

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY, JANUARY 19, 2017  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino (via teleconference), M. Scheck, P. Suess, and J. Zay

Commissioners Absent: None

Also in attendance: J. Spatz, C. Johnson, C. Peterson, F. Frelka, J. Schori, M. Weed, R.C. Bostick, E. Kazmierczak, and P. Luetkehans representing Gorski & Good

**PRESENTATION OF PLAQUE**

Chairman Zay presented Richard Furstenau with a Plaque thanking him for his service and dedication as Municipal Representative for District 5 and wished him the best. Mr. Furstenau thanked Chairman Zay for the opportunity and noted how proud he was to have serve the DuPage Water Commission.

**OATH OF OFFICE**

Chairman Zay began by congratulating Commissioner Joseph Broda on his reappointment as Municipal Representative for District 2 and David Russo on his reappointment as County Representative for District 6 and welcomed newly appointed James Healy as County Representative for District 5.

Commissioner's Broda, Healy, and Russo took their Oath of Office.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Healy moved to approve the Minutes of the December 15, 2016 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**TREASURER'S REPORT**

In the absence of Treasurer Fates, Financial Administrator Peterson presented the December 2016 Treasurer's Report consisting of 13 pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

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Financial Administrator Peterson pointed out the \$159.8 million of cash and investments on page 4, which reflected an increase of about \$3.4 million from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 11 totaling \$143.8 million and the market yield on the total portfolio showed 1.13% basis points which reflected an increase from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$23.5 million and operating activities increased cash by approximately \$13.5 million, and roughly \$12.4 million of sales tax was received. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Healy moved to accept the December 2016 Treasurer's Report. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

### **COMMITTEE REPORTS**

#### **Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Committee Agenda. After providing a brief summary, Commissioner Suess moved to Authorize the Transfer of Funds from the Sales Tax Account to the Long Term Water Capital Reserve Account (Approximately \$2.1 Million). Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: None

#### **Administration Committee – Reported by Chairman Zay**

In the absence of a Committee Chairperson, Chairman Zay reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Committee Agenda. Before Chairman Zay asked for a motion, he introduced representatives from the Village of Bartlett and thanked those representatives, along with, General Manager Spatz and the Commission's attorney Phil Luetkehans for working quickly to complete the customer agreements between Bartlett and the Commission. General Manager Spatz echoed Chairman Zay by thanked everyone, as well, noting that the job was a team effort.

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With no further discussion, Commissioner Broda moved to adopt item numbers 2 through 4 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Scheck and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, R. Gans, J. Healy, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Abstain: J. Fennell

Absent: None

Item 2: Ordinance No. O-1-17: An Ordinance Approving and Authorizing the Execution of a Water Purchase and Sale Contract Between the DuPage Water Commission and the Village of Bartlett for the Village of Bartlett Unit System

Item 3: Ordinance No. O-2-17: An Ordinance Approving and Authorizing the Execution of an Intergovernmental Agreement Between the DuPage Water Commission and the Village of Bartlett Concerning A Loan for Capital Cost Recovery Charge to the Village of Bartlett

Item 4: Ordinance No. O-3-17: An Ordinance Approving and Authorizing the Execution of An Intergovernmental Agreement Between the DuPage Water Commission and the Village of Bartlett Concerning the Loan for Connection Facilities to Implement Water Service to the Village of Bartlett

### **Engineering & Construction Committee – Reported by Commissioner Loftus**

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary, Commissioner Loftus moved to adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: None

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- Item 2: Resolution No. R-1-17: A Resolution Authorizing the General Manager to execute a three (3) year Janitorial Services Contract with Eco Clean Maintenance Inc. for Periodic Janitorial Services at the DuPage Pumping Station. (estimated at \$75,182.40)
- Item 3: Resolution No. R-2-17: A Resolution Approving and Ratifying Certain Contract Change Orders for Masonry Rehabilitation and Window Replacement Work at the DuPage Pumping Station at the January 19, 2017 DuPage Water Commission Meeting. (Mertes Contracting Corporation increase in contract price of \$34,470.00 for a total contract price of \$320,915.00)
- Item 4: Resolution No. R-3-17: A Resolution Approving and Ratifying Certain Change Orders for the Rehabilitation of Coating Systems and Fall Protection Systems for Tank Site No. 1 and No. 4 East (Contract SS-7/16) at the January 19, 2017, DuPage Water Commission Meeting. (decrease the net contract price by \$1,580.00 for a total contract price of \$2,906,000.00)
- Item 5: Request For Board Action - To Suspend the Purchasing Procedures of the Commission's By-Laws and authorize the General Manager to execute a 3-year term contract with AT&T for telephone services. (AT&T in the amount of \$27,099.00)

### **ACCOUNTS PAYABLE**

Commissioner Loftus moved to approve the Accounts Payable in the amount of \$8,268,216.34 subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$695,330.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: None

### **CHAIRMAN'S REPORT**

Chairman Zay noted that Committee Appointments for the new Commission's would be assigned at the February meeting.

### **OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

**OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

**OLD BUSINESS**

Commissioner Russo expressed his appreciation to General Manager Spatz and the Commission's attorney Phil Luetkehans for their excellent work in completing the agreements with the Village of Bartlett so quickly and efficiently and congratulated them on an outstanding job.

**NEW BUSINESS**

General Manager Spatz noted a few points of information for the February Board meeting: 1) that discussions would begin on the Tentative Draft Management Budget for Fiscal Year 2017-2018 and 2) the Commission had received a letter from the International Union of Operating Engineers Local 399 (AFL-CIO) and the International Union of Operating Engineers Local 150, Public Employee Division regarding its intent to open negotiations for a new collective bargaining agreement.

**EXECUTIVE SESSION**

None

Commissioner Broda moved to adjourn the meeting at 6:50 P.M. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.