

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, SEPTEMBER 15, 2016
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Prun, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: R. Gans

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, J. Rodriguez, T. McGhee, R. C. Bostick, F. Frelka, M. Weed, E. Kazmierczak, and R. Jones of Gorski & Good

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Russo moved to approve the Minutes of the August 18, 2016 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Crawford and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the August 2016 Treasurer's Report consisting of 13 pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Fates pointed out the \$152.2 million of cash and investments on page 4, which reflected an increase of about \$5.1 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$136.7 million and the market yield on the total portfolio showed 1.06% basis points which increased from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$15.9 million and operating activities increased cash by approximately \$4.7 million, and roughly \$12.1 million of sales tax was received. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Suess moved to accept the August 2016 Treasurer's Report. Seconded by Commissioner Prun and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Committee Agenda. After providing a brief summary, Commissioner Suess moved to Approve a one year Renewal of the Audit Services Agreement between the DuPage Water Commission and Sikich LLC for an amount not to exceed \$32,000.00. Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had no action items for consideration, but did discuss the 2017 Employee Insurance Benefits which would be presented at the October meeting.

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After providing a brief summary, Commissioner Loftus moved to adopt item numbers 2 through 7 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

Item 2: Resolution No. R-27-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 – at the September 15, 2016 DuPage Water Commission Meeting (McWilliams Electric Co., Inc. at an estimated cost of \$3,550.00)

Item 3: Resolution No. R-28-16: A Resolution Directing Advertisement for Bids on a Contract for 36-Month Maintenance, Parts and Repair Service for Large Electric Motors (no cost)

Minutes of the 9/15/16 Commission Meeting

- Item 4: Resolution No. R-29-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 at the September 15, 2016 DuPage Water Commission Meeting (Windy City Electric Co. at an estimated cost of \$21,880.00)
- Item 5: Resolution No. R-30-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 at the September 15, 2016 DuPage Water Commission Meeting (McWilliams Electric Co., Inc. at an estimated cost of \$600.00)
- Item 6: Resolution No. R-31-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 at the September 15, 2016 DuPage Water Commission Meeting (Windy City Electric Co. at an estimated cost of \$7,985.00)
- Item 7: Resolution No. R-32-16: A Resolution Suspending Purchasing Procedures and Authorizing the General manager to enter into a Contract with Era-Valdivia Contractors, Inc. for the Rehabilitation of Coating Systems and Fall Protection Systems for Tank Site No. 3 (Contract SS-8/17) (Era-Valdivia Contractors, Inc. - \$1,420,630.00)

ACCOUNTS PAYABLE

Commissioner Loftus moved to approve the Accounts Payable in the amount of \$10,021,220.88 subject to submission of all contractually required documentation, for invoices that have been received and moved to approve the Accounts Payable in the amount of \$1,499,475.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Scheck and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

CHAIRMAN'S REPORT

Chairman Zay began his report by referring to a discussion that took place during the August Board meeting regarding consideration of expanding the Commission's base by bringing in new customers. Chairman Zay noted that he and General Manager Spatz met with representatives from Christopher Burke Engineering and the Village of Bartlett to discuss their current water quality concerns and what the Commission may be able to offer.

Minutes of the 9/15/16 Commission Meeting

Discussion began regarding the Commission's buy-in costs, water rates and cost comparisons of other water agencies. After Chairman Zay noted several towns that may be interested in joining the Commission, Commissioner Sues suggested that a process be established starting with an agreement of interest between the Commission and the interested party.

After much discussion, General Manager Spatz noted that the next steps would be to review the current customer contracts, evaluate the benefits, amend the contract accordingly, and then hold a meeting with the charter customers to get their feedback.

Commissioner Crawford questioned the timeline of the Village of Bartlett and Chairman Zay replied by January, if possible.

Commissioner Russo noted that if the Commission could build its finances by offering a competitive buy-in cost it would not only give the Commission more customers, but also build long term reserves. Commissioner Furstenau mentioned the City of Aurora as a possible customer and discussion ensued regarding Aurora's water concerns.

Chairman Zay concluded his report by noting that the Commission has had the same law firm for the past 5 years and that it may be time to review their agreement. Commissioner Sues added that the Board should also review the consultant/lobbyist agreements and solicit proposals for services.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Russo moved to adjourn the meeting at 7:13 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.