

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY, OCTOBER 17, 2019  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: D. Bouckaert, J. Fennell, R. Gans, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess and J. Zay

Commissioners Absent: J. Broda, J. Healy and R. Obarski

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, J. Rodriguez, A. Stark, F. Frelka, J. Schori, D. Cuvalo, T. McGhee, C. Bostick, E. Kazmierczak, P. Luetkehans of Schirott, Luetkehans & Garner, LLC. and Tom Wiedemann and Daniel Mackey of Alliant/Mesirow Insurance Services

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Russo moved to approve the Minutes of the September 19, 2019 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**TREASURER'S REPORTS**

Treasurer Fates presented the September 2019 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Fates pointed out the \$175.8 million of cash and investments on page 4, which reflected an increase of about \$1.5 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$154.8 million and the market yield on the total portfolio showed 2.10% which was down from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$4.6 million and operating activities generated \$3.5 million. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Gans moved to accept the September 2019 Treasurer's Report. Seconded by Commissioner Bouckaert and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**COMMITTEE REPORTS**

**Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee reviewed and recommended for approval all action items listed on the Finance Committee Agenda. Commissioner Suess then pointed out key changes to the property insurance coverage stating that the Commission's current coverage levels would be decreasing with some deductibles increasing. The Commission's broker, Alliant/Mesirow Insurance Services, had reviewed alternatives and found that even with these changes, the proposal presented is still the best option available for the Commission. General Manager Spatz added that the property insurance blanket limit will drop from \$500M to \$250M and that the Commission's pipeline will not be covered unless its within 1,000 feet of a Commission facility. With no further discussion, Commissioner Suess moved to adopt item numbers 2 and 3 under the Finance Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Fennell, R. Gans, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess and J. Zay

Nays: None

Absent: J. Broda, J. Healy and R. Obarski

Item 2: Request for Board Action - To Suspend the Purchasing Procedures of the Commission's By-Laws and to Purchase Property and Liability Insurance (total premium of approximately \$425,000.00 as proposed by Alliant/Mesirow Insurance Services)

Item 3: Request For Board Action - To suspend the purchasing procedures of the Commission's By-Laws and to Purchase Workers' Compensation and Employer's Liability Insurance (total premium not-to-exceed \$105,000.00 as proposed by Illinois Public Risk Fund and outlined by Alliant/Mesirow Insurance Services)

**Administration Committee – Reported by Commissioner Rush**

Even though there was no meeting due to the lack of a quorum, Commissioner Rush reported that the Committee members who were present reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, Commissioner Rush moved to adopt item numbers 2 and 3 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Gans and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Fennell, R. Gans, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess and J. Zay

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Nays: None

Absent: J. Broda, J. Healy and R. Obarski

Item 2: Resolution No. R-38-19: A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2019 and ending November 30, 2020

Item 3: Resolution No. R-39-19: A Resolution Suspending Purchasing Procedures and Approving Requisition 63063 for the purchase of a New Storage Area Network (SAN) System from IT Savvy, LLC at the October 17, 2019 DuPage Water Commission Meeting. (IT Savvy, LLC \$106,886.20)

### **Engineering & Construction Committee – Reported by Commissioner Fennell**

Commissioner Fennell reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda and welcomed any questions. Hearing none, Commissioner Fennell moved to adopt item numbers 2 through 7 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Pruyn and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Fennell, R. Gans, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess and J. Zay

Nays: None

Absent: J. Broda, J. Healy and R. Obarski

Item 2: Resolution No. R-36-19: A Resolution Awarding a Contract for the Fabrication of Valve Stem Risers (High Speed Welding Inc., for the unit prices set forth in its contract/proposal, \$131,075.15)

Item 3: Resolution No. R-37-19: A Resolution Suspending Purchasing Procedures and Authorizing the General Manager to Purchase Material and Labor Service for the Commission's Emergency Generator System including Ancillary Equipment, at a cost not-to exceed \$100,000.00 from Altofer Power Systems.

Item 4: Resolution No. R-40-19: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-11/17 at the October 17, 2019, DuPage Water Commission Meeting (Rossi Contractors Inc., in an amount not-to-exceed \$5,000.00)

Item 5: Resolution No. R-41-19: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-8/17 at the October 17, 2019 DuPage Water Commission Meeting (McWilliams Electric Co. Inc. in an estimated cost of \$1,975.00)

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- Item 6: Resolution No. R-42-19: A Resolution Approving and Authorizing the Execution of a Master Agreement with Wight & Company for Professional Engineering Services (no cost)
- Item 7: Resolution No. R-43-19: A Resolution Approving and Ratifying Certain Change Orders for a Contract for the Construction of the West Transmission Main (Contract TW-3/17) at the October 17, 2019 DuPage Water Commission Meeting (Benchmark Construction – net savings of \$736,986.86.)

### **ACCOUNTS PAYABLE**

Commissioner Suess moved to approve the Accounts Payable in the amount of \$9,055,313.73 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$2,247,625.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Fennell, R. Gans, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess and J. Zay

Nays: None

Absent: J. Broda, J. Healy and R. Obarski

### **CHAIRMAN'S REPORT**

Chairman Zay reported that he and General Manager Spatz met with representatives from the Village of Shorewood, last month, to have a more detailed discussion on the design and construction costs of a possible water supply to their community noting interest is still favorable.

With regards to the ad hoc committee representing the six districts for the renegotiations of the Water Purchase and Sale Contracts between the Commission and its customers, Chairman Zay pointed out that the ad hoc committee would be requesting funding from the Commission but felt that their initial request was extremely high and unnecessary. Work continues on finalizing the contract language.

With regards to the Villages of Oswego, Montgomery and Yorkville, Chairman Zay noted that a meeting has been scheduled for January 29<sup>th</sup> with the towns Mayors and Managers to meet with staff and continue discussing their water supply options.

Discussion ensued regarding the City of Joliet and various water supply options, specifically options presented by the City of Chicago including design and construction costs, routes and the possible negative affects it could have on the Commission. Chairman Zay noted that he and General Manager Spatz would be reaching out to Mayor Lightfoot, early next year, to schedule a meeting to discuss the Commission's concerns.

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Chairman Zay reminded the Commissioners that on Monday, October 21<sup>st</sup> he and General Manager Spatz would be accepting the 2019 Gold Award for Exceptional Utility Performance from the Association of Metropolitan Water Agencies at the 2019 Executive Management Conference in Newport, R.I. General Manager Spatz added that a Press Release of the event is scheduled for distribution on Tuesday, October 22<sup>nd</sup>.

Lastly, Chairman Zay presented Manager of Water Operations Terry McGhee with a retirement plaque thanking him for his 28 years of service and wishing him all the best. Manager of Water Operations McGhee thanked everyone for the many opportunities the Commission had given him and wished everyone continued success.

### **OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

### **OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

### **EXECUTIVE SESSION**

None

Commissioner Gans moved to adjourn the meeting at 7:07 P.M. Seconded by Commissioner Fennell and unanimously approved by a Voice Vote.

All voted aye. Motion carried.