity, he is hereby authorized to pass through to such public agencies any charges assessed by the Federal Reserve Bank.

(3) A custodial bank must be a member bank of the Federal Reserve System or maintain accounts with member banks. All transfers of book-entry securities must be accomplished on a Reserve Bank's computer records through a member bank of the Federal Reserve System. These securities must be credited to the public agency on the records of the custodial bank and the transaction must be confirmed in writing to the public agency by the custodial bank.

(4) Trading partners shall be limited to banks or trust companies authorized to do business in the State of Illinois or to registered primary reporting dealers.

(5) The security interest must be perfected.

(6) The public agency enters into a written master repurchase agreement which outlines the basic responsibilities and liabilities of both buyer and seller.

(7) Agreements shall be for periods of 330 days or less.

(8) The authorized public officer of the public agency informs the custodial bank in writing of the maturity details of the repurchase agreement.

(9) The custodial bank must take delivery of and maintain the securities in its custody for the account of the public agency and confirm the transaction in writing to the public agency. The Custodial Undertaking shall provide that the custodian takes possession of the securities exclusively for the public agency; that the securities

are free of any claims against the trading partner; and any claims by the custodian are subordinate to the public agency's claims to rights to those securities.

(10) The obligations purchased by a public agency may only be sold or presented for redemption or payment by the fiscal agent bank or trust company holding the obligations upon the written instruction of the public agency or officer authorized to make such investments.

(11) The custodial bank shall be liable to the public agency for any monetary loss suffered by the public agency due to the failure of the custodial bank to take and maintain possession of such securities.

(i) Notwithstanding the foregoing restrictions on investment in instruments constituting repurchase agreements the Illinois Housing Development Authority may invest in, and any financial institution with capital of at least \$250,000,000 may act as custodian for, instruments that constitute repurchase agreements, provided that the Illinois Housing Development Authority, in making each such investment, complies with the safety and soundness guidelines for engaging in repurchase transactions applicable to federally insured banks, savings banks, savings and loan associations or other depository institutions as set forth in the Federal Financial Institutions Examination Council Policy Statement Regarding Repurchase Agreements and any regulations issued, or which may be issued by the supervisory federal authority pertaining thereto and any amendments thereto; provided further that the securities shall be either (i) direct general obligations of, or obligations the payment of the principal of and/or interest on which are unconditionally guaranteed by, the United States of America or (ii) any obligations of any agency, corporation or subsidiary thereof controlled or supervised by and acting as an instrumentality of the United States Government pursuant to authority granted by the Congress of the United States and provided further that the security interest must be perfected by either the Illinois Housing Development Authority, its custodian or its agent receiving possession of the securities either physically or transferred through a nationally recognized book entry system.

(j) In addition to all other investments authorized under this Section, a community college district may invest public funds in any mutual funds that invest primarily in corporate investment grade or global government short term bonds. Purchases of mutual funds that invest primarily in global government short term bonds shall be limited to funds with assets of at least \$100 million and that are rated at the time of purchase as one of the 10 highest classifications established by a recognized rating service. The investments shall be subject to approval by the local community college board of trustees. Each community college board of trustees shall develop a policy regarding the percentage of the college's investment portfolio that can be invested in such funds.

Nothing in this Section shall be construed to authorize an intergovernmental risk management entity to accept the deposit of public funds except for risk management purposes.

(Source: P.A. 97-129, eff. 7-14-11; 98-297, eff. 1-1-14; 98-390, eff. 8-16-13; 98-756, eff. 7-16-14.)

(30 ILCS 235/2.5)

Sec. 2.5. Investment policy.

(a) Investment of public funds by a public agency shall be governed by a written investment policy adopted by the public agency. The level of detail and complexity of the investment policy shall be appropriate to the nature of the funds, the purpose for the funds, and the amount of the public funds within the investment portfolio. The policy shall address safety of principal, liquidity of funds, and return on investment and shall require that the investment portfolio be structured in such manner as to provide

sufficient liquidity to pay obligations as they come due. In addition, the investment policy shall include or address the following:

- (1) a listing of authorized investments;
- (2) a rule, such as the "prudent person rule", establishing the standard of care that must be maintained by the persons investing the public funds;
- (3) investment guidelines that are appropriate to the nature of the funds, the purpose for the funds, and the amount of the public funds within the investment portfolio;
- (4) a policy regarding diversification of the investment portfolio that is appropriate to the nature of the funds, the purpose for the funds, and the amount of the public funds within the investment portfolio;
- (5) guidelines regarding collateral requirements, if any, for the deposit of public funds in a financial institution made pursuant to this Act, and, if applicable, guidelines for contractual arrangements for the custody and safekeeping of that collateral;
- (6) a policy regarding the establishment of a system of internal controls and written operational procedures designed to prevent losses of funds that might arise from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the entity;
- (7) identification of the chief investment officer who is responsible for establishing the internal controls and written procedures for the operation of the investment program;
- (8) performance measures that are appropriate to the nature of the funds, the purpose for the funds, and the amount of the public funds within the investment portfolio;
- (9) a policy regarding appropriate periodic review of the investment portfolio, its effectiveness in meeting the public agency's needs for safety, liquidity, rate of return, and diversification, and its general performance;
- (10) a policy establishing at least quarterly written reports of investment activities by the public agency's chief financial officer for submission to the governing body and chief executive officer of the public agency. The reports shall include information regarding securities in the portfolio by class or type, book value, income earned, and market value as of the report date;
- (11) a policy regarding the selection of investment advisors, money managers, and financial institutions; and
- (12) a policy regarding ethics and conflicts of interest.

(b) For purposes of the State or a county, the investment policy shall be adopted by the elected treasurer and presented to the chief executive officer and the governing body. For purposes of any other public agency, the investment policy shall be adopted by the governing body of the public agency.

(c) The investment policy shall be made available to the public at the main administrative office of the public agency.

(d) The written investment policy required under this Section shall be developed and implemented by January 1, 2000.

(Source: P.A. 90-688, eff. 7-31-98.)

(30 ILCS 235/2.10)

Sec. 2.10. Unit of local government; deposit at reduced rate of interest. The treasurer of a unit of local government may, in his or her discretion, deposit public moneys of that unit of local government in a financial institution pursuant to an agreement that provides for a reduced rate of interest, provided that the institution agrees to expend an amount of money equal to the amount of the reduction for senior centers.

(Source: P.A. 93-246, eff. 7-22-03.)

(30 ILCS 235/3) (from Ch. 85, par. 903)

Sec. 3. If any securities, purchased under authority of Section 2 hereof, are issuable to a designated payee or to the order of a designated payee, then the public agency shall be so designated, and further, if such securities are purchased with money taken from a particular fund of a public agency, the name of such fund shall be added to that of such public agency. If any such securities are registerable, either as to principal or interest, or both, then such securities shall be so registered in the name of the public agency, and in the name of the fund to which they are to be credited. (Source: Laws 1943, vol. 1, p. 951.)

(30 ILCS 235/4) (from Ch. 85, par. 904)

Sec. 4. All securities purchased under the authority of this Act shall be held for the benefit of the public agency which purchased them, and if purchased with money taken from a particular fund, such securities shall be credited to and deemed to be a part of such fund, and shall be held for the benefit thereof. All securities so purchased shall be deposited and held in a safe place by the person or persons having custody of the fund to which they are credited, and such person or persons are responsible upon his or their official bond or bonds for the safekeeping of all such securities. Any securities purchased by any such public agency under authority of this Act, may be sold at any time, at the then current market price thereof, by the governing authority of such public agency. Except as provided in Section 4.1 of "An Act in relation to State finance", all payments received as principal or interest, or otherwise, derived from any such securities shall be credited to the public agency and to the fund by or for which such securities were purchased.

(Source: P.A. 84-1378.)

(30 ILCS 235/5) (from Ch. 85, par. 905)

Sec. 5. This Act, without reference to any other statute, shall be deemed full and complete authority for the investment of public funds, as hereinabove provided, and shall be construed as an additional and alternative method therefor.

(Source: Laws 1943, vol. 1, p. 951.)

(30 ILCS 235/6) (from Ch. 85, par. 906)

Sec. 6. Report of financial institutions.

(a) No bank shall receive any public funds unless it has furnished the corporate authorities of a public agency submitting a deposit with copies of the last two sworn statements of resources and liabilities which the bank is required to furnish to the Commissioner of Banks and Real Estate or to the Comptroller of the Currency. Each bank designated as a depository for public funds shall, while acting as such depository, furnish the corporate authorities of a public agency with a copy of all statements of resources and liabilities which it is required to furnish to the Commissioner of Banks and Real Estate or to the Comptroller of the Currency; provided, that if such funds or moneys are deposited in a bank, the amount of all such deposits not collateralized or insured by an agency of the federal government shall not exceed 75% of the capital stock and surplus of such bank, and the corporate authorities of a public agency submitting a deposit shall not be discharged from responsibility for any funds or moneys deposited in any bank in excess of such limitation.

(b) No savings bank or savings and loan association shall receive public funds unless it has furnished the corporate authorities of a public agency

submitting a deposit with copies of the last 2 sworn statements of resources and liabilities which the savings bank or savings and loan association is required to furnish to the Commissioner of Banks and Real Estate or the Federal Deposit Insurance Corporation. Each savings bank or savings and loan association designated as a depository for public funds shall, while acting as such depository, furnish the corporate authorities of a public agency with a copy of all statements of resources and liabilities which it is required to furnish to the Commissioner of Banks and Real Estate or the Federal Deposit Insurance Corporation; provided, that if such funds or moneys are deposited in a savings bank or savings and loan association, the amount of all such deposits not collateralized or insured by an agency of the federal government shall not exceed 75% of the net worth of such savings bank or savings and loan association as defined by the Federal Deposit Insurance Corporation, and the corporate authorities of a public agency submitting a deposit shall not be discharged from responsibility for any funds or moneys deposited in any savings bank or savings and loan association in excess of such limitation.

(c) No credit union shall receive public funds unless it has furnished the corporate authorities of a public agency submitting a share deposit with copies of the last two reports of examination prepared by or submitted to the Illinois Department of Financial Institutions or the National Credit Union Administration. Each credit union designated as a depository for public funds shall, while acting as such depository, furnish the corporate authorities of a public agency with a copy of all reports of examination prepared by or furnished to the Illinois Department of Financial Institutions or the National Credit Union Administration; provided that if such funds or moneys are invested in a credit union account, the amount of all such investments not collateralized or insured by an agency of the federal government or other approved share insurer shall not exceed 50% of the unimpaired capital and surplus of such credit union, which shall include shares, reserves and undivided earnings and the corporate authorities of a public agency making an investment shall not be discharged from responsibility for any funds or moneys invested in a credit union in excess of such limitation.

(d) Whenever a public agency deposits any public funds in a financial institution, the public agency may enter into an agreement with the financial institution requiring any funds not insured by the Federal Deposit Insurance Corporation or the National Credit Union Administration or other approved share insurer to be collateralized by any of the following classes of securities, provided there has been no default in the payment of principal or interest thereon:

(1) Bonds, notes, or other securities constituting direct and general obligations of the United States, the bonds, notes, or other securities constituting the direct and general obligation of any agency or instrumentality of the United States, the interest and principal of which is unconditionally guaranteed by the United States, and bonds, notes, or other securities or evidence of indebtedness constituting the obligation of a U.S. agency or instrumentality.

(2) Direct and general obligation bonds of the State of Illinois or of any other state of the United States.

(3) Revenue bonds of this State or any authority, board, commission, or similar agency thereof.

(4) Direct and general obligation bonds of any city, town, county, school district, or other taxing body of any state, the debt service of which is payable from general ad valorem taxes.

(5) Revenue bonds of any city, town, county, or school district of the State of Illinois.

(6) Obligations issued, assumed, or guaranteed by the International Finance Corporation, the principal of which is not amortized during the life of the obligation, but no such obligation shall be accepted at more than 90% of its market value.

(7) Illinois Affordable Housing Program Trust Fund Bonds or Notes as defined in and issued pursuant to the Illinois Housing

Development Act.

(8) In an amount equal to at least market value of that amount of funds deposited exceeding the insurance limitation provided by the Federal Deposit Insurance Corporation or the National Credit Union Administration or other approved share insurer: (i) securities, (ii) mortgages, (iii) letters of credit issued by a Federal Home Loan Bank, or (iv) loans covered by a State Guarantee under the Illinois Farm Development Act, if that guarantee has been assumed by the Illinois Finance Authority under Section 845-75 of the Illinois Finance Authority Act, and loans covered by a State Guarantee under Article 830 of the Illinois Finance Authority Act.

(9) Certificates of deposit or share certificates issued to the depository institution pledging them as security. The public agency may require security in the amount of 125% of the value of the public agency deposit. Such certificate of deposit or share certificate shall:

(i) be fully insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or the National Credit Union Share Insurance Fund or issued by a depository institution which is rated within the 3 highest classifications established by at least one of the 2 standard rating services;

(ii) be issued by a financial institution having assets of \$15,000,000 or more; and

(iii) be issued by either a savings and loan association having a capital to asset ratio of at least 2%, by a bank having a capital to asset ratio of at least 6% or by a credit union having a capital to asset ratio of at least 4%.

The depository institution shall effect the assignment of the certificate of deposit or share certificate to the public agency and shall agree that, in the event the issuer of the certificate fails to maintain the capital to asset ratio required by this Section, such certificate of deposit or share certificate shall be replaced by additional suitable security.

(e) The public agency may accept a system established by the State Treasurer to aggregate permissible securities received as collateral from financial institutions in a collateral pool to secure public deposits of the institutions that have pledged securities to the pool.

(f) The public agency may at any time declare any particular security ineligible to qualify as collateral when, in the public agency's judgment, it is deemed desirable to do so.

(g) Notwithstanding any other provision of this Section, as security a public agency may, at its discretion, accept a bond, executed by a company authorized to transact the kinds of business described in clause (g) of Section 4 of the Illinois Insurance Code, in an amount not less than the amount of the deposits required by this Section to be secured, payable to the public agency for the benefit of the People of the unit of government, in a form that is acceptable to the public agency.

(h) Paragraphs (a), (b), (c), (d), (e), (f), and (g) of this Section do not apply to the University of Illinois, Southern Illinois University, Chicago State University, Eastern Illinois University, Governors State University, Illinois State University, Northeastern Illinois University, Northern Illinois University, Western Illinois University, the Cooperative Computer Center and public community colleges.

(Source: P.A. 95-331, eff. 8-21-07.)

(30 ILCS 235/6.5)

(Text of Section from P.A. 98-703)

Sec. 6.5. Federally insured deposits at Illinois financial institutions.

(a) Notwithstanding any other provision of this Act or any other statute, whenever a public agency invests public funds in an interest-bearing savings

account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit under Section 2 of this Act, the provisions of Section 6 of this Act and any other statutory requirements pertaining to the eligibility of a bank to receive or hold public deposits or to the pledging of collateral by a bank to secure public deposits do not apply to any bank receiving or holding all or part of the invested public funds if (i) the public agency initiates the investment at or through a bank located in Illinois and (ii) the invested public funds are at all time fully insured by an agency or instrumentality of the federal government.

(b) Nothing in this Section is intended to:

(1) prohibit a public agency from requiring the bank at or through which the investment of public funds is initiated to provide the public agency with the information otherwise required by subsections (a), (b), or (c) of Section 6 of this Act as a condition of investing the public funds at or through that bank; or

(2) permit a bank to receive or hold public deposits if that bank is prohibited from doing so by any rule, sanction, or order issued by a regulatory agency or by a court.

(c) For purposes of this Section, the term "bank" includes any person doing a banking business whether subject to the laws of this or any other jurisdiction.

(Source: P.A. 98-703, eff. 7-7-14.)

(Text of Section from P.A. 98-756)

Sec. 6.5. Federally insured deposits at Illinois financial institutions.

(a) Notwithstanding any other provision of this Act or any other statute, whenever a public agency invests public funds in an interest-bearing savings account, interest-bearing certificate of deposit, or interest-bearing time deposit under Section 2 of this Act, the provisions of Section 6 of this Act and any other statutory requirements pertaining to the eligibility of a bank to receive or hold public deposits or to the pledging of collateral by a bank to secure public deposits do not apply to any bank receiving or holding all or part of the invested public funds if (i) the public agency initiates the investment at or through a bank located in Illinois and (ii) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

(b) Nothing in this Section is intended to:

(1) prohibit a public agency from requiring the bank at or through which the investment of public funds is initiated to provide the public agency with the information otherwise required by subsection (a), (b), or (c) of Section 6 of this Act as a condition of investing the public funds at or through that bank; or

(2) permit a bank to receive or hold public deposits if that bank is prohibited from doing so by any rule, sanction, or order issued by a regulatory agency or by a court.

(c) For purposes of this Section, the term "bank" includes any person doing a banking business whether subject to the laws of this or any other jurisdiction.

(Source: P.A. 98-756, eff. 7-16-14.)

(30 ILCS 235/7) (from Ch. 85, par. 907)

Sec. 7. When investing or depositing public funds, each custodian shall, to the extent permitted by this Act and by the lawful and reasonable performance of his custodial duties, invest or deposit such funds with or in minority-owned financial institutions within this State.

(Source: P.A. 84-754.)

(30 ILCS 235/8)

Sec. 8. Consideration of financial institution's commitment to its

community.

(a) In addition to any other requirements of this Act, a public agency is authorized to consider the financial institution's record and current level of financial commitment to its local community when deciding whether to deposit public funds in that financial institution. The public agency may consider factors including, but not necessarily limited to:

(1) for financial institutions subject to the federal Community Reinvestment Act of 1977, the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the federal Community Reinvestment Act of 1977;

(2) any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;

(3) the financial impact that the withdrawal or denial of deposits of public funds might have on the financial institution;

(4) the financial impact to the public agency as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and

(5) any additional burden on the resources of the public agency that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

(b) Nothing in this Section shall be construed as authorizing the public agency to conduct an examination or investigation of a financial institution or to receive information that is not publicly available and the disclosure of which is otherwise prohibited by law.

(Source: P.A. 93-251, eff. 7-1-04.)

INVESTMENT POLICY

This policy authorizes the Commission to invest funds in certain authorized classes of securities. All persons from the Commission involved in the investment of public funds are to comply with the provisions relating to the deposit and investment of public funds. The purpose of this Statement of Investment Policy and Guidelines (this "Policy") is to establish cash management and investment guidelines for the Commission. This Policy has been prepared in accordance with the Public Funds Investment Act (30 ILCS 235), Exhibit A.

1.0 POLICY

The Commission is responsible for the management of daily receipt and investment of cash and related accounting operations. The Treasurer is the Chief Investment Officer of the Commission and investments may be directed by the Treasurer, General Manager, Office designees, or outside professional fund managers, in accordance with this Policy.

It is the policy of the Commission to invest all funds under the control in a manner that provides the highest investment return using authorized instruments while meeting the Commission's daily cash flow demands in conformance with this policy, its objectives, applicable ordinances and laws.

2.0 SCOPE OF POLICY:

This Policy applies to all investments held within and made on behalf of the Commission.

3.0 OBJECTIVES:

The primary objective in the investment of funds under control of the Commission is to ensure the safety of principal, while managing liquidity requirements of debt service and other financial obligations of the Commission, and providing the highest investment return using authorized investment instruments.

3.1 **Safety.**

The safety of principal is the foremost objective of the investment program. Commission investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio. To attain this objective, diversification is required to ensure that the Commission prudently manages market, interest rate and credit risk. Each investment purchase shall be limited to those defined as eligible under this Policy.

3.2 **Liquidity.**

The investment portfolio shall remain sufficiently liquid to enable the Commission to meet all operating requirements that might be reasonably anticipated. ~~Except as~~Unless otherwise authorized by the Board, all investments shall be fully payable as to principal and interest within five years from the date of purchase. The only exception will be in regards to investments within the Long-Term Water Capital Reserve Fund which may include investments that shall be fully payable as to principal and interest within ten years from the date of purchase due to the longstanding nature of the reserve fund; provided, however, that such investments shall have a maximum five-year weighted average maturity.

3.3 **Return on Investments.**

The investment portfolio shall be designed to obtain the highest available return, taking into account the Commission's investment risk constraints and cash flow needs. The Commission shall seek to obtain the highest available return using authorized investments.

4.0 STANDARD OF CARE:

To accomplish the objectives of the Commission, all authorized persons engaged in the investment process will perform their duties responsibly in accordance with the following standard:

“Investments shall be made with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the Commission, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investing funds of like character and with like aims, to safeguard the principal and maintain the liquidity needs of the Commission.”

The standard of care to be used by the Commission shall be the “prudent investor” standard and shall be applied in the context of managing an overall portfolio. Those involved in investing shall: (i) act in accordance with written procedures and this Policy, (ii) exercise due diligence, (iii) prepare all reports in a timely fashion and (iv) exercise appropriate action to control adverse developments.

5.0 OPERATIONAL GUIDELINES:

5.1 Particular Fund Investments:

The Commission requires that any investments of a particular restricted account be credited to that account. Principal and interest shall be credited to the particular restricted account so invested. Any two of the following four officials, 1) General Manager, 2) Treasurer, 3) Finance Committee Chairman, and 4) Commission Chairman, may transfer ownership of any security purchased with monies of a particular restricted account to another restricted or unrestricted account of the Commission. The particular restricted account originally invested shall be credited with the amount of the principal and accrued interest up to the date of the transfer of ownership of such security from that particular restricted account to the other restricted/unrestricted account.

5.2 Competitive Bidding:

At least three (3) competitive bids are to be solicited on most investment transactions made by the Commission. Bids/quotes and markups or discounts need to be consistent with prevailing institutional trades at the time of each transaction and are to be compared to market quotations for the same type and maturity investment. In certain emergency circumstances, the Commission may solicit less than three (3) competitive bids. The guiding principle with choosing any bid for any investment transaction made by the Commission is the quality of the bid and the assurance that the bidder can complete the investment transaction.

5.3 Selection of Investment Advisors and Money Managers:

The services of investment advisors and money managers shall only be employed after the solicitation of at least three written quotations and, as required by the Commission’s By-Laws, as amended, approved by the Board of Commissioners pursuant to the majority affirmative vote of all of the Commissioners, including the votes of at least 1/3 of the Commissioners appointed by the Chairman of the DuPage County Board and at least 40% of the Commissioners appointed by the groups of mayors as provided in the Water Commission Act of 1985, 70 ILCS 3720/0.001 et seq.

6.0 ETHICS AND CONFLICT OF INTEREST:

It is the policy of the Commission that no person acting on behalf of the investment function shall, in any manner, have any interest, either directly or indirectly in, or receive in any manner compensation from, any investments in which the Commission is authorized to invest; or have any interest, either directly or indirectly in, or receive, in any manner, compensation of any kind from, the

sellers, sponsors or managers of such investments. Officers and other staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

7.0 AUTHORIZED INVESTMENTS:

The Board has authorized the following types of investments subject to the provisions of the Public Funds Investment Act (30 ILCS 235) and other applicable law:

The investment portfolio will be diversified to avoid incurring undue concentration in securities of one type or securities of one financial institution or maturities.

- a. Bonds, notes, certificates of indebtedness, treasury bills, or other securities now or hereafter issued, which are guaranteed as to the payment of principal and interest by the full faith and credit of the United States of America.

Maximum Aggregate Position No Limit

- b. Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies and its instrumentalities.

Maximum Aggregate Position No Limit

- c. Interest-bearing savings accounts, certificates of deposit, time deposits, or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act, the deposits of which are insured by the Federal Deposit Insurance Corporation. Any such investments made in excess of such deposit insurance shall be secured as provided in Section 10.0.

Maximum Aggregate Position 50% of total portfolio

- d. Short-term obligations of corporations (Commercial Paper) organized in the United States of America with assets exceeding \$500,000,000; obligations must be rated at the time of purchase A1/P1 or better by Standard & Poor's and Moody's, respectively, and must mature not later than 210 days from the date of purchase; the Board's investment in the short-term obligations of a single issuer shall not exceed 10% of that corporation's outstanding obligations.

Maximum Position with Single Issuer 5% of total portfolio
Maximum Aggregate Position 33% of total portfolio

- e. Money market mutual funds registered under the Investment Company Act of 1940, as from time to time amended; the portfolio of any such money market fund must be limited to obligations specified in subsection [a] or [b] of this section and to agreements to repurchase such obligations. All underlying securities of the fund must mature within twelve months or less, and the fund must maintain a weighted average portfolio maturity of 90 days or less. Prospectuses must be on file, reviewed, and approved before investing.

Maximum Aggregate Position No Limit

- f. Shares or other forms of securities legally issuable by savings and loan associations incorporated under the laws of any state or of the United States of America, the shares or investment certificates of which are insured by the Federal Deposit Insurance

Corporation. Any such investments made in excess of such deposit insurance shall be secured as provided in Section 10.0.

Maximum Aggregate Position 50% of total portfolio

- g. Dividend-bearing share accounts, share certificate accounts, or other such class of share accounts of a credit union chartered under the laws of the State of Illinois or of the United States of America, provided that deposits are insured by applicable law and that the credit union's principal office is located within the State of Illinois. Any such investments made in excess of such deposit insurance, shall be secured as provided in Section 10.0

Maximum Aggregate Position 25% of total portfolio

- h. Subject to the limitation of Section 12 of the Local Government Debt Reform Act, 30 ILCS 350/12, interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of Illinois, or any other state, or of any political subdivision or agency of the State of Illinois or of any other state, if the interest earned thereon is tax-exempt under federal law. The bonds shall be registered in the name of the Commission or held under a custodial agreement at a bank. The bonds shall be rated at least A- by Standard and Poor's or A3 by Moody's at the time of purchase.

Maximum Aggregate Position 25% of total portfolio

- i. Any other suitable investment instrument permitted by applicable state laws governing public investments subject to the reasonable exercise of prudence in making investments of public fund.

8.0 REVENUE BOND ORDINANCES:

The ~~1987provisions and 1993restrictions of the 2013~~ Revenue Bond ~~Ordinances~~Ordinance regarding permitted investments must be observed ~~with particular attention paid to the Interest and Principal accounts that must be invested in U.S. Government guaranteed securities.~~

9.0 INVESTMENT RESTRICTIONS:

The Commission will not utilize investment of leveraged transactions, financial forwards, futures, hedged investments, index amortizing notes, dual index notes, de-leveraged bonds, range bonds, inverse floaters, and any other financial derivative. The Commission is not authorized, without the approval of the Board, to (i) invest in financial agreements whose returns are linked to or derived from the performance of some underlying asset such as bonds, currencies or commodities products, or (ii) borrow against or otherwise obligate Commission investments. No investment maturity can be longer than 5 years except as otherwise authorized by the Board per Section 3.2.

10.0 COLLATERALIZATION:

In order to protect the Commission's deposits, depository institutions are to maintain collateral pledges on Commission certificates of deposit during the term of the deposit of at least 102% of marketable U.S. government or approved securities or surety bonds issued by top-rated insurers. Collateral is required as security for any amount in excess of the federal deposit insurance limit. The collateral required to secure Commission funds must be held in safekeeping and pursuant to collateral agreements which would prohibit release or substitution of pledged assets without proper written notification and authorization of the Treasurer or General Manager. However, substitutions may be made

without prior approval from the Commission provided: security types are of the type allowed for collateralization in the Policy, the market value of the securities to be substituted is at least equal to the amount withdrawn; notification is given to the Treasurer or General Manager; and the custodian has not received any prior notification from the Treasurer or General Manager prohibiting substitution. Repurchase agreements must also be collateralized in an amount of 102% of market value of principal and accrued interest.

The final maturity of acceptable collateral pledged shall not exceed 60 months. Collateral pledged for repurchase agreements shall be marked to market at least weekly during the term of the agreement. Additional collateral will be required when the ratio falls below the level required.

11.0 SAFEKEEPING AND CUSTODY:

All securities and collateral will be held by a third party custodian designated by the Commission and evidenced by safekeeping receipts. Safekeeping will be documented by an approved written agreement. This may be in the form of a safekeeping agreement, trust agreement, escrow agreement or custody agreement.

12.0 DIVERSIFICATION:

A variety of financial instruments and maturities, properly balanced, will help to ensure liquidity and reduce risk or interest rate volatility and loss of principal. Diversifying investments and maturities will avoid incurring unreasonable risks in the investment portfolio regarding specific security types, issuers or individual financial institutions.

13.0 INTERNAL CONTROLS:

The Commission, shall maintain a system of internal controls and written operational procedures that shall be documented. The controls shall be designed to prevent the loss of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets or imprudent actions by authorized investment officers.

In addition, the Commission has established a system of internal controls to ensure that staff positions and functional duties are adequately segregated for separation of duties between the investment and accounting operations.

These controls shall be tested and reviewed periodically by external auditors during the audit.

14.0 PERFORMANCE EVALUATION:

The Commission will utilize the following benchmarks as appropriate to determine whether market average yields are being achieved:

Account	Benchmark
Water O&M	BoA/Merrill Lynch 3-Month U.S. Treasury Bill Index
Water O&M Reserve	BoA/Merrill Lynch 1 – 5 Year U.S. Treasury Index
Depreciation	BoA/Merrill Lynch 1 – 5 Year U.S. Treasury Index
Board Designated Reserve	BoA/Merrill Lynch 1 – 5 Year U.S. Treasury Index
General Account	BoA/Merrill Lynch 3-Month U.S. Treasury Bill Index
Sales Tax	BoA/Merrill Lynch 1 – 3 Year U.S. Treasury Index
Operating Reserve Fund	BoA/Merrill Lynch 1 – 5 Year U.S. Treasury Index
Capital Reserve Fund	BoA/Merrill Lynch 1 – 3 Year U.S. Treasury Index
Long-Term Water Capital	BoA/Merrill Lynch 1 – 5 10 Year U.S. Treasury Index

Reserve Fund

For all other funds (i.e., the Interest and Principal accounts), the rate of return should equal or exceed the rate of return on Treasury securities of like maturities and like purchase dates.

15.0 REPORTING:

The Commission shall record all investment transactions. A written report will be generated monthly for internal purposes listing all active investments by class or type, maturity of investments, book value, interest rate, income earned, including the fair market value of all investments as of the report date and other pertinent information deemed necessary. This report will be submitted to the General Manager of the Commission for distribution to the Board no less than on a quarterly basis pursuant to the Public Funds Investment Act.

16.0 POLICY ADOPTION AND AMENDMENT:

This Policy shall be adopted by a resolution of the Board. This Policy may be reviewed from time to time and amended upon approval of the Board.

Exhibit A

ILLINOIS PUBLIC FUNDS INVESTMENT ACT

(30 ILCS 235/)

FINANCE

(30 ILCS 235/) Public Funds Investment Act.

(30 ILCS 235/0.01) (from Ch. 85, par. 900)

Sec. 0.01. Short title. This Act may be cited as the Public Funds Investment Act.

(Source: P.A. 86-1324.)

(30 ILCS 235/1) (from Ch. 85, par. 901)

Sec. 1. The words "public funds", as used in this Act, mean current operating funds, special funds, interest and sinking funds, and funds of any kind or character belonging to or in the custody of any public agency.

The words "public agency", as used in this Act, mean the State of Illinois, the various counties, townships, cities, towns, villages, school districts, educational service regions, special road districts, public water supply districts, fire protection districts, drainage districts, levee districts, sewer districts, housing authorities, the Illinois Bank Examiners' Education Foundation, the Chicago Park District, and all other political corporations or subdivisions of the State of Illinois, now or hereafter created, whether herein specifically mentioned or not. This Act does not apply to the Illinois Prepaid Tuition Trust Fund, private funds collected by the Illinois Conservation Foundation, or pension funds or retirement systems established under the Illinois Pension Code, except as otherwise provided in that Code.

The words "governmental unit", as used in this Act, have the same meaning as in the Local Government Debt Reform Act.

(Source: P.A. ~~91-66998-297~~, eff. 1-1-00; ~~92-797~~, eff. ~~8-15-02~~14.)

(30 ILCS 235/2) (from Ch. 85, par. 902)

Sec. 2. Authorized investments.

(a) Any public agency may invest any public funds as follows:

(1) in bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest;

(2) in bonds, notes, debentures, or other similar obligations of the United States of America, its agencies, and its instrumentalities;

(3) in interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;

(4) in short term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature not later than 270 days from the date of purchase, (ii) such purchases do not exceed 10% of the corporation's outstanding obligations and (iii) no more than one-third of the public agency's funds may be invested in short term obligations of corporations;

or

(5) in money market mutual funds registered under the

Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (1) or (2) of this subsection and to agreements to repurchase such obligations.

(a-1) In addition to any other investments authorized under this Act, a municipality ~~or a~~, park district, forest preserve district, conservation district, county, or other governmental unit may invest its public funds in interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law. The bonds shall be registered in the name of the municipality ~~or~~, park district, forest preserve district, conservation district, county, or other governmental unit, or held under a custodial agreement at a bank. The bonds shall be rated at the time of purchase within the 4 highest general classifications established by a rating service of nationally recognized expertise in rating bonds of states and their political subdivisions.

(b) Investments may be made only in banks which are insured by the Federal Deposit Insurance Corporation. Any public agency may invest any public funds in short term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally issuable by savings banks or savings and loan associations incorporated under the laws of this State or any other state or under the laws of the United States. Investments may be made only in those savings banks or savings and loan associations the shares, or investment certificates of which are insured by the Federal Deposit Insurance Corporation. Any such securities may be purchased at the offering or market price thereof at the time of such purchase. All such securities so purchased shall mature or be redeemable on a date or dates prior to the time when, in the judgment of such governing authority, the public funds so invested will be required for expenditure by such public agency or its governing authority. The expressed judgment of any such governing authority as to the time when any public funds will be required for expenditure or be redeemable is final and conclusive. Any public agency may invest any public funds in dividend-bearing share accounts, share certificate accounts or class of share accounts of a credit union chartered under the laws of this State or the laws of the United States; provided, however, the principal office of any such credit union must be located within the State of Illinois. Investments may be made only in those credit unions the accounts of which are insured by applicable law.

(c) For purposes of this Section, the term "agencies of the United States of America" includes: (i) the federal land banks, federal intermediate credit banks, banks for cooperative, federal farm credit banks, or any other entity authorized to issue debt obligations under the Farm Credit Act of 1971 (12 U.S.C. 2001 et seq.) and Acts amendatory thereto; (ii) the federal home loan banks and the federal home loan mortgage corporation; and (iii) any other agency created by Act of Congress.

(d) Except for pecuniary interests permitted under subsection (f) of Section 3-14-4 of the Illinois Municipal Code or under Section 3.2 of the Public Officer Prohibited Practices Act, no person acting as treasurer or financial officer or who is employed in any similar capacity by or for a public agency may do any of the following:

(1) have any interest, directly or indirectly, in any investments in which the agency is authorized to invest.

(2) have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments.

(3) receive, in any manner, compensation of any kind from any investments in which the agency is authorized to invest.

(e) Any public agency may also invest any public funds in a Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act. Any public agency may also invest any public funds in a fund managed,

operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.

(f) To the extent a public agency has custody of funds not owned by it or another public agency and does not otherwise have authority to invest such funds, the public agency may invest such funds as if they were its own. Such funds must be released to the appropriate person at the earliest reasonable time, but in no case exceeding 31 days, after the private person becomes entitled to the receipt of them. All earnings accruing on any investments or deposits made pursuant to the provisions of this Act shall be credited to the public agency by or for which such investments or deposits were made, except as provided otherwise in Section 4.1 of the State Finance Act or the Local Governmental Tax Collection Act, and except where by specific statutory provisions such earnings are directed to be credited to and paid to a particular fund.

(g) A public agency may purchase or invest in repurchase agreements of government securities having the meaning set out in the Government Securities Act of 1986, as now or hereafter amended or succeeded, subject to the provisions of said Act and the regulations issued thereunder. The government securities, unless registered or inscribed in the name of the public agency, shall be purchased through banks or trust companies authorized to do business in the State of Illinois.

(h) Except for repurchase agreements of government securities which are subject to the Government Securities Act of 1986, as now or hereafter amended or succeeded, no public agency may purchase or invest in instruments which constitute repurchase agreements, and no financial institution may enter into such an agreement with or on behalf of any public agency unless the instrument and the transaction meet the following requirements:

(1) The securities, unless registered or inscribed in the name of the public agency, are purchased through banks or trust companies authorized to do business in the State of Illinois.

(2) An authorized public officer after ascertaining which firm will give the most favorable rate of interest, directs the custodial bank to "purchase" specified securities from a designated institution. The "custodial bank" is the bank or trust company, or agency of government, which acts for the public agency in connection with repurchase agreements involving the investment of funds by the public agency. The State Treasurer may act as custodial bank for public agencies executing repurchase agreements. To the extent the Treasurer acts in this capacity, he is hereby authorized to pass through to such public agencies any charges assessed by the Federal Reserve Bank.

(3) A custodial bank must be a member bank of the Federal Reserve System or maintain accounts with member banks. All transfers of book-entry securities must be accomplished on a Reserve Bank's computer records through a member bank of the Federal Reserve System. These securities must be credited to the public agency on the records of the custodial bank and the transaction must be confirmed in writing to the public agency by the custodial bank.

(4) Trading partners shall be limited to banks or trust companies authorized to do business in the State of Illinois or to registered primary reporting dealers.

(5) The security interest must be perfected.

(6) The public agency enters into a written master repurchase agreement which outlines the basic responsibilities and liabilities of both buyer and seller.

(7) Agreements shall be for periods of 330 days or less.

(8) The authorized public officer of the public agency informs the custodial bank in writing of the maturity details of the repurchase agreement.

(9) The custodial bank must take delivery of and

maintain the securities in its custody for the account of the public agency and confirm the transaction in writing to the public agency. The Custodial Undertaking shall provide that the custodian takes possession of the securities exclusively for the public agency; that the securities are free of any claims against the trading partner; and any claims by the custodian are subordinate to the public agency's claims to rights to those securities.

(10) The obligations purchased by a public agency may only be sold or presented for redemption or payment by the fiscal agent bank or trust company holding the obligations upon the written instruction of the public agency or officer authorized to make such investments.

(11) The custodial bank shall be liable to the public agency for any monetary loss suffered by the public agency due to the failure of the custodial bank to take and maintain possession of such securities.

(i) Notwithstanding the foregoing restrictions on investment in instruments constituting repurchase agreements the Illinois Housing Development Authority may invest in, and any financial institution with capital of at least \$250,000,000 may act as custodian for, instruments that constitute repurchase agreements, provided that the Illinois Housing Development Authority, in making each such investment, complies with the safety and soundness guidelines for engaging in repurchase transactions applicable to federally insured banks, savings banks, savings and loan associations or other depository institutions as set forth in the Federal Financial Institutions Examination Council Policy Statement Regarding Repurchase Agreements and any regulations issued, or which may be issued by the supervisory federal authority pertaining thereto and any amendments thereto; provided further that the securities shall be either (i) direct general obligations of, or obligations the payment of the principal of and/or interest on which are unconditionally guaranteed by, the United States of America or (ii) any obligations of any agency, corporation or subsidiary thereof controlled or supervised by and acting as an instrumentality of the United States Government pursuant to authority granted by the Congress of the United States and provided further that the security interest must be perfected by either the Illinois Housing Development Authority, its custodian or its agent receiving possession of the securities either physically or transferred through a nationally recognized book entry system.

(j) In addition to all other investments authorized under this Section, a community college district may invest public funds in any mutual funds that invest primarily in corporate investment grade or global government short term bonds. Purchases of mutual funds that invest primarily in global government short term bonds shall be limited to funds with assets of at least \$100 million and that are rated at the time of purchase as one of the 10 highest classifications established by a recognized rating service. The investments shall be subject to approval by the local community college board of trustees. Each community college board of trustees shall develop a policy regarding the percentage of the college's investment portfolio that can be invested in such funds.

Nothing in this Section shall be construed to authorize an intergovernmental risk management entity to accept the deposit of public funds except for risk management purposes.

(Source: P.A. ~~96-741, eff. 8-25-09~~; 97-129, eff. 7-14-11; 98-297, eff. 1-1-14; 98-390, eff. 8-16-13; 98-756, eff. 7-16-14.)

(30 ILCS 235/2.5)

Sec. 2.5. Investment policy.

(a) Investment of public funds by a public agency shall be governed by a written investment policy adopted by the public agency. The level of detail and complexity of the investment policy shall be appropriate to the nature of

the funds, the purpose for the funds, and the amount of the public funds within the investment portfolio. The policy shall address safety of principal, liquidity of funds, and return on investment and shall require that the investment portfolio be structured in such manner as to provide sufficient liquidity to pay obligations as they come due. In addition, the investment policy shall include or address the following:

- (1) a listing of authorized investments;
- (2) a rule, such as the "prudent person rule", establishing the standard of care that must be maintained by the persons investing the public funds;
- (3) investment guidelines that are appropriate to the nature of the funds, the purpose for the funds, and the amount of the public funds within the investment portfolio;
- (4) a policy regarding diversification of the investment portfolio that is appropriate to the nature of the funds, the purpose for the funds, and the amount of the public funds within the investment portfolio;
- (5) guidelines regarding collateral requirements, if any, for the deposit of public funds in a financial institution made pursuant to this Act, and, if applicable, guidelines for contractual arrangements for the custody and safekeeping of that collateral;
- (6) a policy regarding the establishment of a system of internal controls and written operational procedures designed to prevent losses of funds that might arise from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the entity;
- (7) identification of the chief investment officer who is responsible for establishing the internal controls and written procedures for the operation of the investment program;
- (8) performance measures that are appropriate to the nature of the funds, the purpose for the funds, and the amount of the public funds within the investment portfolio;
- (9) a policy regarding appropriate periodic review of the investment portfolio, its effectiveness in meeting the public agency's needs for safety, liquidity, rate of return, and diversification, and its general performance;
- (10) a policy establishing at least quarterly written reports of investment activities by the public agency's chief financial officer for submission to the governing body and chief executive officer of the public agency. The reports shall include information regarding securities in the portfolio by class or type, book value, income earned, and market value as of the report date;
- (11) a policy regarding the selection of investment advisors, money managers, and financial institutions; and
- (12) a policy regarding ethics and conflicts of interest.

(b) For purposes of the State or a county, the investment policy shall be adopted by the elected treasurer and presented to the chief executive officer and the governing body. For purposes of any other public agency, the investment policy shall be adopted by the governing body of the public agency.

(c) The investment policy shall be made available to the public at the main administrative office of the public agency.

(d) The written investment policy required under this Section shall be developed and implemented by January 1, 2000.

(Source: P.A. 90-688, eff. 7-31-98.)

(30 ILCS 235/2.10)

Sec. 2.10. Unit of local government; deposit at reduced rate of interest. The treasurer of a unit of local government may, in his or her discretion,

deposit public moneys of that unit of local government in a financial institution pursuant to an agreement that provides for a reduced rate of interest, provided that the institution agrees to expend an amount of money equal to the amount of the reduction for senior centers.

(Source: P.A. 93-246, eff. 7-22-03.)

(30 ILCS 235/3) (from Ch. 85, par. 903)

Sec. 3. If any securities, purchased under authority of Section 2 hereof, are issuable to a designated payee or to the order of a designated payee, then the public agency shall be so designated, and further, if such securities are purchased with money taken from a particular fund of a public agency, the name of such fund shall be added to that of such public agency. If any such securities are registerable, either as to principal or interest, or both, then such securities shall be so registered in the name of the public agency, and in the name of the fund to which they are to be credited.

(Source: Laws 1943, vol. 1, p. 951.)

(30 ILCS 235/4) (from Ch. 85, par. 904)

Sec. 4. All securities purchased under the authority of this Act shall be held for the benefit of the public agency which purchased them, and if purchased with money taken from a particular fund, such securities shall be credited to and deemed to be a part of such fund, and shall be held for the benefit thereof. All securities so purchased shall be deposited and held in a safe place by the person or persons having custody of the fund to which they are credited, and such person or persons are responsible upon his or their official bond or bonds for the safekeeping of all such securities. Any securities purchased by any such public agency under authority of this Act, may be sold at any time, at the then current market price thereof, by the governing authority of such public agency. Except as provided in Section 4.1 of "An Act in relation to State finance", all payments received as principal or interest, or otherwise, derived from any such securities shall be credited to the public agency and to the fund by or for which such securities were purchased.

(Source: P.A. 84-1378.)

(30 ILCS 235/5) (from Ch. 85, par. 905)

Sec. 5. This Act, without reference to any other statute, shall be deemed full and complete authority for the investment of public funds, as hereinabove provided, and shall be construed as an additional and alternative method therefor.

(Source: Laws 1943, vol. 1, p. 951.)

(30 ILCS 235/6) (from Ch. 85, par. 906)

Sec. 6. Report of financial institutions.

(a) No bank shall receive any public funds unless it has furnished the corporate authorities of a public agency submitting a deposit with copies of the last two sworn statements of resources and liabilities which the bank is required to furnish to the Commissioner of Banks and Real Estate or to the Comptroller of the Currency. Each bank designated as a depository for public funds shall, while acting as such depository, furnish the corporate authorities of a public agency with a copy of all statements of resources and liabilities which it is required to furnish to the Commissioner of Banks and Real Estate or to the Comptroller of the Currency; provided, that if such funds or moneys are deposited in a bank, the amount of all such deposits not collateralized or insured by an agency of the federal government shall not exceed 75% of the capital stock and surplus of such bank, and the corporate authorities of a public agency submitting a deposit shall not be discharged

from responsibility for any funds or moneys deposited in any bank in excess of such limitation.

(b) No savings bank or savings and loan association shall receive public funds unless it has furnished the corporate authorities of a public agency submitting a deposit with copies of the last 2 sworn statements of resources and liabilities which the savings bank or savings and loan association is required to furnish to the Commissioner of Banks and Real Estate or the Federal Deposit Insurance Corporation. Each savings bank or savings and loan association designated as a depository for public funds shall, while acting as such depository, furnish the corporate authorities of a public agency with a copy of all statements of resources and liabilities which it is required to furnish to the Commissioner of Banks and Real Estate or the Federal Deposit Insurance Corporation; provided, that if such funds or moneys are deposited in a savings bank or savings and loan association, the amount of all such deposits not collateralized or insured by an agency of the federal government shall not exceed 75% of the net worth of such savings bank or savings and loan association as defined by the Federal Deposit Insurance Corporation, and the corporate authorities of a public agency submitting a deposit shall not be discharged from responsibility for any funds or moneys deposited in any savings bank or savings and loan association in excess of such limitation.

(c) No credit union shall receive public funds unless it has furnished the corporate authorities of a public agency submitting a share deposit with copies of the last two reports of examination prepared by or submitted to the Illinois Department of Financial Institutions or the National Credit Union Administration. Each credit union designated as a depository for public funds shall, while acting as such depository, furnish the corporate authorities of a public agency with a copy of all reports of examination prepared by or furnished to the Illinois Department of Financial Institutions or the National Credit Union Administration; provided that if such funds or moneys are invested in a credit union account, the amount of all such investments not collateralized or insured by an agency of the federal government or other approved share insurer shall not exceed 50% of the unimpaired capital and surplus of such credit union, which shall include shares, reserves and undivided earnings and the corporate authorities of a public agency making an investment shall not be discharged from responsibility for any funds or moneys invested in a credit union in excess of such limitation.

(d) Whenever a public agency deposits any public funds in a financial institution, the public agency may enter into an agreement with the financial institution requiring any funds not insured by the Federal Deposit Insurance Corporation or the National Credit Union Administration or other approved share insurer to be collateralized by any of the following classes of securities, provided there has been no default in the payment of principal or interest thereon:

(1) Bonds, notes, or other securities constituting direct and general obligations of the United States, the bonds, notes, or other securities constituting the direct and general obligation of any agency or instrumentality of the United States, the interest and principal of which is unconditionally guaranteed by the United States, and bonds, notes, or other securities or evidence of indebtedness constituting the obligation of a U.S. agency or instrumentality.

(2) Direct and general obligation bonds of the State of Illinois or of any other state of the United States.

(3) Revenue bonds of this State or any authority, board, commission, or similar agency thereof.

(4) Direct and general obligation bonds of any city, town, county, school district, or other taxing body of any state, the debt service of which is payable from general ad valorem taxes.

(5) Revenue bonds of any city, town, county, or school district of the State of Illinois.

(6) Obligations issued, assumed, or guaranteed by the International Finance Corporation, the principal of which is not

amortized during the life of the obligation, but no such obligation shall be accepted at more than 90% of its market value.

(7) Illinois Affordable Housing Program Trust Fund Bonds or Notes as defined in and issued pursuant to the Illinois Housing Development Act.

(8) In an amount equal to at least market value of that amount of funds deposited exceeding the insurance limitation provided by the Federal Deposit Insurance Corporation or the National Credit Union Administration or other approved share insurer: (i) securities, (ii) mortgages, (iii) letters of credit issued by a Federal Home Loan Bank, or (iv) loans covered by a State Guarantee under the Illinois Farm Development Act, if that guarantee has been assumed by the Illinois Finance Authority under Section 845-75 of the Illinois Finance Authority Act, and loans covered by a State Guarantee under Article 830 of the Illinois Finance Authority Act.

(9) Certificates of deposit or share certificates issued to the depository institution pledging them as security. The public agency may require security in the amount of 125% of the value of the public agency deposit. Such certificate of deposit or share certificate shall:

(i) be fully insured by the Federal Deposit Insurance Corporation, the Federal Savings and Loan Insurance Corporation, or the National Credit Union Share Insurance Fund or issued by a depository institution which is rated within the 3 highest classifications established by at least one of the 2 standard rating services;

(ii) be issued by a financial institution having assets of \$15,000,000 or more; and

(iii) be issued by either a savings and loan association having a capital to asset ratio of at least 2%, by a bank having a capital to asset ratio of at least 6% or by a credit union having a capital to asset ratio of at least 4%.

The depository institution shall effect the assignment of the certificate of deposit or share certificate to the public agency and shall agree that, in the event the issuer of the certificate fails to maintain the capital to asset ratio required by this Section, such certificate of deposit or share certificate shall be replaced by additional suitable security.

(e) The public agency may accept a system established by the State Treasurer to aggregate permissible securities received as collateral from financial institutions in a collateral pool to secure public deposits of the institutions that have pledged securities to the pool.

(f) The public agency may at any time declare any particular security ineligible to qualify as collateral when, in the public agency's judgment, it is deemed desirable to do so.

(g) Notwithstanding any other provision of this Section, as security a public agency may, at its discretion, accept a bond, executed by a company authorized to transact the kinds of business described in clause (g) of Section 4 of the Illinois Insurance Code, in an amount not less than the amount of the deposits required by this Section to be secured, payable to the public agency for the benefit of the People of the unit of government, in a form that is acceptable to the public agency.

(h) Paragraphs (a), (b), (c), (d), (e), (f), and (g) of this Section do not apply to the University of Illinois, Southern Illinois University, Chicago State University, Eastern Illinois University, Governors State University, Illinois State University, Northeastern Illinois University, Northern Illinois University, Western Illinois University, the Cooperative Computer Center and public community colleges.

(Source: P.A. 95-331, eff. 8-21-07.)

(Text of Section from P.A. 98-703)

Sec. 6.5. Federally insured deposits at Illinois financial institutions.

(a) Notwithstanding any other provision of this Act or any other statute, whenever a public agency invests public funds in an interest-bearing savings account, demand deposit account, interest-bearing certificate of deposit, or interest-bearing time deposit under Section 2 of this Act, the provisions of Section 6 of this Act and any other statutory requirements pertaining to the eligibility of a bank to receive or hold public deposits or to the pledging of collateral by a bank to secure public deposits do not apply to any bank receiving or holding all or part of the invested public funds if (i) the public agency initiates the investment at or through a bank located in Illinois and (ii) the invested public funds are at all time fully insured by an agency or instrumentality of the federal government.

(b) Nothing in this Section is intended to:

(1) prohibit a public agency from requiring the bank at or through which the investment of public funds is initiated to provide the public agency with the information otherwise required by subsections (a), (b), or (c) of Section 6 of this Act as a condition of investing the public funds at or through that bank; or

(2) permit a bank to receive or hold public deposits if that bank is prohibited from doing so by any rule, sanction, or order issued by a regulatory agency or by a court.

~~(c) For purposes of this Section, the term "bank"~~ (c) For purposes of this Section, the term "bank" includes any person doing a banking business whether subject to the laws of this or any other jurisdiction.

(Source: P.A. 98-703, eff. 7-7-14.)

(Text of Section from P.A. 98-756)

Sec. 6.5. Federally insured deposits at Illinois financial institutions.

(a) Notwithstanding any other provision of this Act or any other statute, whenever a public agency invests public funds in an interest-bearing savings account, interest-bearing certificate of deposit, or interest-bearing time deposit under Section 2 of this Act, the provisions of Section 6 of this Act and any other statutory requirements pertaining to the eligibility of a bank to receive or hold public deposits or to the pledging of collateral by a bank to secure public deposits do not apply to any bank receiving or holding all or part of the invested public funds if (i) the public agency initiates the investment at or through a bank located in Illinois and (ii) the invested public funds are at all times fully insured by an agency or instrumentality of the federal government.

(b) Nothing in this Section is intended to:

(1) prohibit a public agency from requiring the bank includes any person doing a banking business whether subject to the laws of this or any other jurisdiction. at or through which the investment of public funds is initiated to provide the public agency with the information otherwise required by subsection (a), (b), or (c) of Section 6 of this Act as a condition of investing the public funds at or through that bank; or

(2) permit a bank to receive or hold public deposits if that bank is prohibited from doing so by any rule, sanction, or order issued by a regulatory agency or by a court.

(c) For purposes of this Section, the term "bank" includes any person doing a banking business whether subject to the laws of this or any other jurisdiction.

(Source: P.A. 9398-756, eff. 7-16-0414.)

(30 ILCS 235/7) (from Ch. 85, par. 907)

Sec. 7. When investing or depositing public funds, each custodian shall, to the extent permitted by this Act and by the lawful and reasonable performance of his custodial duties, invest or deposit such funds with or in

minority-owned financial institutions within this State.
(Source: P.A. 84-754.)

(30 ILCS 235/8)

Sec. 8. Consideration of financial institution's commitment to its community.

(a) In addition to any other requirements of this Act, a public agency is authorized to consider the financial institution's record and current level of financial commitment to its local community when deciding whether to deposit public funds in that financial institution. The public agency may consider factors including, but not necessarily limited to:

(1) for financial institutions subject to the federal Community Reinvestment Act of 1977, the current and historical ratings that the financial institution has received, to the extent that those ratings are publicly available, under the federal Community Reinvestment Act of 1977;

(2) any changes in ownership, management, policies, or practices of the financial institution that may affect the level of the financial institution's commitment to its community;

(3) the financial impact that the withdrawal or denial of deposits of public funds might have on the financial institution;

(4) the financial impact to the public agency as a result of withdrawing public funds or refusing to deposit additional public funds in the financial institution; and


(5) any additional burden on the resources of the public agency that might result from ceasing to maintain deposits of public funds at the financial institution under consideration.

(b) Nothing in this Section shall be construed as authorizing the public agency to conduct an examination or investigation of a financial institution or to receive information that is not publicly available and the disclosure of which is otherwise prohibited by law.

(Source: P.A. 93-251, eff. 7-1-04.)


DATE: December 10, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION Finance Committee	ORIGINATING DEPARTMENT Finance
ITEM Authorizing the Transfer of Funds from the General Account and Sales Tax Account to the Capital Reserve Account	APPROVAL 
<p>Account Numbers: 01-1217, 01-1230 and 01-1220</p> <p>The request is to transfer initial funds into the newly authorized Capital Reserve Fund. The transfers would be comprised of \$12 million from the General Account and \$5 million from the Sales Tax Account. Funds deposited in this Fund shall be used to provide a ready source of funds for repair, refurbishment or acquisition of buildings, leaseholds, furniture, fixtures, and equipment necessary for the effective operation of the Commission and its programs.</p> <p>The Capital Reserve Fund will accumulate and maintain a minimum amount equal to the planned amounts required in the annually approved 5 Year Capital Improvement Plan. This account is expected to meet its minimum requirement prior to the loss of the sales tax revenues (June 1, 2016) that in the past funded the capital program.</p>	
MOTION: Authorizing the Transfer of Funds from the General Account and Sales Tax Account to the Capital Reserve Account	

DATE: December 11, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION Administration Committee	ORIGINATING DEPARTMENT General Manager's Office
ITEM Contract Agreement	APPROVAL 
<p>Account Number: 01-60-6280</p> <p>To retain the consulting services of John J. Millner and Associates, Inc. for another year. Agreement between DuPage Water Commission and John J. Millner and Associates, Inc., for consulting services in an amount not to exceed \$24,000.00 for a term beginning January 1, 2015 and ending December 31, 2015. (see attached agreement)</p>	
MOTION: To authorize the Execution of a Consulting Agreement with John J. Millner and Associates, Inc. in an amount not to exceed \$24,000.00.	

CONTRACTUAL AGREEMENT

This Agreement is made on the 1st day of January 2015, between JOHN J. MILLNER AND ASSOCIATES, INC. ("JJM") having its principal place of business, at 2700 International Drive, Suite 100, West Chicago, IL 60185 and DUPAGE WATER COMMISSION having its principal place of business at 600 E. Butterfield Rd., Elmhurst, IL 60126.

IN CONSIDERATION of DUPAGE WATER COMMISSION, retaining JJM, it is agreed as follows:

I. COMPENSATION AND TERMS

DUPAGE WATER COMMISSION retains JJM and JJM hereby agrees to represent DUPAGE WATER COMMISSION in the capacity of "lobbyist/consultant", before the Illinois General Assembly and the executive levels of state and local government.

The term of this Agreement is as follows:

\$ 24,000.00
(4 quarterly payments of \$6,000.00)
January 1, 2015 – December 31, 2015

II. WARRANTIES BY JOHN J. MILLNER AND ASSOCIATES, INC.

JJM represents and warrants to DUPAGE WATER COMMISSION that it has the experience and ability to perform the services required by this Agreement; that they will perform said services, in a professional, competent and timely manner, as represented and suitable for the performance of the Agreement; and that they have the power to enter into and perform this Agreement; and that their performance of this Agreement shall not infringe upon or violate the rights of any third party or violate any federal, state and municipal laws. JJM further warrants that they have complied and will continue to comply with the Illinois Lobbyist Registration Act.

III. INDEPENDENT CONTRACTOR

JJM acknowledges that the services rendered under this Agreement shall be solely as an independent contractor. JJM shall not enter into any contract or commitment on behalf of DUPAGE WATER COMMISSION, JJM further acknowledges that they are not considered an affiliate or subsidiary of DUPAGE WATER COMMISSION, and are not entitled to any of DUPAGE WATER COMMISSION employment rights or benefits. It is expressly understood that this undertaking is not a joint venture.

IV. BUSINESS PRACTICES

JJM hereby represents and covenants that they:

-have no knowledge or information that any unlawful payments, disbursements, assignments or transfers of property of any type have been made, or promised to any governmental official or to any intermediary, broker or agent who shall in turn, directly or indirectly unlawfully pay, disburse, assign or transfer property to any governmental official, to unlawfully influence any act or decision of any governmental official;

-will take all reasonable steps to ensure that no unlawful payments, disbursements, assignments or transfers of property of any type be made to any governmental official, or to any inter-

mediary, broker or agent who shall in turn, directly or indirectly unlawfully pay, disburse, assign or transfer property to any governmental official, to unlawfully influence any act or decision of any governmental official.

V. CONFIDENTIALITY

JJM recognizes and acknowledges that this Agreement creates a confidential relationship between JJM and DUPAGE WATER COMMISSION and that information concerning DUPAGE WATER COMMISSION, or its operation, whether written or oral, is confidential in nature. All such information concerning DUPAGE WATER COMMISSION is hereinafter collectively referred to as "Confidential Information". JJM will not use, disclose to any third party, directly or indirectly, for its own benefit or the benefit of others, both during the term of the Agreement and subsequent to its termination, any Confidential Information which JJM may acquire or develop in connection with or as a result of the performance of this agreement. JJM further agrees to bind their employees and subcontractors to the terms and conditions of this Agreement.

VI. GRANT

JJM agrees that their work product produced in the performance of this Agreement shall remain the exclusive property of DUPAGE WATER COMMISSION, and that they will not sell, transfer, publish, disclose, display or otherwise make the work product available directly to third parties without DUPAGE WATER COMMISSION, prior written consent. Any rights granted to JJM under this Agreement shall not affect DUPAGE WATER COMMISSION, exclusive ownership of the work product.

IN WITNESS WHEREOF, DUPAGE WATER COMMISSION, and JJM do hereby affirm that they understand the provisions contained herein. Therefore, in consideration of the mutual covenants contained herein, DUPAGE WATER COMMISSION, and JJM, have caused this contract to be executed, by witness of the signatures following, as of the day and year first written.

DUPAGE WATER COMMISSION

JOHN J. MILLNER AND ASSOCIATES, INC

BY: _____

BY: _____

TITLE: _____



TITLE: _____

DATE: _____

DATE: _____

DATE: December 5, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION Engineering & Construction Committee	ORIGINATING DEPARTMENT GIS 
ITEM Requisition No. 17389	APPROVAL 
Account Number: 01-60-6590	
<p>Staff is requesting authorization to pay Infor Global Solutions Inc. for software maintenance in the amount of \$37,549.04. This expense is for the Infor Enterprise Asset Management (EAM) system, the Commission's maintenance and purchasing management program. The software maintenance fee is due annually and provides the Commission with telephone and online product support, patches, revision changes, and feature updates.</p> <p>This expense was budgeted in the Annual Management Budget, but Board approval is required due to the sole source supply from the manufacturer at a cost in excess of \$20,000.00.</p>	
MOTION: To approve Requisition No. 17389 in the amount of \$37,549.04 to Infor Global Solutions Inc.	



DuPage Water Commission

600 E. Butterfield Road

Elmhurst, IL 60126

Purchase Requisition

Requisition: 17389 [Infor EAM Annual Software Maintenance 2015] **Requisition Date:** 12/05/2014

Status: U [Unfinished]
For Store: DPS [DuPage Pumping Station]
Originator: 106-0009 [FRANK FRELKA]

DuPage Water / Supplier Part No.

Line	Task	Due date	Quantity	UCM	Units	Unit Price	Total
1		12/5/14	1			\$37,549.04	\$37,549.04 USD
Account From Supplier:		01-60-6590/2015 INFOR. [Infor EAM]					
:							

Total 37,549.04 USD

Approver:

Date approved:

Requisition Comments:

Line 1 Annual software maintenance fee for Infor EAM.

Copy of invoice is on the Documents tab.



Invoice	Invoice Date	Due Date
P - 139560-US0AB	12/04/2014	01/17/2015

Invoice

Bill to: DuPage Water Commission
 600 E. Butterfield Rd
 Elmhurst, IL 60126
 USA
 Attn: Frank Frelka

Deliver To: DuPage Water Commission
 600 E Butterfield Rd
 Elmhurst, IL 60126
 USA
 Attn: License Site

Customer No.	Tax Reg. No.	Customer PO No.	Currency	
93537			USD	Maintenance Renewal

Description	Location	QTY	Users	Maintenance Begin Date	Maintenance End Date	Amount
Infor EAM Enterprise Edition Advanced Reporting Consumer	93537	1	10	02/17/2015	02/16/2016	794.24
Infor EAM Enterprise Edition - SQL	93537	1	30	02/17/2015	02/16/2016	25,079.90
Infor EAM Enterprise Edition Requestor	93537	1	9	02/17/2015	02/16/2016	430.31
Infor EAM Enterprise Edition Advanced Reporting Consumer	93537	1	16	02/17/2015	02/16/2016	1,524.94
Infor EAM Enterprise Edition Mobile	93537	1	3	02/17/2015	02/16/2016	1,165.97
Infor EAM Enterprise Edition GIS Module	93537	1	1	02/17/2015	02/16/2016	8,269.98
Infor EAM Enterprise Edition Barcoding	93537	1	1	02/17/2015	02/16/2016	283.70

TAX(Type RE - IL)

Carry Forward 37,549.04



Invoice	Invoice Date	Due Date
P - 139560-US0AB	12/04/2014	01/17/2015

Invoice

Description	Location	QTY	Users	Maintenance Begin Date	Maintenance End Date	Carry Forward	Amount	
							37,549.04	
<hr/>								

For renewal questions, please contact Wanda Huszar, Maintenance Business Manager
 Phone: 219-365-1498
 Email: Wanda.Huszar@infor.com

Remit to:

Infor (US), INC.
 NW 7418
 PO Box 1450
 Minneapolis, MN 55485-7418
 USA
 Cash.Applications@Infor.com
 Wire to: Wells Fargo Bank
 ABA# 121000248
 Acct. # 4124017351

Please pay invoice by due date to avoid interruptions in support.

Net	Tax	Total:
37,549.04	0.00	37,549.04

Payment Terms:

See Due Date.


Special Instructions:

For questions, please contact Infor (US), Inc. at 678-319-8000 or email Infor.Collections@Infor.com

Invoice Total: USD 37,549.04

13560 Morris Rd. Suite 4100 Alpharetta, GA 30004 USA
 678-319-8000 Federal ID# 20-3469219

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering and Construction Committee	ORIGINATING DEPARTMENT	Operations
ITEM	Authorization for the General Manager to execute a two (2) year Work Wear Supply unit price contract with Red Wing Shoes for employee uniforms at the DuPage Water Commission for the estimated two year amount of \$27,027.45	APPROVAL	

Account Number: 01-60-6626

This request would authorize the General Manager to execute a two (2) year (with an additional 1 year option) Work Wear Supply unit price contract with Red Wing Shoes for non-Arc-Rated and Arc-Rated employee uniforms at the DuPage Water Commission for the estimated two year amount of \$27,027.45.

This is an approved budgeted item.

The Commission solicited sealed proposals for a Work Wear Supply at the DuPage Water Commission by direct invitation, as well as by notice published in the *Daily Herald* on November 5, 2014 and by posting the notice of the solicitation on the Commission's website starting November 5, 2014 and ending on November 24, 2014. Sealed proposals were received until 1:00 p.m., local time, November 24, 2014, at which time all proposals were publicly opened and read aloud.

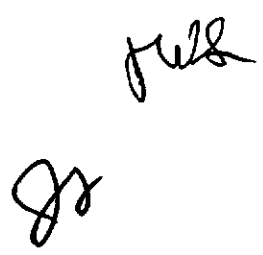
Of the six (6) companies that were sent copies of the bid packet, two (2) proposals were received (see tabulation below). Of the two (2) proposals received, the proposal of Red Wing Shoes. was found to be the lowest responsible bidder and most favorable to the interests of the Commission.

Company	Bid Result
Red Wing Shoes	\$27,027.45
Villa Park Electrical Supply Co., Inc.	\$27,628.40

MOTION: To authorize the General Manager to execute a two (2) year Work Wear Supply unit price contract with Red Wing Shoes for employee uniforms at the DuPage Water Commission for the estimated two year amount of \$27,027.45.

DATE: December 12, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION Engineering & Construction Committee	ORIGINATING DEPARTMENT Instrumentation/ Remote Facilities
ITEM A Resolution Approving the Contract extension of QRE-6/12 for one year with Divane Bros. Electric Co. and McWilliams Electric Co., Inc. at the December 18, 2014, DuPage Water Commission Meeting Resolution No. R-31-14	APPROVAL 
<p>The Commission entered into certain agreements dated December 10, 2012, with Divane Bros. Electric Co. and with McWilliams Electric Co. Inc. for quick response electrical work as needed through the issuance of Work Authorization Orders. The current QRE-6/12 agreement expires on December 31, 2014; however, the contract documents contain an option to extend the term of the Contract Agreement for up to two (2) additional one-year periods. Both Contractors have performed well over the past two years and both have agreed to extend the term for one year until December 31, 2015, see signed letter agreements from both in Appendix A. There is no cost associated with this change of the new Contract end date.</p>	
MOTION: To adopt Resolution No. R-31-14.	

DUPAGE WATER COMMISSION

RESOLUTION NO. R-31-14

A RESOLUTION APPROVING THE EXTENSION OF
QUICK RESPONSE ELECTRICAL CONTRACT QRE-6/12

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated December 10, 2012, with Divane Bros. Electric Co. ("Divane") and with McWilliams Electric Co. Inc. ("McWilliams") for quick response electrical work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QRE-6/12"); and

WHEREAS, Contract QRE-6/12 provides that the Commission shall have the unconditional option to extend the term of the agreement for up to two separate one-year periods upon the same terms and conditions set forth in the agreement;

WHEREAS, the Commission has determined that it is in the best interests of the Commission to extend Contract QRE-6/12 with Divane and with McWilliams for one additional year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The extensions of Contract QRE-6/12 attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby are approved and the General Manager is hereby authorized and directed to execute said extensions on behalf of the Commission.

Resolution No. R-31-14

AYES:

NAYS:

ABSENT:

ADOPTED this ____ day of _____, 2014

Chairman

ATTEST:

Clerk

Exhibit 1



DuPage Water Commission
600 E. Butterfield Road, Elmhurst, IL 60126-4642
Voice: (630)834-0100 Fax: (630)834-0120

October 31, 2014

Joseph McGlynn
McWilliams Electric Company, Inc.
1401 Rodenburg Road
Schaumburg, IL 60193

Subject: Extend term of QRE-6/12 Contract Agreement

Dear Mr. McGlynn;

The DuPage Water Commission "Commission" entered into an agreement with McWilliams Electric Company, Inc. "McWilliams" on December 10, 2012 for quick response electrical work related to the Commission's Waterworks System as needed through the issuance of Work Authorization Orders "WAO" through December 31, 2014. The Contract Agreement states "The Commission shall have the option to extend the term of the Contract Agreement for up to two (2) additional one-year periods." We are approaching the end of the agreement period and the Commission feels that McWilliams has performed well executing the various WAO's for electrical repairs over the past two years and would like to extend the term of the agreement for one additional year beginning January 1, 2015 through December 31, 2015. If McWilliams is in agreement with this please sign, date and return the attached document to the Commission.

Sincerely,

John Schori
Instrumentation & Remote Facilities Supervisor

cc: QRE-6/12 File



DuPage Water Commission
600 E. Butterfield Road, Elmhurst, IL 60126-4642
Voice: (630)834-0100 Fax: (630)834-0120


The DuPage Water Commission and Divane Bros. Electric Co. are in agreement to extend the Quick Response Electrical Contract (QRE-6/12) for a one year period beginning January 1, 2015 through December 31, 2015.

DUPAGE WATER COMMISSION

By: _____
Signature of Authorized
Representative

DATE: _____

CONTRACTOR ACKNOWLEDGED:

By:  _____
Signature of Authorized
Representative
Daniel J. Divane, IV - President

DATE: November 5, 2014



DuPage Water Commission
600 E. Butterfield Road, Elmhurst, IL 60126-4642
Voice: (630)834-0100 Fax: (630)834-0120

October 31, 2014

Daniel J. Divane IV
Divane Bros. Electric Co.
2424 N. 25th Ave.
Franklin Park, IL 60131

Subject: Extend term of QRE-6/12 Contract Agreement

Dear Mr. Divane;

The DuPage Water Commission "Commission" entered into an agreement with Divane Bros. Electric Co. "Divane" on December 10, 2012 for quick response electrical work related to the Commission's Waterworks System as needed through the issuance of Work Authorization Orders "WAO" through December 31, 2014. The Contract Agreement states "The Commission shall have the option to extend the term of the Contract Agreement for up to two (2) additional one-year periods." We are approaching the end of the agreement period and the Commission feels that Divane has performed well executing the various WAO's for electrical repairs over the past two years and would like to extend the term of the agreement for one additional year beginning January 1, 2015 through December 31, 2015. If Divane is in agreement with this please sign, date and return the attached document to the Commission.

Sincerely,

John Schori
Instrumentation & Remote Facilities Supervisor

cc: QRE-6/12 File



DuPage Water Commission
600 E. Butterfield Road, Elmhurst, IL 60126-4642
Voice: (630)834-0100 Fax: (630)834-0120

The DuPage Water Commission and McWilliams Electric Company, Inc. are in agreement to extend the Quick Response Electrical Contract (QRE-6/12) for a one year period beginning January 1, 2015 through December 31, 2015.

DUPAGE WATER COMMISSION

By: _____
Signature of Authorized
Representative

DATE: _____

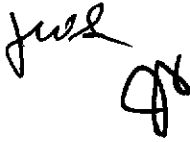
CONTRACTOR ACKNOWLEDGED:

By: *J. M. L.*
Signature of Authorized
Representative

DATE: 11-7-14

DATE: December 12, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Instrumentation/ Remote Facilities						
ITEM	A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the December 18, 2014, DuPage Water Commission Meeting Resolution No. R-32-14	APPROVAL							
Account Numbers: 01-60-6560									
<p>The Commission entered into certain agreements dated December 10, 2012, with Divane Bros. Electric Co. and with McWilliams Electric Co. Inc. for quick response electrical work as needed through the issuance of Work Authorization Orders. Resolution No. R-32-14 would approve the following Work Authorization Order under the Quick Response Electrical Contracts:</p> <p>Work Authorization Order No. 016: This Work Authorization is to McWilliams Electric Co. Inc., to relocate the existing weather station to allow future work to be done on the reservoir hatches.</p>									
<table border="1"><thead><tr><th>QRE Contractor</th><th>Estimate</th></tr></thead><tbody><tr><td>Divane Bros. Electric Co.</td><td>\$13,900.00</td></tr><tr><td>McWilliams Electric Co. Inc.</td><td>\$13,340.00</td></tr></tbody></table>				QRE Contractor	Estimate	Divane Bros. Electric Co.	\$13,900.00	McWilliams Electric Co. Inc.	\$13,340.00
QRE Contractor	Estimate								
Divane Bros. Electric Co.	\$13,900.00								
McWilliams Electric Co. Inc.	\$13,340.00								
The total cost for this work is estimated to not exceed \$13,500.00.									
MOTION: To adopt Resolution No. R-32-14.									

DuPAGE WATER COMMISSION

RESOLUTION NO. R-32-14

A RESOLUTION APPROVING AND RATIFYING
CERTAIN WORK AUTHORIZATION ORDERS
UNDER QUICK RESPONSE ELECTRICAL CONTRACT QRE-6/12
AT THE DECEMBER 18, 2014, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated December 10, 2012, with Divane Bros. Electric Co. and with McWilliams Electric Co. Inc. for quick response electrical work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QRE-6/12"); and

WHEREAS, Contract QRE-6/12 is designed to allow the Commission to direct one or more or all of the quick response electrical contractors to perform emergency electrical work, including without limitation electrical work that the Commission is unable to perform through its own personnel and with its own equipment, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for such emergency electrical work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby

Resolution No. R-32-14

are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff, that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed, and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this ____ day of _____, 2014

Chairman

ATTEST:

Clerk

Exhibit 1

WORK AUTHORIZATION ORDER

SHEET 1 OF 3

CONTRACT QRE-6/12: QUICK RESPONSE ELECTRICAL CONTRACT

PROJECT: QRE-6.016

LOCATION:

Top of Reservoir at DuPage Water Commission, 600 E. Butterfield Rd, Elmhurst

CONTRACTOR:

TBD

DESCRIPTION OF WORK:

1. Relocate weather station structure on new 4' x 4' x 4" concrete pad.
2. Disconnect multi-conductor cable from J-box on leg of weather station, pull out to J-box at the North most hatches, trench in new PVC conduit, between J-box's, pull in cable, and terminate.

REASON FOR WORK:

Reservoir hatches are being replaced under separate contract after this work is done. The weather station and its instrumentation cable in its current location will interfere with construction of new hatches.

MINIMUM RESPONSE TIME:

Completed no later than January 16, 2015

**COMMISSION-SUPPLIED MATERIALS, EQUIPMENT
AND SUPPLIES TO BE INCORPORATED INTO THE WORK:**

None

THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER

IS IS NOT PRIORITY EMERGENCY WORK

SUBMITTALS REQUESTED:

N/A

SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:

1. Owner has designated the Reservoir Access areas as Permit Required Confined Space due to limited means of ingress and egress and not designed for occupancy.
2. The Reservoir Hatch openings expose personnel heights greater than 4 feet and open water.
3. The open water is a potable water reservoir and care must be taken to maintain sanitary conditions during the work.

SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS

Existing Conditions:

1. The DuPage Pumping Station Reservoirs were constructed during the period of 1988 - 1992. Record Drawings are available to the Contractor for review.
2. Column spacing in the reservoir is shown on the Record Drawings. The maximum live load on the reservoir roof cannot exceed 8,000 pounds between columns. All construction, including staging of equipment, must abide by this limitation.
3. The existing reservoir has a waterproofing membrane, protection board and an extensive drainage system in the soil directly on top to the reservoir concrete top slab. See record drawings for details. There also exists approximately 1 - 2 feet of soil and native plantings on the top concrete slab. All work and the installation of all equipment on the roof of the reservoir must not disturb, damage or otherwise inhibit this existing membrane system, protection board or drainage system from its designed operation.

Drawings:

1. Contract PSD-1/88 Reservoir Structural and Electrical Drawings are available for inspection and copying upon request.

DUPAGE WATER COMMISSION

By: _____
Signature of Authorized
Representative


DATE: _____

CONTRACTOR RECEIPT ACKNOWLEDGED:

By: _____
Signature of Authorized
Representative

DATE: _____

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Facilities Construction						
ITEM	<p>A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Strand Associates, Inc.</p> <p>Resolution No. R-35-14</p>	<p>APPROVAL</p> 							
<p>Account No.: 01-60-7708.01 - \$14,250.00 (Estimated)</p>									
<p>The Commission entered into Master Contracts with several firms for professional engineering services. Staff requested proposals from three (3) of the firms to perform studies to determine the feasibility of ancillary pumping equipment and controls at four (4) standpipes and modify the operation of existing pumps and controls at the fifth (5th) standpipe. All firms reviewed the draft scope of services, met with Commission Staff and subsequently submitted proposals outlining the scope of services and project understanding. All proposals received confirmed that each is capable of performing the work requested.</p>									
<p>The purpose of the feasibility study would be to identify potential pumping scenarios to: 1) recycle the water within the tank as part of the overall water quality improvement program and augment the existing mixing systems; 2) recirculate the water from the tank back into the Commission's transmission system as part of the overall water quality improvement program and to augment the existing mixing systems; 2) provide for the efficient draining of the standpipes for routine maintenance activities, and; 3) reduce operational costs by distributing as much stored standpipe water as possible to Commission Customers (in lieu of draining the water to waste when maintenance activities are planned). Funds for this work are available in the FY-14/15 Capital Budget from the Standpipe Mixing System Engineering account.</p>									
<p>Three (3) proposals were received, as tabulated below, and the proposal deemed most favorable to the Commission is the proposal of Strand Associates, Inc.:</p>									
<table border="1"> <tr> <td data-bbox="228 1591 841 1633">Strand Associates, Inc</td> <td data-bbox="857 1591 1471 1633">\$14,250.00</td> </tr> <tr> <td data-bbox="228 1633 841 1675">Carollo Engineers</td> <td data-bbox="857 1633 1471 1675">\$24,943.00</td> </tr> <tr> <td data-bbox="228 1675 841 1707">Christopher B. Burke Engineering, Ltd.</td> <td data-bbox="857 1675 1471 1707">\$58,900.00</td> </tr> </table>				Strand Associates, Inc	\$14,250.00	Carollo Engineers	\$24,943.00	Christopher B. Burke Engineering, Ltd.	\$58,900.00
Strand Associates, Inc	\$14,250.00								
Carollo Engineers	\$24,943.00								
Christopher B. Burke Engineering, Ltd.	\$58,900.00								
<p>MOTION: To adopt Resolution No. R-35-14.</p>									

DUPAGE WATER COMMISSION

RESOLUTION NO. R-35-14

A RESOLUTION APPROVING AND RATIFYING CERTAIN
TASK ORDERS UNDER A MASTER CONTRACT
WITH STRAND ASSOCIATES, INC., AT THE
DECEMBER 18, 2014, DUPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into a contract with Strand Associates, Inc. (the "Consultant") to provide, from time to time, professional engineering services in connection with various projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, the Consultant has approved the Task Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Orders");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Task Orders attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff and the Consultant, that the circumstances said to necessitate the Task Orders were

Resolution No. R-35-14

not reasonably foreseeable at the time the Master Contract was signed, the Task Orders are germane to the Master Contract as signed, and/or the Task Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2014.

Chairman

ATTEST:

Clerk

EXHIBIT 1

TASK ORDER NO. 1

In accordance with Section 1.1 of the Master Contract between the DuPage Water Commission and Strand Associates, Inc., ("Consultant"), for Professional Engineering Services dated July 31, 2013 (the "Contract"), Owner and Consultant agree as follows:

1. **Project:**
DWC Standpipe Pumping Feasibility Study
2. **Services of Consultant:**
Scope of Services as per Proposal Dated November 4, 2014.
3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

None.
4. **Commencement Date:**
January 4, 2015
5. **Completion Date:**
March 6, 2015
6. **Submittal Schedule:**
 - Draft Technical Memorandum – January 28, 2015
 - Draft Preliminary Design Report – February 24, 2015
 - Final Preliminary Design Report – March 6, 2015
7. **Key Project Personnel:**
To Be Determined.
8. **Contract Price:**
\$14,250.00 except as adjusted by a Change Order issued pursuant to Section 2.1 of the Contract.

For purposes of payments to Consultant, the value of the Services under this Task Order shall be determined as follows:

To Be Determined

10. **Modifications to Contract:**

As may be established by the General Manager of Owner and confirmed by an authorized officer of Consultant in writing.

11. **Attachments:**

None.

Approval and Acceptance: Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Contract.

The Effective Date of this Task Order is December 18, 2014.

DUPAGE WATER COMMISSION

By: _____

John Spatz
General Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: R. Christopher Bostick

Title: Facilities Construction Supervisor / Safety Coordinator

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

E-mail Address: bostick@dpwc.org

Phone: (630) 834-0100

Fax: (630) 834-0120

Strand Associates, Inc.

By: _____

Name: _____

Title: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Chris J. Ulm, P.E.
Title: Senior Associate
Address: 1170 South Houbolt Road
Joliet, IL 60431
E-mail Address: chris.ulm@strand.com
Phone: 815-744-4200
Fax: 815-744-4215



DuPage Water Commission

MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator *CP*

DATE: December 9, 2014

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the December 18, 2014 Commission meeting:

November 12, 2014 to December 9, 2014 A/P Report	\$6,701,125.17
Accrued and estimated payments required before January Commission meeting	<u>772,550.00</u>
Total	<u>\$7,473,675.17</u>

cc: Chairman and Commissioners

DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 1-15-15
Board Meeting Date: December 18, 2014

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
45,000.00	Blue Cross Blue Shield - Health Insurance			
6,000.00	Euclid Managers - Dental Insurance			
9,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
20,000.00	ComEd - Utility Charges			
300,000.00	Integrays (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
250.00	Comcast - Internet Service			
2,000.00	AT & T - Telephone Charges			
2,600.00	AT & T - Scada Backhaul Network			
1,000.00	Fed - Ex - Postage/Delivery			
5,000.00	Procurement Card Charges			
1,000.00	Home Depot - Maintenance Supplies			
250.00	Allied Waste - Disposal Services			
200.00	Elecsys - Cell Data Services			
1,500.00	Konica Minolta - Copy and Lease Charges			
525.00	Pitney Bowes - Postage			
3,000.00	Grainger - Supplies for Operations			
2,000.00	Verizon Wireless - iPad Access Fee			
4,000.00	Baker Tilly			
1,500.00	Rory Group			
1,700.00	Douglas Ellsworth - Treasurer			
200.00	Edward Coughlin - Security			
250.00	Storino Ramello & Durkin			
6,000.00	John J. Millner & Assoc			
200.00	Addison Wheel Alignment - Vehicle Maintenance			
800.00	Advoco - Infor Training			
110.00	Aramark - Office Supplies			
1,000.00	Bridgepoint - Office 365 Conversion			
100.00	CLC Lubricants - Oil			
400.00	Englewood Electrical (WESCO) - Battery Packs			
1,500.00	F.E. Moran - Annual Inspection			
175.00	Glenbard Electric - Meter Station Supplies			

DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 1-15-15
Board Meeting Date: December 18, 2014

5,850.00 Hach - Quarterly Service
390.00 Hach - Chemicals
500.00 HD Supply - Meter Station Supplies
2,500.00 Palatine Oil - Gasoline
3,000.00 Park Place Technologies
50.00 Pitney Bowes - Office Supplies
500.00 Program One - Window Cleaning
1,700.00 Schneider Electric (ITG) - Camera Package
500.00 Security Imaging - Key Cards
300.00 Specialty Mat - Carpet Cleaning
300.00 Staples - Office Supplies
100.00 Tree Towns - Printing Services
5,000.00 Tyler Technologies - Services
2,250.00 Tyler Technologies - Software License
150.00 Weldstar - Meter Station Supplies
5,000.00 Whiting Services - Field Service on Crane
120,000.00 Mellon Bank - H SA employer contributions
5,000.00 McWillaims - QRE-6.012
5,000.00 McWillaims - QRE-6.003

772,550.00

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	

01-1663 AECOM

INV	37488913		11/19/14	11/19/14			N	TO# 3 CONDITION ASSESSMENT		76,065.40	
OPER			11/30/14					PO: 17787		76,065.40	
							01	-60-7712	TO# 3 CONDITION ASSESSMENT		76,065.40

***** TOTALS: GROSS: 76,065.40 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 76,065.40 *****

01-1886 ANDERSON PEST SOLUTIONS

INV	3180880		12/01/14	12/01/14			N	EXTERMINATOR SERVICE		75.00	
OPER			12/04/14					PO: 17529		75.00	
							01	-60-6290	EXTERMINATOR SERVICE		75.00

***** TOTALS: GROSS: 75.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 75.00 *****

01-1516 ARAMARK REFRESHMENTS

INV	428915		11/19/14	11/19/14			N	SUPPLIES		65.97	
OPER			11/30/14					PO: 17758		65.97	
							01	-60-6521	SUPPLIES		65.97

***** TOTALS: GROSS: 65.97 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 65.97 *****

01-1397 AT&T

INV	201412024912		11/22/14	11/22/14			N	DPPS PHONE SVC: 10/23-11/22/14		413.30	
OPER			11/30/14					PO:		413.30	
							01	-60-6514.01	DPPS PHONE SVC: 10/23-11/22/14		413.30

***** TOTALS: GROSS: 413.30 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 413.30 *****

01-1553 AUTOMATIC CONTROL SERVICES

INV	3137		11/17/14	12/17/14			N	REPAIR BACKUP TELEMETRY SYSTEM		663.98	
OPER			11/30/14					PO: 17761		663.98	
							01	-60-6633	REPAIR BACKUP TELEMETRY SYSTEM		663.98

***** TOTALS: GROSS: 663.98 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 663.98 *****

01-1802 BAKER TILLY VIRCHOW KRAUSE

INV	BT782719		11/26/14	11/26/14			N	110/23-11/21/14 PROF SERVICES		4,603.50	
OPER			11/30/14					PO:		4,603.50	
							01	-60-6290	110/23-11/21/14 PROF SERVICES		4,603.50

***** TOTALS: GROSS: 4,603.50 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 4,603.50 *****

01-1012 BAXTER AND WOODMAN

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	

01-1012 BAXTER AND WOODMAN ** CONTINUED **

INV	0177281		11/20/14	11/20/14		N		RESERVOIR AND MS REHAB		2,021.25	
OPER			11/30/14					PO: 17784		2,021.25	
						01	-60-7218	RESERVOIR AND MS REHAB			1,212.95
						01	-60-7219	RESERVOIR AND MS REHAB			808.30

***** TOTALS: GROSS: 2,021.25 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 2,021.25 *****

01-1692 BRIDGEPOINT TECHNOLOGIES

INV	23834		11/17/14	11/17/14		N		DOMAIN NAME RENEW 11/14- 10/15		20.00	
OPER			11/30/14					PO: 17801		20.00	
						01	-60-6590	DOMAIN NAME RENEW 11/14- 10/15			20.00

INV	23851		11/21/14	11/21/14		N		EXCHANGE ASSISTANCE		93.75	
OPER			11/30/14					PO:		93.75	
						01	-60-6280	EXCHANGE ASSISTANCE			93.75

INV	23856		11/21/14	11/21/14		N		SHARPOINT BACKUP PLANNING		125.00	
OPER			11/30/14					PO: 17753		125.00	
						01	-60-6280	SHARPOINT BACKUP PLANNING			125.00

***** TOTALS: GROSS: 238.75 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 238.75 *****

01-1134 CITY OF CHICAGO DEPARTMENT

INV	201412024910		11/18/14	11/18/14		N		LEX PUMP STN LABOR: OCT 2014		23,272.28	
OPER			11/30/14					PO: 17760		23,272.28	
						01	-60-6611.03	LEX PUMP STN LABOR: OCT 2014			23,272.28

***** TOTALS: GROSS: 23,272.28 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 23,272.28 *****

01-1135 CITY OF CHICAGO SUPERINTEN

INV	201412094923		11/30/14	11/30/14		N		WATER BILLING: NOVEMBER 2013		3,719,057.60	
OPER			11/30/14					PO:		3,719,057.60	
						01	-60-6611.01	WATER BILLING: NOVEMBER 2013			3,719,057.60

INV	201412094924		11/30/14	11/30/14		N		WATER BILLING: NOVEMBER 2014		2,851,479.20	
OPER			11/30/14					PO:		2,851,479.20	
						01	-60-6611.01	WATER BILLING: NOVEMBER 2014			2,851,479.20

***** TOTALS: GROSS: 6,570,536.80 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 6,570,536.80 *****

01-1840 DATO PISTORIO FINANCIAL GR

INV	716		11/21/14	11/21/14		N		EMPLOYEE BENEFIT FAIR		708.45	
OPER			11/30/14					PO: 17782		708.45	

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-		
		BANK	POST DT	DISC DT	CHECK#					BALANCE			
01-1840		DATO PISTORIO FINANCIAL GR** CONTINUED **											
						01	-60-6122	EMPLOYEE BENEFIT FAIR		708.45			
=====													
TOTALS:	GROSS:		708.45	PAYMENTS:		0.00	DISCS:	0.00	ADJS:	0.00	BAL:	708.45	=====
01-1965		DISCOUNT TIRE											
	INV	8920248	11/18/14	11/18/14		N		TIRE REPLACEMENT - M79697		1,263.00			
	OPER		11/30/14					PO: 17728		1,263.00			
						01	-60-6641	TIRE REPLACEMENT - M79697		1,263.00			
=====													
TOTALS:	GROSS:		1,263.00	PAYMENTS:		0.00	DISCS:	0.00	ADJS:	0.00	BAL:	1,263.00	=====
01-1915		DOUGLAS R. ELLSWORTH											
	INV	201412024911	12/01/14	12/01/14		Y		SERV AS TREAS: DECEMBER 2014		1,666.67			
	OPER		12/02/14					PO: 17726		1,666.67			
						01	-60-6111	SERV AS TREAS: DECEMBER 2014		1,666.67			
=====													
TOTALS:	GROSS:		1,666.67	PAYMENTS:		0.00	DISCS:	0.00	ADJS:	0.00	BAL:	1,666.67	=====
01-1982		DRW SERVICES											
	INV	0013559	11/13/14	11/13/14		N		VEHICLE FUEL DISPENSER SERVICE		423.99			
	OPER		11/30/14					PO: 17757		423.99			
						01	-60-6550	VEHICLE FUEL DISPENSER SERVICE		423.99			
=====													
TOTALS:	GROSS:		423.99	PAYMENTS:		0.00	DISCS:	0.00	ADJS:	0.00	BAL:	423.99	=====
01-2003		ECO CLEAN MAINTENANCE, INC											
	INV	4547	11/30/14	11/30/14		N		JANITORIAL SVC: NOVEMBER 2014		1,406.30			
	OPER		11/30/14					PO: 17799		1,406.30			
						01	-60-6290	JANITORIAL SVC: NOVEMBER 2014		1,406.30			
=====													
TOTALS:	GROSS:		1,406.30	PAYMENTS:		0.00	DISCS:	0.00	ADJS:	0.00	BAL:	1,406.30	=====
01-1097		ELMHURST PLAZA STANDARD IN											
	INV	39051	12/05/14	12/05/14		N		VEHICLE REPAIR: M166601		131.94			
	OPER		12/09/14					PO: 17796		131.94			
						01	-60-6641	VEHICLE REPAIR: M166601		131.94			
=====													
TOTALS:	GROSS:		131.94	PAYMENTS:		0.00	DISCS:	0.00	ADJS:	0.00	BAL:	131.94	=====
01-1446		EN ENGINEERING, LLC											
	INV	0051907	11/12/14	12/12/14		N		CRCUC REPRESENT		309.11			
	OPER		11/18/14					PO: 17732		309.11			

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-		
		BANK	POST DT	DISC DT	CHECK#					BALANCE			
01-1446	EN	ENGINEERING, LLC	** CONTINUED **										
			01	-60-6632				CRCUC REPRESENT			309.11		
===== TOTALS:			GROSS:	309.11	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	309.11	=====
01-1947	GARVEY'S	OFFICE PRODUCTS											
	INV	PINV878800	12/02/14	12/02/14		N		OFFICE SUPPLIES		9.87			
	OPER		12/04/14					PO: 17778		9.87			
			01	-60-6521				OFFICE SUPPLIES			9.87		
===== TOTALS:			GROSS:	9.87	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	9.87	=====
01-1892	GORSKI &	GOOD, LLP											
	INV	201412094925	11/30/14	11/30/14		Y		ATTORNEY FEE: NOVEMBER 2014		2,722.53			
	OPER		11/30/14					PO: 17810		2,722.53			
			01	-60-6251				ATTORNEY FEE: NOVEMBER 2014			2,722.53		
===== TOTALS:			GROSS:	2,722.53	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	2,722.53	=====
01-1068	HACH	COMPANY											
	INV	9114305	11/12/14	12/12/14		N		MONTHLY CHEMICALS		388.52			
	OPER		11/19/14					PO: 17735		388.52			
			01	-60-6614				MONTHLY CHEMICALS			388.52		
	INV	9128844	11/21/14	12/21/14		N		MONTHLY CHEMICALS		726.37			
	OPER		11/30/14					PO: 17783		726.37			
			01	-60-6614				MONTHLY CHEMICALS			726.37		
===== TOTALS:			GROSS:	1,114.89	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	1,114.89	=====
01-1197	HD SUPPLY	WATERWORKS, LTD.											
	INV	D263733	11/19/14	11/19/14		N		METER STATION SUPPLIES		509.42			
	OPER		11/30/14					PO: 17722		509.42			
			01	-60-6623				METER STATION SUPPLIES			509.42		
===== TOTALS:			GROSS:	509.42	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	509.42	=====
01-1103	HONDA	HOUSE OF ELMHURST											
	INV	3036	11/22/14	11/22/14		N		SNOWBLOWER PARTS		38.68			
	OPER		11/30/14					PO: 17765		38.68			
			01	-60-6560				SNOWBLOWER PARTS			38.68		
===== TOTALS:			GROSS:	38.68	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	38.68	=====
01-1211	JOHN DEERE	LANDSCAPES, INC											

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-		
		BANK	POST DT	DISC DT	CHECK#					BALANCE			
01-1395	OFFICE DEPOT		** CONTINUED **										
INV	743345358001		12/03/14	1/02/15		N		OFFICE SUPPLIES		14.40			
	OPER		12/08/14					PO: 17770		14.40			
						01	-60-6521	OFFICE SUPPLIES			14.40		
INV	743345359001		12/03/14	1/02/15		N		OFFICE SUPPLIES		54.87			
	OPER		12/08/14					PO: 17770		54.87			
						01	-60-6521	OFFICE SUPPLIES			54.87		
INV	743345360001		12/03/14	1/02/15		N		OFFICE SUPPLIES		11.14			
	OPER		12/08/14					PO: 17770		11.14			
						01	-60-6521	OFFICE SUPPLIES			11.14		
INV	743345361001		12/03/14	1/02/15		N		OFFICE SUPPLIES		54.64			
	OPER		12/08/14					PO: 17770		54.64			
						01	-60-6521	OFFICE SUPPLIES			54.64		
INV	743620682001		12/03/14	1/02/15		N		OFFICE SUPPLIES		98.20			
	OPER		12/08/14					PO: 17786		98.20			
						01	-60-6521	OFFICE SUPPLIES			98.20		
INV	743620777001		12/03/14	1/02/15		N		OFFICE SUPPLIES		41.78			
	OPER		12/08/14					PO: 17786		41.78			
						01	-60-6521	OFFICE SUPPLIES			41.78		
===== TOTALS:			GROSS:	679.95	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	679.95	=====
01-1178	PADDOCK PUBLICATIONS, INC.												
INV	T4390190		11/05/14	11/05/14		N		LEGAL BID NOTICE: 11/5/14		47.15			
	OPER		11/18/14					PO: 17725		47.15			
						01	-60-6258	LEGAL BID NOTICE: 11/5/14			47.15		
***** TOTALS:			GROSS:	47.15	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	47.15	*****
01-1113	PATTEN INDUSTRIES, INC.												
INV	FM600238858		11/26/14	11/26/14		N		VALVE ADJUSTMENT ON GENERATORS		1,325.00			
	OPER		11/30/14					PO: 17721		1,325.00			
						01	-60-6560	VALVE ADJUSTMENT ON GENERATORS			1,325.00		
INV	FM600238859		11/26/14	11/26/14		N		VALVE ADJUSTMENT ON GENERATORS		1,325.00			
	OPER		11/30/14					PO: 17721		1,325.00			
						01	-60-6560	VALVE ADJUSTMENT ON GENERATORS			1,325.00		
INV	FM600238860		11/26/14	11/26/14		N		VALVE ADJUSTMENT ON GENERATORS		1,325.00			
	OPER		11/30/14					PO: 17721		1,325.00			
						01	-60-6560	VALVE ADJUSTMENT ON GENERATORS			1,325.00		
===== TOTALS:			GROSS:	3,975.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	3,975.00	=====

O P E N I T E M R E P O R T

D E T A I L

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	

01-1059	RED WING SHOE STORE										
	INV	450000007892	11/25/14	12/25/14		N		SAFETY SHOES: ELLINGSWORTH		225.00	
	OPER		11/30/14					PO: 17711		225.00	
						01	-60-6626	SAFETY SHOES: ELLINGSWORTH			225.00
	INV	450000007931	12/05/14	1/04/15		N		SAFETY SHOES: CASTANEDA		184.00	
	OPER		12/09/14					PO: 17724		184.00	
						01	-60-6626	SAFETY SHOES: CASTANEDA			184.00
===== TOTALS: GROSS: 409.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 409.00 =====											
01-1950	RORY GROUP, LLC.										
	INV	1805	12/01/14	12/01/14		N		CONSULTING FEE: DEC 2014		1,500.00	
	OPER		12/04/14					PO: 17798		1,500.00	
						01	-60-6280	CONSULTING FEE: DEC 2014			1,500.00
===== TOTALS: GROSS: 1,500.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 1,500.00 =====											
01-1990	SHAREGATE GROUP INC.										
	INV	002083	11/11/14	11/11/14		N		DOCUMENT MIGRATION TOOL FOR SH		1,496.25	
	OPER		11/30/14					PO: 17720		1,496.25	
						01	-60-6580	DOCUMENT MIGRATION TOOL FOR SH			1,496.25
===== TOTALS: GROSS: 1,496.25 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 1,496.25 =====											
01-1043	SOOPER LUBE										
	INV	248814	11/07/14	11/07/14		N		VEHICLE MAINT: M175659		35.95	
	OPER		11/19/14					PO: 17731		35.95	
						01	-60-6641	VEHICLE MAINT: M175659			35.95
	INV	249117	11/14/14	11/14/14		N		VEHICLE MAINT: M63637		35.95	
	OPER		11/19/14					PO: 17727		35.95	
						01	-60-6641	VEHICLE MAINT: M63637			35.95
	INV	249637	11/25/14	11/25/14		N		VEHICLE MAINT: M78556		42.95	
	OPER		11/30/14					PO: 17797		42.95	
						01	-60-6641	VEHICLE MAINT: M78556			42.95
	INV	250190	12/08/14	12/08/14		N		VEHICLE MAINT: M153835		76.93	
	OPER		12/09/14					PO: 17817		76.93	
						01	-60-6641	VEHICLE MAINT: M153835			76.93
	INV	250203	12/08/14	12/08/14		N		VEHICLE MAINT: M169815		59.94	
	OPER		12/09/14					PO: 17817		59.94	

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

VENDOR	TYPE	---ID---	BANK	ITEM DT/ POST DT	DUE DT/ DISC DT	PAY DT/ CHECK#	1099	-----	DESCRIPTION	-----	GROSS/ BALANCE	-DISTRIBUTION-
01-1043	SOOPER LUBE			** CONTINUED **								
								01 -60-6641	VEHICLE MAINT: M169815		59.94	
=====												
TOTALS:		GROSS:	251.72	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	251.72	=====
01-1129	UNIQUE PRODUCTS & SERVICE											
	INV	288128		11/24/14	12/24/14		N		SALT ROCK		367.50	
	OPER			11/30/14					PO: 17747		367.50	
							01	-60-6560	SALT ROCK		367.50	
=====												
TOTALS:		GROSS:	367.50	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	367.50	=====
01-1221	USA BLUE BOOK											
	INV	505295		11/20/14	12/20/14		N		METER STATION SUPPLIES		205.23	
	OPER			11/30/14					PO: 17750		205.23	
							01	-60-6633	METER STATION SUPPLIES		205.23	
=====												
TOTALS:		GROSS:	205.23	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	205.23	=====
01-1445	WESTCHESTER LOCK & KEY SER											
	INV	3457		12/04/14	1/03/15		N		CUT KEYS		105.00	
	OPER			12/09/14					PO: 17807		105.00	
							01	-60-6633	CUT KEYS		105.00	
=====												
TOTALS:		GROSS:	105.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	105.00	=====

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	6,701,125.17	0.00	6,701,125.17
** TOTALS **	6,701,125.17	0.00	6,701,125.17

O P E N I T E M R E P O R T

D E T A I L

** PRE-PAID INVOICES **

P R E P A I D T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	0.00	0.00	0.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	6,701,125.17	0.00	6,701,125.17
VOIDED ITEMS	0.00	0.00	0.00
** TOTALS **	6,701,125.17	0.00	6,701,125.17

U N P A I D R E C A P

NUMBER OF HELD INVOICES	0
UNPAID INVOICE TOTALS	6,701,125.17
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	0.00
** UNPAID TOTALS **	6,701,125.17

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
01 60-6111	ADMIN SALARIES	1,666.67
01 60-6122	MEDICAL/LIFE BENEFITS	708.45
01 60-6251	LEGAL SERVICES- GENERAL	2,722.53
01 60-6258	LEGAL NOTICES	47.15
01 60-6280	CONSULTING SERVICES	1,718.75
01 60-6290	CONTRACTUAL SERVICES	9,075.49
01 60-6514.01	TELEPHONE	413.30
01 60-6521	OFFICE SUPPLIES	755.79
01 60-6540	PROFESSIONAL DUES	130.00
01 60-6550	REPAIRS & MAINT- OFFICE EQUI	423.99
01 60-6560	REPAIRS & MAINT- BLDGS & GRN	4,901.18
01 60-6580	COMPUTER SOFTWARE	1,496.25
01 60-6590	COMPUTER/SOFTWARE MAINTENANCE	20.00
01 60-6611.01	WATER BILLING	6,570,536.80
01 60-6611.03	OPERATIONS & MAINTENANCE	23,272.28
01 60-6614	WATER TESTING	1,114.89
01 60-6621	PUMPING SERVICES	186.60
01 60-6623	METER TESTING & REPAIRS	509.42

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
01 60-6626	UNIFORMS	409.00
01 60-6632	COR TESTING & MITIGATION	309.11
01 60-6633	REMOTE FACILITIES MAINTENANCE	974.21
01 60-6641	REPAIRS & MAINT- VEHICLES	1,646.66
01 60-7218	RESERVOIR HATCH REPLACEMENT	1,212.95
01 60-7219	EFFLUENT VAULT STAIRS REPLACEM	808.30
01 60-7712	CONDITION ASSESSMENT	76,065.40
	** FUND TOTAL **	6,701,125.17

** TOTAL ** 6,701,125.17

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

DEPARTMENT TOTALS

DEPARTMENT	DEPARTMENT NAME	AMOUNT
01 60	ADMINISTRATION	6,701,125.17
	** FUND TOTAL **	6,701,125.17

	** TOTAL **	6,701,125.17

0 ERRORS
0 WARNINGS

SELECTION CRITERIA

VENDOR SET: 01-DUPAGE WATER COMMISSION
 VENDOR: THRU ZZZZZZ
 VENDOR CLASS: ALL
 BANK CODES: Include: OPER
 1099 BOX: All
 COMMENT CODES: All
 HOLD STATUS: Both
 AP BALANCE AS OF: 0/00/0000
 ADVANCED SELECTION: YES

ITEM SELECTION: UNPAID ITEMS
 FUNDS: All
 ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZZZ
 ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00

PRINT OPTIONS:

SEQUENCE: VENDOR SORT KEY
 REPORT TYPE: DETAIL
 SORT TRANSACTIONS BY DATE: NO
 G/L ACCOUNTS/PROJECTS: YES
 ONE VENDOR PER PAGE: NO
 ONE DEPARTMENT PER PAGE: NO
 PRINT STUB COMMENTS: NO
 PRINT COMMENT CODES: None
 PRINT W/ PO ONLY: NO

DATE SELECTION:

PAYMENT DATE: 0/00/0000 THRU 99/99/9999
 ITEM DATE: 0/00/0000 THRU 99/99/9999
 POSTING DATE: 11/12/2014 THRU 12/09/2014



DuPage Water Commission

MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz 
General Manager

DATE: December 11, 2014

SUBJECT: November 2014 Invoice

I reviewed the Gorski & Good, LLP November 2014 invoice for services rendered during the period – November 1, 2014 – November 30, 2014 and recommend it for approval. This invoice should be placed on the December 18, 2014, Commission meeting accounts payable.

November 2014
Gorski & Good

CATEGORY	<u>FEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS & PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General	\$2,660.00	13.3	\$200.00	Jones (13.3 @ \$200/hr.)	various (review board packet material, agreements, contracts, policies and attend regular Commission Meeting)
Misc:	<u>\$62.53</u>				
	<u>\$2,722.53</u>	<u>13.3</u>	<u>\$200.00</u>		



DuPage Water Commission

MEMORANDUM

TO: Interested News Medium

FROM: John F. Spatz
General Manager

DATE: December 18, 2014

SUBJECT: 2015 Schedule of Meetings

As required in 5 ILCS 120/2.03 the following is a list of regular board meetings for the DuPage Water Commission:

January 15, 2015
February 19, 2015
March 19, 2015
April 16, 2015
May 21, 2015
June 18, 2015
July 16, 2015
August 20, 2015
September 17, 2015
October 15, 2015
November 19, 2015
December 17, 2015

The regular Commission meetings begin at **7:00 P.M.**, and are held at the Commission Offices at 600 East Butterfield Road, Elmhurst, Illinois 60126. Administration Committee to begin at **6:40 P.M.**, the Engineering and Construction Committee to begin at **6:20 P.M.**, and the Finance Committee to begin at **6:00 P.M.** prior to the regular Board meetings.