

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY, MARCH 17, 2022  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 5:00 P.M.

Commissioners in attendance: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy (5:06), D. Novotny, J. Pruyn, D. Russo (5:02), and J. Zay

Commissioners Absent: J. Fennell, K. Rush, F. Saverino and P. Suess

Also in attendance: Treasurer W. Fates, T. McGhee, C. Peterson, A. Stark, D. Cuvalo, M. Weed, C. Bostick, J. Rodriguez, J. Bonnema, D. Mundall, Bruce Garner of Luetkehans, Brady, Garner & Armstrong LLC., D. Kohn, Deputy Commissioner, Regional Partnerships, Department of Water Management, with the City of Chicago

**PLAQUE PRESENTATION**

Michael Hughes – IT Coordinator

Richard Nolan – Field Maintenance Coordinator

John Schori – Instrumentation/Remote Facilities Supervisor

Chairman Zay presented plaques to Michael Hughes, Richard Nolan, and John Schori in celebration of their retirement and years of service to the Commission. Chairman Zay thanked them for their years of dedication to the Commission and wished them a healthy and happy retirement.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Broda moved to approve the Minutes of the February 17, 2022 Committee of the Whole Meeting, and the Minutes of the February 17, 2022 Regular Commission Meeting. Seconded by Commissioner Gustin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

## **TREASURER'S REPORT**

Treasurer Fates presented the February 2022 Treasurer's Report consisting of 13 pages with pages 1 and 2 containing a brief summary of the report.

Treasurer Fates pointed out the \$216.6 million of cash and investments on page 4, which reflected an increase of about \$0.2 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$178.7 million and the market yield on the total portfolio showed 0.95% which is up slightly from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$5.8 million and operating activities increased by approximately \$4.5 million. On page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Russo moved to accept the February 2022 Treasurer's Report. Seconded by Commissioner Healy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

## **COMMITTEE REPORTS**

### **Finance Committee – Meeting cancelled**

Commissioner Pruyn moved to adopt item numbers 1 through 3 under the Finance Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, J. Pruyn, D. Russo, and J. Zay

Nays: None

Absent: J. Fennell, K. Rush, F. Saverino and P. Suess

Item 1: Report on 3/17/22 Finance Committee

Item 2: Action on Other Items Listed on 3/17/22 Finance Committee Agenda

Item 3: To Approve the Renewal of the contract with Arthur J. Gallagher for insurance brokerage services at the DuPage Water Commission For a cost not to exceed \$29,500 – FINAL YEAR OPTION.

**Administration Committee – Meeting cancelled**

Commissioner Healy moved to adopt item numbers 1 through 3 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Gustin.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, J. Pruyn, D. Russo, and J. Zay

Nays: None

Absent: J. Fennell, K. Rush, F. Saverino and P. Suess

Item 1: Report of the 3/17/22 Administration Committee

Item 2: Action on Other Items Listed on the 3/17/22 Administration Committee Agenda.

Item 3: Resolution No. R-18-22: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission (2007 Ford Ranger – Estimated Value of \$6,200.00)

**Engineering & Construction Committee – Meeting cancelled**

Commissioner Bouckaert moved to adopt item numbers 2 through 6 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, J. Pruyn, D. Russo, and J. Zay

Nays: None

Absent: J. Fennell, K. Rush, F. Saverino and P. Suess

Item 2: Resolution No. R-14-22: A Resolution Awarding two contracts for 36-Month Maintenance, Parts and Repair Service for Large Water Pumps at the DuPage Pumping Station. Midwest Service Center, at an estimated cost of \$387,465.00 and Superior Industrial Equipment \$525,648.00

Item 3: Resolution No. R-17-22: A Resolution Approving and Ratifying Change Order 2 for Contract VAP-1/21, Valve Assessment Program, at the March 17, 2022 DuPage Water Commission Meeting. Final Contract Price of \$26,315.00

- Item 4: Resolution No. R-19-22: A Resolution Approving and Ratifying certain work authorization orders under quick response electrical contract with Courtesy Electric Inc., QRE —9/20 at the March 17, 2022 DuPage Water Commission Meeting. (Estimated Cost of \$14,925.00)
- Item 5: Resolution No. R-20-22: A Resolution Approving a Fourth Amendment to Task Order No. 3 under a Master Contract with Greeley and Hansen Emergency Generation System Modifications – Construction Services (Not to-Exceed \$673,400.00)
- Item 6: Resolution No. R-21-22: A Resolution Approving and Authorizing the Interim Manager of Water Operations to Retrofit the Emergency Generation System Controls via Caterpillar/Altorfer Power Systems through Sourcewell-MN.org Purchasing Cooperative Contract No. 120617 at the March 17, 2022 DuPage Water Commission Meeting. (Not to Exceed \$900,000.00)

### **ACCOUNTS PAYABLE**

Commissioner Gustin moved to approve the Accounts Payable in the amount of \$8,005,778.89 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$1,206,380.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Gans and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, J. Pruyn, D. Russo, and J. Zay

Nays: None

Absent: J. Fennell, K. Rush, F. Saverino and P. Suess

### **CHAIRMAN'S REPORT**

Chairman Zay updated the Commissioners on the current status of the Legislation. It has passed 11-0 without issue.

Chairman Zay met with the Kane County Chairman and they expressed interest in becoming a customer of the Commission. Chairman Zay will update the Commission at the next meeting.

Interim Manager of Water Operations, Terry McGhee, gave the Commissioners a brief summary regarding prospective customer, Aqua. The process is moving forward with ongoing contract dialogue. Additional prospective customers, Villages of Montgomery, Oswego and the City of Yorkville have received a draft of the contract and is under review by their attorneys. The Commission is looking for an estimate of expectations from the City of Yorkville and Villages of Montgomery and Oswego.

Interim Manager McGhee updated the Commissioners on the energy contract. Last year there was a proposed 45-50% increase. The early year pricing downturn did not materialize this year, perhaps due to European unrest. The Commission was able to lock in to a contract for a 3-year deal at a 51% increase.

Chairman Zay reminded the Commissioners that our new General Manager, Paul May will be starting on April 4, 2022.

**OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

**OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

Commissioner Russo asked for clarification on a prospective loan to the Villages of Montgomery, Oswego and the City of Yorkville and how that would impact ownership of the pipes. Interim Manager of Water Operations, Terry McGhee informed the Commissioners that the process had not yet moved to that point, still looking to get them signed on as a customer, then proceed from there, as far as building and maintaining assets. Commissioner Gustin followed up by asking if the Commission anticipated any supply chain issues or inflated pricing in obtaining materials. Interim Manager McGhee again reiterated that the process has not yet reached that point, yet something to be considered going forward.

**EXECUTIVE SESSION**

None

With no further discussion, Commissioner Russo moved to adjourn the meeting at 5:22 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.