



# DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642  
(630) 834-0100 Fax: (630) 834-0120

## AGENDA

### DUPAGE WATER COMMISSION

THURSDAY, OCTOBER 17, 2013  
7:00 P.M.

600 EAST BUTTERFIELD ROAD  
ELMHURST, IL 60126

- I. Call to Order and Pledge of Allegiance
- II. Roll Call  
(Majority of the Commissioners then in Office—minimum 7)
- III. Public Comments (limited to 3 minutes per person)
- IV. Approval of Minutes  
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To approve the Minutes of the September 19, 2013 Regular Meeting of the DuPage Water Commission (Voice Vote).**

- V. Treasurer's Report – September 2013  
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION: To accept the September 2013 Treasurer's Report (Voice Vote).**

- VI. Committee Reports
  - A. Finance Committee
    1. Report of 10/17/13 Finance Committee
    2. Purchase Property and Liability Insurance

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum—minimum 5)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

All visitors must present a valid driver's license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**RECOMMENDED MOTION: To suspend the purchasing procedures of the Commission's By-Laws and to purchase property and liability insurance coverage, for a total premium of approximately \$430,000.00, as proposed by Marsh USA and outlined by Nugent Consulting Group (Roll Call).**

3. Actions on Other Items Listed on 10/17/13 Finance Committee Agenda

B. Administration Committee

1. Report of 10/17/13 Administration Committee

2. Ordinance No. O-6-13: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Section 2 of Article IX)

(FIRST READING: Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

(TO SUSPEND FIRST READING: Two-Thirds Majority Vote of the Commissioners Present—minimum 5)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners -3 County + 3 Muni+1=7)

**RECOMMENDED MOTION: To place Ordinance No. O-6-13: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Section 2 of Article IX) on First Reading (Voice Vote).**

OR

**ALTERNATIVE RECOMMENDED MOTION: To suspend the first reading requirements of the Commission's By-Laws and adopt Ordinance No. O-6-13 (Roll Call).**

3. Resolution No. R-27-13: A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2013 and ending November 30, 2014

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum—minimum 5; maximum 9)

(TO APPROVE: Concurrence of a Majority of the Appointed Commissioners-7)

**RECOMMENDED MOTION: To Suspend the Purchasing Procedures of the Commission's By-Laws and adopt Resolution No. R-27-13 (Roll Call)**

4. Actions on Other Items Listed on 10/17/13 Administration Committee Agenda

C. Engineering & Construction Committee

1. Report of 10/17/13 Engineering & Construction Committee

2. Resolution No. R-25-13: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-10/13 at the October 17, 2013, DuPage Water Commission Meeting (John Neri Construction Co. Inc. – Estimated Not to Exceed \$100,750.00)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

3. Resolution No. R-26-13: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the October 17, 2013, DuPage Water Commission Meeting (**Work Authorization Order No. 4 to McWilliams Electric Co. Inc. estimated not to exceed \$2,000.00 and Work Authorization Order No. 5 to Divane Bros. Electric Co. estimated not to exceed \$9,500.00**)

(Concurrence of a Majority of the Appointed Commissioners - 7)

4. To Authorize the General Manager to Purchase one F-250 Pick-Up Truck and Snow Plow Equipment- **State of Illinois Joint Purchasing Contract in the amount of \$38,934.00**

(Concurrence of a Majority of the Appointed Commissioners - 7)

**RECOMMENDED MOTION: To adopt item numbers 2 through 4 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).**

5. Actions on Other Items Listed on 10/17/13 Engineering & Construction Committee Agenda

#### VII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

**RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$7,572,027.82, subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).**

**RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$882,279.00, subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).**

#### VIII. Chairman's Report

#### IX. Omnibus Vote Requiring Majority Vote

#### X. Omnibus Vote Requiring Super-Majority or Special Majority Vote

#### XI. Old Business

#### XII. New Business

#### XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**RECOMMENDED MOTION:** To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

**RECOMMENDED MOTION:** To come out of Executive Session (Voice Vote).

XIV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY, SEPTEMBER 19, 2013  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:00 P.M.

Commissioners in attendance: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, J.B. Webb, and J. Zay

Commissioners Absent: C. Janc

Also in attendance: Treasurer D. Ellsworth, J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, M. Weed, F. Frelka, R. C. Bostick, E. Kazmierczak, and G. Gorski of Gorski & Good, LLP.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Murphy moved to approve the Minutes of the August 15, 2013 Regular Meeting and the Minutes of the August 23, 2013 Special Meeting of the DuPage Water Commission. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**TREASURER REPORT**

Treasurer Ellsworth presented the August 2013 Treasurer's Report, consisting of six pages.

Treasurer Ellsworth pointed out the \$64.5MM of cash and investments on page 1, which reflects an approximate decrease of \$145,000.00 from the previous month. Treasurer Ellsworth also pointed out the schedule of investments on pages 2, 3, and 4 totaling \$62.3MM and the market yield on the total portfolio showed 47 basis points which increased slightly from the prior month. On page 5, the statement of cash flows showed a decrease in cash and investments by about \$431,000.00 and operating activities increased cash by approximately \$3.5MM, roughly \$11MM of sales tax was received, and Debt service payments totaled about \$15.3MM. On page 6, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$55.4MM of outstanding debt in Table 3, Rows H, I and J.

Commissioner Suess moved to accept the August 2013 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

## Minutes of the 9/19/13 Meeting

All voted aye. Motion carried.

### **COMMITTEE REPORTS**

#### **Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee reviewed all items listed on the Finance Committee Agenda.

With respect to the Interest Period under the Northern Trust Certificate of Debt, Commissioner Suess stated that the Finance Committee recommended electing another one month interest period as the interest rate had decreased.

#### **Administration Committee – Reported by Commissioner Crawford**

Commissioner Crawford reported that the Administration Committee reviewed all items listed on the Administration Committee Agenda.

With regards to Article IX Disbursements under Section 2 Authorization of the Commission's By-Laws, Commissioner Crawford reported that the Committee had discussed and recommended amending the General Manager's spending authority to allow payment of reoccurring expenditures without prior Board approval in emergency situations. Commissioner Crawford explained that should the Board be unable to meet due to inclement weather, lack of a quorum, etc., the General Manager would have the authority to approve disbursements without the need to call a special meeting. With no further discussion, it was the consensus of the Commissioners to have staff prepare an Ordinance amending the Commission's By-Laws for review and consideration at the October Meeting.

With regards to the Commission's 2014 Healthcare Benefits, Commissioner Crawford reported that the Administration Committee briefly discussed the healthcare including the renewal date. It was determined that due to various uncertainties of The Affordable Care Act, the Administration Committee would be considering renewing the Commission's healthcare benefits one month earlier (December 1<sup>st</sup>) instead of the regular renewal date of January 1<sup>st</sup>. Commissioner Crawford further reported that the Administration Committee would be reviewing the entire benefits package, including costs, and report back to the Board.

#### **Engineering & Construction Committee – Reported by Commissioner Loftus**

Commissioner Loftus reported that the Engineering & Construction Committee met twice that evening noting that a Special Meeting of the Committee was held earlier followed by the regularly scheduled Committee Meeting.

With regards to the regularly scheduled Committee meeting, Commissioner Loftus reported that the Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After Commissioner Loftus gave a brief summary of each item, he welcomed any questions.

Minutes of the 9/19/13 Meeting

Hearing none, Commissioner Loftus moved to adopt item numbers 2 and 3 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Pruyn and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, J.B. Webb, and J. Zay

Nays: None

Absent: C. Janc

Item 2: Resolution No. R-24-13: A Resolution Awarding a Contract for Vacuum Excavation Services (Airy's Inc. for the unit prices set forth in its Contract/Proposal)

Item 3: To Suspend the Purchasing Procedures of the Commission's By-Laws and for Authorization for a Building Automation System upgrade from Schneider Electric estimated not to exceed \$35,000.00

With regards to the Special Meeting of the Engineering & Construction Committee, Commissioner Loftus reported that the Committee met earlier that evening to review and discuss various requests regarding emergency water supply connections and it was the recommendation of the Committee that before any decisions are made that a study be conducted to (1) access the Commission's capacity limitations; (2) access for any potential threat/vulnerability to the system; and (3) provide a rate analysis to determine costs.

With no further discussion, it was the consensus of the Commissioners to authorize the General Manager to enter into negotiations with an engineering firm to conduct the study in an amount not-to-exceed \$30,000.00.

**ACCOUNTS PAYABLE**

Commissioner Suess moved to approve the Accounts Payable in the amount of \$9,746,251.48 subject to submission of all contractually required documentation, for invoices that have been received and for invoices that have not yet been received but have been estimated. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, J.B. Webb, and J. Zay

Nays: None

Absent: C. Janc

Minutes of the 9/19/13 Meeting

**CHAIRMAN'S REPORT**

Chairman Zay reported that the Commission had received the 2013 Mid-Year Report to Suburban Customers from the City of Chicago noting that the report would be emailed to all Board members.

Chairman Zay shared that County Board Chairman Dan Cronin had invited General Manager Spatz to attend the County's October 8<sup>th</sup> Board meeting in which he will be providing a presentation of the Commission's accomplishments as well as future goals. General Manager Spatz added that he would provide a copy of the presentation to the Board members prior to the October 8<sup>th</sup> meeting.

**OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

**OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

General Manager Spatz informed that staff was currently in communication with the Commission's electrical supply consultant to renegotiate the Commission's power supply contract which ends May of 2014. General Manager Spatz explained that electrical supply pricing for a new contract for the next two years are estimated to decrease by about 8% which in turn would save the Commission approximately \$150,000/per year. When the pricing reaches this level, General Manager Spatz noted that he would like the opportunity to lock in a more favorable power supply rate for another two year term commencing upon expiration of the Commission's current electric supply agreement. With no further comments, it was the consensus of the Commissioners for staff to move forward with rate negotiations and lock in a more favorable rate.

**EXECUTIVE SESSION**

None

Commissioner Murphy moved to adjourn the meeting at 7:17 P.M. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.



**DUPAGE WATER COMMISSION  
INTEROFFICE MEMORANDUM**

**TO:** Chairman and Commissioners  
**FROM:** Douglas Ellsworth, Treasurer  
**DATE:** October 8, 2013  
**SUBJECT:** TREASURER'S REPORT – SEPTEMBER 30, 2013

I am pleased to report that I have reviewed and approved all journal entries and bank reconciliations for the month of September, 2013. I have also reviewed the monthly financial statements and budget status reports, and have found them to be in order.

**Summary of Cash & Investments (Page 1)**

1. Cash and investments totaled \$68.3 million, up \$3.6 million over the prior month. The increase can be attributed to positive financial results.
2. The PFM (IIIT) money market account balance increased \$5.1 million this month. The BMO Harris money market account balance decreased \$1.6 million.
3. Investments increased by \$3.6 million, for a total of \$65.9 million. The Commission saw its holdings in commercial paper increase by \$250,000, bringing the total in that asset class to \$1.3 million. Holdings U.S. treasury and agency securities decreased by \$100,000.
4. The current holdings of cash and investments are in compliance with the approved investment policy.
5. The following table presents a comparison of the current cash and investment balances by account to the beginning of the fiscal year.

Account	Balance 5/1/2013	Balance 9/30/2013	Increase (Decrease)
Operations & Maintenance	\$8,451,019	\$13,996,075	\$5,545,056
Bond Interest	120,200	28,268	(91,932)
Bond Principal	3,580,200	1,164,200	(2,416,000)
General Account	7,926,657	7,228,209	(698,448)
Sales Tax	9,158,084	9,169,795	11,711
Operating Reserve	34,182,436	34,278,784	96,348
Long-Term Cap. Reserve	1,545,423	2,420,678	875,255
Total Cash & Investments	\$64,964,019	\$68,286,009	\$3,321,990

**Schedule of Investments (Pages 2-4)**

1. The average yield to maturity on the Commission's investments was 0.44%, unchanged from last month.
2. The fair market value of our investments is currently \$80,000 below amortized cost, compared to the unrealized loss of \$225,000 reported last month. At April 30<sup>th</sup>, the fair market value of the investments exceeded amortized cost by \$205,000.
3. Investments in the O & M account decreased by \$1.6 million over the prior month due to the transfer of \$5 million to the General account.

**Statement of Cash Flows (Page 5)**

1. The statement of cash flows on page 5 shows cash & investments increasing \$3,321,992 over the past five months.
2. Operating activities increased cash by \$5.4 million.
3. \$14.1 million of sales tax revenue was received.
4. Debt service payments totaled \$16.6 million.
5. Investment earnings totaled \$292,521.

**Reserve Analysis (Page 6)**

1. The reserve analysis report shows the commission has met or exceeded all reserve targets at September 30<sup>th</sup>.
2. The Operating Reserve account is \$167,395 over its target of \$34.1 million.
3. The O & M account has \$14.0 million, compared to the target of \$8.6 million. Another \$3 million is expected to be moved to the General Account in early October, for possible payment of additional debt service within the next few months.
4. The General Account has \$7.2 million, and the Sales Tax Account has \$9.1 million.
5. There was \$54.2 million of debt outstanding at September 30<sup>th</sup>, a reduction of \$1.2 million from the preceding month. For the year, \$16.3 million of debt has been retired.

DU PAGE WATER COMMISSION  
 TREASURER'S REPORT  
 SUMMARY OF CASH AND INVESTMENTS  
 September 30, 2013

FUNDS CONSIST OF:	September 30, 2013	August 31, 2013	INCR. - (DECR.)
PETTY CASH	1,200.00	1,200.00	0.00
CASH AT HARRIS BANK	2,402,772.61	2,261,870.82	140,901.79
<b>TOTAL CASH</b>	<b>2,403,972.61</b>	<b>2,263,070.82</b>	<b>140,901.79</b>
IIIT MONEY MARKET FUNDS	7,377,468.59	2,308,677.11	5,068,791.48
BMO HARRIS MONEY MARKET FUNDS	12,784,571.47	14,384,337.31	(1,599,765.84)
U. S. TREASURY INVESTMENTS	18,898,870.45	18,244,959.52	653,910.93
U. S. AGENCY INVESTMENTS	19,458,937.76	20,214,808.66	(755,870.90)
MUNICIPAL BONDS	4,115,611.92	4,120,974.18	(5,362.26)
COMMERCIAL PAPER	1,273,576.21	1,023,467.46	250,108.75
CERTIFICATES OF DEPOSIT	1,973,000.00	1,973,000.00	0.00
<b>TOTAL INVESTMENTS</b>	<b>65,882,036.40</b>	<b>62,270,224.24</b>	<b>3,611,812.16</b>
<b>TOTAL CASH AND INVESTMENTS</b>	<b>68,286,009.01</b>	<b>64,533,295.06</b>	<b>3,752,713.95</b>
	September 30, 2013	August 31, 2013	% CHANGE
IIIT MONEY MARKET FUNDS	11.3%	3.7%	219.6%
BMO HARRIS MONEY MARKET FUNDS	19.4%	23.1%	-11.1%
U. S. TREASURY INVESTMENTS	28.7%	29.3%	3.6%
U. S. AGENCY INVESTMENTS	29.5%	32.5%	-3.7%
MUNICIPAL BONDS	6.2%	6.6%	-0.1%
COMMERCIAL PAPER	1.9%	1.6%	24.4%
CERTIFICATES OF DEPOSIT	3.0%	3.2%	0.0%
<b>TOTAL INVESTMENTS</b>	<b>100.0%</b>	<b>100.0%</b>	<b>5.8%</b>

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 September 30, 2013

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		APPROX. MARKET YIELD	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 09/30/13
<b>Water Fund Oper. &amp; Maint. Acct. (01-1211.03)</b>										
BMO Harris - Money Market	0.160%	09/30/13	10/01/13	1	0.160%	11,592,103.44	11,592,103.44	-	11,592,103.44	-
<b>Revenue Bond Interest Account (01-1212)</b>										
BMO Harris	0.000%	09/30/13	10/01/13		0.000%	\$ 28,268.03	\$ 28,268.03	\$ -	\$ 28,268.03	\$ -
<b>Revenue Bond Principal (01-1213)</b>										
BMO Harris	0.000%	09/30/13	10/01/13		0.000%	\$ 1,164,200.00	\$ 1,164,200.00	\$ -	\$ 1,164,200.00	\$ -
<b>Water Fund General Account (01-1217 &amp; 1217.01)</b>										
IIT - Money Market (PFM Asset Management)	0.030%	09/30/13	10/01/13	1	0.030%	5,255,207.78	5,255,207.78	-	5,255,207.78	-
CD - PrivateBank & Trust(PFM Asset Management)	0.850%	04/20/12	04/21/14	203	0.850%	245,000.00	245,000.00	-	245,000.00	3,018.20
CD - Israel Discount Bank of NY (PFM Asset Management)	0.700%	04/20/12	04/21/14	203	0.700%	246,000.00	246,000.00	-	246,000.00	2,495.72
CD - Onwest Bank (PFM Asset Management)	0.750%	04/20/12	04/21/14	203	0.750%	246,000.00	246,000.00	-	246,000.00	2,673.98
CD - Onstow Bank (PFM Asset Management)	0.700%	04/20/12	04/21/14	203	0.700%	246,000.00	246,000.00	-	246,000.00	2,495.72
CD - National Republic Bank (PFM Asset Management)	0.650%	04/24/12	04/24/14	206	0.650%	246,000.00	246,000.00	-	246,000.00	2,299.93
CD - Avenue Bank, TN (PFM Asset Management)	0.380%	04/30/13	04/30/14	212	0.380%	248,000.00	248,000.00	-	248,000.00	397.62
CD - Bank of China, NY (PFM Asset Management)	0.500%	04/30/13	04/30/14	212	0.500%	248,000.00	248,000.00	-	248,000.00	523.18
CD - Bank of the West (PFM Asset Management)	0.400%	04/30/13	04/30/14	212	0.400%	248,000.00	248,000.00	-	248,000.00	418.54
					0.190%	\$ 7,228,207.78	\$ 7,228,207.78	\$ -	\$ 7,228,207.78	\$ 14,322.89
			Weighted Avg Maturity	39						
<b>Sales Tax Funds (01-1230 &amp; 01-1230.01)</b>										
IIT - Money Market (PFM Asset Management)	0.030%	09/30/13	10/01/13	1	0.030%	2,029,183.36	2,029,183.36	-	2,029,183.36	-
US Treasury Notes (PFM Asset Management)	1.875%	04/30/12	02/28/14	151	0.270%	575,000.00	578,807.61	(13,015.63)	591,823.24	923.26
US Treasury Notes (PFM Asset Management)	1.000%	04/30/12	05/15/14	227	0.290%	750,000.00	753,311.12	(7,528.72)	760,839.84	2,832.88
US Treasury Notes (PFM Asset Management)	2.375%	03/21/13	10/31/14	396	0.230%	375,000.00	383,691.37	(4,243.20)	397,934.57	3,727.07
US Treasury Notes (PFM Asset Management)	2.500%	09/05/13	03/13/15	529	0.380%	475,000.00	489,961.59	(680.01)	490,641.60	32.62
US Treasury Notes (PFM Asset Management)	1.750%	09/05/12	07/31/15	869	0.290%	300,000.00	307,984.63	(4,659.90)	312,644.53	884.51
US Treasury Notes (PFM Asset Management)	1.375%	11/29/12	11/30/15	791	0.350%	225,000.00	229,968.23	(1,878.45)	231,846.68	1,039.70
US Treasury Notes (PFM Asset Management)	2.000%	01/30/13	01/31/16	853	0.440%	35,000.00	36,268.59	(364.89)	36,621.48	117.93
US Treasury Notes (PFM Asset Management)	2.000%	03/28/13	04/30/16	943	0.380%	100,000.00	104,160.10	(816.46)	104,976.56	836.96
US Treasury Notes (PFM Asset Management)	3.250%	05/10/13	08/30/16	1,004	0.410%	150,000.00	161,642.72	(1,599.47)	163,242.19	1,232.00
US Treasury Notes (PFM Asset Management)	3.250%	05/22/13	08/30/16	1,004	0.440%	200,000.00	215,308.93	(1,964.51)	217,273.44	1,642.86
US Treasury Notes (PFM Asset Management)	3.250%	05/24/13	08/30/16	1,004	0.530%	225,000.00	241,697.10	(2,023.80)	243,720.70	1,848.00
Regional Trans Auth. IL Rev Bonds (PFM Management)	1.064%	08/28/12	08/01/14	244	1.060%	165,000.00	165,000.00	-	165,000.00	585.20
MD ST Econ Dev Corp Rev Bonds (PFM)	0.750%	10/31/12	08/01/15	699	0.730%	170,000.00	170,054.85	(30.15)	170,085.00	425.00
IL ST Unemployment Rev Bonds (PFM Asset Management)	5.000%	07/31/12	08/15/15	623	0.850%	200,000.00	214,008.04	(9,491.96)	223,498.00	2,944.44
OR ST GO Bonds (PFM)	0.497%	02/13/13	08/01/15	670	0.500%	100,000.00	100,000.00	-	100,000.00	82.83
FHLMC Notes (PFM Asset Management)	0.625%	04/30/12	12/29/14	455	0.480%	750,000.00	751,367.66	(1,549.84)	752,917.50	1,197.92
Freddie Mac Global Notes (PFM Asset Management)	0.320%	04/30/13	04/29/15	576	0.320%	175,000.00	175,000.00	-	175,000.00	236.44
FNMA Notes (PFM Asset Management)	0.500%	08/07/12	08/07/15	676	0.500%	350,000.00	349,978.36	13.38	349,965.00	262.50
Fannie Mae Global Notes (PFM Asset Management)	0.375%	11/18/12	12/21/15	812	0.450%	175,000.00	174,706.85	114.60	174,592.25	182.29
Fannie Mae Global Notes (PFM Asset Management)	0.500%	02/14/13	03/30/16	912	0.540%	115,000.00	114,896.00	26.10	114,869.90	1.60
Fannie Mae Global Notes (PFM Asset Management)	0.500%	08/29/13	03/30/16	912	0.710%	150,000.00	149,227.01	26.51	149,200.50	2.08
Deutsche Bank Finl LLC CP	0.000%	09/05/13	12/27/13	88	0.240%	250,000.00	249,855.00	41.67	249,813.33	-
Toyota Motor Credit Corp CP	0.000%	08/01/13	02/27/14	150	0.240%	575,000.00	574,428.83	230.00	574,198.83	-
BNP Paribas Finance Inc. CP	0.000%	08/28/13	03/03/14	154	0.370%	450,000.00	448,292.38	157.25	449,135.13	-
					0.323%	\$ 9,064,183.36	\$ 9,169,795.33	\$ (49,227.30)	\$ 9,219,022.63	\$ 21,037.89
			Weighted Avg Maturity	366						

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DU PAGE WATER COMMISSION  
 INVESTMENTS  
 (Unaudited)  
 September 30, 2013

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		APPROX. MARKET YIELD	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 09/30/13
Water Fund Operating Reserve (01-1218)										
IIIT - Money Market (PFM Asset Management)	0.030%	09/30/13	10/01/13	1	0.030%	91,845.04	91,845.04	-	91,845.04	
US Treasury Notes (PFM Asset Management)	2.125%	11/16/12	11/30/14	426	0.280%	650,000.00	664,093.92	(7,513.38)	671,607.30	4,641.91
US Treasury Notes (PFM Asset Management)	0.250%	04/17/13	12/15/14	441	0.220%	1,300,000.00	1,300,515.76	(195.18)	1,300,710.94	959.02
US Treasury Notes (PFM Asset Management)	2.375%	04/24/12	02/28/15	516	0.410%	500,000.00	513,869.11	(7,224.80)	521,094.00	1,016.92
US Treasury Notes (PFM Asset Management)	2.375%	02/25/13	02/28/15	516	0.280%	600,000.00	617,741.74	(7,571.06)	625,312.80	1,220.30
US Treasury Notes (PFM Asset Management)	2.375%	11/16/12	02/28/15	516	0.280%	650,000.00	669,240.71	(8,181.49)	677,422.20	1,322.00
US Treasury Notes (PFM Asset Management)	1.875%	03/30/12	06/30/15	638	0.580%	225,000.00	230,073.47	(3,170.75)	233,244.22	1,068.15
US Treasury Notes (PFM Asset Management)	1.875%	03/30/12	06/30/15	638	0.580%	650,000.00	664,656.71	(9,159.94)	673,816.65	3,079.99
US Treasury Notes (PFM Asset Management)	1.750%	09/08/12	07/31/15	669	0.330%	425,000.00	436,008.40	(3,634.12)	439,642.52	1,253.06
US Treasury Notes (PFM Asset Management)	1.750%	08/27/12	07/31/15	669	0.460%	550,000.00	562,959.27	(5,989.88)	568,949.15	1,621.80
US Treasury Notes (PFM Asset Management)	1.250%	03/30/12	10/31/15	761	0.650%	200,000.00	202,456.89	(2,308.71)	204,765.60	1,046.20
US Treasury Notes (PFM Asset Management)	1.250%	03/30/12	10/31/15	761	0.650%	455,000.00	460,569.42	(5,252.32)	465,841.74	2,380.10
US Treasury Notes (PFM Asset Management)	1.375%	11/29/12	11/30/15	791	0.350%	250,000.00	255,520.26	(1,354.74)	256,875.00	1,155.23
US Treasury Notes (PFM Asset Management)	1.000%	08/29/13	08/31/16	1,066	0.820%	1,475,000.00	1,482,531.56	(234.85)	1,483,068.41	1,263.12
US Treasury Notes (PFM Asset Management)	1.000%	03/08/13	10/31/16	1,127	0.490%	1,500,000.00	1,523,370.02	(4,286.23)	1,527,656.25	6,277.17
US Treasury Notes (PFM Asset Management)	0.625%	03/12/13	05/31/17	1,339	0.720%	1,100,000.00	1,096,412.79	537.79	1,095,875.00	2,310.45
US Treasury Notes (PFM Asset Management)	0.500%	08/15/12	07/31/17	1,400	0.740%	100,000.00	99,106.09	99.29	99,007.80	84.24
US Treasury Notes (PFM Asset Management)	0.500%	08/15/12	07/31/17	1,400	0.740%	250,000.00	247,765.22	245.72	247,519.50	210.60
US Treasury Notes (PFM Asset Management)	0.625%	10/31/12	09/30/17	1,461	0.750%	100,000.00	99,525.09	157.91	99,367.18	1.72
US Treasury Notes (PFM Asset Management)	0.625%	10/31/12	09/30/17	1,461	0.750%	300,000.00	298,575.27	473.71	298,101.56	5.15
US Treasury Notes (PFM Asset Management)	0.750%	11/01/12	10/31/17	1,492	0.740%	100,000.00	100,048.13	204.33	99,843.80	313.86
US Treasury Notes (PFM Asset Management)	0.625%	11/05/12	10/31/17	1,492	0.740%	175,000.00	175,084.24	357.59	174,726.65	549.25
US Treasury Notes (PFM Asset Management)	0.750%	03/08/13	02/28/18	1,612	0.850%	1,500,000.00	1,493,542.71	808.33	1,492,734.38	983.40
US Treasury Notes (PFM Asset Management)	0.625%	05/10/13	04/30/18	1,673	0.810%	625,000.00	619,737.14	425.62	619,311.52	1,634.68
Regional Trans Auth, IL Rev Bonds (PFM Management)	1.064%	08/26/12	06/01/14	244	1.060%	100,000.00	100,000.00	(457.00)	100,457.00	354.67
Regional Trans Auth, IL Rev Bonds (PFM Management)	1.064%	08/26/12	06/01/14	244	1.060%	185,000.00	185,000.00	(945.45)	185,945.45	656.13
Regional Trans Auth, IL Rev Bonds (PFM Management)	1.064%	08/26/12	06/01/14	244	1.060%	200,000.00	200,000.00	(914.00)	200,914.00	709.33
MD ST Econ Dev Corp Rev Bonds (PFM)	0.750%	10/31/12	06/01/15	609	0.730%	120,000.00	120,038.72	(15.28)	120,054.00	300.00
MD ST Econ Dev Corp Rev Bonds (PFM)	0.750%	10/31/12	06/01/15	609	0.730%	270,000.00	270,087.11	(34.39)	270,121.50	675.00
MD ST Econ Dev Corp Rev Bonds (PFM)	0.750%	10/31/12	06/01/15	609	0.730%	300,000.00	300,096.79	(38.21)	300,135.00	750.00
IL ST Unemployment Rev Bonds (PFM Asset Management)	5.000%	07/31/12	06/15/15	823	0.850%	200,000.00	214,006.04	(5,941.96)	219,948.00	2,944.44
OR ST GO Bonds (PFM)	0.497%	02/13/13	08/01/15	870	0.500%	135,000.00	135,000.00	41.85	134,958.15	111.83
CA ST GO Bonds (PFM)	1.050%	03/27/13	02/01/16	854	0.930%	275,000.00	275,763.61	(165.89)	275,929.50	481.25
IL ST Unemployment Rev Bonds (PFM Asset Management)	5.000%	07/31/12	06/15/16	989	1.050%	100,000.00	110,498.67	(3,339.33)	113,838.00	1,472.22
IL ST Unemployment Rev Bonds (PFM Asset Management)	5.000%	07/31/12	06/15/16	989	1.050%	300,000.00	331,498.02	(10,017.98)	341,514.00	4,416.67
IN ST Bond Bank Txbl Rev Bonds (PFM Asset Management)	1.022%	08/05/13	07/15/16	1,019	1.020%	275,000.00	275,000.00	-	275,000.00	593.33
NYC NY G.O. Muni Bond (PFM Asset Management)	5.000%	05/25/12	08/01/16	1,036	1.010%	125,000.00	138,892.01	(4,111.74)	143,003.75	1,041.67
NYC NY G.O. Muni Bond (PFM Asset Management)	5.000%	05/25/12	08/01/16	1,036	1.010%	300,000.00	333,340.82	(9,869.18)	343,209.00	2,509.00
MI St Fin Auth Rev Bonds (PFM Management)	5.000%	08/27/12	01/01/17	1,189	1.130%	125,000.00	140,391.50	(4,923.46)	145,315.00	1,562.50
MI St Fin Auth Rev Bonds (PFM Management)	5.000%	08/27/12	01/01/17	1,189	1.130%	300,000.00	336,939.70	(11,816.30)	348,756.00	3,750.00

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DU PAGE WATER COMMISSION  
INVESTMENTS  
(Unaudited)  
September 30, 2013

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	APPROX. MARKET YIELD	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 09/30/13	
Water Fund Operating Reserve (01-1218) Continued...										
FHLMC Notes (PFM Asset Management)	1.000%	03/30/12	08/27/14	331 0.480%	100,000.00	100,468.30	(723.11)	101,191.41	94.44	
FHLMC Notes (PFM Asset Management)	1.000%	04/23/12	08/27/14	331 0.410%	750,000.00	754,021.02	(4,914.52)	758,935.54	708.33	
Freddie Mac Global Notes (PFM Asset Management)	0.750%	05/31/12	11/25/14	421 0.500%	800,000.00	802,263.51	(4,454.09)	806,717.60	2,100.00	
Fannie Mae Global Notes (PFM Asset Management)	0.750%	03/30/12	12/19/14	445 0.570%	425,000.00	425,951.04	(2,458.31)	428,409.35	903.13	
Fannie Mae Global Notes (PFM Asset Management)	0.750%	03/30/12	12/19/14	445 0.570%	1,000,000.00	1,002,237.75	(5,784.25)	1,008,022.00	2,125.00	
FHLMC Notes (PFM Asset Management)	0.625%	04/23/12	12/29/14	455 0.480%	750,000.00	751,309.04	(3,161.71)	754,470.75	1,197.92	
Fannie Mae Global Notes (PFM Asset Management)	0.375%	03/30/12	03/16/15	532 0.600%	425,000.00	423,595.58	(1,799.24)	425,994.82	66.41	
Fannie Mae Global Notes (PFM Asset Management)	0.375%	03/30/12	03/16/15	532 0.600%	1,000,000.00	996,695.48	(4,233.52)	1,000,929.00	156.25	
Freddie Mac Global Notes (PFM Asset Management)	0.320%	04/30/13	04/29/15	576 0.320%	775,000.00	775,000.00	-	775,000.00	1,047.11	
Fannie Mae Global Notes (PFM Asset Management)	0.500%	04/23/12	05/27/15	604 0.550%	750,000.00	749,383.51	(2,788.49)	752,172.00	1,291.67	
FNMA Notes (PFM Asset Management)	0.500%	08/07/12	08/07/15	676 0.500%	500,000.00	499,969.08	274.58	499,694.50	375.00	
Freddie Mac Global Notes (PFM Asset Management)	0.500%	07/30/12	08/28/15	697 0.470%	630,000.00	630,368.06	(1,020.46)	631,388.52	288.75	
Fannie Mae Global Notes (PFM Asset Management)	0.375%	11/16/12	12/21/15	812 0.450%	165,000.00	164,723.60	175.54	164,548.06	171.88	
Fannie Mae Global Notes (PFM Asset Management)	0.375%	11/16/12	12/21/15	812 0.450%	275,000.00	274,539.33	262.56	274,246.77	286.46	
Fannie Mae Global Notes (PFM Asset Management)	0.375%	11/16/12	12/21/15	812 0.450%	300,000.00	299,497.45	319.15	299,178.30	312.50	
FNMA Notes (PFM Asset Management)	0.375%	11/16/12	12/21/15	812 0.430%	650,000.00	649,261.67	1,042.02	648,219.65	677.08	
Fannie Mae Global Notes (PFM Asset Management)	0.500%	02/14/13	03/30/16	912 0.540%	270,000.00	269,753.48	39.88	269,713.80	3.75	
Fannie Mae Global Notes (PFM Asset Management)	0.500%	02/14/13	03/30/16	912 0.540%	540,000.00	539,508.97	79.37	539,427.60	7.50	
Freddie Mac Global Notes (PFM Asset Management)	0.500%	03/07/13	05/13/16	956 0.500%	960,000.00	959,952.02	9.62	959,942.40	1,840.00	
FHLMC Notes (PFM Asset Management)	2.500%	03/30/12	05/27/16	970 0.980%	200,000.00	208,045.30	(4,433.10)	212,478.40	1,722.22	
FHLMC Notes (PFM Asset Management)	2.500%	03/30/12	05/27/16	970 0.980%	500,000.00	520,113.25	(11,062.75)	531,198.00	4,305.56	
FNMA Notes (PFM Asset Management)	1.250%	03/30/12	09/28/16	1,094 1.080%	200,000.00	201,086.93	(3,319.27)	204,406.20	20.83	
FNMA Notes (PFM Asset Management)	1.250%	03/30/12	09/28/16	1,094 1.080%	500,000.00	502,717.33	(8,298.17)	511,015.50	52.08	
FNMA Notes (PFM Asset Management)	1.250%	03/30/12	01/30/17	1,218 1.160%	100,000.00	100,299.81	(2,037.89)	102,337.50	211.81	
FNMA Notes (PFM Asset Management)	1.250%	03/30/12	01/30/17	1,218 1.160%	175,000.00	175,524.67	(3,565.95)	179,090.62	370.96	
Freddie Mac Global Notes (PFM Asset Management)	1.000%	07/31/12	07/28/17	1,397 0.860%	125,000.00	125,643.98	(98.27)	125,742.25	218.75	
Freddie Mac Global Notes (PFM Asset Management)	1.000%	07/31/12	07/28/17	1,397 0.860%	300,000.00	301,545.56	(235.84)	301,781.40	525.00	
Freddie Mac Global Notes (PFM Asset Management)	0.875%	09/06/12	08/28/17	1,428 0.820%	200,000.00	200,392.07	470.07	199,922.00	160.42	
Freddie Mac Global Notes (PFM Asset Management)	0.875%	09/06/12	08/28/17	1,428 0.820%	475,000.00	475,931.18	1,116.43	474,814.75	380.99	
Freddie Mac Global Notes (PFM Asset Management)	0.875%	03/27/13	03/07/18	1,619 0.830%	450,000.00	448,932.73	120.73	448,812.00	262.50	
Freddie Mac Global Notes (PFM Asset Management)	0.875%	03/12/13	03/07/18	1,619 1.020%	1,100,000.00	1,092,879.95	865.95	1,092,014.00	641.67	
Fannie Mae Global Notes (PFM Asset Management)	0.875%	05/24/13	05/21/18	1,694 0.540%	500,000.00	492,920.80	495.80	492,425.00	1,579.86	
Fannie Mae Global Notes (PFM Asset Management)	0.875%	05/22/13	05/21/18	1,694 0.540%	1,000,000.00	992,133.35	583.35	991,550.00	3,159.72	
					0.630%	\$ 33,971,845.04	\$ 34,278,783.79	\$ (173,739.46)	\$ 34,452,523.25	\$ 83,960.41
			Weighted Avg Maturity	917						

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	APPROX. MARKET YIELD	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 09/30/13	
Water Fund L-T Water Capital Reserve (01-1219)										
IIIT - Money Market (PFM Asset Management)	0.030%	09/30/13	10/01/13	1 0.030%	1,232.41	1,232.41	-	1,232.41	-	
US Treasury Notes (PFM Asset Management)	0.250%	04/17/13	12/15/14	441 0.220%	280,000.00	280,111.09	(42.04)	280,153.13	206.56	
US Treasury Notes (PFM Asset Management)	0.213%	09/13/13	12/31/15	822 0.570%	170,000.00	175,882.57	(127.20)	176,009.77	912.94	
US Treasury Notes (PFM Asset Management)	3.250%	05/15/13	06/30/16	1,004 0.420%	160,000.00	172,008.72	(1,228.78)	173,237.50	1,314.13	
US Treasury Notes (PFM Asset Management)	3.250%	05/15/13	06/30/16	1,004 0.420%	390,000.00	420,151.13	(4,141.45)	424,292.58	3,203.19	
US Treasury Notes (PFM Asset Management)	0.625%	08/13/13	05/31/17	1,339 1.030%	180,000.00	177,373.26	94.35	177,278.91	378.07	
US Treasury Notes (PFM Asset Management)	0.625%	05/13/13	04/30/18	1,673 0.820%	180,000.00	178,400.55	130.24	178,270.31	470.79	
US Treasury Notes (PFM Asset Management)	0.625%	05/15/13	04/30/18	1,673 0.820%	180,000.00	178,419.22	127.81	178,291.41	470.79	
FHLMC Notes (PFM Asset Management)	1.000%	03/30/12	08/27/14	331 0.480%	425,000.00	426,990.28	(3,073.19)	430,063.47	401.39	
Freddie Mac Global Notes (PFM Asset Management)	0.750%	05/31/12	11/25/14	421 0.500%	225,000.00	225,636.61	(1,252.71)	226,889.32	590.63	
Fannie Mae Global Notes (PFM Asset Management)	0.500%	07/16/13	03/30/16	912 0.820%	185,000.00	184,472.19	43.84	184,428.35	2.57	
					0.544%	\$ 2,376,232.41	\$ 2,420,678.03	\$ (9,469.13)	\$ 2,430,147.16	\$ 7,951.06
			Weighted Avg Maturity	868						
TOTAL ALL FUNDS					0.442%	\$ 65,425,040.06	\$ 65,882,036.40	\$ (232,435.89)	\$ 66,114,472.29	\$ 127,272.25

September 30, 2013  
90 DAY US TREASURY YIELD 0.02%  
3 month US Treasury Bill Index 0.02%  
0-3 Year US Treasury Index 0.23%  
1-3 Year US Treasury Index 0.31%  
1-5 Year US Treasury Index 0.80%

Longest Maturity 1,694 \$ 1,500,000.00

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DUPAGE WATER COMMISSION  
ELMHURST, ILLINOIS  
TREASURER'S REPORT  
STATEMENT OF CASH FLOWS

For the Period from April 30, 2013 to September 30, 2013

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 46,246,891
Cash payments to suppliers	(39,689,777)
Cash payments to employees	<u>(1,119,944)</u>
Net cash from operating activities	5,437,170

CASH FLOWS FROM NONCAPITAL

FINANCING ACTIVITIES

Cash received from sales taxes	14,070,117
Cash Received from water quality loans	<u>49,045</u>
Net cash from noncapital financing activities	14,119,162

CASH FLOWS FROM CAPITAL AND  
RELATED FINANCING ACTIVITIES

Interest paid	(264,578)
Principal Paid	(16,238,357)
Construction and purchase of capital assets	<u>(23,926)</u>
Net cash from capital and related financing activities	(16,526,861)

CASH FLOWS FROM INVESTING ACTIVITIES

Interest on investments	<u>292,521</u>
Net cash from investing activities	292,521

Net Increase (Decrease) in cash and investments 3,321,992

CASH AND INVESTMENTS, APRIL 30 64,964,017

CASH AND INVESTMENTS, SEPTEMBER 30 \$ 68,286,009



September 30, 2013  
 TREASURER'S REPORT  
 DPWC MONTHLY CASH/OPERATING REPORT

	9/30/2013		
	TARGETED Reserve/Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Target
TABLE 1	A	B	C
<b>RESERVE ANALYSIS</b>			
A .Operating Reserve	\$ 34,111,389	\$ 34,278,784	\$ 167,395
B. Long Term Water Capital Reserve	\$ 2,400,000	\$ 2,420,678	\$ 20,678
C. Principal Account	\$ 1,163,750	\$ 1,164,200	\$ 450
D. Interest Account	\$ 27,926	\$ 28,268	\$ 342
E. O+M Account	\$ 8,557,055	\$ 13,996,076	\$ 5,439,021
F. Current Construction Obligation and Customer Construction Escrows	\$ 99,821	\$ 99,821	\$ -
<b>TOTAL SUMMARY CASH + RESERVE ANALYSIS</b>	<b>\$ 46,359,941</b>	<b>\$ 51,987,827</b>	<b>\$ 5,627,886</b>

TABLE 2		
OTHER CASH		
G. General Fund		\$ 7,228,208
H. Sales Tax		\$ 9,069,975
<b>TOTAL TABLE 2-OTHER CASH</b>		<b>\$ 16,298,182</b>
<b>TOTAL MONTH END FUNDS CASH BALANCE-Table1+2</b>		<b>\$ 68,286,009</b>

<b>Outstanding Balance 9/30/13</b>
------------------------------------

TABLE 3--DEBT	
H. REVENUE BOND FINAL PAYMENT MAY-2016	\$ 34,195,050
I. NORTHERN TRUST BANK-NEXT PAYMENT OF \$20M DUE MAY-2016	\$ 20,000,000

Note 1: The O&M Account target varies from month to month. The cash balance should be enough to cover the current months operating cash outflows, but not exceed \$25 million in balance.







**NUGENT CONSULTING GROUP**  
INSURANCE AND RISK MANAGEMENT CONSULTING

October 8, 2013

Mr. Terry McGhee  
Du Page Water Commission  
600 East Butterfield Road  
Elmhurst, IL 60126-4642

Re: Insurance Proposal Analysis

Dear Terry:

The purpose of this letter is to provide results of the renewal negotiations with Marsh for the November 1, 2013 insurance coverage renewal. The costs comparison is provided in the attached spreadsheet.

Insurance premiums and fees will increase on an as is program 4.6% from the current premiums. The bulk of the increase is in the property program. The property insurance market is in a state of fluctuation due to unprecedented catastrophes in 2011 and 2012. Average rate increases over the past 6 months have ranged from 3-6%. Marsh has been able to get Lexington Insurance Company to hold the rate increase to 3.5%. The remaining increase is from the higher insurable values (2.5%) reported to Marsh through the renewal process.

The auto premium actually decreased by almost \$2,000 due to additional safety measures the Commission has taken since the last renewal.

There are several options which includes a higher property deductible and lower crime limits. With no property claims as far back as I have been working with you, I think a higher deductible makes sense. Also, since the bonding issue has been resolved, lower crime limits are appropriate. I recommend Option D, which results in very slight overall premium increase

Please contact me with any questions.


Sincerely,

*Mike Nugent*  
Michael D. Nugent



DATE: October 10, 2013

# REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Administration Committee	<b>ORIGINATING DEPARTMENT</b>	General Manager's Office
<b>ITEM</b>	An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Section 2 of Article IX)  Ordinance No. O-6-13	<b>APPROVAL</b>	

At the September 19, 2013 meeting, the Administration Committee recommended that the Commission's By-Laws be amended to permit the General Manager to make disbursements which would otherwise requiring prior Board approval under emergency circumstances or circumstances where the Board of Commissioners is unable to meet due to a lack or quorum of otherwise – subject to the subsequent ratification by the Board. Attached is an Ordinance that would amend Article IX "Disbursements", Section 2. "Authorization" so as to permit the General Manager to make disbursements in excess of \$20,000 for budgeted and/or contracted for goods and services and further amending Article VIII, Section 3. so as to conform it with this change.

In accordance with Article XII, Section 2. of the By-Laws, the Ordinance cannot be adopted at the same meeting at which it is initially considered unless the first reading procedures of the By-Laws are suspended by a 2/3<sup>rd</sup>s vote of the Commissioners present in accordance with the procedure set forth in Article XII, Section 3. "Suspension of the Rules". Therefore, the attached Ordinance is recommended for consideration and first reading at the Commission's regular meeting of October 17, 2013 and for adoption at the Commission's regular meeting of November 21, 2013 unless the Commissioners elect to proceed under Article XII, Section 3. and suspend the rules so as to permit the passage of the Ordinance at the regular meeting of October 17, 2013.

**MOTION:** To consider Ordinance No. O-6-13 on First Reading or to adopt Ordinance No. O-6-13 at the discretion of the Commissioners pursuant to Article XII, Section 3. of the By-Laws.

## DUPAGE WATER COMMISSION

ORDINANCE NO. O-6-13

AN ORDINANCE AMENDING THE  
BY-LAWS OF THE DUPAGE WATER COMMISSION  
(Amending Section 2 of Article IX)

WHEREAS, the Board of Commissioners of the DuPage Water Commission has determined that it is appropriate and in the best interests of the Commission to amend the Commission's By-Laws, as restated in Ordinance No. O-10-12, to modify the General Manager's authority to make disbursements under certain circumstances as set forth in the body of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: Amendment – Article IX. Article IX, Section 2, entitled "Authorization," of the Commission's By-Laws shall be, and it hereby is, amended in its entirety so that said Section 2 shall hereafter read as follows:

"Section 2. Authorization. All disbursements in excess of \$20,000.00 shall be approved in advance by the Board of Commissioners except that, in the case of emergencies or in cases where the Commission is unable to meet or establish a quorum, the General Manager is hereby authorized to make all disbursements which have been previously budgeted and/or expenditures for which the Commission has previously contracted. All disbursements made under this authorization shall be placed on the agenda for the next regular meeting of the Commission for the purpose of ratification. The General Manager is authorized to incur and pay contingency expenditures up to and including \$20,000.00 without the prior approval of the Board of Commissioners."

SECTION THREE: Amendment – Article VIII. Article VIII “Purchasing Procedures”, Section 3 entitled “Minor Purchases”, of the Commission’s By-Laws shall be, and it hereby is, amended by inserting in front of the first word of the first sentence thereof the following: “Except as otherwise provided in Article IX, Section 2, Authorization” as said Article IX, Section 2, Authorization is amended herein.

SECTION FOUR: Effective Date. This Ordinance shall be in full force and effect from and after its adoption by a majority affirmative vote of all of the Commissioners, including the affirmative votes of at least one-third of the Commissioners appointed by the County Board Chairman and 40% of the Commissioners appointed by the Mayors.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Board/Ordinances/O-6-13.docx

**REQUEST FOR BOARD ACTION**

<b>AGENDA SECTION</b>	Administration Committee	<b>ORIGINATING DEPARTMENT</b>	General Manager's Office
<b>ITEM</b>	A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2013 and ending November 30, 2014  Resolution No. R-27-13	<b>APPROVAL</b>	

Account No.: 01-60-6122

The Commission annually determines employee insurance benefits to be provided commencing January 1 of each year. Due to the changes to be made to national healthcare in 2014, the Commission staff is recommending accelerating the renewal date to December 1, 2013 if available for its employee insurance benefits. Because the Commission is not expected to receive the renewal rates until shortly after the October Board meeting and in order to implement before Dec. 1<sup>st</sup>, the Commission is requesting approval conditional on acceptable rates.

In consultation with Dato Pistorio Financial Group, Inc., staff is recommending that the Commission continue providing medical coverage through its current carrier, Blue Cross Blue Shield, and continue paying 80 percent of the premiums for eligible employees' coverage and for eligible employees' dependent coverage. However, staff is also recommending that the Commission accelerate the renewal date to be able offer employees the two different medical coverage options that were available in 2013, as long as there are only minimal changes to the plans and rates do not exceed a combined 15% increase for all the benefits over prior year's rates. The employees were able to choose from: a Blue Cross Blue Shield PPO Plan and a Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan.

With respect to Vision, Dental and Life Insurance, staff is recommending that coverage continue to be with MetLife as long as there are only minimal changes to the current plans offered and rates do not exceed a combined 15% increase for all the benefits over prior year's rates.

Staff is also recommending that the Commission contribute to Health Savings Accounts similar amounts to prior year's contributions for eligible employees that elect coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan. For employees that elect self-only coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan, the Commission shall contribute, via electronic funds transfer, the sum of \$2,500.00. For employees that elect family (employee + 1) coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan, the Commission shall contribute, via electronic funds transfer, the sum of \$5,000.00.

A summary of the employee insurance benefits recommended by staff and associated premiums and administrative costs to be paid by the Commission are summarized in Exhibit 1 to Resolution No. R-27-13. A more detailed summary of benefits and comparison to current

<b>AGENDA SECTION</b>	Administration Committee	<b>ORIGINATING DEPARTMENT</b>	General Manager's Office
<b>ITEM</b>	<p>A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2013 and ending November 30, 2014</p> <p>Resolution No. R-27-13</p>	<b>APPROVAL</b>	
<p>costs is attached to this Request for Board Action.</p> <p>Resolution No. R-27-13 would suspend the purchasing provisions of the Commission's By-Laws and approve plan year 2014 eligible employee insurance benefits and associated premiums and administrative costs to be paid by the Commission as recommended by staff.</p>			
<b>MOTION:</b> To adopt Resolution No. R-27-13.			

## DuPAGE WATER COMMISSION

## RESOLUTION NO. R-27-13

A RESOLUTION APPROVING EMPLOYEE  
INSURANCE BENEFITS FOR PLAN YEAR BEGINNING DECEMBER 1, 2013 AND  
ENDING NOVEMBER 30, 2014

WHEREAS, the Commission annually determines employee insurance benefits to be provided commencing January 1 of each year; however, due to the changes to be made to national healthcare in 2014, the Commission staff is recommending accelerating the renewal date to December 1, 2013; and

WHEREAS, in consultation with Dato Pistorio Financial Group, Inc., Commission staff recommends approval of the employee insurance benefits for the year beginning December 1, 2013 and ending November 30, 2014 (Plan Year 2014) summarized in Exhibit 1 attached hereto and by this reference incorporated herein;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Plan Year 2014 employee insurance benefits and associated premium costs and administrative fees to be paid by the Commission, all as summarized in Exhibit 1 attached hereto, shall be and they hereby are approved for the Plan Year 2014. The General Manager shall be and hereby is authorized and directed to provide the insurance coverages and pay the associated premium costs and administrative fees to be paid by the Commission as summarized in Exhibit 1 attached hereto without further act of the Board of Commissioners, so long as the final premium



costs and administrative fees do not exceed a combined 15% increase for all the benefits over last year's rates.

SECTION THREE: Notwithstanding any restrictions contained in Resolution No. R-27-90, as modified by Resolution Nos. R-34-90, R-34-96 as amended, R-46-04 as amended, R-5-05 as amended, R-6-08 as amended, R-54-08, and as amended by Resolution No. R-14-00, which prohibit, except in specified circumstances, the wire transfer of Commission funds to financial institutions not listed on the approved Depository List and to accounts not held in the name of the Commission, the Chairman, the Treasurer, the Finance Committee Chairman, the General Manager, or the Financial Administrator shall be and they hereby are authorized to direct the electronic transfer of Commission funds out of any Account held in the name of the Commission for the remittance of the Commission's contributions to the Health Savings Accounts established by the Commission for eligible employees that elect coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan as provided in Exhibit 1 attached hereto. In furtherance thereof, the General Manager shall be and hereby is authorized and directed to execute any agreements required to establish the Health Savings Accounts for eligible employees that elect coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan as provided in Exhibit 1 attached hereto as well as any agreement required to effectuate the electronic transfers hereinabove provided for. Upon execution by the General Manager, the agreements, and all things provided for therein, shall be deemed accepted by the DuPage Water Commission without further act.

SECTION FOUR: This Resolution shall be in full force and effect from and after its adoption, the Board of Commissioners of the DuPage Water Commission having

Resolution No. R-27-13

determined, by a two-thirds majority vote, to suspend the purchasing provisions of the Commission's By-Laws.

AYES:

NAYS:

ABSENT:

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2013.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Board/Resolutions/2013/R-27-13.docx

EXHIBIT 1

THE PLAN YEAR BEGINNING DECEMBER 1, 2013 AND ENDING NOV. 30, 2014  
EMPLOYEE INSURANCE BENEFITS

Plan Year 2014 Health Insurance Plans

The following health insurance plans or significantly similar plans shall be made available to Eligible Commission Employees/Retirees for Plan Year 2014 as long as rates do not exceed a combined 15% increase for all the benefits over prior year's rates. Estimated rates based upon a 15% increase from last year's rates are as follows:

Blue Cross Blue Shield 80/60 PPO Plan RPP43323 with Prescription Drug benefit \$15/\$30/\$50

Employee	\$599.54
Employee & Spouse	\$1,211.09
Employee & Children	\$1,126.28
Family	\$1,737.83

Blue Cross Blue Shield 100/80 HSA Plan RPSC1807 with Prescription Drug benefit 0% after deductible

Employee	\$461.94
Employee & Spouse	\$933.13
Employee & Children	\$867.79
Family	\$1,338.99

The Commission's contribution for health insurance for Plan Year 2014 shall be 80% of the premium for eligible employees and their covered dependents for the selected health insurance plan.

Employees shall continue to pay 20% of the selected health insurance plan premium for themselves and their covered dependents.

For each eligible employee selecting the High Deductible Health Plan \$2,500/\$5,000 HSA Plan, the Commission shall establish a Health Savings Account funded in the following amounts:

Employee only	\$2,500.00
---------------	------------

Family (employee + 1)      \$5,000.00

The Commission shall not establish, nor contribute to, Health Savings Accounts for retirees selecting the High Deductible Health Plan \$2,500/\$5,000 HSA Plan.

The Commission-established Employee Health Savings Accounts shall be administered by Mellon Bank as the Commission's third party administrator for Plan Year 2014 at a rate not-to-exceed \$4.00/account/month. Due to the uncertainty as to how many employees will elect this option, the Commission's annual not-to-exceed cost is \$3,000.00.

#### Plan Year 2014 Life Insurance

The life insurance benefit program for Eligible Commission Employees shall be through MetLife for Plan Year 2014 at a combined rate of all the benefits that does not exceed a 15% increase in the prior year rates. Estimated rates based upon a 15% increase from last year's rate is \$0.191x per \$1,000 of coverage per employee per month. The life insurance benefit is in the amount of one and one-half times the eligible employee's annual base pay rounded to the nearest \$1,000. The premium shall be paid in full by the Commission.

#### Plan Year 2014 Dental Insurance and Vision Insurance

The dental and vision insurance benefit program or significantly similar programs for Eligible Commission Employees shall be through MetLife for Plan Year 2014 as long as rates do not exceed a combined 15% increase for all the benefits over prior year's rates. Estimated rates based upon a 15% increase from last year's rates are as follows:

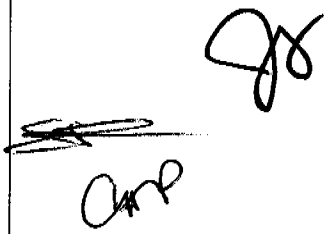
<b>Coverage</b>	<b>Dental</b>	<b>Vision</b>
Employee	\$44.14	\$11.65
Employee & Spouse	\$91.68	\$23.36
Employee & Children	\$88.00	\$21.91
Family	\$139.90	\$33.53

The Commission's contribution for dental and vision insurance for Plan Year 2014 shall be 80% of the dental and vision insurance plan premiums for eligible employees and their covered dependents.

Employees shall continue to pay 20% of the dental and vision insurance plan premiums for themselves and their covered dependents.

DATE: October 10, 2013

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Engineering & Construction Committee	<b>ORIGINATING DEPARTMENT</b>	Pipeline				
<b>ITEM</b>	A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-10/13 at the October 17, 2013, DuPage Water Commission Meeting  Resolution No. R-25-13	<b>APPROVAL</b>					
Account Number: 01-60-6631							
<p>The Commission entered into certain agreements dated July 1, 2013 with John Neri Construction Co., Inc. and Rossi Contractors, Inc. for quick response construction work, as needed, through the issuance of Work Authorization Orders. Resolution No. R-25-13 would approve the following Work Authorization Orders under the Quick Response Contracts.</p> <p><b>Work Authorization Order No. 002 to John Neri Construction Co., Inc.</b> Staff has identified 31 separate and discreet locations where the pavement surrounding certain valve vaults and other at grade structures has failed. As a result, pavement removal and replacement, re-setting, and/or replacement of the structures frames and lids are necessary. Staff solicited cost estimates for this work from both of its QR-10 contractors and the results are listed in the table below:</p>							
<table border="1"><tr><td>John Neri Construction Co Inc.</td><td>\$100,750.00</td></tr><tr><td>Rossi Contractors Inc.</td><td>\$107,300.00</td></tr></table>		John Neri Construction Co Inc.	\$100,750.00	Rossi Contractors Inc.	\$107,300.00		
John Neri Construction Co Inc.	\$100,750.00						
Rossi Contractors Inc.	\$107,300.00						
<p>This work has been included in the FY 2013/14 management budget.</p> <p>Approval of Resolution R-25-13 would authorize the contractor to adjust the frames and lids of 31 Commission structures at the locations listed on this Work Authorization. The work will include, among other things: traffic control and protection set up, monitoring, and removal, and the removal and replacement of the existing pavement base and surface course(s). The cost for this work is not known but is estimated to be \$100,750.00.</p>							
<b>MOTION:</b> To adopt Resolution No. R-25-13.							

## DuPAGE WATER COMMISSION

## RESOLUTION NO. R-25-13

A RESOLUTION APPROVING AND RATIFYING  
CERTAIN WORK AUTHORIZATION ORDERS  
UNDER QUICK RESPONSE CONTRACT QR-10/13 AT THE  
OCTOBER 17, 2013, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated July 1, 2013, with John Neri Construction Co. and Rossi Contractors, Inc. for quick response construction work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QR-10/13"); and

WHEREAS, Contract QR-10/13 is designed to allow the Commission to direct one or more or all of the quick response contractors to perform quick response construction work, including without limitation construction, alteration, and repair related to the Commission's Waterworks System, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for quick response construction work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby are

Resolution No. R-25-13

approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff, that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed, and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Board/Resolutions/R-25-13.docx



## Exhibit 1

**WORK AUTHORIZATION ORDER**

**SHEET 1 OF 2**

**CONTRACT QR-10/13: QUICK RESPONSE CONTRACT**

**WORK AUTHORIZATION ORDER NO.: QR-10.002**

**LOCATION:**

Various locations as described on Exhibit A to this work authorization.

**CONTRACTOR:**

John Neri Construction Co. Inc.

**DESCRIPTION OF WORK:**

All work shall be performed in compliance with the specifications and requirements of the permitting highway authority and may include, but not be limited to: furnish and maintain traffic controls; saw cut and remove the existing pavement to the lines and depths required for frame and lid adjustment and pavement replacement; remove the structures frames and lids for reuse, or for delivery to the Commission; furnish and install new pre-cast concrete manhole adjusting rings; set the frames and lids to match existing pavement elevations; replace pavement base and wearing course(s); replace pavement striping, complete final restoration and clean up; and any other incidental work as required or as directed by the Commission.

**REASON FOR WORK:**

To replace failed pavement and adjust, and/or replace with Commission supplied materials, the frame and lids of various structures so they match existing pavement elevations.

**MINIMUM RESPONSE TIME:**

N/A

**COMMISSION-SUPPLIED MATERIALS, EQUIPMENT  
AND SUPPLIES TO BE INCORPORATED INTO THE WORK:**

The Commission will supply replacement cast iron frames and lids of the type and size required if, in the opinion of the Commission, the existing frame and lid is damaged beyond use. Damaged frames and lids shall be returned to the Commission.

**THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER**

IS  IS NOT PRIORITY WORK

**SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:**  
N/A

**SUBMITTALS REQUESTED:** N/A

**SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS:** N/A

**DUPAGE WATER COMMISSION**

By: \_\_\_\_\_  
Signature of Authorized  
Representative

DATE: \_\_\_\_\_

**CONTRACTOR RECEIPT ACKNOWLEDGED AND DESIGNATION OF SAFETY REPRESENTATIVE:**

By: \_\_\_\_\_  
Signature of Authorized  
Representative

Safety Rep: \_\_\_\_\_  
Name and 24-Hr Phone No.

DATE: \_\_\_\_\_


## Exhibit A

Number	Plan set	Page	Sta. #	Location	Type	Traffic	Lid Dia.
1	FOB 2/89	26	16+4 0	Crescent and Sumner St(s)— Wheaton	BOV	Y	25
2	FOB 2/89	28	36+8 5	Willow and Naperville Rd.— Wheaton	BOV	Y	25
3	FOB 2/89	33	0+10	Elm St. 40' East of President St.—Wheaton	BV	Y	29
4	FOB 2/89	38	63+9 2	SW Corner of Leask and Warrenville Rd.—Lisle	BOV	Y	25
5	FOB 2/89	34	8+24	WB Warrenville Rd. 50' East of Freedom Dr.—Naperville	BOV	Y	25
6	FOB 2/89	43	12+2 0	WB Warrenville Rd. 50' East of Freedom Dr.—Naperville	AR	Y	29
7	FOB 2/89	43	13+2 5	WB Warrenville Rd. 50' East of Freedom Dr.—Naperville	BOV	Y	25
8	FOB 2/89	44	26+6 8	WB Warrenville Rd. 1300' West of Freedom Dr.—Naperville	AR	Y	29
9	FOB 2/89	58	205+ 03	Ferry Rd. and Curtis— Naperville/Warrenville??	AR	Y	29
10	FOB 2/89	61	235+ 00	On Raymond 600' N. of Deihl— Naperville (Paved Over)	AR	Y	29
11	FOB 2/89	65	24+7 3	Chicago Ave. and Oleson— Naperville	BOV	Y	25
12	FS 2/89	20	10+9 1	Ranchview and Princeton— Naperville	BOV	Y	25
13	FS 2/89	12	20+1 5	Cass Ave. 200' S. of 71 <sup>st</sup> — Westmont	BOV	Y	25
14	FSW 1/89	34	0+69	55 <sup>th</sup> and Main St.—Downers Grove	BV	Y	29
15	FSW 1/89	7	79+1 6	EB Hobson 900' East of Woodridge Dr.—Woodridge	BOV	Y	25
16	FSW 4/89	1	0+98	SB Finley Rd. ¼ mile N. of Lacey—Downer Grove	BV	Y	29
17	TOB E-87	3	26+9 8	Naper Blvd. and Overton Ct.— Naperville	BOV	Y	25
18	TOB E-87	4	42+9 0	Naper Blvd. and Collingwood Dr.—Naperville	AR	Y	29
19	TOB E-87	5	56+1 5	Naper Blvd. and Ashfield Rd.— Naperville	BOV	Y	25

Number	Plan set	Page	Sta. #	Location	Type	Traffic	Lid Dia.
20	TOB E-87	20	239+ 86	Naperville Rd. 300' N. of Warrenville Rd.—Naperville	BOV	Y	25
21	TOB E-87	20	235+ 92	Naperville Rd. and Warrenville Rd.—Naperville	BOV	Y	25
22	FOB 1/89	24	258+ 91	Prairie 100' N Lee-Downers Grove	BV	Y	29
23	TS-5	1	7+45	Fairview Ave. 300' S. of GIGI Ln. Darien	AR	Y	32
24	TS-5	7	73+0 0	Fairview Ave. 500 S. of 63 <sup>rd</sup> St.— Downers Grove	AR	Y	32
25	TS-5	14	154+ 36	Lyman Ave. 250' S. of 55 <sup>th</sup> St.— Downers Grove	AR	Y	32
26	TS-5	21	226+ 16	Chicago Ave and Douglas Rd— Downers Grove	AR	Y	32
27	TS-5	30	340+ 90	Meyers Rd. 300' S. of 31 <sup>st</sup> —Oak Brook	BV	Y	32
28	FSW 1/89	24	259+ 06	Prairie 100' N Lee-Downers Grove	AR	Y	29
29	FSW 4/89	4	33+9 0	On SB Finley Rd. 1/4 mile South of Lacey--Downers Grove	BOV	Y	25
30	TSW		304+ 55	EB Rte. 56 Frontage Rd. 1400' West of Highland— Downers Grove	BOV	Y	25
31	FS 3/96	5	71+4 3	Bailey Rd. 200' N. of Winterberry Dr.--Darien	AR	Y	29

DATE: October 10, 2013

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b> Engineering & Construction Committee	<b>ORIGINATING DEPARTMENT</b> Instrumentation/ Remote Facilities  Facilities Construction/Safety Coordinator
<b>ITEM</b> A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the October 17, 2013, DuPage Water Commission Meeting  Resolution No. R-26-13	<b>APPROVAL</b>  
<p>Account Numbers: 01-60-6633 (Not to Exceed \$2,000.00) 01-60-7708.01 (Not to Exceed \$9,500.00)</p> <p>The Commission entered into certain agreements dated December 10, 2012, with Divane Bros. Electric Co. and with McWilliams Electric Co. Inc. for quick response electrical work as needed through the issuance of Work Authorization Orders. Resolution No. R-26-13 would approve the following Work Authorization Orders under the Quick Response Electrical Contracts:</p> <p><b>Work Authorization Order No. 004:</b> This work authorization is to McWilliams Electric Co. Inc. to repair/replace the electrical service cable and meter socket enclosures on the side of meter station 1E in Addison. During the storm on 9/18/13 the station lost power and it was determined that the incoming service cable had shorted against a lug inside the meter socket enclosure causing one of the conductors to fail.</p> <p>The total cost for this work is not known but is estimated to not exceed \$2,000.00</p> <p><b>Work Authorization Order No. 005:</b> Previously, the Board approved the purchase and installation of a PAX mixer for Standpipe 4W. This work authorization to Divane Bros. Electric Co. would pick up the electrical service, A/C circuitry, above grade and underground conduit installation and start-up services and coordination with the PAX mixer installation contractor. An additional underground conduit is also being installed for future low-voltage conductors anticipated in the future.</p> <p>Proposals were received from both QRE-6/12 contractors and the result is listed below.</p> <p style="text-align: center;">Divane Bros. Electric Co., Inc. \$9,500.00 McWilliams Electric Co., Inc. \$9,573.00</p>	
<b>MOTION:</b> To adopt Resolution No. R-26-13.	

## DuPAGE WATER COMMISSION

## RESOLUTION NO. R-26-13

A RESOLUTION APPROVING AND RATIFYING  
CERTAIN WORK AUTHORIZATION ORDERS  
UNDER QUICK RESPONSE ELECTRICAL CONTRACT QRE-6/12  
AT THE OCTOBER 17, 2013, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated December 10, 2012, with Divane Bros. Electric Co. and with McWilliams Electric Co. Inc. for quick response electrical work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QRE-6/12"); and

WHEREAS, Contract QRE-6/12 is designed to allow the Commission to direct one or more or all of the quick response electrical contractors to perform emergency electrical work, including without limitation electrical work that the Commission is unable to perform through its own personnel and with its own equipment, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for such emergency electrical work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby



Resolution No. R-26-13

are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff, that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed, and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013

ATTEST:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Clerk

Exhibit 1

**WORK AUTHORIZATION ORDER**

**SHEET 1 OF 2**

**CONTRACT QRE-6/12: QUICK RESPONSE ELECTRICAL CONTRACT**

**PROJECT: QRE-6.004**

**LOCATION:**

Meter Station 1E (MS1E) – 626 N. Swift Rd, Addison, IL (ComEd Acc# 5925677000)

**CONTRACTOR:**

McWilliams Electric Co., Inc.

**DESCRIPTION OF WORK:**

Repair/replace the electrical service cable and meter socket enclosures on the side of meter station building. Contact J.U.L.I.E. to locate before digging. Restore the area to its existing condition, and any other work that may be required or as directed by the Commission.

**REASON FOR WORK:**

During the storm on 9/18/13 the station lost power and it has been determined that the incoming service cable had shorted against a lug inside the meter socket enclosure causing one of the conductors to fail.

**MINIMUM RESPONSE TIME:**

To be completed no later than September 26th

**COMMISSION-SUPPLIED MATERIALS, EQUIPMENT  
AND SUPPLIES TO BE INCORPORATED INTO THE WORK:**

None

THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER

IS  IS NOT PRIORITY EMERGENCY WORK

**SUBMITTALS REQUESTED:**

None

**SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:**

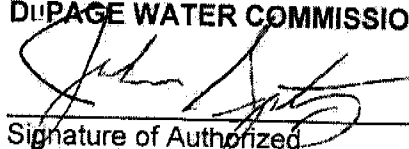
None

**SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS:**

As-built construction drawing showing the path of the incoming electrical service is attached.

DUPAGE WATER COMMISSION

By:


  
\_\_\_\_\_  
Signature of Authorized  
Representative

DATE:

9/23/13

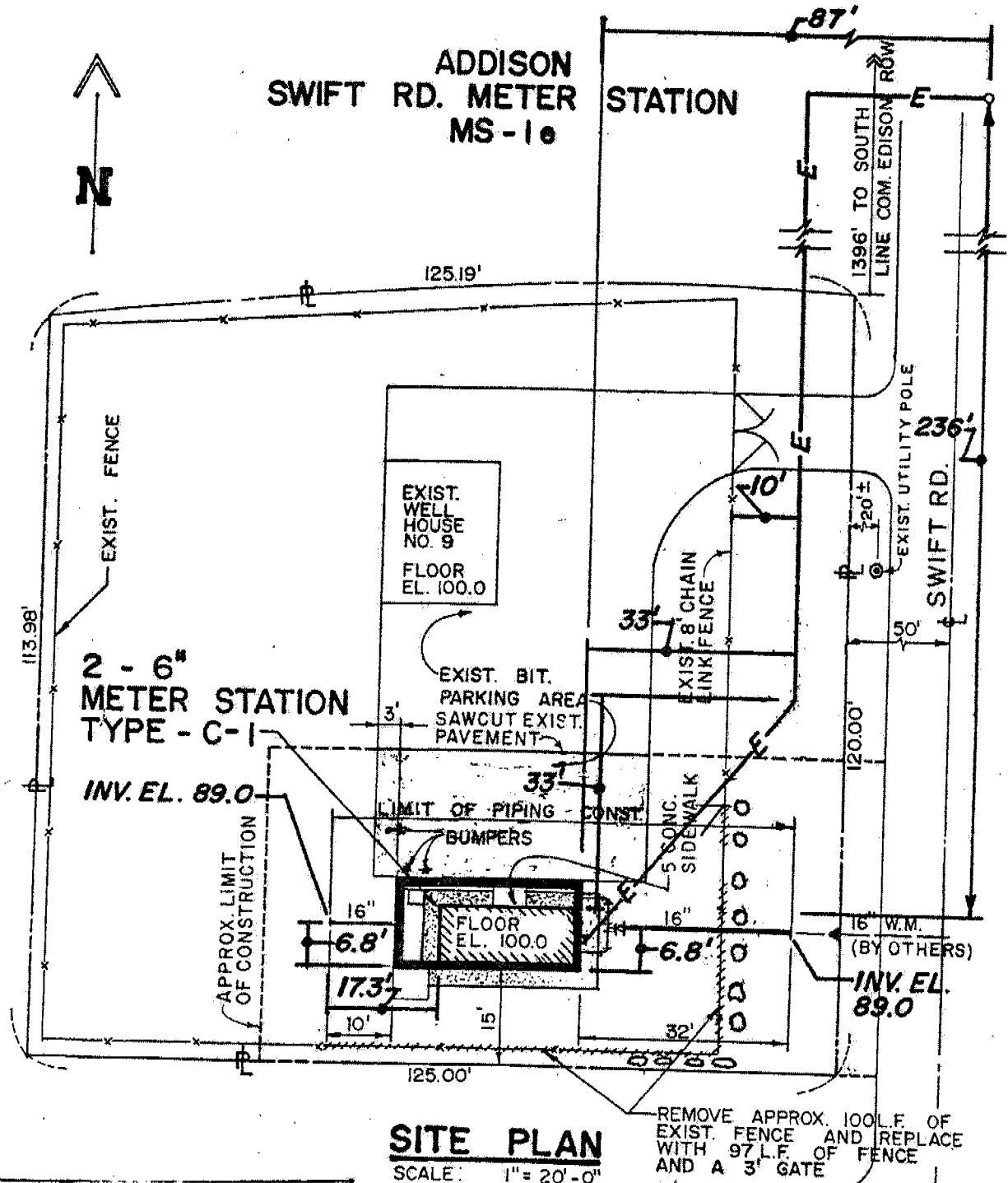
**CONTRACTOR RECEIPT ACKNOWLEDGED:**

By:

  
\_\_\_\_\_  
Signature of Authorized  
Representative

DATE:

9/25/13



**ADDISON  
SWIFT RD. METER  
STATION  
MS-10**



**2 - 6"  
METER STATION  
TYPE - C-1**

**INV. EL. 89.0**

APPROX. LIMIT  
OF CONSTRUCTION

EXIST.  
WELL  
HOUSE  
NO. 9  
FLOOR  
EL. 100.0

EXIST. BIT.  
PARKING AREA  
SAWCUT EXIST.  
PAVEMENT

LIMIT OF PIPING - CONST.

FLOOR  
EL. 100.0

EXIST. 8 CHAIN  
LINK FENCE

5 CONC.  
SIDEWALK

EXIST. UTILITY POLE

1396' TO SOUTH  
LINE COM. EDISON ROW

SWIFT RD.

16" W.M.  
(BY OTHERS)  
**INV. EL.  
89.0**

**SITE PLAN**  
SCALE: 1" = 20'-0"

REMOVE APPROX. 100 L.F. OF  
EXIST. FENCE AND REPLACE  
WITH 97 L.F. OF FENCE  
AND A 3' GATE

EXIST. GRAVEL DRIVE

**DRAWING OF RECORD**  
DATE: **AUG 31 1990**

## WORK AUTHORIZATION ORDER

SHEET 1 OF 2

### CONTRACT QRE-6/12: QUICK RESPONSE ELECTRICAL CONTRACT

**PROJECT:** QRE-6.005

**LOCATION:**

Standpipe TS4W, Unincorporated Lisle Township.

**CONTRACTOR:**

Divane Bros. Electrical Company, Inc.

**DESCRIPTION OF WORK:**

- Install PAX Controller
- Run power from lighting panel below to PAX Controller utilizing 1-1/2" GRC conduit.
- Drill and tap into existing control box. Run whip to connect two boxes.
- Furnish & install disconnect switch for PAX Controller. Furnish and install NEMA 4x JB @ panel location.
- Run (1) 3/4" GRC conduit from controller to tank. Pick up cables at tank penetration. Run (1) 1-1/2" from near tank to near controller location. Cap both ends.
- Time for 2-man crew, 1 additional day to assist/coordinate PAX Mixer Installation.

As per Proposal Dated October 1, 2013.

**REASON FOR WORK:**

Provide up the electrical service, A/C circuitry, above grade and underground conduit installation and start-up services and coordination with the PAX mixer installation contractor. An additional underground conduit is also being installed for future low-voltage conductors anticipated in the future.

**MINIMUM RESPONSE TIME:**

TBD, to be coordinated with PAX installation contractor.

**COMMISSION-SUPPLIED MATERIALS, EQUIPMENT  
AND SUPPLIES TO BE INCORPORATED INTO THE WORK:**

PAX Control Panel

**THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER**

IS  IS NOT PRIORITY EMERGENCY WORK

**SUBMITTALS REQUESTED:**

N/A

**SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:**

N/A

**SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS:**

PAX Mixer Manufacturer's Installation Guides and Drawings.

**DuPAGE WATER COMMISSION**

By: \_\_\_\_\_  
Signature of Authorized  
Representative

DATE: \_\_\_\_\_


**CONTRACTOR RECEIPT ACKNOWLEDGED:**

By: \_\_\_\_\_  
Signature of Authorized  
Representative

DATE: \_\_\_\_\_

DATE: September 26, 2013

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b> New Business	<b>ORIGINATING DEPARTMENT</b> Operations
<b>ITEM</b> Authorization for the replacement purchase of one (1) F-250 Pick-Up Truck and snow plow equipment utilizing the State of Illinois Joint Purchasing Contract #4017340 in the amount of \$38,934 and the General Manger to be authorized to issue a Purchase Order for the same.	<b>APPROVAL</b> 
<p>Account No.: 01-60-6860</p> <p>The DuPage Water Commission Operations department currently owns one (1) 2001 Ford F-250 Pick-Up Truck with 99,664 miles and snow plow equipment from 1997. The Operations department uses the truck for general work activities and for snow and ice management duties in the winter. Substantial body work was performed on the quarter panels in June of 2009. The truck currently shows evident signs of reappearing rust formations on both quarter panel wheel wells and back bed. Mechanical and body repair service costs are expected to escalate into the up and coming years of ownership.</p> <p>The FY2013/2014 Annual Management Budget includes \$40,000.00 for one (1) F-250 Pick-Up Truck including snow plow equipment that would replace the existing 2001 F-250 Pick-Up Truck with snow plow equipment. The replacement vehicle is in accordance with the Commission's Vehicle Replacement Program memorandum dated March 31, 2008 adopted as Commission policy at the regular Board meeting of May 8, 2008. Based upon review, use of the State of Illinois Joint Purchasing Contract #4017340 from Bob Ridings Inc., Taylorville, IL for the purchase of the replacement truck and snow plow equipment would be to the best interest of the Commission. The existing 2001 F-250 Pick-Up Truck and snow plow equipment would be auctioned off after purchase and receipt of the replacement truck.</p> <p>This request would authorize the replacement purchase of one (1) F-250 Pick-Up Truck and snow plow equipment utilizing the State of Illinois Joint Purchasing Contract #4017340 in the amount of \$38,934 and the General Manger to be authorized to issue a Purchase Order for the same.</p>	
<b>MOTION:</b>	





# DuPage Water Commission

## MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator *CAP*

DATE: October 7, 2013

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the October 17, 2013 Commission meeting:

Sept 10, 2013 to Oct 6, 2013 A/P Report	\$7,572,027.82
Accrued and estimated payments required before November Commission meeting	<u>882,279.00</u>
Total	<u><u>\$8,454,306.82</u></u>

cc: Chairman and Commissioners

**DUPAGE WATER COMMISSION  
ITEMS TO BE PAID BY 11-21-13  
Board Meeting Date: October 17, 2013**

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
40,000.00	Blue Cross Blue Shield - Health Insurance			
4,500.00	Euclid Managers - Dental Insurance			
8,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
20,000.00	ComEd - Utility Charges			
300,000.00	Constellation (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
250.00	Comcast - Internet Service			
2,000.00	AT & T - Telephone Charges			
2,600.00	AT & T - Scada Backhaul Network			
1,000.00	Fed - Ex - Postage/Delivery			
8,000.00	Business Card Charges			
1,000.00	Home Depot - Maintenance Supplies			
550.00	Waste Management - Disposal Services			
1,500.00	Konica Minolta - Copy and Lease Charges			
2,000.00	Grainger - Supplies for Operations			
2,500.00	Grainger - Meter Station Supplies			
2,000.00	Verizon Wireless - iPad Access Fee			
3,000.00	Baker Tilly			
205.00	Laner Muchin			
2,000.00	ABC Commercial - September Service			
125.00	Aramark - Office Supplies			
275.00	Ablay & Associates - Antenna Testing			
1,800.00	Advoco - Tutor Time Hours			
60.00	Argus Hazco - Meter Shop Repairs			
170.00	ATD American - Repair Chairs			
239.00	Anderson Pest Supplies - Monthly Service Fee			
6,500.00	Beary Landscaping - Landscape Improvements			
2,000.00	Chicago Tribune - Legal Notice			
160.00	Chicago Sun-Times - Subscriptions			
2,600.00	Cathodic Protection Management - Annual Inspection			
350.00	Daily Herald - Legal Notices			
800.00	Door Systems - Repair Gate #5			

**DUPAGE WATER COMMISSION  
ITEMS TO BE PAID BY 11-21-13  
Board Meeting Date: October 17, 2013**

1,000.00	DLT Solutions - Annual Subscription
700.00	Eastland - Repair 1/4 HP Motor
2,000.00	Encap Inc - Landscape Services
200.00	Five Star Safety - Calibration for Gas Monitors
250.00	Frabimor Equip & Control - Instrumentation Supplies
4,000.00	Ground Pro's - September Landscape
1,500.00	Glenbard Electric - Instrumentation Supplies
200.00	Go Daddy - Outlook Security Certificate
35.00	Garveys - Office Supplies
340.00	Honda House of Elmhurst - Repairs
43,700.00	HD Supply Waterworks - Meter Shop Repair Parts
14,100.00	Irthnet - Service Renewal for 1 Year
200.00	Indelco Plastic Corp - Operation Supplies
65.00	IT Savvy - Supplies
8,895.00	Motorola - Starcom21 Network
500.00	Neuco- Foot Mounted Actuator
1,600.00	Nafisco - Traffic Control for ROV
500.00	Program One - Window Cleaning
200.00	Railroad Management - Pipeline
1,600.00	Roesch Ford - Truck repairs
190.00	Staples - Office Supplies
160.00	Sneider Electric - HVAC Repairs
460.00	The Reinalt-Thomas Corporation
450.00	Thomas Pump - Pump Repair
50.00	Tree Towns Reprographics - Copies
43,000.00	Utility Service Company - Tank Washout
6,000.00	Divane Brothers - QRE
2,000.00	McWilliams - QRE
135,000.00	Northern Trust - Interest Payment
<hr/>	
<u>882,279.00</u>	

ACCOUNTS PAYABLE  
OPEN ITEM REPORT  
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	

01-1162 BEE CLEAN SPECIALTIES, LLC

INV	1318197		9/16/13	9/26/13		Y		CHECKOUT & CLEAN AIR CLEANER		90.00	
OPER			9/30/13					PO: 15878		90.00	
						01	-60-6560	CHECKOUT & CLEAN AIR CLEANER			90.00

===== TOTALS: GROSS: 90.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 90.00 =====

01-1418 CALENDARS

INV	201310014199		9/30/13	9/30/13		N		2013-2014 CALENDAR		34.59	
OPER			9/30/13					PO: 15945		34.59	
						01	-60-6521	2013-2014 CALENDAR			34.59

===== TOTALS: GROSS: 34.59 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 34.59 =====

01-1134 CITY OF CHICAGO DEPARTMENT

INV	201310014200		9/20/13	9/20/13		N		LEX PUMP STN LABOR: AUGUST 201		24,296.36	
OPER			9/30/13					PO: 15950		24,296.36	
						01	-60-6611.03	LEX PUMP STN LABOR: AUGUST 201			24,296.36

===== TOTALS: GROSS: 24,296.36 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 24,296.36 =====

01-1135 CITY OF CHICAGO SUPERINTEN

INV	201310034205		9/30/13	9/30/13		N		WATER BILLING: SEPTEMBER 2013		7,511,504.00	
OPER			9/30/13					PO: 15955		7,511,504.00	
						01	-60-6611.01	WATER BILLING: SEPTEMBER 2013			7,511,504.00

===== TOTALS: GROSS: 7,511,504.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 7,511,504.00 =====

01-1952 CONVERGINT TECHNOLOGIES LL

INV	W134138		9/25/13	9/25/13		N		HEAT DETECTOR		139.90	
OPER			9/30/13					PO: 15501		139.90	
						01	-60-6560	HEAT DETECTOR			139.90

===== TOTALS: GROSS: 139.90 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 139.90 =====

01-1240 DOOR SYSTEMS, INC.

INV	0781899-IN		9/27/13	10/07/13		N		2013 OVERHEAD DOOR MAINTENANCE		1,871.00	
OPER			9/30/13					PO: 15863		1,871.00	
						01	-60-6290	2013 OVERHEAD DOOR MAINTENANCE			1,871.00

===== TOTALS: GROSS: 1,871.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 1,871.00 =====

01-1915 DOUGLAS R. ELLSWORTH

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
D E T A I L

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	
01-1915		DOUGLAS R. ELLSWORTH	** CONTINUED **								
	INV	201310014203	10/01/13	10/01/13		Y		SERV AS TREAS: OCTOBER 2013		1,250.00	
	OPER		10/01/13					PO: 15942		1,250.00	
						01	-60-6111	SERV AS TREAS: OCTOBER 2013			1,250.00
===== TOTALS: GROSS: 1,250.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 1,250.00 =====											
01-1569		EDWARD COUGHLIN									
	INV	201310014197	9/27/13	9/27/13		Y		SECURITY: 9/9/13		75.00	
	OPER		9/30/13					PO: 15938		75.00	
						01	-60-6191	SECURITY: 9/9/13			75.00
===== TOTALS: GROSS: 75.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 75.00 =====											
01-1654		ELECSYS CORPORATION									
	INV	118488	9/20/13	9/20/13		N		DEFAULT CP GRP MSGS: SEPT 2013		207.00	
	OPER		9/30/13					PO: 15941		207.00	
						01	-60-6514.02	DEFAULT CP GRP MSGS: SEPT 2013			207.00
===== TOTALS: GROSS: 207.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 207.00 =====											
01-1096		ESRI									
	INV	92705231	9/13/13	10/13/13		N		ARCIMS/ARCSDE-YLY SOFT MAINT		9,600.00	
	OPER		9/30/13					PO: 15877		9,600.00	
						01	-60-6590	ARCIMS/ARCSDE-YLY SOFT MAINT			9,600.00
===== TOTALS: GROSS: 9,600.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 9,600.00 =====											
01-1978		GAS DRIVE GLOBAL (US) INC									
	INV	SAL38018528	9/19/13	9/19/13		N		MAINTENANCE SUPPLIES		84.99	
	OPER		9/30/13					PO: 15873		84.99	
						01	-60-6560	MAINTENANCE SUPPLIES			84.99
===== TOTALS: GROSS: 84.99 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 84.99 =====											
01-1892		GORSKI & GOOD, LLP									
	INV	201310034204	9/30/13	9/30/13		Y		ATTORNEY FEES: SEPTEMBER 2013		4,340.00	
	OPER		9/30/13					PO: 15958		4,340.00	
						01	-60-6251	ATTORNEY FEES: SEPTEMBER 2013			2,600.00
						01	-2612.09	ATTORNEY FEES: SEPTEMBER 2013			1,740.00
						01	-60-7112.01	ATTORNEY FEES: SEPTEMBER 2013			1,740.00
						01	-5920	ATTORNEY FEES: SEPTEMBER 2013			1,740.00CR
===== TOTALS: GROSS: 4,340.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 4,340.00 =====											

ACCOUNTS PAYABLE  
OPEN ITEM REPORT  
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	
-----											
01-1055		GRAINGER									
	INV	9254951396	9/27/13	10/27/13		N		METER STATION SUPPLIES		22.38	
	OPER		9/30/13					PO: 15905		22.38	
						01	-60-6633	METER STATION SUPPLIES			22.38
	INV	9256042970	9/30/13	10/30/13		N		METER STATION SUPPLIES		1,058.40	
	OPER		9/30/13					PO: 15676		1,058.40	
						01	-60-6633	METER STATION SUPPLIES			1,058.40
=====	TOTALS:	GROSS:	1,080.78	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00
		BAL:								0.00	1,080.78
											=====
01-1068		HACH COMPANY									
	INV	8494862	9/24/13	10/24/13		N		MONTHLY CHEMICALS		238.00	
	OPER		9/30/13					PO: 15940		238.00	
						01	-60-6614	MONTHLY CHEMICALS			238.00
=====	TOTALS:	GROSS:	238.00	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00
		BAL:								0.00	238.00
											=====
01-1921		HILL/AHERN FIRE PROTECTION									
	INV	38703	9/11/13	9/11/13		N		QUARTERLY FIRE PROTECT INSPECT		976.00	
	OPER		9/30/13					PO: 15891		976.00	
						01	-60-6290	QUARTERLY FIRE PROTECT INSPECT			976.00
=====	TOTALS:	GROSS:	976.00	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00
		BAL:								0.00	976.00
											=====
01-1103		HONDA HOUSE OF ELMHURST									
	INV	30658	9/17/13	9/17/13		N		REBUILD CARBURATOR ON PORT GEN		146.16	
	OPER		9/30/13					PO: 15922		146.16	
						01	-60-6640	REBUILD CARBURATOR ON PORT GEN			146.16
=====	TOTALS:	GROSS:	146.16	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00
		BAL:								0.00	146.16
											=====
01-1152		INSIGHT PUBLIC SECTOR									
	INV	1100336853	9/21/13	10/21/13		N		ADOBE ACROBAT PRO XI UPGRADE		1,842.36	
	OPER		9/30/13					PO: 15904		1,842.36	
						01	-60-6580	ADOBE ACROBAT PRO XI UPGRADE			1,842.36
=====	TOTALS:	GROSS:	1,842.36	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00
		BAL:								0.00	1,842.36
											=====
01-1196		KARA COMPANY, INC.									
	INV	294725	9/23/13	10/23/13		N		PIPELINE SUPPLIES		103.05	
	OPER		9/30/13					PO: 15909		103.05	

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
D E T A I L

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-		
		BANK	POST DT	DISC DT	CHECK#					BALANCE			
-----													
01-1196	KARA COMPANY, INC.		** CONTINUED **										
							01 -60-6634	PIPELINE SUPPLIES			103.05		
===== TOTALS:			GROSS:	103.05	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	103.05	=====
01-1054	MCMaster-CARR SUPPLY COMPA												
	INV 59810915		9/11/13	10/11/13		N		PIPELINE SUPPLIES		23.16			
	OPER		9/17/13					PO: 15864		23.16			
							01 -60-6637	PIPELINE SUPPLIES			23.16		
===== TOTALS:			GROSS:	23.16	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	23.16	=====
01-1968	MOZY INC.												
	INV USA000823009		9/25/13	9/25/13		N		DATA BACKUP SERVICE		736.93			
	OPER		9/30/13					PO: 15933		736.93			
							01 -60-6290	DATA BACKUP SERVICE			736.93		
===== TOTALS:			GROSS:	736.93	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	736.93	=====
01-1955	MURPHY & MILLER, INC.												
	INV 207166		8/30/13	8/30/13		N		HVAC CHILLER SERVICE CALLS		1,650.12			
	OPER		9/30/13					PO: 15899		1,650.12			
							01 -60-6290	HVAC CHILLER SERVICE CALLS			1,650.12		
===== TOTALS:			GROSS:	1,650.12	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	1,650.12	=====
01-1604	MWH AMERICAS, INC.												
	INV 1627766		9/09/13	10/24/13		N		WATER CONSERVATION PLAN		4,239.19			
	OPER		9/30/13					PO: 15900		4,239.19			
							01 -60-6210	WATER CONSERVATION PLAN			4,239.19		
===== TOTALS:			GROSS:	4,239.19	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	4,239.19	=====
01-1207	NAFISCO, INC.												
	INV 114879		9/30/13	10/30/13		N		TRAFFIC CONTROL - ROV		820.00			
	OPER		9/30/13					PO: 15901		820.00			
							01 -60-6625	TRAFFIC CONTROL - ROV			820.00		
===== TOTALS:			GROSS:	820.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	820.00	=====
01-1857	NFPA												
	INV 5931770Y		9/17/13	9/17/13		N		ELECTRICAL SAFETY HANDBOOKS		271.30			
	OPER		9/30/13					PO: 15888		271.30			

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
D E T A I L

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-		
		BANK	POST DT	DISC DT	CHECK#					BALANCE			
-----													
01-1857	NFPA		** CONTINUED **										
							01 -60-6627	ELECTRICAL SAFETY HANDBOOKS		271.30			
===== TOTALS:			GROSS:	271.30	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	271.30	=====
01-1889	PALATINE OIL CO., INC.												
	INV	648591	9/19/13	9/19/13		N	GASOLINE			2,311.73			
	OPER		9/30/13				PO: 15919			2,311.73			
						01 -60-6642	GASOLINE				2,311.73		
===== TOTALS:			GROSS:	2,311.73	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	2,311.73	=====
01-1321	PERSPECTIVES, LTD.												
	INV	76650	10/01/13	10/01/13		N	EMPLOYEE ASSIST: 4TH QUARTER			273.00			
	OPER		10/01/13				PO: 15951			273.00			
						01 -60-6191	EMPLOYEE ASSIST: 4TH QUARTER				273.00		
===== TOTALS:			GROSS:	273.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	273.00	=====
01-1114	PITNEY BOWES INC												
	INV	5795233-SP13	9/13/13	9/13/13		N	POSTAGE METER RENTAL			525.00			
	OPER		9/17/13				PO: 15670			525.00			
						01 -60-6550	POSTAGE METER RENTAL				525.00		
===== TOTALS:			GROSS:	525.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	525.00	=====
01-1118	REGIONAL TRUCK EQUIPMENT C												
	INV	182531	9/20/13	9/30/13		N	REPLACEMENT TAIL LIGHT FOR TRU			20.66			
	OPER		9/30/13				PO: 15925			20.66			
						01 -60-6641	REPLACEMENT TAIL LIGHT FOR TRU				20.66		
===== TOTALS:			GROSS:	20.66	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	20.66	=====
01-1903	ROWELL CHEMICAL CORPORATIO												
	INV	1225934	9/12/13	9/12/13		N	SODIUM HYPOCHLORITE			2,208.63			
	OPER		9/30/13				PO: 15898			2,208.63			
						01 -60-6613	SODIUM HYPOCHLORITE				2,208.63		
===== TOTALS:			GROSS:	2,208.63	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	2,208.63	=====
01-1523	SAF-T-GARD INTERNATIONAL,												
	INV	1583009-00	10/01/13	10/31/13		N	TESTING OF ELEC GLOVES/BOOTS			102.67			
	OPER		10/01/13				PO: 15743			102.67			



A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
D E T A I L

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-		
		BANK	POST DT	DISC DT	CHECK#					BALANCE			
-----													
01-1523	SAF-T-GARD	INTERNATIONAL, ** CONTINUED **											
						01	-60-6627	TESTING OF ELEC GLOVES/BOOTS			102.67		
===== TOTALS:			GROSS:	102.67	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	102.67	=====
01-1431	MICHAEL SCHWEIZER												
	INV	201310014201	9/26/13	9/26/13		N		IRTHNET EXPENSE REIMBURSEMENT		803.99			
	OPER		9/30/13					PO: 15952		803.99			
						01	-60-6133.01	IRTHNET EXPENSE REIMBURSEMENT			803.99		
===== TOTALS:			GROSS:	803.99	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	803.99	=====
01-1564	SKILLPATH SEMINARS												
	INV	201310014202	9/26/13	9/26/13		N		TRAINING COURSE-#255774		116.85			
	OPER		9/30/13					PO: 15948		116.85			
						01	-60-6132	TRAINING COURSE-#255774			116.85		
===== TOTALS:			GROSS:	116.85	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	116.85	=====
01-1043	SOOPER LUBE												
	INV	231364	9/11/13	9/11/13		N		VEHICLE MAINT: M175659		45.40			
	OPER		9/17/13					PO: 15881		45.40			
						01	-60-6641	VEHICLE MAINT: M175659			45.40		
===== TOTALS:			GROSS:	45.40	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	45.40	=====
01-1773	STAPLES ADVANTAGE												
	CM	3209266594	9/10/13	9/10/13		N		OFFICE SUPPLIES		271.48CR			
	OPER		9/17/13					PO: 15747		271.48CR			
						01	-60-6521	OFFICE SUPPLIES			271.48CR		
	INV	3208918874	9/04/13	9/04/13		N		OFFICE SUPPLIES		271.48			
	OPER		9/17/13					PO: 15747		271.48			
						01	-60-6521	OFFICE SUPPLIES			271.48		
===== TOTALS:			GROSS:	0.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	0.00	=====

ACCOUNTS PAYABLE  
OPEN ITEM REPORT  
DETAIL

TOTALS

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	7,572,027.82	0.00	7,572,027.82
** TOTALS **	7,572,027.82	0.00	7,572,027.82

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
D E T A I L

\*\* PRE-PAID INVOICES \*\*

P R E P A I D   T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	0.00	0.00	0.00

ACCOUNTS PAYABLE  
OPEN ITEM REPORT  
DETAIL

REPORT TOTALS

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	7,572,027.82	0.00	7,572,027.82
VOIDED ITEMS	0.00	0.00	0.00
<b>** TOTALS **</b>	<b>7,572,027.82</b>	<b>0.00</b>	<b>7,572,027.82</b>

UNPAID RECAP

NUMBER OF HELD INVOICES	0
UNPAID INVOICE TOTALS	7,572,299.30
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	271.48-
<b>** UNPAID TOTALS **</b>	<b>7,572,027.82</b>

\*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
01 2612.09	CNST DEP - YORK METER STATION	1,740.00
01 5920	CONTRIBUTIONS	1,740.00CR
01 60-6111	ADMIN SALARIES	1,250.00
01 60-6132	TRAINING	116.85
01 60-6133.01	CONFERENCES	803.99
01 60-6191	OTHER PERSONNEL COSTS	348.00
01 60-6210	WATER CONSERVATION PROGRAM	4,239.19
01 60-6251	LEGAL SERVICES- GENERAL	2,600.00
01 60-6290	CONTRACTUAL SERVICES	5,234.05
01 60-6514.02	CELL PHONE & CORR. TELEMETRY	207.00
01 60-6521	OFFICE SUPPLIES	34.59
01 60-6550	REPAIRS & MAINT- OFFICE EQUI	525.00
01 60-6560	REPAIRS & MAINT- BLDGS & GRN	314.89
01 60-6580	COMPUTER SOFTWARE	1,842.36
01 60-6590	COMPUTER/SOFTWARE MAINTENANCE	9,600.00
01 60-6611.01	WATER BILLING	7,511,504.00
01 60-6611.03	OPERATIONS & MAINTENANCE	24,296.36
01 60-6613	WATER CHEMICALS	2,208.63

ACCOUNTS PAYABLE  
OPEN ITEM REPORT  
DETAIL

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
01 60-6614	WATER TESTING	238.00
01 60-6625	EQUIPMENT RENTAL	820.00
01 60-6627	SAFETY	373.97
01 60-6633	REMOTE FACILITIES MAINTENANCE	1,080.78
01 60-6634	PLAN REVIEW- PIPELINE CONFLI	103.05
01 60-6637	PIPELINE SUPPLIES	23.16
01 60-6640	MACHINERY & EQUIP- NON CAP	146.16
01 60-6641	REPAIRS & MAINT- VEHICLES	66.06
01 60-6642	FUEL- VEHICLES	2,311.73
01 60-7112.01	DPC YORK MS-CONSTR	1,740.00
	** FUND TOTAL **	7,572,027.82

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\*\* TOTAL \*\* 7,572,027.82

A C C O U N T S   P A Y A B L E  
O P E N   I T E M   R E P O R T  
D E T A I L

\*DEPARTMENT TOTALS\*

DEPARTMENT	DEPARTMENT NAME	AMOUNT
01	NON-DEPARTMENTAL	1,740.00
01 59	INVALID DEPARTMENT	1,740.00CR
01 60	ADMINISTRATION	7,572,027.82
	** FUND TOTAL **	7,572,027.82

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	** TOTAL **	7,572,027.82
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0 ERRORS  
0 WARNINGS

SELECTION CRITERIA

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VENDOR SET: 01-DUPAGE WATER COMMISSION  
 VENDOR: THRU ZZZZZZ  
 VENDOR CLASS: ALL  
 BANK CODES: Include: OPER  
 1099 BOX: All  
 COMMENT CODES: All  
 HOLD STATUS: Both  
 AP BALANCE AS OF: 0/00/0000  
 ADVANCED SELECTION: YES

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ITEM SELECTION: UNPAID ITEMS  
 FUNDS: All  
 ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ  
 ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00

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PRINT OPTIONS:

SEQUENCE: VENDOR SORT KEY  
 REPORT TYPE: DETAIL  
 SORT TRANSACTIONS BY DATE: NO  
 G/L ACCOUNTS/PROJECTS: YES  
 ONE VENDOR PER PAGE: NO  
 ONE DEPARTMENT PER PAGE: NO  
 PRINT STUB COMMENTS: NO  
 PRINT COMMENT CODES: None  
 PRINT W/ PO ONLY: NO

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DATE SELECTION:

PAYMENT DATE: 0/00/0000 THRU 99/99/9999  
 ITEM DATE: 0/00/0000 THRU 99/99/9999  
 POSTING DATE: 9/11/2013 THRU 10/07/2013


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# DuPage Water Commission

## MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz  
General Manager 

DATE: October 10, 2013

SUBJECT: September 2013 Invoice

I reviewed the Gorski & Good, LLP September 2013 invoice for services rendered during the period – August 28, 2013 – September 30, 2013, and recommend it for approval. This invoice should be placed on the October 17, 2013, Commission meeting accounts payable.



September 2013  
Gorski & Good


CATEGORY	<u>FEEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS &amp; PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General	\$4,340.00	21.70	\$200.00	Gorski (18.3 @ \$200/hr.); Good (2.2 @ \$200/hr.); Jones (1.2 @ \$200/hr.)	various (review of board packet material, agreements, contracts, reports, and attended September Commission meetings (special Engineering Committee and regular Commission Meeting))
Misc:	<u>\$0.00</u>	<u>          </u>	<u>          </u>		
	<u>\$4,340.00</u>	<u>21.70</u>	<u>\$200.00</u>		



# DuPage Water Commission

## MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz   
General Manager

DATE: October 10, 2013

SUBJECT: August & September Services Invoice

I reviewed Laner Muchin Dombrow Becker Levin and Tominberg's October 1, 2013 invoice for services rendered through September 20, 2013, and recommend it for approval. This invoice should be placed on the October 17, 2013, Commission meeting accounts payable.

September 2013  
Laner Muchin

CATEGORY	<u>FEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS &amp; PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General Counseling	\$205.00	1.00	\$205.00	O'Brien (1.00 @ \$205/hr.);	Discussions regarding various Collective Bargaining issues
	<u>\$205.00</u>	<u>1.00</u>	<u>\$205.00</u>		