



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

AGENDA

**ADMINISTRATION COMMITTEE
THURSDAY, OCTOBER 17, 2019
6:15 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

COMMITTEE MEMBERS

J. Healy- Chair
J. Broda
R. Obarski
K. Rush
J. Zay

- I. Roll Call
- II. To approve the Minutes of the September 19, 2019 Committee Meeting
- III. Resolution No. R-38-19: A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2019 and ending November 30, 2020
- IV. Resolution No. R-39-19: A Resolution Suspending Purchasing Procedures and Approving Requisition 63063 for the purchase of a new Storage Area Network (SAN) system from IT Savvy, LLC at the October 17, 2019 DuPage Water Commission Meeting.
- V. Other
- VI. Adjournment

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All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

DRAFT

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON THURSDAY, SEPTEMBER 19, 2019
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

Commissioner Broda called the meeting to order at 6:15 P.M.

Committee members in attendance: J. Healy, R. Obarski, K. Rush and J. Zay

Committee members absent: J. Broda

Also in attendance: D. Cuvalo, F. Frelka, J. Rodriguez, A. Stark and J. Spatz

Commissioner Obarski moved to approve the Minutes of the August 15, 2019 Administration Committee meeting. Seconded by Commissioner Rush and unanimously approved by a Voice Vote.

With regards to Resolution No. R-33-19: A Resolution Suspending the Purchasing Procedures and Authorizing the Execution of a Consulting Agreement with IT Savvy, LLC for Consulting Services at the September 19, 2019 DuPage Water Commission Meeting; General Manager Spatz stated that unit costs decreased prior to last year's contract and staff has been very pleased with their services.

General Manager Spatz stated that the Commission's SAN system was replaced around five years ago and replacement has been pushed to next fiscal budget year. He noted that recently a hard drive failed and staff requested a quote from IT Savvy to replace it, so it will be brought to the Administration Committee in the coming months.



Commissioner Obarski asked if staff was reviewing the legislation that was passed regarding employment policies on cannabis. General Manager Spatz stated that yes he had been reviewing employment policies regarding cannabis in other states as well as watching other Illinois organizations to see what they're planning to do regarding this legislation.

After some discussion on different cannabis tests, Commissioner Healy adjourned the meeting at 6:20 P.M.

All voted aye. Motion carried.

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REQUEST FOR BOARD ACTION

AGENDA SECTION	Administration Committee	ORIGINATING DEPARTMENT	General Manager's Office
ITEM	A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2019 and ending November 30, 2020 Resolution No. R-38-19	APPROVAL  	

Account No.: 01-60-612200

The Commission annually determines employee insurance benefits to be provided commencing December 1 of each year.

In consultation with Dato Pistorio Financial Group, Inc., staff is recommending that the Commission continue providing medical coverage through its current carrier, Blue Cross Blue Shield (BCBS), and continue paying 80 percent of the premiums for eligible employees' coverage and for eligible employees' dependent coverage.

Staff is recommending that employees will be able to choose from the same four ACA Metallic Alternate Health Plans as the prior year. The Blue Platinum PPO Plan (P503PPO), Blue Gold HSA Plan (G533PPO), Blue Choice Preferred PPO Plan (G530BCE) and the Blue Precision HMO Plan (P506PSN). Please note that these plans have slightly changed. These changes include increases in the in-network deductibles, the out-of-pocket out-of-network limit has increased to unlimited, and the prescription drug coverage has changed (now includes higher co-pays for Non-Preferred Prescriptions) as well as other small changes.

Staff continues to work with Dato Pistorio Financial Group and Blue Cross Blue Shield regarding aligning the Commission's Healthcare Plans renewal and deductible dates to the calendar year. The current healthcare renewal date starts December 1st of each year and would be moved back to January 1st to match the deductible year. If the new January 1st healthcare rates do not exceed a 2% increase from the current purposed rates, the General Manager would be authorized to make this adjustment.

With respect to Vision, Dental and Life Insurance, staff is recommending that coverage continue to be with MetLife.

Even though deductibles and out-of-pocket expenses are increasing, staff is recommending that the Commission contribute the same amounts to the Health Savings Accounts as was contributed the prior year. For employees that elect self-only coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan, the Commission shall contribute, via electronic funds transfer, the sum of \$2,700.00. For employees that elect employee and spouse/child (employee + 1) coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan, the Commission shall contribute, via electronic funds transfer, the sum of \$4,500.00. For employees that elect family (employee + 2 or more) coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan, the Commission shall contribute, via electronic funds transfer, the sum of \$6,700.00.

AGENDA SECTION	Administration Committee	ORIGINATING DEPARTMENT	General Manager's Office
ITEM	<p>A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2019 and ending November 30, 2020</p> <p>Resolution No. R-38-19</p>	APPROVAL	
<p>Staff is also recommending to further reduce future healthcare cost that the Commission continue to offer the HealthiestYou program. HealthiestYou is the most innovative telehealth solution on the market and complements our current benefit plans. Employees will have access 24/7 to more than 2300 licensed physicians via the phone. The cost to the Commission would be \$9.18 per employee per month.</p> <p>Please note: With these recommended changes to the employee's insurance benefits, the Commission's costs for healthcare will increase by 3.3% compared to last year's costs. Dental coverage and the HealthiestYou Program costs will increase slightly by 2%. Vision coverage costs will remain the same as last year.</p> <p>The Commission will also continue to offer Envision Flexible Spending Account to employees that would like to participate. The Commission pays a small monthly administration fee for this service.</p> <p>A summary of the employee insurance benefits recommended by staff and associated premiums and administrative costs to be paid by the Commission are summarized in Exhibit 1 to Resolution No. R-38-19. A more detailed summary of benefits and comparison to current costs is attached to this Request for Board Action.</p> <p>Resolution No. R-38-19 would suspend the purchasing provisions of the Commission's By-Laws and approve plan year 2020 eligible employee insurance benefits and associated premiums and administrative costs to be paid by the Commission as recommended by staff.</p>			
MOTION: To adopt Resolution No. R-38-19.			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-38-19

A RESOLUTION APPROVING EMPLOYEE INSURANCE BENEFITS FOR PLAN YEAR BEGINNING DECEMBER 1, 2019 AND ENDING NOVEMBER 30, 2020

WHEREAS, the Commission annually determines employee insurance benefits to be provided commencing December 1 of each year; and

WHEREAS, in consultation with Dato Pistorio Financial Group, Inc., Commission staff recommends approval of the employee insurance benefits for the year beginning December 1, 2019 and ending November 30, 2020 (Plan Year 2020) summarized in Exhibit 1 attached hereto and by this reference incorporated herein. Staff continues to work with Dato Pistorio Financial Group and Blue Cross Blue Shield regarding aligning the Commission's Healthcare Plans renewal and deductible dates to the calendar year. The current healthcare renewal date starts December 1st of each year and would be moved back to January 1st to match the deductible year. If the new January 1st healthcare rates do not exceed a 2% increase from the current purposed rates, the General Manager would be authorized to make this adjustment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Plan Year 2020 employee insurance benefits and associated premium costs and administrative fees to be paid by the Commission, all as summarized in Exhibit 1 attached hereto, shall be and they hereby are approved for the Plan Year 2020. The General Manager shall be and hereby is authorized and directed to provide the insurance coverages and pay the associated premium costs and

Resolution No. R-38-19

administrative fees to be paid by the Commission as summarized in Exhibit 1 attached hereto without further act of the Board of Commissioners.

SECTION THREE: Notwithstanding any restrictions contained in Resolution No. R-27-90, as modified by Resolution Nos. R-34-90, R-34-96 as amended, R-46-04 as amended, R-5-05 as amended, R-6-08 as amended, R-54-08, and as amended by Resolution No. R-14-00, which prohibit, except in specified circumstances, the wire transfer of Commission funds to financial institutions not listed on the approved Depository List and to accounts not held in the name of the Commission, the Chairman, the Treasurer, the Finance Committee Chairman, the General Manager, or the Financial Administrator shall be and they hereby are authorized to direct the electronic transfer of Commission funds out of any Account held in the name of the Commission for the remittance of the Commission's contributions to the Health Savings Accounts established by the Commission for eligible employees that elect coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan as provided in Exhibit 1 attached hereto. In furtherance thereof, the General Manager shall be and hereby is authorized and directed to execute any agreements required to establish the Health Savings Accounts for eligible employees that elect coverage under the Blue Cross Blue Shield HSA-Qualified High Deductible Health Plan as provided in Exhibit 1 attached hereto as well as any agreement required to effectuate the electronic transfers hereinabove provided for. Upon execution by the General Manager, the agreements, and all things provided for therein, shall be deemed accepted by the DuPage Water Commission without further act.

Resolution No. R-38-19

SECTION FOUR: This Resolution shall be in full force and effect from and after its adoption, the Board of Commissioners of the DuPage Water Commission having determined, by a two-thirds majority vote, to suspend the purchasing provisions of the Commission's By-Laws.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ____ DAY OF _____, 2019.

Chairman

ATTEST:

Clerk

EXHIBIT 1

THE PLAN YEAR BEGINNING DECEMBER 1, 2019 AND
ENDING NOVEMBER 30, 2020 EMPLOYEE INSURANCE BENEFITS

Plan Year 2020 Health Insurance Plans

The following health insurance plans or significantly similar plans shall be made available to Eligible Commission Employees/Retirees for Plan Year 2020 at the following rates:

Blue Cross Blue Shield Blue Platinum PPO Plan P503PPO with Prescription Drug benefit
\$0/\$10/\$35/\$75/\$150/\$250

Employee	\$934.25
Employee & Spouse	\$1,868.49
Employee & Child	\$1,728.36
Family	\$2,662.60

Blue Cross Blue Shield Blue Gold HSA Plan G533PPO with Prescription Drug benefit
90%/90%/80%/70%/60%/50% after deductible

Employee	\$779.86
Employee & Spouse	\$1,559.73
Employee & Child	\$1,442.75
Family	\$2,222.61

Blue Cross Blue Shield Blue Choice Preferred PPO G530BCE with Prescription Drug
benefit \$0/\$10/\$35/\$75/\$150/\$250

Employee	\$657.82
Employee & Spouse	\$1,315.65
Employee & Child	\$1,216.98
Family	\$1,874.80

Resolution No. R-38-19

Blue Cross Blue Shield Blue Precision Platinum HMO P506PSN with Prescription Drug benefit \$0/\$10/\$50/\$100/\$150/\$250

Employee	\$628.96
Employee & Spouse	\$1,257.92
Employee & Children	\$1,163.58
Family	\$1,792.54

The Commission's contribution for health insurance for Plan Year 2020 shall be 80% of the premium for eligible employees and their covered dependents for the selected health insurance plan.

Employees shall continue to pay 20% of the selected health insurance plan premium for themselves and their covered dependents.

For each eligible employee selecting the High Deductible Health Plan \$2,700/\$5,400/\$8,100 HSA Plan, the Commission shall establish a Health Savings Account funded in the following amounts:

Employee	\$2,700.00
Employee & Spouse	\$4,500.00
Employee & Children	\$6,700.00
Family	\$6,700.00

The Commission shall not establish, nor contribute to, Health Savings Accounts for retirees selecting the High Deductible Health Plan HSA Plan.

The Commission-established Employee Health Savings Accounts shall be administered by Mellon Bank as the Commission's third party administrator for Plan Year 2020 at a rate not-to-exceed \$4.00/account/month. Due to the uncertainty as to how many employees will elect this option, the Commission's annual not-to-exceed cost is \$3,000.00.

Plan Year 2020 Life Insurance

The life insurance benefit program for Eligible Commission Employees shall be through MetLife for Plan Year 2020 at a rate of \$0.29 x per \$1,000 of coverage per employee per month. The life insurance benefit is in the amount of one and one-half times the eligible employee's annual base pay rounded to the nearest \$1,000. The premium shall be paid in full by the Commission.

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Plan Year 2020 Dental Insurance and Vision Insurance

The dental and vision insurance benefit program or significantly similar programs for Eligible Commission Employees shall be through MetLife for Plan Year 2020 and are as follows:

Please note: Dental rates have slightly increased, and Vision rates have remained the same as last year.

Coverage	Dental	Vision
Employee	\$52.16	\$11.46
Employee & Spouse	\$108.33	\$22.97
Employee & Children	\$103.99	\$19.45
Family	\$165.32	\$32.07


The Commission's contribution for dental and vision insurance for Plan Year 2020 shall be 80% of the dental and vision insurance plan premiums for eligible employees and their covered dependents.

Employees shall continue to pay 20% of the dental and vision insurance plan premiums for themselves and their covered dependents.

The Commission's contribution for the program called the HealthiestYou for Plan Year 2020 shall slightly increase to \$9.18 per employee per month. HealthiestYou is the most innovative telehealth solution on the market and complements our current benefit plans. Employees will have access 24/7 to more than 2300 licensed physicians via the phone.

DATE: October 7, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	Administration
ITEM	<p>A Resolution Suspending Purchasing Procedures and Approving Requisition 63063 for the purchase of a new Storage Area Network (SAN) System from IT Savvy, LLC. at the October 17, 2019 DuPage Water Commission Meeting.</p> <p>Resolution No. R-39-19</p>	<p>APPROVAL</p> 	
<p>Account Number: 01-60-771200 (\$106,886.20)</p> <p>Resolution No. R-39-19 would suspend purchasing procedures and approve requisition 63063 in the amount of \$106,886.20 thereby authorizing staff to purchase a new Storage Area Network (SAN) System from IT Savvy, LLC as listed.</p> <p>Suspension of purchasing procedures for this purchase is in the best interest of the Commission as the current storage area network (SAN) system is at its end of life. The previous vendor, Sikich LLP, designed the current system with a life span of 5-7 years back in 2013, which it has now reached its end of life. The current SAN system is a Hewlett-Packard (HP) product and is no longer supported by HP. Last month in September, our SAN system experienced a mother board failure, prompting us to find third party vendors for support. The purchase of an updated SAN system is necessary on the functional side, but also advantageous on a purchasing side. IT Savvy has quoted us for an upgraded SAN system and has found a promotional discount from HPE Nimble Storage; if the SAN system is purchased in the month of October the Commission will receive a significant discount on the SAN system hardware.</p> <p>The hardware listed in requisition 63063 would be used in the upgrading of the Commission's existing storage area network (SAN) system. This will involve installation of two SAN data storage devices divided between the pumping station and generator facility. The goal is to increase network reliability and capacity with data mirrored in two locations with automatic failover capability using VMware virtual server and SAN management software.</p>			
<p>MOTION: To approve Resolution No. R-39-19.</p>			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-39-19

A RESOLUTION SUSPENDING PURCHASING PROCEDURES AND APPROVING
REQUISITION 63063 FOR THE PURCHASE OF A NEW STORAGE AREA NETWORK
(SAN) SYSTEM FROM IT SAVVY, LLC. AT THE OCTOBER 17, 2019
DUPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission received a price quotation from IT Savvy LLC, dated as of October 7, 2019, in the amount of \$106,886.20 for a new storage area network (SAN) system as requested by Commission staff; and

WHEREAS, the net hardware price provided by IT Savvy will result in a savings to the DuPage Water Commission through a significant discount with the hardware provider HPE Nimble Storage; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission believes it is in the best interest of the Commission to suspend purchasing procedures and accept the price quotation offered by IT Savvy LLC to supply the storage area network (SAN) system as requested by Commission staff;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission as if fully set forth.

SECTION TWO: The price quotation of IT Savvy LLC, dated as of October 7, 2019, for a storage area network (SAN) system as requested by Commission staff shall be and it hereby is approved and accepted by the Board of Commissioners of the DuPage Water

Resolution No. R-39-19

Commission and the requisition 63063 in the amount of \$106,886.20 necessary to effect purchase of said hardware is hereby approved without further act.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2019.

Chairman

ATTEST:

Clerk

Board/Resolutions/2019/R-39-19.doc

Exhibit 1



IT PRODUCTS TECHNOLOGY SOLUTIONS PEACE OF MIND

ITsavvy LLC
 313 South Rohlwing Road
 Addison, IL 60101
 www.ITsavvy.com

Quote Details	
Quote #:	3286088
Date:	10/07/2019
Payment Method:	Net 30 Days
Client PO#:	
Cost Center:	
Shipping Method:	Ground

Bill To:
 ACCT #: 550938
 DuPage Water Commission
 Accounts Payable
 600 East Butterfield Road
 Elmhurst, IL 60126
 United States
 630-516-1918

Ship To:
 DuPage Water Commission
 Mike Hughes
 600 E Butterfield Rd
 Elmhurst, IL 60126-4642
 United States
 630-516-1918

Client Contact:
 Alan Stark
 (P) 630-834-0100
 stark@dpwc.org

Client Executive:
 Jim Mundall
 (P) 630.396.6311
 (F) 630.396.6322
 jmundall@ITsavvy.com

Description: HPE Nimble Storage

Item Description	Part #	Tax	Qty	Unit Price	Total
1 HPE Nimble Storage Adaptive Flash HF20 Base Array Solid state / hard drive array - 24 bays - iSCSI (10 GbE) (external) - rack-mountable - 4U - CTO	21055745	Y	2	\$16,833.09	\$33,666.18
2 HPE Nimble Storage HDD Bundle Hard drive - 1 TB (pack of 21) - for Nimble Storage Adaptive Flash HF20 Base Array, HF20C Base Array	21059919	Y	2	\$6,473.60	\$12,947.20
3 HPE Nimble Storage 2-port Adapter Kit Network adapter - 10Gb Ethernet x 2 - factory integrated - for Nimble Storage Adaptive Flash HF20, HF60; Nimble Storage All Flash AF20, AF40, AF60, AF80	21055734	Y	2	\$2,190.30	\$4,380.60
4 Nimble Storage NOS Default Software License	21055737	Y	2	\$0.01	\$0.02
5 HPE Nimble Storage Cache Bundle Solid state drive - 480 GB - factory integrated (pack of 6) - for Nimble Storage Adaptive Flash HF20 Base Array	21060134	Y	2	\$9,462.09	\$18,924.18
6 HPE Nimble Storage Power cable - IEC 60320 C14 to IEC 60320 C19 - 250 V - 15 A - 6 ft - factory integrated - for Nimble Storage Adaptive Flash HF20, HF40, HF60; Nimble Storage All Flash AF20, AF60, AF80	21698661	Y	4	\$0.00	\$0.00
7 HPE Nimble Storage Foundation Care 4H Parts Exchange Support Extended service agreement - advance parts replacement (for 21TB storage array) - 5 years - shipment - 24x7 - response time: 4 h - for P/N: Q8B68B	21069702	N	2	\$1,628.19	\$3,256.38
Q8B68B(2)					
8 HPE Nimble Storage Foundation Care 4H Parts Exchange Support Extended service agreement - advance parts replacement - 5 years - shipment - 24x7 - response time: 4 h - for P/N: Q8H80A, Q8H85A, Q8J29A	21086247	N	2	\$2,212.31	\$4,424.62
Q8J29A(2)					
9 HPE Nimble Storage Foundation Care 4H Parts Exchange Support Extended service agreement - advance parts replacement - 5 years - shipment - 24x7 - response time: 4 h	21054924	N	2	\$6,266.92	\$12,533.84
Q8H72A(2)					
10 HPE Nimble Storage Foundation Care 4H Parts Exchange Support Extended service agreement - advance parts replacement (for 2x10GBASE-T 2 ports adapter) - 5 years - shipment - 24x7 - response time: 4 h - for P/N: Q8B86B, Q8C62B	21069703	N	2	\$1,036.94	\$2,073.88
Q8B86B(2)					
11 HPE Installation & Startup Service Installation / configuration - on-site	20682802	N	2	\$2,853.53	\$5,707.06
Q8H72A(2)					
12 ITsavvy-ASG Professional Svc Details Specified in SOW	ASG-ES-ENG	N	1	\$3,500.00	\$3,500.00
Details Specified in SOW					

Note: Move existing VM's to new storage solution.

13	HPE OfficeConnect 1950 12XGT 4SFP+ Switch - 12 x 10GBase-T + 4 x 1 Gigabit / 10 Gigabit SFP+ - desktop, rack-mountable	20128216	Y	1	\$1,244.42	\$1,244.42
14	ITsavvy-ASG Professional Svc Details Specified in SOW	ASG-ES-ENG	N	8	\$350.00	\$2,800.00
ITsavvy Engineer(s) will assist on a Time and Material Basis Rates that may be applied: M_F 8-5: \$175.00/hour, M-F Evenings \$262.50, Weekends \$350.00 IMPORTANT: Actual hours and expenses will be billed Other expenses will be billed. ITsavvy does not estimate or guarantee number of hours on a T&M engagement						
15	ITsavvy-ASG Professional Svc Details Specified in SOW	ASG-ES-ENG	N	8	\$175.00	\$1,400.00
IT Savvy to assist with San Install ITsavvy Engineer(s) will assist on a Time and Material Basis Rates that may be applied: Remote: \$175.00/hour, On Site \$175.00.00, Monday- Friday 9-5 Travel \$125.00 IMPORTANT: Actual hours and expenses will be billed Other expenses will be billed. ITsavvy does not estimate or guarantee number of hours on a T&M engagement						

Fair Market Value		\$1 Buy Out	
36 Month FMV / MO	60 Month FMV / MO	36 Month \$1 / MO	60 Month \$1 / MO
\$3,181.44	\$2,103.94	\$3,512.86	\$2,252.81

Lease estimates are based upon final individual credit review and approval. Your final payment options may be higher / lower based upon credit review. Payments do not include sales tax. Other lease terms are also available. Contact us to learn more.

Subtotal: \$106,858.38
 Shipping: \$27.82
 Tax: Exempt
TOTAL: \$106,886.20

ITsavvy is always looking to deliver the lowest cost possible to our clients. This results in fluctuating prices that you will find are lower more often than not. However, prices are subject to increases without notice in the event of a manufacturer or distributor price increase. Available inventory is subject to change without notice. This document is a quotation only and is not an order or offer to sell.

We do accept credit cards for payment. However, if the credit card is provided after the order has been invoiced there will be a charge of 3% of the total purchase.

Unless specifically listed above, these prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material.

All non-recurring services are 50% due upon signing of contract, 40% due upon delivery of equipment, balance due upon install.

ITsavvy's General Terms and Conditions of Sale, which can be found at www.ITsavvy.com/termsandconditions, shall apply to and are incorporated into all agreements with Client, including all Orders.

Printed Name: _____

Title: _____

Authorized Signature: _____

Date: _____