DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

AGENDA

DuPAGE WATER COMMISSION
THURSDAY, OCTOBER 9, 2008
7:30 P.M.

600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126

I. Call to Order and Pledge of Allegiance

II. Roll Call

(Majority of the Commissioners then in office—minimum 7)

III. Public Comments (limited to 5 minutes per person)

IV. Approval of Minutes

A. Regular Meeting of September 11, 2008

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the September 11, 2008 Regular Meeting of the DuPage Water Commission (Voice Vote).

B. Executive Session of September 11, 2008

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Executive Session Minutes of the September 11, 2008 Regular Meeting of the DuPage Water Commission (Voice Vote).

V. Treasurer's Report – September 2008

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the September 2008 Treasurer's Report (Voice Vote).

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

VI. Committee Reports

A. Administration Committee

1. Report of 10/9/08 Administration Committee

2. Actions on Items Listed on 10/9/08 Administration Committee Agenda

B. Engineering & Construction Committee

1. Report of 10/9/08 Engineering & Construction Committee

2. Request by City of Naperville to Supplement Cost of Relocation of Transmission Main at 75th Street and Washington Avenue

3. Actions on Items Listed on 10/9/08 Engineering & Construction Committee Agenda

C. Finance Committee

1. Report of 10/9/08 Finance Committee

2. Actions on Items Listed on 10/9/08 Finance Committee Agenda

VII. Chairman's Report

VIII. Omnibus Vote Requiring Majority Vote

A. Resolution No. R-49-08: A Resolution Awarding a Contract for Chain Link Fencing and Gate Work at the DuPage Pumping Station

(Concurrence of a Majority of the Appointed Commissioners—7)

B. Resolution No. R-50-08: A Resolution Authorizing the Disposal of Certain Personal Property Owned by the DuPage Water Commission

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

C. Resolution No. R-53-08: A Resolution Releasing Certain Executive Session Meeting Minutes at the October 9, 2008, DuPage Water Commission Meeting

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

D. Resolution No. R-54-08: A Resolution Authorizing the Electronic Transfer of Funds for the Remittance of Vendor Payments

(Concurrence of a Majority of the Appointed Commissioners—7)

RECOMMENDED MOTION: To adopt the items listed on the Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

IX. Omnibus Vote Requiring Super-Majority or Special Majority Vote

A. Resolution No. R-46-08: A Resolution Accepting the Proposal of Timothy W. Sharpe for Actuarial Services

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

B. Resolution No. R-47-08: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-8/08 at the October 9, 2008, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

C. Resolution No. R-48-08: A Resolution Directing Advertisement for Bids on a Contract for Valve Actuator Replacement (Contract VA-1/08)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

D. Resolution No. R-51-08: A Resolution Approving a First Amendment to Task Order No. 21 Under the Master Contract with Consoer Townsend Envirodyne Engineers, Inc.

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

E. Resolution No. R-52-08: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QRE-3/07 at the October 9, 2008, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To adopt the items listed on the Super/Special Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

X. Old Business

- Summary of Action Taken Since Previous Meeting

XI. New Business

- Insurance Approval

(Concurrence of a Majority of the Appointed Commissioners—7)

RECOMMENDED MOTION: To purchase property and liability insurance coverage in accordance with the September 10, 2008, Insurance Proposal prepared by Arthur J. Gallagher Risk Management Services, Inc., for a total premium of $492,032. (Roll Call).

XII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of $1,329,708.15 subject to submission of all contractually required documentation (Roll Call).

XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), and/or to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

XIV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

DRAFT

MINUTES OF A MEETING OF THE DuPAGE WATER COMMISSION HELD ON THURSDAY, SEPTEMBER 11, 2008 600 E. BUTTERFIELD ROAD ELMHURST, ILLINOIS

The meeting was called to order by Chairman S. Louis Rathje at 7:30 P.M.

Commissioners in attendance: T. Bennington (as of 7:40 P.M.), T. Elliott (as of 7:42 P.M.), G. Mathews, W. Mueller, W. Murphy, A. Poole, F. Saverino, J. Zay, D. Zeilenga, and L. Rathje

Commissioners Absent: E. Chaplin, L. Hartwig, and W. Maio

Also in attendance: Treasurer R. Thorn, R. Martin, R. M. Richter, T. McGhee, M. Crowley, J. Schori, F. Frelka, E. Kazmierczak, and J. Nesbitt

RECOGNITIONS, OATHS, AND PLAQUES

After observing a moment of silence in remembrance of the victims of 9/11, Chairman Rathje administered the official oath to reappointed Commissioner William J. Mueller, Municipal Representative District 2.

PUBLIC COMMENTS

Commissioner Mueller thanked the Board and Commission staff for the flowers and expressions of support during his most recent illness, adding that the outpouring of support from family, friends, and community was most beneficial.

APPROVAL OF MINUTES

Commissioner Zay moved to approve the Minutes of the August 14, 2008 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Thorn presented the Treasurer's Report for the month of August 2008 which showed receipts of $6,787,990.00, disbursements of $6,276,693.00, and a cash and investment balance of $73,858,368.00.

Commissioner Saverino moved to accept the August 2008 Treasurer's Report. Seconded by Commissioner Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Administration Committee

Although there was no meeting due to lack of a quorum, Commissioner Murphy reported that Commissioners Murphy and Zay were present and they discussed and concurred with Resolution No. R-44-08.

Engineering & Construction Committee

Commissioner Poole reported that the Engineering & Construction Committee reviewed and recommended for approval pay requests under the Quick Response Contract in the total amount of $58,513.03 as part of the accounts payable, Resolution No. R-43-08, and Resolution No. R-45-08.

Commissioner Bennington entered the meeting at 7:40 P.M.

Finance Committee

Commissioner Mathews reported that the Finance Committee reviewed the 2008 Financial Audit in addition to discussing the Financial Administrator's request to ease wire transfer restrictions when remitting funds to Commission vendors. Commissioner Mathews noted that the Financial Administrator would be presenting the request to the full Board at the October meeting but the consensus of the Committee was that the request should be approved.

Commissioner Elliott entered the meeting at 7:42 P.M.

CHAIRMAN'S REPORT

Chairman Rathje reminded the other Commissioners about the luncheon for elected and appointed government officials on September 17, 2008, that will feature Dr. Robert Morris discussing his book *The Blue Death*.

MAJORITY OMNIBUS VOTE AGENDA

None

SUPER/SPECIAL MAJORITY OMNIBUS VOTE AGENDA

Commissioner Murphy moved to adopt the items listed on the Super/Special Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Mathews and unanimously approved by a Roll Call Vote:

Super/Special Majority Omnibus Vote

Ayes: T. Bennington, T. Elliott, G. Mathews, W. Mueller, W. Murphy, A. Poole, F. Saverino, J. Zay, D. Zeilenga, and L. Rathje

Nays: None

Absent: E. Chaplin, L. Hartwig, and W. Maio

Item 1: Resolution No. R-43-08: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with Consoer Townsend Envirodyne Engineers, Inc. at the September 11, 2008, DuPage Water Commission Meeting —"Super/Special Majority Omnibus Vote"

Item 2: Resolution No. R-44-08: A Resolution Approving and Authorizing the Execution of a Master Contract with Jacques Whitford Company, Inc. for Professional Consulting Services—"Super/Special Majority Omnibus Vote"

Item 3: Resolution No. R-45-08: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with EN Engineering, LLC at the September 11, 2008, DuPage Water Commission Meeting—"Super/Special Majority Omnibus Vote"

OLD BUSINESS

With respect to completing the water supply study commissioned by the Regional Water Supply Planning Group, General Manager Martin updated the Board that committed funds amounted to $72,000, up from the $60,000 reported in the General Manager's September 5th memorandum. General Manager Martin thanked the Board for its contribution, noting it helped convince other agencies to contribute toward the effort.

Commissioner Poole moved to authorize and, if already made, ratify an expenditure of up to $20,000 toward funding the completion of the water supply study commissioned by the Regional Water Supply Planning Group under Executive Order 2006-01. Seconded by Commissioner Murphy and unanimously approved by a Roll Call Vote:

Ayes: T. Bennington, T. Elliott, G. Mathews, W. Mueller, W. Murphy, A. Poole, F. Saverino, J. Zay, D. Zeilenga, and L. Rathje

Nays: None

Absent: E. Chaplin, L. Hartwig, and W. Maio

NEW BUSINESS

Commissioner Poole noted that the Commission recently retained Montgomery Watson Harza to develop a Conservation Program for the Commission and, as part of the

process, planned to have MWH contact Commission customers among other water suppliers to obtain data that is routinely filed with the Illinois Department of Natural Resources. As an example, Commissioner Poole handed out a table entitled "Historic Residential Public Water Supply Usage for a 28-Year Period – 1980 through 2007," which was complied using data obtained free of charge from the IDNR. Commissioner Poole also pointed out that this wealth of information from the IDNR showed that water usage has remained fairly stable for the last 28 years except for periodic blips (dry years) and dips (DWC initially coming on line).

ACCOUNTS PAYABLE

Commissioner Mueller moved to approve the Accounts Payable in the amount of $61,210.53 subject to submission of all contractually required documentation. Seconded by Commissioner Zeilenga and unanimously approved by a Roll Call Vote:

Ayes: T. Bennington, T. Elliott, G. Mathews, W. Mueller, W. Murphy, A. Poole, F. Saverino, J. Zay, D. Zeilenga, and L. Rathje

Nays: None

Absent: E. Chaplin, L. Hartwig, and W. Maio

EXECUTIVE SESSION

Commissioner Bennington moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Elliott and unanimously approved by a Roll Call Vote:

Ayes: T. Bennington, T. Elliott, G. Mathews, W. Mueller, W. Murphy, A. Poole, F. Saverino, J. Zay, D. Zeilenga, and L. Rathje

Nays: None

Absent: E. Chaplin, L. Hartwig, and W. Maio

The Board went into Executive Session at 7:50 P.M.

Commissioner Saverino moved to come out of Executive Session at 8:10 P.M. Seconded by Commissioner Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Bennington moved to adjourn the meeting at 8:11 P.M. Seconded by Commissioner Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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DU PAGE WATER COMMISSION
TREASURE'S REPORT
STATEMENT OF REVENUES & EXPENDITURES
September 30, 2008

	CURRENT MONTH			YEAR TO DATE		
	FY 2009	FY 2008	INC - (DEC)	FY 2009	FY 2008	INC - (DEC)
REVENUE						
WATER SALES	$ 3,718,946	3,442,536	276,410	16,568,680	16,711,038	(142,358)
SALES TAX	2,993,156	3,270,742	(277,586)	14,117,727	15,226,754	(1,109,027)
INVESTMENT INCOME	60,383	170,293	(109,910)	583,870	667,415	(83,545)
OTHER INCOME	-	-	-	-	-	-
TOTAL REVENUE	6,772,485	6,883,571	(111,086)	31,270,277	32,605,207	(1,334,930)
EXPENDITURES						
PERSONAL SERVICES	337,906	356,346	(18,440)	1,667,761	1,840,354	(172,593)
PROFESSIONAL SERVICES	71,440	6,363	65,077	201,363	70,152	131,211
CONTRACTUAL SERVICES	6,481	8,162	(1,681)	42,397	85,434	(43,037)
INSURANCE	8,247	7,540	707	59,399	48,293	11,106
WATER SUPPLY COSTS	5,680,086	4,470,275	1,209,811	24,108,172	22,189,298	1,918,874
BOND PRINCIPAL & INTEREST EXPENSE	933,450	1,201,325	(267,875)	12,641,293	12,691,418	(50,125)
LAND AND RIGHT OF WAY	-	-	-	-	-	-
CAPITAL EQUIPMENT PURCHASES	66,707	465,857	(399,150)	455,099	1,026,394	(571,295)
TOTAL EXPENDITURES	7,104,317	6,515,868	588,449	39,175,484	37,951,343	1,224,141
REBATES	-			40,000,000	-	
TRANSFER TO OTHER GOVERNMENTS	-	-		-	15,000,000	
NET INCREASE / (DECREASE) IN FUNDS	(331,832)	367,703	(699,535)	(47,905,207)	(20,346,136)	(2,559,071)

FUNDS CONSIST OF	September 30, 2008	September 30, 2007	INC - (DEC)
PETTY CASH	800	800	-
CASH AT BANK ONE	7,526	7,526	-
CASH AT MB FINANCIAL LOCK BOX	195,132	923,346	(728,214)
CASH AT HARRIS BANK	64,491	68,652	(4,161)
TOTAL CASH	267,949	1,000,324	(732,375)

	September 30, 2008	September 30, 2007	% CHANGE			
ILLINOIS FUNDS MONEY MARKET	19 58%	24 83%	-31 5%	14,422,566	21,064,475	(6,641,909)
ILLINOIS FUNDS PRIME FUND	24 89%	20 91%	3 2%	18,320,628	17,747,412	573,216
GOVERNMENT MONEY MARKET FUNDS	0 53%	1 52%	-69 8%	389,666	1,291,598	(901,932)
U S TREASURY INVESTMENTS	27 15%	21 52%	9 4%	19,987,473	18,268,693	1,718,780
U S AGENCY INVESTMENTS	0 00%	0 00%	0 0%	-	-	-
CERTIFICATES OF DEPOSIT	27 85%	31 22%	-22 6%	20,500,000	26,500,000	(6,000,000)
TOTAL INVESTMENTS	100 00%	100 00%		73,620,333	84,872,178	(11,251,845)
TOTAL FUNDS				73,888,282	85,872,502	(11,984,220)
UNRESTRICTED FUNDS				22,651,016	35,474,828	(12,823,812)
REDTRICTED FUNDS				51,237,266	50,397,674	839,592
TOTAL FUNDS				73,888,282	85,872,502	(11,984,220)

DATE: October 3, 2008

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Majority Vote	**ORIGINATING DEPARTMENT**	Facilities Construction
ITEM	A Resolution Awarding a Contract for Chain Link Fencing and Gate Work at the DuPage Pumping Station Resolution No. R-49-08	**APPROVAL**	

Account Number: 01-60-7212.01

This work includes chain link fencing, barbed wire, and a sliding gate to secure the future reservoir site. This work was originally included in the reservoir expansion project, Division A, and was removed and accelerated to provide additional security for the site.

On September 18, 2008, in accordance with the purchasing procedures of the Commission's By-Laws, the Commission solicited sealed proposals for the installation of the security fencing. The Request for Proposals was sent directly to eight fencing supply and installation contractors in the Chicago metropolitan area and also placed on the Commission's internet website. Sealed proposals were received until 1:00 p.m., local time, October 1, 2008, at which time all eight proposals were publicly opened and read aloud (see tabulation below).

Cardinal	Fence Connection	First Fence	GFS	Action	Nationwide	Complete	Peerless
$48,350	$52,501	$57,503	$67,827	$68,559	$72,118	$81,958	$87,915

The Engineer's estimate was $50,000.00.

The bid bond of the low dollar bidder was not signed by the bidder. The second low dollar bidder did not submit a bid bond. Because courts have rejected other types of bonds where the signature of a principal was omitted and have also found material bid bond deficiencies to be mandatory causes for rejection, Staff is recommending that the proposals of the two low dollar bidders be rejected as unresponsive. Thus, Resolution No. R-49-08 would award the contract to the lowest "responsive" bidder, First Fence, Inc., in the amount of $57,503.00.

MOTION: To approve Resolution No. R-49-08.

DRAFT

DuPAGE WATER COMMISSION

RESOLUTION NO. R-49-08

A RESOLUTION AWARDING A CONTRACT FOR
CHAIN LINK FENCING AND GATE WORK AT THE DuPAGE PUMPING STATION

WHEREAS, sealed proposals for Chain Link Fencing and Gate Work at the DuPage Pumping Station were received on October 1, 2008; and

WHEREAS, the DuPage Water Commission has reviewed the proposals received and determined that the proposal of First Fence, Inc. was the most favorable to the interests of the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein as findings of the DuPage Water Commission.

SECTION TWO: The DuPage Water Commission hereby awards the Contract for Chain Link Fencing and Gate Work at the DuPage Pumping Station to First Fence, Inc. in the amount of $57,503.00 as set forth in its Contract/Proposal, conditioned upon the receipt of all contractually required documentation and such other additional information that may be requested by the General Manager of the Commission in accordance with the Request for Proposals that is acceptable to the DuPage Water Commission.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ___ DAY OF _____, 2008.

_____
Chairman

ATTEST:

_____
Clerk

Board/Resolutions/R-49-8.doc

DATE: October 3, 2008

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Majority Vote	**ORIGINATING DEPARTMENT**	Instrumentation/ Remote Facilities
ITEM	A Resolution Authorizing the Disposal of Certain Personal Property Owned by the DuPage Water Commission Resolution No. R-50-08	**APPROVAL**	

Account Number: N/A

Resolution No. R-50-08 is a Resolution Authorizing the Disposal of Certain Personal Property Owned by the DuPage Water Commission. The Resolution authorizes the General Manager to dispose of the assets listed on Exhibit A. These assets are no longer useful to the Commission and are becoming devalued due to age and lack of use, while occupying valuable storage space.

MOTION: To approve Resolution No. R-50-08.

DRAFT

DuPAGE WATER COMMISSION

RESOLUTION NO. R-50-08

A RESOLUTION AUTHORIZING THE DISPOSAL
OF CERTAIN PERSONAL PROPERTY
OWNED BY THE DuPAGE WATER COMMISSION

WHEREAS, the DuPage Water Commission is authorized to sell or otherwise dispose of personal property pursuant to 65 ILCS 5/11-135-6; and

WHEREAS, in the opinion of the Board of Commissioners of the DuPage Water Commission, it is no longer necessary or useful to or for the best interests of the DuPage Water Commission to retain the personal property now owned by it and described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the "Property");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Board of Commissioners of the DuPage Water Commission hereby finds and determines that the Property is no longer necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission will be served by its disposal.

SECTION TWO: The General Manager is hereby authorized to dispose of the Property in such manner as the General Manager shall determine.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2008.

_____
Chairman

ATTEST:

_____
Clerk

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Resolution No. R-50-08

EXHIBIT A

Quantity	DWC Inventory #	Description	Date Purchased	Cost
1	121	IBM Wheelwriter 5 Typewriter with memory upgrade	07/31/86	$1,259.50
1	579	LA210 Letter Printer	05/01/92	$1,146.00
1	1316	ACE Computer	04/17/03	$995
1	843	Vehicle Radio Charger	03/01/91	$90.00
1	846	Vehicle Radio Charger	03/01/91	$90.00
1	1143	Radio Model PM83SN	07/20/96	$1,044.00
1	1144	Radio Model PM83SN	07/20/96	$1,044.00
1	1230	Toshiba 861 Fax Machine	06/26/99	$1,195.00

DATE: October 3, 2008

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Majority Vote	**ORIGINATING DEPARTMENT**	General Manager's Office
ITEM	A Resolution Releasing Certain Executive Session Meeting Minutes at the October 9, 2008, DuPage Water Commission Meeting Resolution No. R-53-08	**APPROVAL**	

Pursuant to the Illinois Open Meetings Act, the Board is required to periodically review its closed meeting minutes to determine if they are eligible for release to the public. Staff recommends that the minutes of the closed meeting of May 10, 2007, August 9, 2007, February 14, 2008 Committee of the Whole, February 14, 2008, May 8, 2008, July 10, 2008, and September 11, 2008, be released to the public because, in staff's view, they no longer contain information requiring confidential treatment. It is also staff's recommendation that the minutes of all of the other closed meetings of the Board that have not been previously released to public should not be released to the public because they continue to contain information requiring confidential treatment.

MOTION: To approve Resolution No. R-53-08.

DRAFT

DuPAGE WATER COMMISSION

RESOLUTION NO. R-53-08

A RESOLUTION RELEASING CERTAIN
EXECUTIVE SESSION MEETING MINUTES AT THE
OCTOBER 9, 2008, DuPAGE WATER COMMISSION MEETING

WHEREAS, the Board of Commissioners of the DuPage Water Commission has periodically met in closed session to consider matters expressly exempted from the public meeting requirements of the Illinois Open Meetings Act, 5 ILCS 120/1 et seq. (the "Act"); and

WHEREAS, as required by the Act, the Clerk has kept written minutes of all such closed sessions; and

WHEREAS, on October 9, 2008, the Board of Commissioners of the DuPage Water Commission met to review the minutes of all such closed sessions that have not heretofore been made available for public inspection as required by Section 2.06(d) of the Act; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission determined that the need for confidentiality still exists as to the minutes of the closed session meetings set forth in Schedule A attached hereto and by this reference incorporated herein and made a part hereof; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission further determined that the minutes of the closed session meetings set forth in Schedule B attached hereto and by this reference incorporated herein and made a part hereof no longer require confidential treatment and should be made available for public inspection;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: Release. The minutes of the closed session meetings set forth in Schedule B attached hereto shall be and they hereby are released.

SECTION THREE: Inspection and Copying. The Clerk shall be and hereby is authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the DuPage Water Commission.

SECTION FOUR: Effective Date. This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2008.

_____
Chairman

ATTEST:

_____
Clerk

Resolution No. R-53-08

SCHEDULE A

June 9, 1988

May 13, 2004 First Session

Resolution No. R-53-08

SCHEDULE B

May 10, 2007

August 9, 2007

Committee of the Whole
February 14, 2008

February 14, 2008

May 8, 2008

July 10, 2008

September 11, 2008

DATE: October 3, 2008

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Majority Vote	**ORIGINATING DEPARTMENT**	Finance
ITEM	A Resolution Accepting the Proposal of Timothy W. Sharpe for Actuarial Services Resolution No. R-46-08	**APPROVAL**	

Account Number: 60-6280

The Commission needs to be in compliance with pronouncements from the Governmental Accounting Standards Board (GASB). Two pronouncements dealing with postretirement healthcare plans require actuarial valuations and disclosures. Mr. Sharpe has proposed to complete these valuations and disclosures at a cost not to exceed $1,500.00. Mr. Sharpe has provided these services to the Commission in the past and has been recommended by the Commission's auditors, McGladrey & Pullen, LLP. Resolution No. R-46-08 would accept and approve the proposal of Mr. Sharpe.

MOTION: To approve Resolution No. R-46-08

DRAFT

DuPAGE WATER COMMISSION

RESOLUTION NO. R-46-08

A RESOLUTION ACCEPTING THE PROPOSAL OF
TIMOTHY W. SHARPE FOR ACTUARIAL SERVICES

WHEREAS, the Commission's accounting records need to be in compliance with Governmental Accounting Standards Board pronouncements;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The DuPage Water Commission hereby accepts the proposal of Timothy W. Sharpe to provide actuarial services for the Commission's postretirement health care plan at a total cost not to exceed $1,500.00.

SECTION TWO: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ___ DAY OF _____, 2008.

_____
Chairman

ATTEST:

_____
Clerk

Board/Resolutions/R-46-08.doc

DATE: October 3, 2008

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	**ORIGINATING DEPARTMENT**	Pipeline
ITEM	A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-8/08 at the October 9, 2008, DuPage Water Commission Meeting Resolution No. R-47-08	**APPROVAL**	RMR

Account Number: 01-60-6631

The Commission entered into certain agreements dated June 30, 2008, with Martam Construction Incorporated and Rossi Contractors, Inc. for quick response construction work as needed through the issuance of Work Authorization Orders. Resolution No. R-47-08 would approve the following Work Authorization Orders under the Quick Response Contracts:

Work Authorization Order No. 004 to Martam Construction Incorporated: This Work Authorization is for the adjustment of an existing manhole frame and lid, and related site restoration work, located at Illinois Route 83 and Butterfield Road.

The work will involve the removal, adjustment, and re-setting of an existing manhole frame and lid, followed by the placement and grading of approximately 5 additional cubic yards of porous granular embankment.

The cost of this work is not known but is estimated to be $9,000.00.

Work Authorization Order No. 005 Rossi Contractors Inc.: This work was initiated prior to board approval and was necessary to locate and repair a leak in the inlet header piping going to Meter Station 23-B.

This work involved excavating both of the 12" diameter steel pipes entering the meter station, repairing the pipes using either repair clamps or by welding patch panels, application of a protective coating, installation of sacrificial anodes to control corrosion activity, backfilling and compacting the excavation with new granular and site excavated material, and miscellaneous site restoration work.

The cost of this work is not known but is estimated to be $37,000.00.

MOTION: To approve Resolution No. R-47-08.

DRAFT

DuPAGE WATER COMMISSION

RESOLUTION NO. R-47-08

A RESOLUTION APPROVING AND RATIFYING
CERTAIN WORK AUTHORIZATION ORDERS
UNDER QUICK RESPONSE CONTRACT QR-8/08 AT THE
OCTOBER 9, 2008, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated June 30, 2008, with Martam Construction Incorporated and Rossi Contractors, Inc. for quick response construction work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QR-8/08"); and

WHEREAS, Contract QR-8/08 is designed to allow the Commission to direct one or more or all of the quick response contractors to perform quick response construction work, including without limitation construction, alteration, and repair related to the Commission's Waterworks System, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for quick response construction work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby

are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed, and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this ____ day of _____, 2008.

_____
Chairman

ATTEST:

_____
Clerk

Board/Resolutions/R-47-08.doc

Exhibit 1

WORK AUTHORIZATION ORDER

CONTRACT QR-8/08: QUICK RESPONSE CONTRACT

WORK AUTHORIZATION ORDER NO.: QR-8.004

LOCATION:

Illinois Route 83 and Butterfield Road.

CONTRACTOR:

Martam Construction Incorporated

DESCRIPTION OF WORK:

The work will involve the removal, adjustment, and re-setting of an existing manhole frame and lid and site restoration work consisting of the placement and grading of approximately 5 additional cubic yards of porous granular embankment.

REASON FOR WORK:

The manhole frame and lid is approximately 18 inches below grade and requires adjustment to grade in order to prevent water from flowing back into the manhole.

MINIMUM RESPONSE TIME:

N/A

COMMISSION-SUPPLIED MATERIALS, EQUIPMENT AND SUPPLIES TO BE INCORPORATED INTO THE WORK:

N/A

THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER

[ ] IS [X] IS NOT PRIORITY WORK

SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:

As provided in, and subject to the limitations of, Subsection 2.10F of the General Conditions, Contractor is advised that the Owner has designated all of its manholes as permit-required confined space because the space has limited means of egress and other hazardous conditions exist such as electricity and the space may be subject to the accumulation of toxic gasses, flammable gasses, combustible materials, or engulfing substances, or be subject to oxygen deficient or oxygen enriched atmospheres, requiring (i) equipment, including without limitation continual atmospheric testing equipment and supplied air respiratory equipment, (ii) mechanical ventilation, (iii) two-way communication with the outside, (iv) body harnesses and personnel retrieval systems, and (v) rescue services. As such, entry into such permit-required confined space shall be only through compliance with a confined space entry permit program meeting the requirements of OSHA and other applicable law. In addition, Contractor is directed to Subsection 2.10F of the General Conditions for additional requirements applicable to working in or near such confined spaces.

SUBMITTALS REQUESTED: N/A

SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS: N/A

DuPAGE WATER COMMISSION

By: _____
Signature of Authorized Representative

DATE: _____

CONTRACTOR RECEIPT ACKNOWLEDGED:

By: _____
Signature of Authorized Representative

DATE: _____ **WORK AUTHORIZATION ORDER**

WORK AUTHORIZATION ORDER

CONTRACT QR-8/08: QUICK RESPONSE CONTRACT

WORK AUTHORIZATION ORDER NO.: QR-8.005

LOCATION:

Meter Station 23-B in the City of Woodale.

CONTRACTOR:

Rossi Contractors Inc

DESCRIPTION OF WORK:

Excavate and expose 2-12" diameter steel pipes entering the meter station, repair the pipes as directed using either stainless steel repair clamps, or by means of a welded patch(s) followed by a field applied protective coating, install sacrificial anodes and CP test stations as required, backfill and compact the excavation with new granular and site excavated material, restore the site to its existing condition, and all other incidental work as may be required or as directed by the Commission.

REASON FOR WORK:

To locate and repair a leak in the inlet header piping.

MINIMUM RESPONSE TIME:

N/A

COMMISSION-SUPPLIED MATERIALS, EQUIPMENT AND SUPPLIES TO BE INCORPORATED INTO THE WORK:

N/A

THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER

[ ] IS [X] IS NOT PRIORITY WORK

SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:

In addition to, and not in limitation of, the provisions set forth in Section 2.10 of the General Conditions, the Contractor is advised that Hot Work, (any temporary operation involving open flames or producing smoke, heat, slag, and/or sparks, including without limitation brazing cutting, grinding, soldering, torch heating, and welding), shall only be performed through compliance with a Hot Work program meeting the requirements of OSHA and other applicable law. Even though the Owner is not aware of any unique or concealed flammable materials or any undisclosed potentially hazardous conditions in the area(s) where various mechanical and plumbing piping will be installed with soldered joints, the Contractor shall independently make its determination as to the presence or absence of flammable materials and hazardous conditions in the area(s) where such Hot Work will be performed. In addition to obtaining the approval of the Owner's Manager of Operations prior to performing any Hot Work, the Contractor shall independently secure authorization from its own supervisory and management personnel who have been designated by the Contractor as the responsible for authorizing the Contractor's Hot Work and shall comply with any safety precautions imposed by such persons including without limitation;

a. Making areas where Hot Work is to be performed safe by either changing the location of the Hot Work or by removing or guarding against fire hazards;

b. Employing supervisors ,cutters, welders, and fire watchers that have been effectively trained in (i) the safe use and operation of the relevant equipment and processes, (brazing, cutting, grinding, soldering ,torch heating, welding, ventilating, fire protection, extinguishing, watching, and warning etc.) and (ii) the need for, and the appropriate use and protective level of ,PPE;

c. Maintaining suitable brazing, cutting, grinding, soldering, torch heating, welding, ventilation, fire protection, extinguishing warning, etc. equipment on site in good working condition; and

d. Post adequate warnings.

The Contractor shall not rely upon the Owner's Hot Work practices, programs, or Owners verification of readiness of the workplace or places for Hot Work, or Owner's placement of fire extinguishers ventilation equipment, warning signs, or fire watches, The Contractor shall independently verify the readiness of the workplace or places for Hot Work and independently place fire extinguishers, ventilation equipment, warning signs ,and fire watches in accordance with the Contractor's Hot Work practices programs and procedures and as required by law.

SUBMITTALS REQUESTED: N/A

SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS: N/A

DuPAGE WATER COMMISSION

By: _____
Signature of Authorized Representative

DATE: 10/2/08

CONTRACTOR RECEIPT ACKNOWLEDGED:

By: _____
Signature of Authorized Representative

DATE: 10-1-08

DuPage Water Commission
MEMORANDUM

TO: Robert Martin

FROM: Ed Kazmierczak

DATE: October 3, 2008

SUBJECT: Work Authorization #5 to Contract QR-8/08

At the October Commission meeting, pursuant to R-47-08, the Board will vote to ratify Work Authorization # 5 to Contract QR-8/08. This Work Authorization comes as the result of emergency repair work necessary to locate and repair a leak to the inlet header piping going to Meter Station 23-B. The accompanying photographs illustrate the extent of the damage.

A corrosion analysis of the site is currently in progress. When completed, it will provide us with an explanation regarding the cause(s) contributing to this failure and, more importantly, the means and methods to identify and mitigate the potential for a similar occurrence from repeating itself in the future.

As the system ages, the continuation of the Corrosion Control Monitoring and Mitigation Program will be critical in keeping the potential for corrosion related pipe failures to a minimum.

DATE: October 3, 2008

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super Majority or Special Majority Vote	**ORIGINATING DEPARTMENT**	Remote Facilities / Instrumentation
ITEM	A Resolution Directing Advertisement for Bids on a Contract for Valve Actuator Replacement (Contract VA-1/08) Resolution No. R-48-08	**APPROVAL**	RMR

Account Number: 01-60-6633

Pursuant to Resolution No. R-72-07, the Board approved Task Order No. 20 to the Master Contract with Consoer Townsend Envirodyne Engineers, Inc. for CTE to prepare specifications for the replacement of the motor operated valve actuators at four Commission standpipes and at four remotely operated valve locations.

The existing valve actuators controlling the flow into and out of the four Commission standpipes do not have a position feed back signal to allow operations personnel to know the precise position of the valve. To date, operations personnel control the valves through timing when they initiate the open/close command and when they stop it. Having more precise control of the valve is desired. In addition, there are four remotely operated valves in the system that were installed with actuators that are no longer supported and for which some parts are no longer available.

Resolution No. R-48-08 would authorize advertisement for bids on a contract for the upgrade of the valve actuators based upon CTE's design, and would establish all requirements necessary for the bidding, for the awarding of the contract, and for the approval of the contractor's bonds, all as required by state statute.

MOTION: To approve Resolution No. R-48-08.

DRAFT

DuPAGE WATER COMMISSION

RESOLUTION NO. R-48-08

A RESOLUTION DIRECTING ADVERTISEMENT FOR BIDS
ON A CONTRACT FOR VALVE ACTUATOR REPLACEMENT
(Contract VA-1/08)

BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Advertisement for Bids. The General Manager is hereby authorized and directed to advertise for bids for the contract entitled "Contract for Valve Actuator Replacement—Contract VA-1/08" (the "Contract") in accordance with the requirements of 65 ILCS 5/11-135-5.

SECTION TWO: Notice Inviting Bids. The Notice inviting bids on the Contract shall be in substantially the form of the "Invitation for Bidder's Proposals" attached hereto and by this reference incorporated herein and made a part hereof as Exhibit A.

SECTION THREE: Requirements for Bidding. Sealed envelopes or packages containing proposals for the performance of the Contract shall be submitted to the Commission in accordance with the "General Instructions to Bidders" substantially in the form attached hereto and by this reference incorporated herein and made a part hereof as Exhibit B.

SECTION FOUR: Awarding of Contract. The Commission will award the Contract to the bidder whose proposal is deemed by the Commission to be in the best interests of the Commission and the public. The bidder who is to receive an award shall be determined in accordance with Article VIII of the Commission By-Laws and the General Instructions to Bidders substantially in the form attached hereto as Exhibit B.

SECTION FIVE: Approval of Bonds. The approval of the contractor's faithful performance bonds shall be subject to the requirements set forth under the subheading "Performance and Payment Bonds" in the Invitation for Bidder's Proposals attached hereto as Exhibit A.

SECTION SIX: Effective Date. This resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2008.

_____
Chairman

ATTEST:

_____
Clerk

Board/Resolutions/R-48-08.doc

EXHIBIT A

DuPAGE WATER COMMISSION

CONTRACT FOR VALVE ACTUATOR REPLACEMENT
CONTRACT VA-1/08

INVITATION FOR BIDDER'S PROPOSALS

OWNER: DuPage Water Commission
600 East Butterfield Road
Elmhurst, Illinois 60126-4642

1. **Invitation to Bid**

Owner invites sealed Bidder's Proposals for the Work described in detail in the Contract and generally described as follows:

> Furnishing all labor, materials, and equipment to (a) remove and replace eight (8) existing valve actuators at four (4) DuPage Water Commission standpipes and four (4) Remote Operated Valves and (b) remove and replace an existing 24-inch diameter butterfly valve at standpipe #4W with an Owner-furnished 24-inch diameter butterfly valve.

The Work shall be performed at the following Work Sites:

> Standpipe #2, 1900 Bloomingdale Road, Glendale Heights, IL, located on the west side of Bloomingdale Road between Army Trail Road and Fullerton Avenue.
>
> Standpipe #3, 1111 E. Warrenville Road, Naperville, IL, located north of Warrenville Road and west of Naperville Road.
>
> Standpipe #4E, 23W513 75th Street, Lisle Township, IL, located on the south side of 75th Street and west of Route 53.
>
> Standpipe #4W, 23W513 75th Street, Lisle Township, IL, located on the south side of 75th Street and west of Route 53.
>
> ROV 7A, within the parkway of the northeast corner of Fairview Avenue and 75th Street in the Village of Downers Grove, Illinois.
>
> ROV 8C, in the center east bound lane of 55th Street near Park Avenue in the Village of Downers Grove, Illinois.
>
> ROV 16A, within the parkway on the south west corner of Butterfield Road and Meyers Road in the Village of Oak Brook, Illinois.

ROV 15D, within the drainage ditch on the north side of 75th Street east of Book Road in the City of Naperville, Illinois.

2. **Defined Terms**

All terms capitalized in this Invitation for Bidder's Proposals and in the other documents included in the Bid Package are defined in the documents included in the Bid Package, as hereinafter defined, and shall have such defined meanings wherever used.

3. **The Bid Package**

The Bid Package consists of the following documents, all of which are by this reference made a part of this Invitation for Bidder's Proposals as though fully set forth herein:

(1) Invitation for Bidder's Proposals;

(2) General Instructions to Bidders;

(3) Addenda, if issued;

(4) Bidder's Proposal;

(5) Bidder's Sworn Acknowledgement;

(6) Bidder's Sworn Work History Statement;

(7) Other Information Submitted by Bidder, if requested;

(8) Notice of Award; and

(9) Contract, including all of its Attachments and Appendices, if any.

4. **Inspection and Examination**

The Bid Package may be examined and a copy obtained, free of charge, at the office of Owner as listed above. In making copies of the Bid Package available to prospective Bidders, Owner does so only for the purpose of obtaining Bidder's Proposals and such provision does not confer a license or grant for any other use.

Each prospective Bidder shall, before submitting its Bidder's Proposal, carefully examine the Bid Package. Each prospective Bidder shall inspect in detail the Work Sites and the surrounding areas and shall familiarize itself with all local conditions, including subsurface, underground, and other concealed conditions, affecting the

Contract, the Work, and the Work Sites. The Bidder whose Bidder's Proposal is accepted will be responsible for all errors in its Bidder's Proposal including those resulting from its failure or neglect to make a thorough examination and investigation of the Bid Package and the conditions of the Work Sites and the surrounding areas.

5. **Bid Opening**

Owner will receive sealed Bidder's Proposals for the Work until one (1) o'clock, p.m., local time, October 27, 2008, at Owner's office listed above, at which time, or as soon thereafter as possible, all Bidder's Proposals will be publicly opened and read aloud. Bidders or their agents are invited to be present.

6. **Bid Security, Bonds, and Insurance**

A. Bid Security. Each Bidder's Proposal shall be accompanied by a security deposit of at least ten percent of the Bidder's Price Proposal in the form of (1) a Cashier's Check or Certified Check drawn on a solvent bank insured by the Federal Deposit Insurance Corporation and payable without condition to Owner or (2) a Bid Bond in a form satisfactory to Owner from a surety company licensed to do business in the State of Illinois with a general rating of A minus and a financial size category of Class X or better in Best's Insurance Guide.

B. Performance and Payment Bonds. The successful Bidder will be required to furnish a Performance Bond and a Labor and Material Payment Bond upon award of the Contract, each in the penal sum of the full amount of the Contract Price, in the forms included in Appendices to the Contract, and from a surety company meeting the requirements set forth above. Each Bidder's Proposal must be accompanied by a letter from such a surety company stating that it will execute Bonds in the forms included in Appendices to the Contract upon award of the Contract to Bidder.

C. Insurance. The successful Bidder will be required to furnish certificates and policies of insurance as required by Section 4.2 of the Contract upon award of the Contract. Each Bidder's Proposal must be accompanied by a letter from Bidder's insurance carrier or its agent certifying that said insurer has read the requirements set forth in the Contract and will issue the required certificates and policies of insurance upon award of the Contract to Bidder.

DATED this 3rd day of October, 2008.

DuPAGE WATER COMMISSION

By: /s/ Robert L. Martin
General Manager

DuPAGE WATER COMMISSION

CONTRACT FOR VALVE ACTUATOR REPLACEMENT
CONTRACT VA-1/08

GENERAL INSTRUCTIONS TO BIDDERS

1. Interpretation of Documents Included in Bid Package

A. Defined Terms. All terms capitalized in these General Instructions to Bidders and in the other documents included in the Bid Package are defined in the documents included in the Bid Package and shall have such defined meanings wherever used.

B. Implied Terms. If any personnel, equipment, materials, or supplies that are not directly or indirectly set forth in the Contract are nevertheless necessary to the proper provision, performance, and completion of the whole of the Work in accordance with the intent of the Contract, each prospective Bidder shall understand such personnel, equipment, materials, or supplies to be implied and shall provide for such personnel, equipment, materials, or supplies in its Bidder's Proposal as fully as if it were particularly described.

C. Information Provided by Owner. When information pertaining to subsurface, underground or other concealed conditions, soils analysis, borings, test pits, utility locations or conditions, buried structures, condition of existing structures, and other preliminary investigations is distributed with the Bid Package, or such information is otherwise made available to any prospective Bidder by Owner, such information is distributed or made available solely for the convenience of such prospective Bidder and is not part of the Bid Package. Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of any such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Sites, or that the conditions indicated are representative of those existing at any particular location, or that unanticipated conditions may not be present.

D. Addenda. No interpretation of the documents included within the Bid Package will be made except by written addendum duly issued by Owner ("Addendum"). No interpretation not contained in an Addendum shall be valid or have any force or effect whatever, nor entitle any Bidder to assert any claim or demand against Owner on account thereof.

All Addenda issued prior to the opening of Bidder's Proposals shall become a part of the Bid Package. Each prospective Bidder shall be responsible for inquiring from time to time as to the availability of Addenda.

If any prospective Bidder is in doubt as to the true meaning of any part of the Bid Package, such prospective Bidder shall submit to Owner a written request for an interpretation thereof as far in advance of the scheduled opening of Bidder's Proposals as possible.

Owner shall use its best efforts to issue Addenda in response to all valid, appropriate, and timely inquiries, but accepts no responsibility for doing so. Inquiries not answered by Addenda shall be considered invalid, inappropriate, or untimely inquiries.

2. Calculation of Unit Price Proposals

On all items for which Bidder's Proposals are to be received on a unit price basis, the approximate quantities stated in the Schedule of Prices are Owner's estimate only for Owner's convenience in comparing Bidder's Proposals and shall not be relied upon by prospective Bidders. Each prospective Bidder shall, before submitting its Bidder's Proposal, make its own estimate of the quantities of Unit Price Items required to complete the Work and shall determine its Price Proposal for each Unit Price Item in light of its own estimate.

3. Prevailing Wages

In accordance with the Prevailing Wage Act, 820 ILCS 130/0.01 et seq., not less than the prevailing rate of wages for similar work in the locality in which the Work is to be performed shall be paid to all laborers. A copy of Owner's ordinance ascertaining the prevailing rate of wages, in effect as of the date of the Invitation for Bidder's Proposals, is included in the Bid Package. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to the Contract.

4. Taxes and Benefits

Owner is exempt from state and local sales, use, and excise taxes. Bidder's Price Proposal shall not include any such taxes. A letter of exemption will be provided to the successful Bidder, if necessary. Owner will not reimburse, nor assist the successful Bidder in obtaining reimbursement for, any state or local sales, use or excise taxes paid by the successful Bidder.

Bidder's Price Proposal shall include all other applicable federal, state, and local taxes of every kind or nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities or other similar benefits.

5. **Permits and Licenses**

Except as otherwise expressly provided in Attachment A to the Contract, Bidder's Price Proposal shall include the cost of obtaining all permits, licenses, and other approvals and authorizations required by law for performance of the Work. It shall be the sole responsibility of each prospective Bidder to determine the applicable permits, licenses, and other approvals and authorizations and no extra compensation shall be paid by Owner for the successful Bidder's failure to include these costs in its Bidder's Proposal.

6. **Preparation of Bidder's Proposal**

Bidder's Proposals to enter into the Contract for the Work shall be made only on the blank Bidder's Proposal form furnished by Owner and included in the Bid Package. The Bidder's Proposal form included in the Bid Package may be removed from the Bid Package prior to preparation for submission.

Entries on the Bidder's Proposal form shall be typed or legibly written in ink. Price Proposals are to be written by words and by figures as provided on the Bidder's Proposal form. In case of any conflict, words shall prevail. In case of any error in adding or multiplying individual items, the prices listed for individual items shall control over any incorrect total of such items. A Bidder's Proposal may be rejected if it does not contain a requested price for each and every item named in the Bidder's Proposal form or may be interpreted as bidding "no charge" to Owner for any item left blank.

Prospective Bidders are warned against making alterations of any kind to the Bidder's Proposal form or to any entry thereon. Bidder's Proposals that contain omissions, conditions, alterations, or additions not called for may be rejected or interpreted so as to be most favorable to Owner.

Each Bidder shall securely staple into its Bidder's Proposal a copy of each Addendum issued and shall include in the place provided therefor in the Bidder's Proposal form a listing of all such Addenda.

Each Bidder shall complete and securely staple into its Bidder's Proposal the Bidder's Sworn Acknowledgement and the Bidder's Sworn Work History Statement included in the Bid Package, and shall staple into its Bidder's Proposal the Bid Security and the surety and insurance commitment letters as specified in the Invitation for Bidder's Proposals.

Every Bidder submitting a Bidder's Proposal shall be conclusively deemed to have evidenced an intention to be bound thereby whether or not the requirements for signing Bidder's Proposals found in Section 7 of these General Instructions to Bidders are satisfied. However, any Bidder's Proposal that fails to comply with Section 7 of these General Instructions to Bidders may nevertheless be rejected.

Bidder's Proposals that are not submitted on the Bidder's Proposal form furnished by Owner or that are not prepared in accordance with these General Instructions to Bidders may be rejected. If a deficiently prepared Bidder's Proposal is not rejected, Owner may demand correction of any deficiency and award the Contract to Bidder upon satisfactory compliance with these General Instructions to Bidders.

7. **Signature Requirements**

A. Bidder's Proposals. The following requirements shall be observed in the signing of each Bidder's Proposal:

(1) Corporations. Each Bidder's Proposal submitted by a corporation shall be signed by the President or other authorized officer of the corporation and shall also bear the attesting signature of the Secretary or Assistant Secretary of the corporation.

(2) Partnerships. Each Bidder's Proposal submitted by a partnership shall be signed by all of its general partners or by an attorney-in-fact.

(3) Individuals. Each Bidder's Proposal submitted by an individual shall be signed by such individual or by an attorney-in-fact.

(4) Joint Ventures. Each Bidder's Proposal submitted by a joint venture shall be signed by each signator of the joint venture agreement by which such joint venture was formed in accordance with the applicable provisions of (1), (2), and (3) above or by an attorney-in-fact.

When requested by Owner, satisfactory evidence of the authority of the person or persons signing on behalf of Bidder shall be furnished.

B. Other Documents. The signature requirements set forth in Subsection 7A shall apply to all other documents in the Bid Package required to be executed by Bidder, Bidder's sureties and Bidder's insurance representatives as well as to the Contract, the Contractor's Certification, and all other required documentation related to the Contract.

8. **Bid Security**

A. Required Bid Security. Every Bidder's Proposal shall be accompanied by bid security in the form of a Cashier's Check, Certified Check or Bid Bond as specified in the Invitation for Bidder's Proposals ("Bid Security"), which Bid

Security shall stand as a guaranty that (1) Bidder will submit all additional information requested by Owner; (2) if such Bidder's Proposal is accepted, Bidder will timely file the Bonds and the certificates and policies of insurance required by the Contract; and (3) if such Bidder's Proposal is accepted, Bidder will timely execute the Contract, the Contractor's Certification, and all other required documentation related to the Contract.

B. Return of Bid Security. Bid Security submitted in the form of Cashier's Checks or Certified Checks will be returned within five days after execution of the Contract by Owner. Bid Bonds will not be returned unless otherwise requested by Bidder.

C. Liquidated Damages. If a Bidder fails to timely submit all additional information requested by Owner, or if the successful Bidder fails to timely and properly submit all required Bonds, certificates and policies of insurance, or if the successful Bidder fails to timely and properly execute the Contract, the Contractor's Certification, and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure. For such reason, every Bidder shall, by submitting its Bidder's Proposal, be deemed to agree that Owner shall have the right, at its option in the event of any such default, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or ten percent of the Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against the defaulting Bidder.

9. Submission of Bidder's Proposal

One copy of each Bidder's Proposal, properly signed, together with all other required documents, shall be enclosed in a sealed envelope or package and shall be addressed and delivered to the place, before the time, and in the manner designated in the Invitation for Bidder's Proposals. All Bidder's Proposals received after the time for the opening of bids specified in the Invitation for Bidder's Proposals will be returned unopened.

Each sealed envelope or package containing a Bidder's Proposal shall be identified as such and shall be marked with the title of the Contract and Bidder's full legal name. All Addenda will be considered part of each Bidder's Proposal whether attached or not.

10. Withdrawal of Bidder's Proposal

Any Bidder's Proposal may be withdrawn at any time prior to the opening of any Bidder's Proposal, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with Owner prior to the opening of any

Bidder's Proposal. The withdrawal of a Bidder's Proposal prior to opening of any Bidder's Proposal will not prejudice the right of Bidder to file a new Bidder's Proposal.

No Bidder's Proposal shall be withdrawn without the consent of Owner for a period of 60 days after the opening of any Bidder's Proposal. Any Bidder's Proposal may be withdrawn at any time following the expiration of said 60 day period, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with Owner after said 60 day period. If no such request is filed, the date for acceptance of such Bidder's Proposal shall be deemed to be extended until such a request is filed or until Owner executes a Contract pursuant to the Invitation for Bidder's Proposals or until Owner affirmatively and in writing rejects such Bidder's Proposal.

11. Qualification of Bidders

A. Factors. Owner intends to award the Contract only to a Bidder that furnishes satisfactory evidence that it has the requisite experience, ability, capital, facilities, plant, organization and staffing to enable it to perform the Work successfully and promptly and to complete the Work for the Contract Price and within the Contract Time.

B. Additional Information. Owner reserves the right to require from any Bidder, prior to award of the Contract, a detailed statement regarding the business and technical organizations and plant of Bidder that is available for the Work. Information pertaining to financial resources, experience of personnel, contract defaults, litigation history, and pending construction projects may also be requested.

C. Final Determination. The final selection of the successful Bidder shall be made on the basis of the amount of the Bidder's Price Proposals, Owner's prior experience with the Bidders, Owner's knowledge of the Bidders' performance on other relevant projects, any additional information submitted by Bidders to satisfy Owner that Bidders are adequately prepared to fulfill the Contract, and all other relevant facts or matters mentioned in the Bid Package or that Owner may legally consider in making its determination.

12. Disqualification of Bidders

A. More Than One Bidder's Proposal. No more than one Bidder's Proposal for the Work described in the Contract shall be considered from any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture. Reasonable grounds for believing that any corporation, partnership, individual or joint venture is interested in more than one Bidder's Proposal for the Work may cause the rejection of all Bidder's Proposals in which such corporation, partnership, individual or joint venture is interested. Nothing contained in

this Subsection 12A shall prohibit any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture, from submitting a bid or quoting prices to more than one Bidder for equipment, materials and supplies or labor to be furnished as a subcontractor or supplier.

B. Collusion. If there are reasonable grounds for believing that collusion exists among any Bidders, all Bidder's Proposals of the participants in such collusion will not be considered.

C. Default. If a Bidder is or has been in default on a contract with Owner or in the payment of monies due Owner, its Bidder's Proposal will not be considered.

13. **Award of Contract**

A. Reservation of Rights. Owner reserves the right to accept the Bidder's Proposal that is, in its judgment, the best and most favorable to the interests of Owner and the public; to reject the low Price Proposal; to accept any item of any Bidder's Proposal; to reject any and all Bidder's Proposals; to accept and incorporate corrections, clarifications or modifications following the opening of the Bidder's Proposals when to do so would not, in Owner's opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bidder's Proposal submitted; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defects or informalities, and Bidders should not rely upon, or anticipate, such waivers in submitting their Bidder's Proposals.

B. Firm Offers. All Bidder's Proposals are firm offers to enter into the Contract and no Bidder's Proposals shall be deemed rejected, notwithstanding acceptance of any other Bidder's Proposal, until the Contract has been executed by both Owner and the successful Bidder or until Owner affirmatively and in writing rejects such Bidder's Proposal.

C. Time of Award. It is expected that the award of the Contract, if it is awarded, will be made within 60 days following the opening of the Bidder's Proposals. Should administrative difficulties be encountered after the opening of the Bidder's Proposals, including the annulment of any award, that may delay an award or subsequent award beyond such 60 day period, Owner may accept any Bidder's Proposal for which the date for acceptance has been extended as provided in Section 10 of these General Instructions to Bidders in order to avoid the need for readvertisement. No Bidder shall be under any obligation to extend the date for acceptance of its Bidder's Proposal. Failure of one or more of the Bidders or their sureties to extend the date for acceptance of its Bidder's Proposal shall not prejudice

the right of Owner to accept any Bidder's Proposal for which the date for acceptance has been extended.

14. **Notice of Award; Effective Date of Award**

If the Contract is awarded by Owner, such award shall be effective when a Notice of Award in the form included in the Bid Package has been delivered to the successful Bidder ("Effective Date of Award"). Owner will prepare five copies of the Contract based upon Bidder's Proposal and will submit them to the successful Bidder with the Notice of Award.

15. **Closing of Contract**

A. Closing Date. Unless otherwise stated in the Notice of Award, the successful Bidder shall satisfactorily complete all Conditions Precedent to Closing before, and the Contract and all related documents shall be executed, submitted and exchanged by Owner and Bidder ("Closing") on, the tenth day following the Effective Date of Award or within such extended period as Owner may, in the exercise of its sole discretion, authorize in writing after issuance of the Notice of Award ("Closing Date").

B. Conditions Precedent to Closing. On or before the Closing Date, the successful Bidder shall: (1) sign (see Section 7), date as of the Closing Date, and submit to Owner all five copies of the Contract, the Contractor's Certification, and all other required documentation related to the Contract on or before the Closing Date; and (2) submit five executed copies of all required Bonds dated as of the Closing Date and all certificates and policies of insurance (see Contract, Article IV) ("Conditions Precedent to Closing").

Failure to timely execute or submit any of the aforesaid documents shall be grounds for the imposition of liquidated damages as more specifically set forth in Section 8 above. If the submitted documents or any of them fail to comply with these General Instructions to Bidders or the Contract or are not timely executed and submitted, Owner may, in its sole discretion, annul the award or allow the successful Bidder an opportunity to correct the deficiencies.

In no event will Owner execute the Contract until any and all such deficiencies have been cured or Owner has received adequate assurances, as determined by Owner, of complete and prompt performance.

C. Closing. At the Closing, and provided that all documents required to be submitted prior to or at the Closing have been reviewed and determined by Owner to be in compliance with these General Instructions to Bidders and the Contract, or assurances of complete and prompt performance satisfactory to Owner have been received, Owner shall execute all copies of the Contract, retain three copies of the completed Contract, and tender two copies to the successful Bidder at the Closing. The

successful Bidder shall tender one copy to its surety company or companies. The successful Bidder or its agent shall be present at the Closing.

16. **Failure to Close**

A. Annulment of Award; Liquidated Damages. The failure or refusal of a successful Bidder to comply with the Conditions Precedent to Closing or to Close shall be just cause for the annulment of the award and the imposition of liquidated damages or the exercise of equitable remedies, both as more specifically set forth in Section 8 above.

B. Subsequent Awards. Upon annulment of an award, Owner may accept, and award a Contract based on, any other Bidder's Proposal as Owner, in its sole judgment, deems to be the best or may invite new Proposals or may abandon the bidding process or the Work.

DATE: October 3, 2008

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	**ORIGINATING DEPARTMENT**	Pipeline
ITEM	A Resolution Approving a First Amendment to Task Order No. 21 Under the Master Contract with Consoer Townsend Envirodyne Engineers, Inc. Resolution No. R-51-08	**APPROVAL**	

Account No.: Task Order No. 21 (01-60-6631)

The Commission entered into a Master Contract with Consoer Townsend Envirodyne Engineers, Inc. dated May 14, 2004, for professional engineering services in connection with such discrete projects as are delineated and described in Task Orders to be approved by the Commission. Pursuant to Resolution No. R-8-08, the Commission approved Task Order No. 21 to the Master Contract, at a cost not to exceed $11,500.00, for the evaluation of remedial measures to eliminate potential conflicts with Commission facilities at 75th and Washington Streets, Naperville.

The original Scope of Services under Task Order #21 was to review project plans and specifications, identify potential conflicts between the proposed improvements and existing Commission facilities, and recommend remedial measures to eliminate those identified conflicts. The original Scope of Services, once completed, revealed numerous conflicts between existing Commission facilities and various facets of the proposed work. All but one conflict, one that exists with the proposed pedestrian underpass, were remedied during design.

As a result, approximately 500 L.F. of the Commission's 30" diameter watermain remains in conflict with the pedestrian underpass and must be relocated. It is therefore necessary to amend Task Order No. 21 to add project design and bidding services, to extend the completion date from April 8, 2008, to December 31, 2008, and to increase the not-to-exceed limit on the cost of the work from $11,500.00 to $35,380.00.

MOTION: To approve Resolution No. R-51-08.

DRAFT

DuPAGE WATER COMMISSION

RESOLUTION NO. R-51-08

A RESOLUTION APPROVING A FIRST AMENDMENT TO TASK ORDER NO. 21 UNDER THE MASTER CONTRACT WITH CONSOER TOWNSEND ENVIRODYNE ENGINEERS, INC.

WHEREAS, the DuPage Water Commission (the "Commission") entered into a contract with Consoer Townsend Envirodyne Engineers, Inc. (the "Consultant") dated May 14, 2004, to provide, from time to time, professional engineering services in connection with the design and construction of extensions and improvements to the Waterworks System and other projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, pursuant to Resolution No. R-8-08, the Commission approved Task Order No. 21 to the Master Contract for the evaluation of remedial measures to eliminate potential conflicts with Commission facilities at 75th and Washington Streets, Naperville; and

WHEREAS, the Commission and the Consultant desire to amend Task Order No. 21 to the Master Contract to add design and bidding services to the scope of services, to extend the completion date for the services to be provided, and to increase the not-to-exceed limit on the cost of the work, the Board of Commissioners of the DuPage Water Commission hereby finding and determining that the circumstances said to necessitate the changes were not reasonably foreseeable at the time the Task Order was signed,

the changes are germane to the Task Order as signed, and/or the changes are in the best interest of the DuPage Water Commission and authorized by law; and

WHEREAS, the Consultant has approved the First Amendment to Task Order No. 21 attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The First Amendment to Task Order No. 21 attached hereto as Exhibit 1 shall be and hereby is approved.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2008.

_____
Chairman

ATTEST:

_____
Clerk

Board/Resolutions/R-51-08.doc

EXHIBIT 1

FIRST AMENDMENT TO
TASK ORDER NO. 21

In accordance with Section 1.1 of the Master Contract between the DuPage Water Commission ("Owner") and Consoer Townsend Envirodyne Engineers, Inc. ("Consultant") for Professional Engineering Services dated May 14, 2004 (the "Contract"), Owner and Consultant agree as follows:

1. **Project Title**:

Section 1, entitled "Project Title," of Task Order No. 21 shall be, and it hereby is, amended in its entirety so that said Section 1 shall hereafter be and read as follows:

"1. **Project Title**:

South Transmission Main Relocation—75th and Washington Streets, Naperville"

2. **Description and Scope of the Project:**

Section 2, entitled "Description and Scope of the Project," of Task Order No. 21 shall be, and it hereby is, amended in its entirety so that said Section 2 shall hereafter be and read as follows:

"2. **Description and Scope of the Project:**

Review plans and specifications for a project to widen 75th and Washington Streets in the City of Naperville; identify potential conflicts between the proposed improvements and existing Commission facilities; recommend remedial measures to eliminate identified conflicts; prepare design drawings and specifications; and provide bidding services for a contract to relocate conflicting Commission facilities."

3. **Services of Consultant**:

Subsection 3A, entitled "Basic Services," of Section 3, entitled "Services of Consultant," of Task Order No. 21 shall be, and it hereby is, amended in its entirety so that said Subsection 3A shall hereafter be and read as follows:

"A. Basic Services:

1. Review and analyze available data and site conditions.

2. Determine if existing Commission facilities are in conflict with the proposed improvements and provide comparative studies of prospective solutions.

3. For each of the alternatives studied, prepare a site plan and a section drawing.

4. For each of the alternatives studied, identify the permits, if any, that may be required. Also, identify any problems and/or difficulties that may be encountered.

5. Upon completion of the study, prepare a report including such graphs, tables, drawings, and text as are necessary to describe each of the alternatives studied and the conclusions reached. The report should also include a summary of pertinent facts, including an opinion of probable cost for each alternative studied and a recommended course of action based upon the results of the alternatives studied.

6. Provide five copies of a draft report for review and approval by Owner and review them in person with Owner.

7. Revise the draft report in response to Owner's comments and provide twenty-five copies of the final report to Owner.

After written authorization to proceed:

8. Prepare preliminary design drawings and specifications for the relocation of conflicting Commission facilities. Such drawings and specifications shall show the general scope, extent, and character of the work to be furnished and performed by the construction contractor.

9. Furnish five copies of the preliminary design drawings and specifications, together with Consultant's revised opinion of Construction Cost of the Project, for review and approval by Owner, and review them in person with Owner.

10. On basis of accepted Preliminary Design Documents and the revised opinion of probable Project Costs and Construction Cost of the Project, prepare pricing and quantity proposal forms, final drawings, and final specifications for incorporation in the construction contract documents.

11. Assist Owner by providing all required criteria, descriptions, and design data and consulting with officials and Owner to obtain permits and to prepare other bidding and construction contract documents.

12. Furnish five copies of the proposal forms, drawings and specifications, together with Consultant's revised opinion of probable Project Costs and Construction Cost of the Project, based upon the drawings and specifications and the other bidding and construction contract documents, for review and approval by Owner, and review them in person with Owner.

After written authorization to proceed:

13. Assist Owner in advertising for and obtaining bids. Maintain a record of prospective bidders to whom bidding documents have been issue and attend pre-bid conferences.

14. Issue addenda as appropriate and approved by Owner.

15. Consult with and advise Owner as to the acceptability of contractors, subcontractors, suppliers, and other persons if such acceptability is required by the construction contract documents.

16. Consult with Owner as to acceptability of proposed substitute materials and equipment.

17. Attend the bid opening, prepare bid tabulation sheets, and assist Owner in evaluating bids and in assembling and awarding the construction contract."

4. **Completion Date**:

Section 6, entitled "Completion Date," of Task Order No. 21 shall be, and it hereby is, amended in its entirety so that said Section 6 shall hereafter be and read as follows:

"6. **Completion Date**:

December 31, 2008, plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract."

5. **Contract Price**:

Section 9, entitled "Contract Price," of Task Order No. 21 shall be, and it hereby is, amended in its entirety so that said Section 9 shall hereafter be and read as follows:

"9. **Contract Price**:

For providing, performing, and completing all Services, an amount equal to Consultant's Direct Labor Costs times a factor of 1.93 for all Services

rendered by principals and employees engaged directly on the Project, plus an amount equal to the actual costs of all Reimbursable Expenses.

Notwithstanding the foregoing, the total Contract Price shall not exceed $35,380.00 except as adjusted by a Change Order issued pursuant to Section 2.1 of the Contract."

In all other respects, Task Order No. 21 to the Contract shall remain in full force and effect and Task Order No. 21 to the Contract shall be binding on both parties as hereinafter amended.

DuPAGE WATER COMMISSION

By: _____
Robert L. Martin
General Manager

CONSOER TOWNSEND ENVIRODYNE ENGINEERS, INC.

By: _____

Name: _____

Title: _____

DATE: October 3, 2008

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	**ORIGINATING DEPARTMENT**	Operations
ITEM	A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QRE-3/07 at the October 9, 2008, DuPage Water Commission Meeting Resolution No. R-52-08	**APPROVAL**	MW RMR

Account Number: 01-60-6560

The Commission entered into certain agreements dated February 12, 2007, with Ridgewood Engineering, Inc. and Divane Bros. Electric Co. for quick response electrical work as needed through the issuance of Work Authorization Orders. Resolution No. R-35-08 would approve the following Work Authorization Orders under the Quick Response Electrical Contracts:

Work Authorization Order No. 005: This work authorization order is to Ridgewood Engineering, Inc. to replace rigid pipe conduits on the DuPage Pump Station roof that supply power and control circuitry to the existing security cameras. The originally installed conduits that supply power and control circuitry to the security cameras are anchored directly through the roofing membrane. The existing anchoring points are failing and now causing roofing membrane failures which allow rain water into the DuPage Pumping Station in several locations. Relocating the conduits above the roofing membrane and securing them onto the concrete portion of the parapet would eliminate the need to penetrate through the roofing membrane and reduce the probability of future leakage. The cost of this work is estimated not to exceed $14,558.00.

MOTION: To approve Resolution No. R-52-08.

DRAFT

DuPAGE WATER COMMISSION

RESOLUTION NO. R-52-08

A RESOLUTION APPROVING AND RATIFYING
CERTAIN WORK AUTHORIZATION ORDERS
UNDER QUICK RESPONSE ELECTRICAL CONTRACT QRE-3/07
AT THE OCTOBER 9, 2008, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated February 12, 2007, with Ridgewood Engineering, Inc. and Divane Bros. Electric Co. for quick response electrical work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QRE-3/07"); and

WHEREAS, Contract QRE-3/07 is designed to allow the Commission to direct one or more or all of the quick response electrical contractors to perform emergency electrical work, including without limitation electrical work that the Commission is unable to perform through its own personnel and with its own equipment, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for such emergency electrical work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby

are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this ____ day of _____, 2008

_____
Chairman

ATTEST:

_____
Clerk

Board/Resolutions/R-52-08.doc

Exhibit 1

WORK AUTHORIZATION ORDER

CONTRACT QRE-3/07: QUICK RESPONSE ELECTRICAL CONTRACT

PROJECT: QRE-3.005

LOCATION:

DuPage Pump Station

CONTRACTOR:

Ridgewood Engineering, Inc.

DESCRIPTION OF WORK:

Replace rigid pipe conduits on the DuPage Pump Station roof that supply power and control circuitry to the existing security cameras. Secure conduits along the concrete parapet so as to avoid penetrating the roofing membrane. Supply and install rigid pipe conduit and boxes and fittings, wiring, and perform terminations suitable for wet locations and to meet the Owner's requirements as well as the requirements of the City of Elmhurst building code.

REASON FOR WORK:

The originally installed conduits that supply power and control circuitry to the security cameras are anchored directly through the roofing membrane. The existing anchoring points are failing and now causing roofing membrane failures which allow rain water into the DuPage Pumping Station in several locations. Relocating the conduits above the roofing membrane and securing them onto the concrete portion of the parapet would eliminate the need to penetrate through the roofing membrane and reduce the probability of future leakage.

MINIMUM RESPONSE TIME:

One week

COMMISSION-SUPPLIED MATERIALS, EQUIPMENT AND SUPPLIES TO BE INCORPORATED INTO THE WORK:

None

THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER

[ ] **IS** [√] **IS NOT** **PRIORITY EMERGENCY WORK**

SUBMITTALS REQUESTED:

None

SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:

In addition to, and not in limitation of, the provisions set forth in Section 2.10 of the General Conditions, the Contractor shall provide, by its own designation, only "Qualified Workers" to perform the Work and shall provide its own Personal Protective Equipment (PPE) for such Work including, but not limited to: clothing, gloves, eyewear/safety glasses, head/face shields, testing equipment, footwear, hard hats, and hearing protection, as appropriate for the potential hazards to be encountered as determined by the Contractor. The Contractor must ensure that all personnel observe all appropriate safety precautions when working on or in the vicinity of the Owner's facilities and appurtenances. The Contractor shall not use, nor be entitled to use, any of the Owner's safety-related equipment, including without limitation:

i. The Owner's fall-protection, fall-restraint, or fall-arrest equipment; or

ii. The Owner's ladders or work platforms, forklifts, movable or overhead cranes, or other materials handling equipment.

SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS:

None

DuPAGE WATER COMMISSION

By: _____
Signature of Authorized Representative

DATE: _____

CONTRACTOR RECEIPT ACKNOWLEDGED:

By: _____
Signature of Authorized Representative

DATE: _____

DuPage Water Commission
MEMORANDUM

TO: Chairman Rathje and Commissioners

FROM: Robert L. Martin, P.E.
General Manager

DATE: October 3, 2008

SUBJECT: Summary of Action Since Previous Meeting

1. The Water Issues luncheon was held on September 17th with guest speaker Dr. Robert Morris, author of The Blue Death. The Village of Addison recorded the event and the Commission will be making copies of the recording for distribution.

Administration/Memorandums/Summary of Action 081003.doc

PACKET: 01093 HOLD FOR BOARD APPROVAL
VENDOR SET: 01 DUPAGE WATER COMMISSION
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

Accounts Payable

--------ID-------- POST DATE	BANK CODE	---------DESCRIPTION---------	GROSS DISCOUNT	P.O. # G/L ACCOUNT	------ACCOUNT NAME------	DISTRIBUTION
01-1454 COMMONWEALTH EDISON						
I-WD080609		PSD-7/08	1,325,222.10			
10/09/2008	IL	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
		PSD-7/08		01 60-7213.01	EMERGENCY GEN CONSTRUCTI	1,325,222.10
		=== VENDOR TOTALS ===	1,325,222.10			
01-1101 HOLLAND & KNIGHT LLP						
I-200810011841		LEGAL SERVICES: AUGUST 2008	157.50			
10/09/2008	IL	DUE: 9/19/2008 DISC: 9/19/2008		1099: N		
		LEGAL SERVICES: AUGUST 2008		01 60-6251	LEGAL SERVICES- GENERAL	157.50
		=== VENDOR TOTALS ===	157.50			
01-1141 RIDGEWOOD ENGINEERING, INC.						
I-QRE3-004A		POLARIZATION CELL REPLACEMENT	4,328.55			
10/09/2008	IL	DUE: 9/29/2008 DISC: 9/29/2008		1099: N		
		POLARIZATION CELL REPLACEMENT		01 60-6633	REMOTE FACILITIES MAINTE	4,328.55
		=== VENDOR TOTALS ===	4,328.55			
		=== PACKET TOTALS ===	1,329,708.15			

PACKET: 01093 HOLD FOR BOARD APPROVAL
VENDOR SET: 01 DUPAGE WATER COMMISSION
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	1,329,708.15
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00
BATCH TOTALS	1,329,708.15

** G/L ACCOUNT TOTALS **

					=========LINE ITEM=========			========GROUP BUDGET======		
BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	2008-2009	01 -60-6251	LEGAL SERVICES- GENERAL	157.50	90,000	84,374.00				
		01 -60-6633	REMOTE FACILITIES MAINTE	4,328.55	390,000	371,431.18				
		01 -60-7213.01	EMERGENCY GEN CONSTRUCTI	1325,222.10	6,304,000	4978,777.90				
			** 2008-2009 YEAR TOTALS	1329,708.15						

PACKET: 01093 HOLD FOR BOARD APPROVAL

VENDOR SET: 01 DUPAGE WATER COMMISSION

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
01	10/2008	1,329,708.15

NO ERRORS NO WARNINGS

** END OF REPOR

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR SET: 01 DuPage Water Commission
BANK: IL ILLINOIS FUNDS
DATE RANGE: 9/01/2008 THRU 9/30/2008

Items Paid

VENDOR I.D.		NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1460		ACRES GROUP							
	I-AEI_0053828	LANDSCAPE MAINT.: AUG. 2008	R	9/12/2008	3,375.00		004442		3,375.00
				*** VENDOR TOTALS ***			1 CHECKS		3,375.00
1168		ADMIRAL MECHANICAL SERVICES							
	I-46701	MAINTENANCE ON DEHUMIDIFIERS	R	9/12/2008	2,539.81		004443		2,539.81
				*** VENDOR TOTALS ***			1 CHECKS		2,539.81
1169		ADT SECURITY SERVICES INC.							
	I-78710831	FIRE ALARM SYSTEM: 10/01-12/31	R	9/25/2008	109.10		004499		109.10
				*** VENDOR TOTALS ***			1 CHECKS		109.10
1594		AIR FILTER ENGINEERS, INC.							
	I-0144772-IN	MAINTENANCE SUPPLIES	R	9/25/2008	150.79		004500		150.79
				*** VENDOR TOTALS ***			1 CHECKS		150.79
1291		ALEXANDER CHEMICAL CORPORATION							
	I-0402746	SODIUM HYPOCHLORITE	R	9/12/2008	3,985.66		004444		3,985.66
				*** VENDOR TOTALS ***			1 CHECKS		3,985.66
1087		ALLIANCE WINDOW CLEANING INC.							
	I-92790	WINDOW WASHING: AUG. 2008	R	9/12/2008	164.00		004445		164.00
				*** VENDOR TOTALS ***			1 CHECKS		164.00
1459		ALPHA BUILDING MAINTENANCE SER							
	I-8856 DWC	JANITORIAL SERVICE: 09/08	R	9/12/2008	1,584.00		004446		1,584.00
				*** VENDOR TOTALS ***			1 CHECKS		1,584.00
1088		AMERICAN WATER WORKS ASSOCIATI							
	I-3000387093	DIST. SYS. SYMPO. - SCHWEIZER	R	9/25/2008	710.00		004501		710.00
				*** VENDOR TOTALS ***			1 CHECKS		710.00
1516		ARAMARK REFRESHMENT SERVICES							
	I-134849	COFFEE & SUPPLIES	R	9/12/2008	303.08		004447		303.08
				*** VENDOR TOTALS ***			1 CHECKS		303.08
1397		AT&T							
	I-200809041808	DPPS PHONE SERV.: 08/22-09/21	R	9/12/2008	398.84		004448		398.84
1397		AT&T							
	I-200809221819	TANK SITE # 1: 09/04-10/03	R	9/25/2008	20.79		004502		
	I-200809251834	DPPS PHONE SERV.: 09/16-10/15	R	9/25/2008	803.46		004502		824.25
				*** VENDOR TOTALS ***			2 CHECKS		1,223.09

VENDOR SET: 01 DuPage Water Commission
BANK: IL ILLINOIS FUNDS
DATE RANGE: 9/01/2008 THRU 9/30/2008

VENDOR I.D.		NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1393		AT&T LONG DISTANCE							
	I-200809121816	DPPS LONG DIST. SERV.: 08/08	R	9/12/2008	79.96		004449		79.96
				*** VENDOR TOTALS ***			1 CHECKS		79.96
1072		AVALON PETROLEUM COMPANY							
	I-440330	GASOLINE	R	9/25/2008	3,609.00		004503		3,609.00
				*** VENDOR TOTALS ***			1 CHECKS		3,609.00
1599		AXIOM CONSULTING PARTNERS							
	I-200809221820	SALARY SURVEY	R	9/25/2008	13,413.02		004504		13,413.02
				*** VENDOR TOTALS ***			1 CHECKS		13,413.02
1461		BUSINESS CARD							
	I-200809221821	MAINTENANCE SUPPLIES	R	9/25/2008	96.55		004505		
	I-200809221822	UNIFORMS, ADMIN, PUBLIC, VEH	R	9/25/2008	1,302.01		004505		
	I-200809221823	MAINTENANCE SUPPLIES	R	9/25/2008	301.88		004505		1,700.44
				*** VENDOR TOTALS ***			1 CHECKS		1,700.44
1023		CDW GOVERNMENT, INC.							
	I-LTZ2619	OFFICE SUPPLIES	R	9/25/2008	177.30		004506		177.30
				*** VENDOR TOTALS ***			1 CHECKS		177.30
1134		CITY OF CHICAGO DEPARTMENT OF							
	I-200809041809	LEX. STA. ELECT.: 05/28-06/26	R	9/12/2008	121,676.39		004450		
	I-200809121817	LEX. STA. REPAIRS & MAINT.	R	9/12/2008	13,420.64		004450		135,097.03
1134		CITY OF CHICAGO DEPARTMENT OF							
	I-200809251830	LEX. STA. ELECT.: 06/26-07/29	R	9/25/2008	161,705.42		004507		161,705.42
				*** VENDOR TOTALS ***			2 CHECKS		296,802.45
1601		CHICAGO METROPOLITAN AGENCY FO							
	I-200809221827	HYDROGEOLOGIC STUDIES	R	9/22/2008	20,000.00		004498		20,000.00
				*** VENDOR TOTALS ***			1 CHECKS		20,000.00
1135		CITY OF CHICAGO SUPERINTENDENT							
	I-200809041810	WATER BILLING: 08/01-08/31/08	R	9/12/2008	5,000,032.03		004451		5,000,032.03
				*** VENDOR TOTALS ***			1 CHECKS		5,000,032.03
1091		CINTAS FIRST AID & SAFETY							
	I-343518977	FIRST AID SUPPLIES	R	9/25/2008	139.40		004508		139.40
				*** VENDOR TOTALS ***			1 CHECKS		139.40
1377		CLC LUBRICANTS CO.							
	I-25434	PUMP MAINTENANCE	R	9/12/2008	624.50		004452		624.50
				*** VENDOR TOTALS ***			1 CHECKS		624.50

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VENDOR I.D.		NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1398		COMCAST							
	I-200809251835	INTERNET SERV.: 09/27-10/26	R	9/25/2008	84.95		004509		84.95
				*** VENDOR TOTALS ***			1 CHECKS		84.95
1009		COMED							
	I-200809121814	METER STATION ELECTRIC SERVICE	R	9/12/2008	3,857.12		004453		3,857.12
				*** VENDOR TOTALS ***			1 CHECKS		3,857.12
1569		ED COUGHLIN							
	I-200809251831	SECURITY	R	9/25/2008	75.00		004510		75.00
				*** VENDOR TOTALS ***			1 CHECKS		75.00
1024		CTE ENGINEERS							
	I-4067542	CONCRETE RESERVOIR - 08/08	R	9/12/2008	8,602.61		004454		8,602.61
				*** VENDOR TOTALS ***			1 CHECKS		8,602.61
1333		DATA FLOW							
	I-48577	W-2, 1099 FORMS & ENVELOPES	R	9/25/2008	49.25		004511		49.25
				*** VENDOR TOTALS ***			1 CHECKS		49.25
1283		E.H. WACHS COMPANY							
	I-INV039790	PIPELINE SUPPLIES	R	9/25/2008	2,429.79		004512		2,429.79
				*** VENDOR TOTALS ***			1 CHECKS		2,429.79
1233		ELMHURST MEMORIAL HOSPITAL							
	I-48103	EMPLOYEE DRUG SCREEN	R	9/25/2008	70.00		004513		70.00
				*** VENDOR TOTALS ***			1 CHECKS		70.00
1097		ELMHURST PLAZA STANDARD INC.							
	I-18306	GASOLINE	R	9/12/2008	89.85		004455		
	I-18360	GASOLINE	R	9/12/2008	52.79		004455		
	I-18378	GASOLINE	R	9/12/2008	91.00		004455		233.64
				*** VENDOR TOTALS ***			1 CHECKS		233.64
1446		EN ENGINEERING, LLC							
	I-0023481	CP DESIGN S. TR MAIN	R	9/12/2008	413.87		004456		
	I-0023482	DC STRAY CUR 90" MAIN	R	9/12/2008	840.38		004456		
	I-0023483	STATIC INT TST	R	9/12/2008	5,043.53		004456		
	I-0023491	INDETERMN CORR ASSIST	R	9/12/2008	9,609.59		004456		
	I-0023492	POWER GEN DESIGN	R	9/12/2008	284.34		004456		16,191.71
1446		EN ENGINEERING, LLC							
	I-0023182	STATIC INT TST	R	9/25/2008	4,706.58		004514		
	I-0023480	ROV 11A (PCR DESIGN)	R	9/25/2008	12,500.99		004514		17,207.57
				*** VENDOR TOTALS ***			2 CHECKS		33,399.28

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1578		EXELON ENERGY INC.							
	I-1476373	DPPS ELECT. SERV.: 07/23-08/21	R	9/04/2008	273,409.10		004441		273,409.10
				*** VENDOR TOTALS ***			1 CHECKS		273,409.10
1065		FEDEX							
	I-2-885-84294	OVERNIGHT MAIL	R	9/12/2008	2,086.87		004457		2,086.87
				*** VENDOR TOTALS ***			1 CHECKS		2,086.87
1166		GLENBARD ELECTRIC SUPPLY, INC.							
	I-1068027-01	METER STATION MAINTENANCE	R	9/12/2008	175.00		004458		
	I-1068325-01	MAINTENANCE SUPPLIES	R	9/12/2008	18.91		004458		193.91
				*** VENDOR TOTALS ***			1 CHECKS		193.91
1055		GRAINGER							
	I-9715332285	MAINTENANCE SUPPLIES	R	9/12/2008	16.37		004459		
	I-9715332293	MAINTENANCE SUPPLIES	R	9/12/2008	22.00		004459		
	I-9716367504	MAINTENANCE SUPPLIES	R	9/12/2008	19.50		004459		
	I-9719954340	MAINTENANCE SUPPLIES	R	9/12/2008	103.72		004459		
	I-9719954357	MAINTENANCE SUPPLIES	R	9/12/2008	182.08		004459		
	I-9724329736	MAINTENANCE SUPPLIES	R	9/12/2008	65.70		004459		
	I-9725934344	MAINTENANCE SUPPLIES	R	9/12/2008	75.16		004459		484.53
1055		GRAINGER							
	I-9732253894	MAINTENANCE SUPPLIES	R	9/25/2008	192.12		004515		
	I-9733830062	MAINTENANCE SUPPLIES	R	9/25/2008	54.18		004515		
	I-9733995550	MAINTENANCE SUPPLIES	R	9/25/2008	425.57		004515		671.87
				*** VENDOR TOTALS ***			2 CHECKS		1,156.40
1399		GREELEY AND HANSEN							
	I-INV-0000269901	LEXINGTON PS VAR FREQ DRIVES	R	9/25/2008	623.06		004516		
	I-INV-0000269902	LEXINGTON PS PHOTOVOLTAIC CELL	R	9/25/2008	1,179.94		004516		
	I-INV-0000269938	LEX PS GENERATION FACILITIES	R	9/25/2008	16,078.08		004516		17,881.08
				*** VENDOR TOTALS ***			1 CHECKS		17,881.08
1101		HOLLAND & KNIGHT LLP							
	I-200809021806	LEGAL SERVICES: JULY 2008	R	9/12/2008	2,694.50		004460		2,694.50
				*** VENDOR TOTALS ***			1 CHECKS		2,694.50
1050		HOME DEPOT CREDIT SERVICES							
	I-0594449	MAINTENANCE SUPPLIES	R	9/12/2008	18.46		004461		
	I-2021102	MAINTENANCE SUPPLIES	R	9/12/2008	93.92		004461		
	I-9021708	METER STATION MAINTENANCE	R	9/12/2008	392.25		004461		504.63
				*** VENDOR TOTALS ***			1 CHECKS		504.63

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1425		HR PLUS							
	I-3793220	BACKGROUND CHECKS	R	9/12/2008	33.00		004462		33.00
				*** VENDOR TOTALS ***			1 CHECKS		33.00
1225		IKON OFFICE SOLUTIONS							
	I-5006006309-1	COPIER USAGE	R	9/12/2008	255.12		004463		
	I-5009120933	COPIER USAGE: 07/31-08/30/08	R	9/12/2008	480.05		004463		735.17
				*** VENDOR TOTALS ***			1 CHECKS		735.17
1082		ILLINOIS PAPER & COPIER CO.							
	I-477654-000	OFFICE SUPPLIES	R	9/25/2008	387.00		004517		387.00
				*** VENDOR TOTALS ***			1 CHECKS		387.00
1053		ILLINOIS PUBLIC RISK FUND							
	I-200809251832	WORKERS COMPENSATION INS.	R	9/25/2008	8,247.00		004518		8,247.00
				*** VENDOR TOTALS ***			1 CHECKS		8,247.00
1496		INFOR GLOBAL SOLUTIONS, INC.							
	I-29348-00D1	GIS SOFTWARE INTEGRATION	R	9/12/2008	2,250.00		004464		
	I-29382-00D1	SOFTWARE LICENSE	R	9/12/2008	10,395.00		004464		12,645.00
1496		INFOR GLOBAL SOLUTIONS, INC.							
	I-30159-00D1	GIS SOFTWARE INTEGRATION	R	9/25/2008	729.84		004519		
	I-30219-00D1	GIS SOFTWARE INTEGRATION	R	9/25/2008	9,337.50		004519		10,067.34
				*** VENDOR TOTALS ***			2 CHECKS		22,712.34
1602		IPWSOA							
	I-200809251833	IPWSOA CONFERENCE	R	9/25/2008	100.00		004520		100.00
				*** VENDOR TOTALS ***			1 CHECKS		100.00
1104		ITG SOLUTIONS, INC.							
	I-87963	MAINTENANCE SUPPLIES	R	9/12/2008	290.00		004465		290.00
				*** VENDOR TOTALS ***			1 CHECKS		290.00
1032		JULIE, INC.							
	I-08-08-0437	UTILITY LOCATES: AUGUST 2008	R	9/12/2008	4,793.80		004466		4,793.80
				*** VENDOR TOTALS ***			1 CHECKS		4,793.80
1527		KANE COUNTY COUGARS							
	I-110477	ADMINISTRATIVE EXPENSE	R	9/12/2008	615.00		004467		615.00
				*** VENDOR TOTALS ***			1 CHECKS		615.00
1196		KARA COMPANY, INC.							
	I-241955	VERIZON DATA LINE GPS DATA	R	9/12/2008	60.70		004468		60.70
				*** VENDOR TOTALS ***			1 CHECKS		60.70

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1035		KIEFT BROTHERS, INC.							
	I-145582	PIPELINE MAINTENANCE	R	9/25/2008	308.00		004521		308.00
				*** VENDOR TOTALS ***			1 CHECKS		308.00
1581		MC GLADREY & PULLEN, LLP							
	I-2884934	AUDIT SERVICES	R	9/25/2008	20,000.00		004522		20,000.00
				*** VENDOR TOTALS ***			1 CHECKS		20,000.00
1054		MCMASTER-CARR SUPPLY COMPANY							
	I-97634858	MAINTENANCE SUPPLIES	R	9/12/2008	75.52		004469		75.52
				*** VENDOR TOTALS ***			1 CHECKS		75.52
1069		MEL'S ACE HARDWARE							
	I-406916/4	PIPELINE SUPPLIES	R	9/12/2008	40.48		004470		
	I-407007/4	MAINTENANCE SUPPLIES	R	9/12/2008	1.68		004470		
	I-407048/4	MAINTENANCE SUPPLIES	R	9/12/2008	11.62		004470		
	I-407050/4	VEHICLE MAINTENANCE	R	9/12/2008	29.45		004470		
	I-407084/4	MAINTENANCE SUPPLIES	R	9/12/2008	8.08		004470		
	I-407189/4	MAINTENANCE SUPPLIES	R	9/12/2008	10.93		004470		102.24
				*** VENDOR TOTALS ***			1 CHECKS		102.24
1051		MENARDS- HILLSIDE							
	I-31059	MAINTENANCE SUPPLIES	R	9/12/2008	13.92		004471		
	I-33697	MAINTENANCE SUPPLIES	R	9/12/2008	10.05		004471		
	I-5328	MAINTENANCE SUPPLIES	R	9/12/2008	25.05		004471		
	I-5337	MAINTENANCE SUPPLIES	R	9/12/2008	262.92		004471		311.94
				*** VENDOR TOTALS ***			1 CHECKS		311.94
1536		ROBERT MOORE							
	I-200809221824	IPWS OPERATORS ASSOC. CONF.	R	9/25/2008	338.90		004523		338.90
				*** VENDOR TOTALS ***			1 CHECKS		338.90
1021		NAPERVILLE, CITY OF							
	I-200809041811	METER STATION ELECTRIC SERVICE	R	9/12/2008	36.94		004472		
	I-200809121815	METER STATION ELECTRIC SERVICE	R	9/12/2008	36.94		004472		73.88
1021		NAPERVILLE, CITY OF							
	I-200809221825	METER STATION ELECTRIC SERVICE	R	9/25/2008	35.68		004524		35.68
				*** VENDOR TOTALS ***			2 CHECKS		109.56
1070		NATIONAL CITY BANK							
	I-557960	SAFEKEEPING FEES: JULY 2008	R	9/25/2008	998.60		004525		998.60
				*** VENDOR TOTALS ***			1 CHECKS		998.60

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1203		NATIONAL SAFETY COUNCIL							
	I-2028048	PRINC. OF OCC. SAFETY & HEALTH	R	9/12/2008	2,390.00		004473		
	I-2028176	SAFETY TRAINING METHODS	R	9/12/2008	5,975.00		004473		8,365.00
				*** VENDOR TOTALS ***			1 CHECKS		8,365.00
1060		NTG, INC.							
	I-55317	CORROSION TELEMETRY	R	9/12/2008	74.75		004474		74.75
				*** VENDOR TOTALS ***			1 CHECKS		74.75
1020		NEXTEL COMMUNICATIONS							
	I-648652511-079	CELL PHONE SERV.: 08/09-09/08	R	9/25/2008	1,178.34		004526		1,178.34
				*** VENDOR TOTALS ***			1 CHECKS		1,178.34
1357		NORTHERN ILLINOIS UNIVERSITY							
	I-DCE006945	OSHA TRAINING	R	9/12/2008	1,390.00		004475		1,390.00
				*** VENDOR TOTALS ***			1 CHECKS		1,390.00
1395		OFFICE DEPOT							
	I-441712562-001	OFFICE SUPPLIES	R	9/12/2008	5.35		004476		
	I-441932590-001	OFFICE SUPPLIES	R	9/12/2008	16.71		004476		
	I-442754340-001	OFFICE SUPPLIES	R	9/12/2008	32.50		004476		54.56
1395		OFFICE DEPOT							
	I-44343266-001	OFFICE SUPPLIES	R	9/25/2008	65.99		004527		
	I-443912032-001	OFFICE SUPPLIES	R	9/25/2008	42.87		004527		
	I-444068307-001	OFFICE SUPPLIES	R	9/25/2008	124.24		004527		
	I-444212677-001	OFFICE SUPPLIES	R	9/25/2008	138.37		004527		
	I-444276267-001	OFFICE SUPPLIES	R	9/25/2008	133.08		004527		504.55
				*** VENDOR TOTALS ***			2 CHECKS		559.11
1584		OFFICE MAX INCORPORATED							
	C-977362	OFFICE SUPPLIES - RETURNED	R	9/12/2008	23.97CR		004477		
	I-601598	OFFICE SUPPLIES	R	9/12/2008	21.10		004477		
	I-953700	OFFICE SUPPLIES	R	9/12/2008	118.02		004477		
	I-977369	OFFICE SUPPLIES	R	9/12/2008	42.36		004477		157.51
				*** VENDOR TOTALS ***			1 CHECKS		157.51
1520		ORKIN							
	I-40312258	EXTERMINATOR: 09/08	R	9/12/2008	61.00		004478		61.00
				*** VENDOR TOTALS ***			1 CHECKS		61.00
1081		PATRICK ENGINEERING INC.							
	I-20706.043-1	GIS WEB SITE EXTERNAL ACCESS	R	9/12/2008	950.00		004479		
	I-20806.003-4	GIS SUPPORT	R	9/12/2008	836.00		004479		1,786.00
				*** VENDOR TOTALS ***			1 CHECKS		1,786.00

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1114		PITNEY BOWES							
	I-5795233-SP08	POSTAGE METER RENTAL	R	9/25/2008	630.00		004528		630.00
				*** VENDOR TOTALS ***			1 CHECKS		630.00
1289		PRAXAIR DISTRIBUTION INC.							
	I-30648103	LEASE FOR OXYGEN & ACETYLENE	R	9/12/2008	243.00		004480		243.00
				*** VENDOR TOTALS ***			1 CHECKS		243.00
1280		PRIMERA							
	I-0020748	COMPUTER ROOM HVAC UPGRADES	R	9/12/2008	435.70		004481		435.70
				*** VENDOR TOTALS ***			1 CHECKS		435.70
1600		PROGRESSIVE BUSINESS PUBLICATI							
	I-04922342	KEEP UP TO DATE ON PAYROLL	R	9/25/2008	230.00		004529		230.00
				*** VENDOR TOTALS ***			1 CHECKS		230.00
1430		RCM DATA CORPORATION							
	I-IN16880	PRINTER REPAIR	R	9/25/2008	202.00		004530		202.00
				*** VENDOR TOTALS ***			1 CHECKS		202.00
1118		REGIONAL TRUCK EQUIPMENT CO.							
	I-32716	VEHICLE MAINTENANCE: M-169815	R	9/12/2008	7,614.92		004482		7,614.92
				*** VENDOR TOTALS ***			1 CHECKS		7,614.92
1137		ROSSI CONTRACTORS, INC.							
	I-QR7-019A	REMV/REPLC MANHOLE FRAME & LID	R	9/12/2008	7,524.46		004494		7,524.46
1137		ROSSI CONTRACTORS, INC.							
	I-QR7-021A	EXPLORATORY EXCAVATION @ DPPS	R	9/12/2008	7,005.57		004495		7,005.57
1137		ROSSI CONTRACTORS, INC.							
	I-QR8-001A	INSTALL 12" DIAMTR STORM SEWER	R	9/12/2008	39,939.49		004496		39,939.49
1137		ROSSI CONTRACTORS, INC.							
	I-QR8-002A	REMV/REPLC MANHOLE FRAME & LID	R	9/12/2008	4,046.51		004497		4,046.51
				*** VENDOR TOTALS ***			4 CHECKS		58,516.03
1523		SAF-T-GARD INTERNATIONAL, INC.							
	I-1419285-00	ELECTRICAL SAFETY GLOVE TEST	R	9/12/2008	89.00		004483		
	I-1419997-00	ELECTRICAL GLOVES	R	9/12/2008	52.00		004483		141.00
				*** VENDOR TOTALS ***			1 CHECKS		141.00
1528		SECRETARY OF STATE							
	I-200809221826	LICENSE RENEWAL - 8647943	R	9/25/2008	78.00		004531		78.00
				*** VENDOR TOTALS ***			1 CHECKS		78.00

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1302		SIR SPEEDY							
	I-50679	ANNUAL REPORTS	R	9/12/2008	2,114.90		004484		
	I-50703	ADMINISTRATIVE EXPENSE	R	9/12/2008	101.85		004484		2,216.75
1302		SIR SPEEDY							
	I-50722	GIS SYSTEM MAPBOOKS	R	9/25/2008	1,773.51		004532		1,773.51
				*** VENDOR TOTALS ***			2 CHECKS		3,990.26
1043		SOOPER LUBE							
	I-142731	VEHICLE MAINTENANCE: M-142731	R	9/12/2008	36.20		004485		
	I-142740	VEHICLE MAINTENANCE: M-153835	R	9/12/2008	36.20		004485		
	I-142861	VEHICLE MAINTENANCE: M-149226	R	9/12/2008	51.15		004485		
	I-143158	VEHICLE MAINTENANCE: M-166601	R	9/12/2008	32.45		004485		156.00
				*** VENDOR TOTALS ***			1 CHECKS		156.00
1040		SPECIALTY MAT SERVICE							
	I-458083	MAINTENANCE SUPPLIES	R	9/12/2008	357.30		004486		357.30
1040		SPECIALTY MAT SERVICE							
	I-458338	MAT SERVICE: 09/08/08	R	9/25/2008	56.20		004533		
	I-460350	MAT SERVICE: 09/22/08	R	9/25/2008	56.20		004533		112.40
				*** VENDOR TOTALS ***			2 CHECKS		469.70
1462		SPRINT							
	I-948089810-009	CONNECTION CARD: 08/07-09/06	R	9/12/2008	50.72		004487		50.72
				*** VENDOR TOTALS ***			1 CHECKS		50.72
1046		TREE TOWNS REPRO SERVICE							
	I-111482	DIGITAL BOND COPY	R	9/12/2008	12.48		004488		12.48
				*** VENDOR TOTALS ***			1 CHECKS		12.48
1244		UNIQUE TRAVEL SERVICE							
	I-127081	NSC CONGRESS & EXPO	R	9/12/2008	127.00		004489		
	I-127117	IRTHNET USER GROUP - SCHWEIZER	R	9/12/2008	402.50		004489		
	I-127118	AWWA DSS - M. SCHWEIZER	R	9/12/2008	498.00		004489		1,027.50
				*** VENDOR TOTALS ***			1 CHECKS		1,027.50
1047		UNITED RADIO COMMUNICATIONS							
	I-17547100	RADIO REPAIRS	R	9/12/2008	159.00		004490		159.00
				*** VENDOR TOTALS ***			1 CHECKS		159.00
1427		VILLA PARK ELECTRIC SUPPLY CO.							
	I-01698898	UNIFORMS: M. FOUSHI	R	9/12/2008	472.50		004491		
	I-01698904	UNIFORMS: A. HARDIN	R	9/12/2008	387.00		004491		
	I-01699969	UNIFORMS: M. FOUSHI	R	9/12/2008	237.25		004491		
	I-01699970	UNIFORMS: A. HARDIN	R	9/12/2008	743.00		004491		
	I-01699971	UNIFORMS	R	9/12/2008	7.00		004491		1,846.75
				*** VENDOR TOTALS ***			1 CHECKS		1,846.75

VENDOR SET: 01 DuPage Water Commission
BANK: IL ILLINOIS FUNDS
DATE RANGE: 9/01/2008 THRU 9/30/2008

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1062	WASTE MANAGEMENT							
I-1922874-2008-2	REFUSE DISPOSAL	R	9/12/2008	441.93		004492		
I-2203826-2008-0	REFUSE DISPOSAL	R	9/12/2008	121.13		004492		563.06
1062	WASTE MANAGEMENT							
I-2204232-2008-0	REFUSE DISPOSAL	R	9/25/2008	574.06		004534		574.06
			*** VENDOR TOTALS ***			2 CHECKS		1,137.12
1010	WEST							
I-816658523	WESTLAW: 08/01/08-08/31/08	R	9/12/2008	384.60		004493		384.60
			*** VENDOR TOTALS ***			1 CHECKS		384.60
1412	WESTIN ENGINEERING, INC.							
I-31338	ASSET MGMT BEST PRACT. PHASE 4	R	9/25/2008	13,644.11		004535		13,644.11
			*** VENDOR TOTALS ***			1 CHECKS		13,644.11

* * T O T A L S * *	NO	CHECK AMOUNT	DISCOUNTS	TOTAL APPLIED
REGULAR CHECKS:	95	5,862,210.13	0.00	5,862,210.13
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

		VOID DEBITS	VOID DISCOUNTS	VOID CREDITS
VOID CHECKS:	0	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: IL TOTAL	95	5,862,210.13	0.00	5,862,210.13
BANK: IL TOTALS:	95	5,862,210.13	0.00	5,862,210.13
REPORT TOTALS:	95	5,862,210.13	0.00	5,862,210.13

SELECTION CRITERIA

VENDOR SET: 01-DUPAGE WATER COMMISSION
VENDOR: ALL
BANK CODES: Include: IL
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 9/01/2008 THRU 9/30/2008
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: NO

PRINT OPTIONS
SEQUENCE: VENDOR SORT KEY

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All