

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, FEBRUARY 21, 2019
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:33 P.M.

Commissioners in attendance: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, R. Obarski, J. Pruy, and J. Zay

Commissioners Absent: D. Russo, F. Saverino, and P. Sues

Also in attendance: J. Spatz, C. Peterson, A. Stark, D. Cuvalo, J. Schori, and B. Armstrong of Schirott, Luetkehans & Garner, LLC.

Chairman Zay began by asking for a moment of silence in remembrance of Commission employee Rocky Ellingsworth noting his friendly personality, dedication and leadership would be greatly missed.

Chairman Zay welcomed new Commissioner Diane Bouckaert noting that she had already taken her Oath of Office.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Healy moved to approve the Minutes of the January 17, 2019 Meeting of the DuPage Water Commission. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the January 2019 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Fates pointed out the \$171.2 million of cash and investments on page 4, which reflected a decrease of about \$1.5 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$152.7 million and the market yield on the total portfolio showed 2.1% which reflected an increase from the prior month. On page 11, the statement of cash flows showed a decrease in cash and investments by about \$3.4 million and operating activities generated \$7.7 million, and roughly \$113,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

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Commissioner Pruyn moved to accept the January 2019 Treasurer's Report. Seconded by Commissioner Obarski and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Pruyn

Commissioner Pruyn reported that the Finance Committee had reviewed and approved all finance reports with no action items for Board consideration.

Administration Committee

Meeting cancelled

Engineering & Construction Committee – Reported by Commissioner Fennell

Commissioner Fennell reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda and welcomed any questions. Hearing none, Commissioner Fennell moved to adopt item numbers 2 through 10 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Gans and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, R. Obarski, J. Pruyn, and J. Zay

Nays: None

Absent: D. Russo, F. Saverino, and P. Suess

Item 2: Resolution No. R-1-19: A Resolution Awarding a Contract for Butterfly Valves with Manual Mechanical Operators and Hand Wheels (Val-Matic Valve and Manufacturing Corp. - \$648,070.00)

Item 3: Resolution No. R-2-19: A Resolution Approving and Ratifying Certain Contract Change Orders for Task Order 7 for TW-3/17 Construction Services at the February 21, 2019 DuPage Water Commission Meeting (AECOM Technical Services in an amount of \$40,000.00)

Item 4: Resolution No. R-3-19: A Resolution Approving and Authorizing the Execution of a Master Agreement with Wynndalco Enterprises for Professional Engineering Services. (no cost)

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- Item 5: Resolution No. R-5-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with CDM Smith, Inc. at the February 21, 2019, DuPage Water Commission Meeting (Professional Services CDM Smith - \$142,650.00)
- Item 6: Resolution No. R-6-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Greeley and Hansen at the February 21, 2019, DuPage Water Commission Meeting (Professional Services Greeley and Hansen -\$95,000.00)
- Item 7: Resolution No. R-7-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Knight Engineers and Architects, Inc. at the February 21, 2019, DuPage Water Commission Meeting (Professional Services Knight Engineers and Architects, Inc. - \$37,500.00)
- Item 8: Resolution No. R-8-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Strand Associates, Inc. at the February 21, 2019, DuPage Water Commission Meeting (Professional Services Strand Associates, Inc. - \$58,800.00)
- Item 9: Request for Board Action: To Suspend the Purchasing Procedures of the Commission's By-Laws and Approved Purchase Requisition No. 57000 in an amount not-to-exceed \$49,000.00 to Concentric Integration, LLC.
- Item 10: Request for Board Action: To Suspend the Purchasing Procedures of the Commission's By-Laws and Approved Purchase Requisition No. 55996 in the amount of \$104,980.57 to Motorola Solutions, Inc.

ACCOUNTS PAYABLE

Commissioner Healy moved to approve the Accounts Payable in the amount of \$8,031,405.05 subject to submission of all contractually required documentation, for invoices that have been received and to approve the revised Accounts Payable in the amount of \$2,184,525.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Obarski and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, R. Obarski, J. Pruy, and J. Zay

Nays: None

Absent: D. Russo, F. Saverino, and P. Suess

CHAIRMAN'S REPORT

Chairman Zay reported that the February 20th kickoff meeting for the Charter and Subsequent Customers to begin the negotiations of a succeeding Water Purchase and Sale Contract went well and that the consensus seemed to be in favor of the Commission continuing to seek potential new customers. General Manager Spatz agreed adding that he felt the customers were impressed with the presentation on the new secure metering website.

Committee Appointments

After Chairman Zay noted two changes to the Engineering Committee (1) to appoint Commissioner Fennell to serve as Chairman and (2) to assign Commissioner Bouckaert to serve as a member, Commissioner Obarski moved to confirm Chairman Zay's appointments of Commissioners to serve on the Committees, as Chair or otherwise, as set forth in Chairman Zay's memorandum dated February 21, 2019. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

With regards to the possibility of the Commission supplying water to the City of Joliet, General Manager Spatz stated that options have been narrowed and that the City has invited the Commission to give a brief presentation on March 12th. Discussion ensued regarding alternative supply options including additional cities other than just Joliet.

EXECUTIVE SESSION

None

Commissioner Healy moved to adjourn the meeting at 6:47 P.M. Seconded by Commissioner Fennell and unanimously approved by a Voice Vote.

All voted aye. Motion carried.