

**Minutes of a Meeting
of the**

BOARD OF COMMISSIONERS

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

February 16, 2023

I. The meeting was called to order by Chairman Zay at 6:40 PM

II. Roll Call

Commissioners in attendance: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, J. Pruyn, D. Russo, F. Saverino, P. Suess, J. Zay

Commissioners absent: R. Gans, J. Healy, K. Rush, D. Van Vooren

Also in attendance: P. May, C. Bostick, C. Peterson, M. Weed, D. Cuvalo, J. Haney and D. Mundall

III. Public Comments

No Public Comment was offered.

IV. Approval of Minutes

Commissioner Saverino moved to approve the minutes of the January 19, 2023 Regular Commission Meeting, seconded by Commissioner Pruyn, unanimously approved by a voice vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, J. Pruyn, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: R. Gans, J. Healy, K. Rush, D. Van Vooren

V. Treasurer's Report

Financial Administrator Peterson presented the January 2023 Treasurer's Reports consisting of 13 pages with pages 1 and 2 containing a brief summary of the report.

January 2023

Financial Administrator Peterson pointed out the \$226.1 million of cash and investments on page 4, which reflected an decrease of about \$1.6 million from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 11 totaling \$189.6 million and the market yield on the total portfolio showed 2.19% which is up

slightly from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$10.4 million and operating activities increased by approximately \$9.2 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Russo moved to accept the January 2023 Treasurer's Report, seconded by Commissioner Broda, unanimously approved by a voice vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, J. Pruyn, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: R. Gans, J. Healy, K. Rush, D. Van Vooren

VI. Committee Reports

A. Finance Committee

Commissioner Seuss gave an update on the Finance Committee meeting. There are no action items to bring forward. A discussion regarding the Gallagher contract extension resulted in a consensus of the Committee to renew the contract. The appropriation budget was considered and will be brought before this board in the coming months for approval.

B. Administration Committee

The Administration Committee did not meet due to lack of quorum. However, Commissioner Broda brought forward the following Resolution.

Item 2: Resolution R-6-23: A Resolution Suspending the Purchasing Procedures and authorizing the Execution of a Consulting Agreement with Accenture LLP for Hexagon EAM Services, at an annual cost of \$88,800.00.

Commissioner Broda moved to approve Resolution R-6-23, seconded by Commissioner Russo, unanimously approved by a voice vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, J. Pruyn, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: R. Gans, J. Healy, K. Rush, D. Van Vooren

C. Engineering & Construction Committee

Item 1: Resolution No. R-7-23: A Resolution Approving and Authorizing the General Manager to execute a three (3) year contract with Multisystem Management Company for periodic janitorial services at a cost not to exceed \$84,186.00

Commissioner Fennell moved to approve Resolution R-7-23, seconded by Commissioner Bouckaert and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, J. Pruyn, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: R. Gans, J. Healy, K. Rush, D. Van Vooren

VII. Accounts Payable

A. January 2023

Item 1: To approve the Accounts Payable in the amount of \$8,968,796.16 (January 2023), subject to submission of all contractually required documentation, for invoices that have been received.

Item 2: To approve the Accounts Payable in the amount of \$3,492,675.00 (January 2023) subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated.

Commissioner Russo moved to approve the accounts payable disbursements and the estimated accounts payable for January 2023, seconded by Commissioner Broda and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, D. Novotny, J. Pruyn, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: R. Gans, J. Healy, K. Rush, D. Van Vooren

VIII. Chairman's Report

Chairman Zay shared that the County has confirmed his reappointment as well as Commissioner Russo's, District 6, both appointments will be brought before the County Board for approval on February 28, 2023. The County has not yet brought forward appointments for Districts 4 and 5. Municipal District 2 is in the hands of the Municipal leaders and the Commission has yet to hear from them on a candidate.

General Manager Paul May thanked Staff for their hard work on the Budget. Chicago contract negotiations are ongoing and we had a very effective meeting with our Customer group, whose contract expires February 2024. The source water study continues with final technical memorandum document due end of February.

Chairman Zay asked for a consensus of the Commissioners to release the draft Budget. All Commissioners offered consensus.

IX. Old Business

No Old Business was offered.

X. New Business

No New Business was offered.

XI. Executive Session

There was no Executive Session.

XII. Adjournment

Commissioner Broda made a motion to adjourn, seconded by Commissioner Saverino, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:49 PM.