

**MINUTES OF A MEETING OF THE  
DUPAGE WATER COMMISSION  
HELD ON THURSDAY, FEBRUARY 16, 2017  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:40 P.M.

Commissioners in attendance: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruy, D. Russo, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: R. Gans and F. Saverino

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, T. McGhee, F. Frelka, J. Schori, M. Weed, R.C. Bostick, E. Kazmierczak, and B. Armstrong representing Gorski & Good

Chairman Zay noted that Commissioner Obarski had taken her Oath of Office prior to the meeting.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Healy moved to approve the Minutes of the January 19, 2017 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**TREASURER'S REPORT**

Treasurer Fates presented the January 2017 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Fates pointed out the \$157.4 million of cash and investments on page 4, which reflected a decrease of about \$2.3 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$143.9 million and the market yield on the total portfolio showed 1.15% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$21.2 million and operating activities increased cash by approximately \$11.5 million, and roughly \$12.4 million of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Healy moved to accept the January 2017 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

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All voted aye. Motion carried.

### **COMMITTEE REPORTS**

#### **Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Committee Agenda. After providing a brief summary, Commissioner Suess moved to Authorize the Transfer of Funds from the Commission to the Village of Bartlett in Connection with the Loan for Capital Cost Recovery Charges (\$13,030,632.00). Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans and F. Saverino

#### **Administration Committee – Reported by Commissioner Broda**

Commissioner Broda reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, Commissioner Broda moved to adopt item numbers 2 and 3 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Healy and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans and F. Saverino

Item 2: Request For Board Action - To retain the services of Storino, Ramello & Durkin as Labor Counsel for the DuPage Water Commission.

Item 3: Resolution No. R-6-17: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission

#### **Engineering & Construction Committee – Reported by Commissioner Loftus**

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary, Commissioner Loftus moved to adopt item numbers 2 through 4 under the Engineering & Construction Report section of

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the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans and F. Saverino

Item 2: Resolution No. R-4-17: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 at the February 16, 2017 DuPage Water Commission Meeting (Windy City Electrical Company – Estimated Cost of \$84,897.00)

Item 3: Resolution No. R-5-17: A Resolution Approving and Authorizing the Execution of a Master Agreement with CDM Smith Engineering Inc. for Professional Engineering Services (No Cost Component)

Item 4: Request For Board Action -. To suspend the purchasing procedures of the Commission's By-Laws and authorize the General Manager to approve Requisition No. 44157 in the amount of \$49,472.77 to ITsavvy, LLC.

### ACCOUNTS PAYABLE

Commissioner Healy moved to approve the Accounts Payable in the amount of \$8,043,487.23 subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$1,131,425.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Suess and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans and F. Saverino

### CHAIRMAN'S REPORT

#### **Committee Appointments**

Chairman Zay noted that Commissioner's Healy and Obarski would serve on the Administration Committee and that Commissioner Fennell had been reassigned to serve on the Engineering Committee.

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With no further discussion, Commissioner Loftus moved to confirm Chairman Zay's appointments of Commissioners to serve on the Committees, as Chair or otherwise, as set forth in Chairman Zay's memorandum dated February 9, 2017. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Chairman Zay concluded his report by noting that the Agreements with the Village of Bartlett have been fully executed and that the City of Joliet and the Village of Oswego had contacted the Commission to discuss the possibility of supplying water to their communities. Chairman Zay stated that staff and attorney Luetkehans would be looking into whether the Commission would be able to accommodate.

**OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

**OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**EXECUTIVE SESSION**

None

Commissioner Healy moved to adjourn the meeting at 6:55 P.M. Seconded by Commissioner Suess and unanimously approved by a Voice Vote.

All voted aye. Motion carried.