

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, FEBRUARY 20, 2020
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:45 P.M.

Commissioners in attendance: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruy, K. Rush, P. Sues and J. Zay

Commissioners Absent: R. Obarski, D. Russo and F. Saverino

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, J. Rodriguez, J. Bonnema, A. Stark, J. Schori, M. Weed, D. Cuvalo, E. Kazmierczak, P. Luetkehans of Luetkehans, Brady, Garner & Armstrong LLC.

General Manager Spatz introduced new staff member Jessica Bonnema noting that Jessica graduated from the University of Illinois and was hired as one of the Commission's Coordinating Engineers. Chairman Zay, along with the Board members, welcomed Jessica and wished her well.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Broda moved to approve the Minutes of the January 16, 2020 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the January 2020 Treasurer's Report consisting of 13 pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Fates pointed out the \$179.4 million of cash and investments on page 4, which reflected an increase of about \$0.6 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$155.9 million and the market yield on the total portfolio showed 2.02% which was down from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$8.2 million and operating activities generated \$5.7 million. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Healy moved to accept the January 2020 Treasurer's Report. Seconded by Commissioner Pruy and unanimously approved by a Voice Vote.

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All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and approved all finance reports with no action items for Board consideration.

Administration Committee – Reported by Commissioner Healy

Commissioner Healy reported that the Administration Committee reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, Commissioner Healy moved to adopt item number 2 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruyn, K. Rush, P. Suess and J. Zay

Nays: None

Absent: R. Obarski, D. Russo and F. Saverino

Item 2: Request for Board Action – To Authorize the Execution of a Consulting Agreement with Strategia LLC for a one-year period in the amount of \$250 per hour, as needed.

Engineering & Construction Committee – Reported by Commissioner Fennell

Commissioner Fennell reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary, Commissioner Fennell moved to adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Bouckaert and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruyn, K. Rush, P. Suess and J. Zay

Nays: None

Absent: R. Obarski, D. Russo and F. Saverino

Item 2: Resolution No. R-11-20: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-11/17 at the February 20, 2020 DuPage Water Commission Meeting (John Neri Construction Co., in an estimated amount of \$37,200.00)

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- Item 3: Resolution No. R-13-20: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Stanley Consultants, Inc. at the February 20, 2020 DuPage Water Commission Meeting (Stanley Consultants in an estimated amount of \$13,330.00)
- Item 4: Resolution No. R-14-20: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Christopher B. Burke Engineering, Ltd. at the February 20, 2020 DuPage Water Commission Meeting (Christopher B. Burke Engineering, Ltd. in an estimated amount of \$48,000.00)
- Item 5: Request for Board Action: To Approve a Modification to the Previously Approved R-32-19. (Rossi Contractors, Inc, for a new estimate of \$63,000.00)

ACCOUNTS PAYABLE

Commissioner Suess moved to approve the Accounts Payable in the amount of \$8,231,855.44 subject to submission of all contractually required documentation, for invoices that have been received and moved to approve the Accounts Payable in the amount of \$969,575.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Gans and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruyun, K. Rush, P. Suess and J. Zay

Nays: None

Absent: R. Obarski, D. Russo and F. Saverino

CHAIRMAN'S REPORT

Chairman Zay began his report by asking members to email any questions concerning the FY2020-2021 budget to General Manager Spatz to allow staff time to prepare a question/answer sheet for them.

Chairman Zay then gave a brief update on the meeting with the Villages of Oswego, Montgomery and Yorkville noting that he felt the meeting went well and that the Commission was still being considered as a possible water supply option for their towns.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz informed the Commissioners that he had met with the Deputy Mayor of the City of Chicago to discuss establishing better communication between Chicago and the Commission. During that meeting, General Manager Spatz had requested that a meeting be scheduled with Mayor Lightfoot to begin renegotiations of a new Water Supply Contract between the City and the Commission. He further informed the Deputy Mayor that the Commission was currently renegotiating a new Water Purchase and Sale Contract between the Commission and its customers noting that both contracts needed to be completed at the same time. General Manager Spatz noted that he would be following up and would keep members informed.

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Healy moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote:

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruyn, K. Rush, P. Suess and J. Zay

Nays: None

Absent: R. Obarski, D. Russo and F. Saverino

The Board went into Executive Session at 6:59 P.M.

Commissioner Healy moved to come out of Executive Session at 7:14 P.M. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

GENERAL MANAGER'S CONTRACT

Commissioner Healy moved to extend the term of the appointment of the General Manager and to amend the employment agreement with the General Manager in accordance with the Commission's By-Laws and to increase the General Manager's compensation in accordance with the discussions in Executive Session. Seconded by Commissioner Suess and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruyn, K. Rush, P. Suess and J. Zay

Nays: None

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Absent: R. Obarski, D. Russo and F. Saverino

Commissioner Healy moved to adjourn the meeting at 7:15 P.M. Seconded by
Commissioner Bouckaert and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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