



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630) 834-0100 Fax: (630) 834-0120

AGENDA

DUPAGE WATER COMMISSION

THURSDAY, FEBRUARY 21, 2019
6:30 P.M.

600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126

I. Call to Order and Pledge of Allegiance

II. Roll Call

(Majority of the Commissioners then in Office—minimum 7)

III. Oaths of Office

Diane Bouckaert, County Representative District 2

Philip Suess, Municipal Representative District 4

Frank Saverino, Municipal Representative District 6

IV. Public Comments (limited to 3 minutes per person)

V. Approval of Minutes

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the January 17, 2019 Meeting of the DuPage Water Commission (Voice Vote).

VI. Treasurer's Report

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the January 2019 Treasurer's Report (Voice Vote).

VII. Committee Reports

A. Finance Committee

1. Report of 2/21/19 Finance Committee

2. Actions on Other Items Listed on 2/21/19 Finance Committee Agenda

All visitors must present a valid driver's license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

B. Administration Committee

1. Report of 2/21/19 Administration Committee
2. Actions on Other Items Listed on 2/21/19 Administration Committee Agenda

C. Engineering & Construction Committee

1. Report of 2/21/19 Engineering & Construction Committee
2. Resolution No. R-1-19: A Resolution Awarding a Contract for Butterfly Valves with Manual Mechanical Operators and Hand Wheels (**Val-Matic Valve and Manufacturing Corp. - \$648,070.00**)

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

3. Resolution No. R-2-19: A Resolution Approving and Ratifying Certain Contract Change Orders for Task Order 7 for TW-3/17 Construction Services at the February 21, 2019 DuPage Water Commission Meeting (**AECOM Technical Services in an amount of \$40,000.00**)

(Concurrence of a Majority of the Appointed Commissioners - 7)

4. Resolution No. R-3-19: A Resolution Approving and Authorizing the Execution of a Master Agreement with Wynndalco Enterprises for Professional Engineering Services. (**no cost**)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

5. Resolution No. R-5-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with CDM Smith, Inc. at the February 21, 2019, DuPage Water Commission Meeting (**Professional Services CDM Smith - \$142,650.00**)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

6. Resolution No. R-6-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Greeley and Hansen at the February 21, 2019, DuPage Water Commission Meeting (**Professional Services Greeley and Hansen -\$95,000.00**)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

7. Resolution No. R-7-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Knight Engineers and Architects, Inc. at the February 21, 2019, DuPage Water Commission Meeting **(Professional Services Knight Engineers and Architects, Inc. - \$37,500.00)**

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

8. Resolution No. R-8-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Strand Associates, Inc. at the February 21, 2019, DuPage Water Commission Meeting **(Professional Services Strand Associates, Inc. - \$58,800.00)**

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

9. Request for Board Action: To Suspend the Purchasing Procedures of the Commission's By-Laws and Approved Purchase Requisition No. 57000 in an amount not-to-exceed **\$49,000.00 to Concentric Integration, LLC.**

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Concurrence of a Majority of the Appointed Commissioners - 7)

10. Request for Board Action: To Suspend the Purchasing Procedures of the Commission's By-Laws and Approved Purchase Requisition No. 55996 in the amount of **\$104,980.57 to Motorola Solutions, Inc.**

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Concurrence of a Majority of the Appointed Commissioners - 7)

RECOMMENDED MOTION: To adopt item numbers 2 through 10 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

11. Actions on Other Items Listed on 2/21/19 Engineering & Construction Committee Agenda

VIII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$8,031,405.05 subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$1,759,975.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

IX. Chairman's Report

Committee Appointments

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To confirm Chairman Zay's appointments of Commissioners to serve on the Committees, as Chair or otherwise, as set forth in Chairman Zay's memorandum dated February 21, 2019 (Voice Vote).

X. Omnibus Vote Requiring Majority Vote

XI. Omnibus Vote Requiring Super-Majority or Special Majority Vote

XII. Old Business

XIII. New Business

XIV. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

XV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, JANUARY 17, 2019
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: J. Broda, D. Russo and F. Saverino

Also in attendance: J. Spatz, C. Johnson, C. Peterson, A. Stark, D. Cuvalo, T. McGhee, J. Rodriguez, F. Frelka, J. Schori, M. Weed, C. Bostick, E. Kazmierczak, P. Luetkehans of Schirott, Luetkehans & Garner, LLC., Kay McKeen of SCARCE, and DuPage County Board Members Elizabeth Chaplin and Sean Noonan

PRESENTATION OF PLAQUES

Chairman Zay presented Commissioner's Loftus and Scheck with their Plaques thanking them for their hard work, dedication and leadership noting that their engineering expertise played a big role in the Commission's success. Commissioner Suess echoed Chairman Zay and presented each Commissioner with a gift, on behalf of the Board members, as a token of appreciation for their service. To which, Commissioner's Loftus and Scheck thanked Chairman Zay and the Commissioner's for the opportunity.

Chairman Zay welcomed members from the DuPage County Board: Elizabeth Chaplin former Commissioner of the DuPage Water Commission and current Chairman of the DuPage County's Environmental Committee and Sean Noonan Chairman of the DuPage County's Emergency Telephone System Board and also a member of the County's Stormwater Committee.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Gans moved to approve the Minutes of the December 13, 2018 Rescheduled Meeting of the DuPage Water Commission. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Financial Administrator Peterson presented the December 2018 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

Minutes of the 1/17/2019 Commission Meeting

Financial Administrator Peterson pointed out the \$172.7 million of cash and investments on page 4, which reflected an increase of about \$0.3 million from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 10 totaling \$152.5 million and the market yield on the total portfolio showed 2.0% which reflected an increase from the prior month. On page 11, the statement of cash flows showed a decrease in cash and investments by about \$1.9 million and operating activities generated \$8.0 million, and roughly \$113,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Obarski moved to accept the December 2018 Treasurer's Report. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and approved all finance reports with no actions items for Board consideration.

Administration Committee – Reported by Commissioner Healy

Commissioner Healy reported that the Administration Committee reviewed and recommended for approval all action items listed on the Administration Committee Agenda and welcomed any questions. Hearing none, Commissioner Healy moved to adopt item number 2 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Obarski and unanimously approved by a Roll Call Vote.

Ayes: J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Broda, D. Russo and F. Saverino

Item 2: Request for Board Action To authorize the General Manager to enter into a Consulting Agreement with John J. Millner and Associates, Inc., subject to negotiation of acceptable terms, in an amount not to exceed \$24,000.00.

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda and welcomed any questions. Hearing none, Commissioner Loftus

Minutes of the 1/17/2019 Commission Meeting

moved to adopt item numbers 2 and 3 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Scheck and unanimously approved by a Roll Call Vote.

Ayes: J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruy, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Broda, D. Russo and F. Saverino

Item 2: Request For Board Action: To Authorize Approval of Requisition No. 55884 to Roesch Ford for the Purchase of One ford F-350 Pickup Truck with Service Body and Snow Plow Equipment via the Suburban Purchasing Cooperative – Joint Purchasing Program in the amount of \$50,867.00 to Roesch Ford

Item 3: Request For Board Action: To Authorize the General Manager to issue a Purchase Order to Beyond Shades for an estimated cost of \$22,046.79 for the Purchase and Installation of Draperies at the DuPage Pump Station. (Beyond Shades in an estimated amount of \$22,046.79)

ACCOUNTS PAYABLE

Commissioner Healy moved to approve the Accounts Payable in the amount of \$8,187,783.49 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$3,663,180.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Loftus and unanimously approved by a Roll Call Vote.

Ayes: J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruy, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: J. Broda, D. Russo and F. Saverino

CHAIRMAN'S REPORT

Chairman Zay began his report by reminding the Commissioners to complete their online ethics training by the end of the month.

For the February Board Meeting, Chairman Zay noted that a Committee of the Whole meeting would be scheduled for 6:00pm to begin discussions on the Tentative Draft Management Budget for Fiscal Year 2019-2020 and that all Committee start times would be rescheduled to begin at 5:30pm.

Minutes of the 1/17/2019 Commission Meeting

Presentation of Earth Flag and Water Quality Flag

Chairman Zay introduced Kay McKeen of SCARCE to begin the presentation of the Earth Flag and the Water Quality Flag. Ms. McKeen began by thanking everyone for attending with a special thanks to Manager of Water Operations McGhee and Document Management Specialist Rodriguez for their continued hard work and dedication with water quality and conservation. Ms. McKeen then introduced Document Management Specialist Rodriguez and asked her to provide a presentation which reflected all of the steps that the Commission had taken towards earning these flags. Before the presentation began, Manager of Water Operations McGhee pointed out how dedicated Document Management Specialist Rodriguez had been since the program began in 2008 noting she attends annual conservation events, works with schools by educating teachers and students on the importance of conservation, works with the Commission's customers and now serves as the Commission's Conservation Coordinator.

Document Management Specialist Rodriguez began her presentation by thanking everyone for attending the event with a special thanks to Ms. McKeen for her support and partnership. Document Management Specialist Rodriguez shared that the goal in creating the Water Conservation and Protection Program was to show the Commission's commitment to stewardship and long-term planning, as well as, sharing these initiatives with the Commission's customers through information and resources. She then shared all of the Commission's environmental accomplishments, over the past 10 years, some of which included:

- A goal to reduce DWC demand by 10% in a ten-year period was achieved in two years with a 16% reduction in DWC demand to date
- 85% of Commission staff attended SCARCE Conservation Employee Training
- Replacement of various items for waste and energy reduction
- Implemented various recycling responsibility, as well as, collection stations throughout the plant
- Installed rainwater collection system to be used for on-site irrigation
- Installed low-flow plumbing fixtures and water bottle filling stations
- Replacement of cleaning products with Green Seal Certified cleaning supplies
- Replacement of meters to provide more accurate flow measurement

In conclusion, Document Management Specialist Rodriguez shared the following water conservation awards and certifications that the Commission had received:

For Energy

- LEED Silver for the generator building remodel
- ACEC Illinois Special Achievement Award – energy category

For Water

- American Water Works Association-Illinois Section Water Saver Utility Award for Water Conservation Program
- Conservation@Work Certification from The Conservation Foundation for the native landscaping

Minutes of the 1/17/2019 Commission Meeting

Ms. McKeen thanked Document Management Specialist Rodriguez for her impressive presentation and congratulated the Commission on their achievements noting that the Commission continues to be an extraordinary role model by expressing the importance of protecting the environment. With that said, Ms. McKeen introduced DuPage County Board Member Elizabeth Chaplin and asked her to read and present a Resolution of Commendation on behalf of DuPage County Board Chairman Daniel Cronin. After which, Ms. McKeen presented the Commission with the Earth Flag and the Water Quality Flag and thanked everyone for their part in protecting the future of the planet.

Chairman Zay thanked Ms. McKeen for her dedication and making the County a better place through all her hard work.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Scheck moved to adjourn the meeting at 7:03 P.M. Seconded by Commissioner Loftus and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

DUPAGE WATER COMMISSION INTEROFFICE MEMORANDUM

TO: Chairman and Commissioners
FROM: Bill Fates, Treasurer
DATE: February 12, 2019
SUBJECT: TREASURER'S REPORT – January 31, 2019

I am pleased to report that I have reviewed and approved all journal entries and bank reconciliations for the month of January. I have also reviewed the monthly financial statements and budget status reports, and found them to be in order.

Summary of Cash & Investments (Page 4)

1. Cash and investments totaled \$171.2 million at January 31st, a decrease of \$1.5 million compared to the previous month. Cash inflows from operating and investment activities were offset by cash outflows related to the Bartlett project.
2. The balance in the BMO Harris checking account was \$18.5 million at January 31st, down \$1.7 million compared to the \$20.2 million reported last month.
3. The BMO Harris money market accounts had \$12.4 million at month-end, relatively unchanged from the prior month balance.
4. During the month of January, the IIIT money market accounts decreased by approximately \$1.7 million from the prior month.
5. In January, our holdings of U.S. Treasury investments, and Commercial Paper increased by \$4.9 million, and \$2.0 million, respectively. In addition, U.S. Agency investments decreased by \$5.8 million.
6. The current holdings of cash and investments are in compliance with the approved investment policy.
7. For the nine months ended January 31, 2019, the Commission's cash and investments decreased a total of \$3.4 million.
 - The Operating & Maintenance Account decreased by \$2.8 million for an ending balance of \$30.9 million.
 - The General Account increased by \$7.2 million for an ending balance of \$13.6 million.
 - The Sales Tax Account remained unchanged at \$283.
 - The Capital Reserve Fund decreased by \$8.7 million for a balance of \$43.0 million. The decline is due to the transfer of funds to pay for expenses related to the Bartlett project.

- The Operating Reserve Account increased \$0.7 million for a balance of \$68.8 million.
- The Long-Term Capital Reserve Account increased by \$0.2 million for a balance of \$14.9 million.

The following table presents a summary of the changes in cash position by account.

Cash and Investments by Account

Account	Balance 4/30/2018	Balance 01/31/2019	Increase (Decrease)
Operations & Maintenance	\$33,660,052	\$30,882,029	\$(2,778,023)
General Account	6,434,492	13,636,559	7,202,067
Sales Tax	279	283	4
Operating Reserve	68,095,853	68,783,179	687,326
Capital Reserve	51,699,745	43,009,262	(8,690,483)
Long-Term Cap. Reserve	14,706,490	14,880,205	173,715
Total Cash & Investments	\$174,596,911	\$171,191,517	\$(3,405,394)

Schedule of Investments (Pages 5-10)

1. The average yield to maturity on the Commission's investments was 2.1%, an increase from the prior month average yield to maturity of 2.0%.
2. The portfolio ended the month of January 2019 with \$1.1 million of unrealized losses, compared to \$2.8 million in unrealized losses at April 30, 2018.
3. The amortized cost of our investments was \$152.7 million at January 31st.

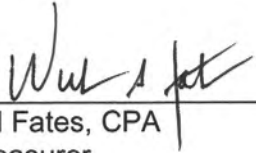
Statement of Cash Flows (Page 11)

1. The statement of cash flows shows a breakdown of the \$3.4 million decrease in cash and investments for the fiscal year.
2. Operating activities generated \$7.7 million as of the end of January 2019.
3. Approximately \$113,000 of sales tax revenue was received.
4. Loans Receivable, primarily related to Bartlett activity, increased by approximately \$12.1 million.
5. Capital Assets purchased were \$943,000.
6. Cash flow from investment activity generated \$1.9 million of income.

Reserve Analysis (Page 12)

1. The reserve analysis report shows the Commission has met or exceeded all recommended reserve balances at January 31st. The Commission continues to adjust reserves targeted and transfer funds from the Capital Reserve account as the Bartlett project proceeds.
2. The Operating and Maintenance Account was \$30.9 million which is a balance currently sufficient enough to cover an estimated 85 days of normal operation and maintenance costs.
3. The Operating Reserve account was \$68.8 million which is approximately 190 days, this amount meets the minimum balance per the reserve policy.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bill Fates", written over a horizontal line.

Bill Fates, CPA
Treasurer

DU PAGE WATER COMMISSION
 TREASURER'S REPORT
 SUMMARY OF CASH AND INVESTMENTS
 January 31, 2019

FUNDS CONSIST OF:	January 31, 2019	December 31, 2018	INCR. - (DECR.)
PETTY CASH	1,300.00	1,300.00	0.00
CASH AT HARRIS BANK	18,493,804.22	20,189,715.21	(1,695,910.99)
TOTAL CASH	18,495,104.22	20,191,015.21	(1,695,910.99)
IIIT MONEY MARKET FUNDS	9,731,296.83	11,460,631.40	(1,729,334.57)
BMO HARRIS MONEY MARKET FUNDS	12,386,924.46	12,361,325.34	25,599.12
U. S. TREASURY INVESTMENTS	71,242,603.50	66,362,987.05	4,879,616.45
U. S. AGENCY INVESTMENTS	33,460,755.76	39,307,624.83	(5,846,869.07)
MUNICIPAL BONDS	5,919,266.98	5,919,646.98	(380.00)
COMMERCIAL PAPER	1,989,050.00	0.00	1,989,050.00
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG CERTIFICATES OF DEPOSIT	17,225,515.54	17,104,388.57	121,126.97
	741,000.00	0.00	741,000.00
TOTAL INVESTMENTS	152,696,413.07	152,516,604.17	179,808.90
TOTAL CASH AND INVESTMENTS	171,191,517.29	172,707,619.38	(1,516,102.09)
	January 31, 2019	December 31, 2018	% CHANGE
IIIT MONEY MARKET FUNDS	6.3%	7.5%	-15.1%
BMO HARRIS MONEY MARKET FUNDS	8.1%	8.1%	0.2%
U. S. TREASURY INVESTMENTS	46.7%	43.5%	7.4%
U. S. AGENCY INVESTMENTS	21.9%	25.8%	-14.9%
MUNICIPAL BONDS	3.9%	3.9%	0.0%
COMMERCIAL PAPER	1.3%	0.0%	N/A
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG CERTIFICATES OF DEPOSIT	11.3%	11.2%	0.7%
	0.5%	0.0%	N/A
TOTAL INVESTMENTS	100.0%	100.0%	0.1%

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 January 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 01/31/19
Water Fund Oper. & Maint. Acct. (01-121103)										
BMO Harris - Money Market	2.480%	01/31/19	02/01/19	1	2.480%	\$ 12,386,924.46	\$ 12,386,924.46	0.00	\$ 12,386,924.46	-
Water Fund General Account (01-121700)										
IIT - Money Market	2.540%	01/31/19	02/01/19	1	2.540%	6,540,689.00	6,540,689.00	0.00	6,540,689.00	-
US Treasury Notes	0.750%	06/22/17	02/15/19	15	1.340%	220,000.00	217,885.94	2,064.93	219,950.87	762.23
Inter-American Development Bank	1.000%	04/12/16	05/13/19	102	1.100%	155,000.00	154,535.00	421.67	154,956.67	335.83
Inter-American Development Bank	1.000%	04/12/16	05/13/19	102	1.100%	265,000.00	264,205.00	720.92	264,925.92	574.17
Freddie Mac Notes	1.125%	03/31/16	04/15/19	74	1.050%	925,000.00	927,201.50	(2,050.67)	925,150.83	3,064.06
FHLB Global Note	1.125%	06/27/16	06/21/19	141	0.820%	1,125,000.00	1,135,196.42	(8,851.25)	1,126,345.17	1,406.25
FNMA Notes	0.875%	09/31/16	08/28/19	209	1.050%	1,675,000.00	1,672,387.00	2,103.97	1,674,490.97	7,118.75
MUFG Bank LTD/ NY Commercial Paper	0.000%	01/16/19	04/15/19	74	2.720%	2,000,000.00	1,986,650.00	2,400.00	1,989,050.00	-
CD - Fieldpoint Private Bank & Trust, CT	2.670%	01/03/19	05/03/19	92	2.670%	247,000.00	247,000.00	0.00	247,000.00	523.98
CD - First Internet Bank Of Indiana, IN	2.700%	01/03/19	05/03/19	92	2.700%	247,000.00	247,000.00	0.00	247,000.00	529.87
CD - Modern Bank, N.A., NY	2.850%	01/03/19	05/03/19	92	2.850%	247,000.00	247,000.00	0.00	247,000.00	559.30
			Weighted Avg Maturity	58	2.087%	\$ 13,646,689.00	\$ 13,639,749.86	(3,190.43)	\$ 13,636,559.43	\$ 14,874.44
Sales Tax Funds (01-123000)										
IIT - Money Market	2.540%	01/31/19	02/01/19	1	2.540%	283.26	283.26	0.00	283.26	-
			Weighted Avg Maturity	1	2.540%	\$ 283.26	\$ 283.26	0.00	\$ 283.26	\$ -

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 January 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 01/31/19
Water Fund Operating Reserve (01-121800)										
MIT - Money Market	2.540%	01/31/19	02/01/19	1	2.540%	322,693.58	322,693.58	0.00	322,693.58	-
US Treasury Notes	2.125%	12/30/15	08/31/20	578	1.740%	475,000.00	483,219.73	(5,371.16)	477,848.57	4,294.03
US Treasury Notes	1.750%	02/03/16	10/31/20	639	1.350%	740,000.00	753,701.56	(8,559.57)	745,141.99	3,326.93
US Treasury Notes	2.625%	05/03/16	11/15/20	654	1.210%	250,000.00	265,507.81	(9,291.25)	256,216.56	1,414.02
US Treasury Notes	2.000%	03/24/16	11/30/20	669	1.380%	2,000,000.00	2,056,015.63	(33,743.77)	2,022,271.86	6,923.08
US Treasury Notes	2.375%	03/31/16	12/31/20	700	1.280%	775,000.00	813,931.64	(22,978.28)	790,953.38	1,627.07
US Treasury Notes	2.000%	07/06/16	02/28/21	759	0.920%	775,000.00	812,902.34	(20,779.57)	792,122.77	6,593.92
US Treasury Notes	1.250%	06/27/16	03/31/21	790	0.980%	1,265,000.00	1,281,108.99	(8,698.47)	1,272,410.52	5,386.68
US Treasury Notes	2.000%	01/05/17	05/31/21	851	1.870%	1,300,000.00	1,307,007.81	(3,226.82)	1,303,780.99	4,500.00
US Treasury Notes	2.000%	09/01/16	05/31/21	851	1.220%	1,950,000.00	2,020,078.13	(35,192.32)	1,984,885.81	6,750.00
US Treasury Notes	2.000%	10/05/16	08/31/21	843	1.210%	1,275,000.00	1,322,862.30	(22,377.36)	1,300,484.94	10,848.07
US Treasury Notes	2.000%	12/05/16	08/31/21	943	1.930%	2,150,000.00	2,156,382.81	(2,826.17)	2,153,556.64	18,292.82
US Treasury Notes	1.250%	03/13/17	10/31/21	1,004	2.110%	855,000.00	822,603.52	12,807.99	835,411.51	2,745.68
US Treasury Notes	2.000%	08/30/17	10/31/21	1,004	1.640%	2,000,000.00	2,028,515.63	(9,511.95)	2,019,003.68	10,276.24
US Treasury Notes	1.750%	04/03/17	11/30/21	1,034	1.860%	1,500,000.00	1,492,734.38	2,784.04	1,495,518.42	4,543.27
US Treasury Notes	1.750%	10/03/17	11/30/21	1,034	1.860%	1,500,000.00	1,495,195.31	1,502.01	1,496,697.32	4,543.27
US Treasury Notes	2.125%	06/28/17	12/31/21	1,065	1.720%	4,000,000.00	4,070,781.25	(24,423.69)	4,046,357.56	7,513.81
US Treasury Notes	1.750%	06/01/17	02/28/22	1,124	1.780%	1,800,000.00	1,797,539.06	792.99	1,798,332.05	13,400.55
US Treasury Notes	1.750%	05/11/17	04/30/22	1,185	1.930%	1,050,000.00	1,040,935.55	3,054.68	1,043,990.23	4,720.65
US Treasury Notes	1.875%	01/02/18	09/30/22	1,338	2.240%	275,000.00	270,552.73	973.81	271,526.54	1,756.52
US Treasury Notes	2.125%	09/05/18	12/31/22	1,430	2.770%	1,175,000.00	1,144,248.05	2,745.59	1,146,993.64	2,207.18
US Treasury Notes	1.750%	06/04/18	01/31/23	1,461	2.760%	3,800,000.00	3,442,640.63	20,992.95	3,463,633.58	174.03
US Treasury Notes	1.750%	12/04/18	05/15/23	1,565	2.830%	2,000,000.00	1,910,781.25	2,992.17	1,913,773.42	7,541.44
US Treasury Notes	1.375%	12/10/18	06/30/23	1,611	2.710%	1,000,000.00	943,085.94	1,658.84	944,744.78	1,215.47
US Treasury Notes	1.625%	01/07/19	10/31/23	1,734	2.520%	1,600,000.00	1,535,812.50	770.78	1,536,583.28	6,679.56
US Treasury Notes	2.250%	01/29/19	12/31/23	1,795	2.560%	2,300,000.00	2,267,386.72	17.45	2,267,404.17	4,574.59
African Development Bank Note	1.125%	09/14/16	09/20/19	232	1.160%	505,000.00	504,464.70	420.29	504,884.99	2,067.34
Intl Bank of Recons and Dev Notes Global Notes	1.125%	08/18/17	11/27/19	300	1.500%	850,000.00	843,028.87	4,411.92	847,440.79	1,700.00
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	768	1.730%	925,000.00	920,597.00	2,498.29	923,095.29	5,928.99
Intl Bank of Recons and Dev Notes Global Notes	2.750%	07/18/18	07/23/21	904	2.830%	790,000.00	788,151.40	307.35	788,458.75	482.78
CT ST Taxable GO Bonds	1.974%	03/25/15	03/15/19	43	1.970%	300,000.00	300,000.00	0.00	300,000.00	2,237.20
UNIV OF CAL Taxable Rev Bonds	2.003%	03/25/15	05/15/19	104	2.000%	135,000.00	135,000.00	0.00	135,000.00	570.86
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	151	2.160%	925,000.00	925,000.00	0.00	925,000.00	1,667.31
CT ST Taxable GO Bonds	1.300%	08/03/16	08/15/19	196	1.230%	710,000.00	711,533.60	(1,253.53)	710,280.07	4,256.06
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	243	1.680%	310,000.00	310,000.00	0.00	310,000.00	1,734.97
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	368	1.880%	375,000.00	389,816.25	(11,602.30)	378,213.95	5,156.25
NY ST Dorm Auth Pits Txbi Rev Bonds	3.100%	12/12/18	03/15/21	774	3.100%	610,000.00	610,000.00	0.00	610,000.00	2,101.11
NY Trans Fin Auth, NY Txbi Rev Bonds	1.500%	07/14/16	05/01/21	821	1.500%	600,000.00	600,000.00	0.00	600,000.00	2,250.00

DU PAGE WATER COMMISSION
INVESTMENTS
(Unaudited)
January 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 01/31/19
Water Fund Operating Reserve (01-121800) Continued...										
FHMS K731 A1	3.481%	04/13/18	04/25/24	1,911	2.740%	343,008.40	349,868.57	(937.87)	348,930.70	995.01
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	2,800	2.270%	238,463.32	253,367.29	(2,777.46)	250,589.83	695.52
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	2,951	2.270%	269,626.53	286,646.70	(2,602.25)	284,044.45	786.41
FN AL2092	3.000%	03/06/18	07/25/27	3,097	2.900%	464,893.29	465,474.41	(86.83)	465,387.58	1,162.23
FN AP4718	2.500%	07/20/18	08/25/27	3,128	2.960%	322,024.37	315,634.20	233.70	315,867.90	670.88
Fannie Mae Pool	3.500%	04/05/18	02/01/28	3,288	2.770%	636,068.84	650,579.17	(1,834.19)	648,744.98	1,855.20
Fannie Mae Pool	3.500%	04/05/18	03/01/28	3,317	2.780%	128,450.42	131,380.69	(375.98)	131,004.71	374.65
FN CA1940	4.000%	07/11/18	06/01/28	3,409	3.080%	473,938.12	488,008.15	(1,226.21)	486,781.94	1,579.79
FNMA Pool #AU1266	3.000%	10/31/17	07/25/28	3,463	2.240%	514,635.42	527,742.53	(858.41)	526,884.12	1,286.59
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	3,988	2.620%	210,373.38	222,732.83	(2,513.65)	220,219.18	613.59
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	4,200	2.350%	333,925.56	348,586.97	(2,393.99)	346,192.98	834.81
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,292	2.550%	335,643.12	357,407.47	(4,193.62)	353,213.85	978.96
FG G16720	3.500%	01/25/19	11/15/31	4,671	3.110%	374,043.23	380,062.98	0.01	380,062.99	1,090.96
Fannie Mae Pool	3.500%	02/13/18	01/25/33	5,108	2.980%	563,191.44	576,215.23	(1,348.69)	574,866.54	1,642.64
Freddie Mac Pool	4.000%	06/07/18	02/15/33	5,129	3.260%	281,938.88	290,442.13	(811.52)	289,830.61	939.80
FN CA1455	4.000%	12/20/18	03/25/33	5,167	3.290%	550,122.78	564,434.57	(106.29)	564,328.28	1,833.74
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	213	1.080%	28,399.39	28,683.77	(271.96)	28,411.81	38.95
FHLMC Multifamily Structured Pool	4.251%	06/12/18	01/25/20	359	1.570%	525,000.00	535,664.06	(4,167.91)	531,496.15	1,859.81
Fannie Mae Series 2016-M1 ASQ2	2.132%	01/29/16	02/01/21	732	1.680%	594,238.89	600,170.81	(4,140.97)	596,029.84	1,055.76
FHMS KJ23 A1	3.174%	12/07/18	03/01/22	1,125	3.050%	767,685.20	767,679.06	0.00	767,679.06	2,030.53
FHLMC Series K032 A1	3.016%	06/13/18	02/01/23	1,462	2.880%	212,430.19	212,936.38	(139.25)	212,797.13	533.91
FHLMC Multifamily Structured Pool	2.669%	06/13/18	02/25/23	1,496	2.810%	241,729.96	240,492.99	95.38	240,588.37	537.65
FHMS J22F A1	3.454%	11/07/18	05/25/23	1,575	3.280%	419,370.23	419,358.91	0.00	419,358.91	1,207.09
FHMS KP05 A1	3.203%	12/07/18	07/01/23	1,612	3.110%	309,502.24	309,501.31	0.00	309,501.31	826.11
FHLMC Multifamily Structured Pool	2.741%	10/31/17	10/25/23	1,728	2.010%	638,228.86	650,992.16	(2,689.48)	648,302.68	1,457.82
FHLMC Multifamily Structured Pool	2.951%	12/15/17	02/25/24	1,851	2.240%	632,213.91	644,836.08	(2,295.92)	642,540.16	1,554.72
FHMS K732 A1	3.627%	06/20/18	09/25/24	2,064	2.900%	344,930.55	351,824.34	(622.95)	351,201.39	1,042.55
FNA 2017-M15 AV1	2.724%	11/30/17	11/25/24	2,125	2.230%	75,502.25	76,414.46	(171.44)	76,243.02	165.79
FHS 287 150	1.500%	12/21/17	10/15/27	3,179	2.480%	527,607.99	511,779.75	764.98	512,544.73	659.51
FNMA Benchmark Note	1.750%	12/03/14	11/26/19	299	1.610%	475,000.00	478,063.75	(2,542.85)	475,520.90	1,500.87
FNMA Notes	1.500%	02/24/17	02/28/20	393	1.520%	1,075,000.00	1,074,312.00	437.91	1,074,749.91	6,853.13
FHLMC Agency	1.375%	04/19/17	04/20/20	445	1.490%	1,075,000.00	1,071,323.50	2,162.84	1,073,486.34	4,146.96
FNMA Notes	1.500%	08/01/17	07/30/20	546	1.600%	1,500,000.00	1,495,455.00	2,247.30	1,497,702.30	62.50
FHLMC Notes	1.375%	09/08/17	09/28/20	606	1.480%	600,000.00	598,074.00	869.35	598,943.35	2,818.75
FNMA Notes	2.875%	10/30/18	10/30/20	638	2.910%	1,500,000.00	1,499,130.00	106.23	1,499,236.23	10,781.25
FHLMC Global Note	1.125%	08/02/16	07/14/21	895	1.210%	1,000,000.00	996,160.00	1,908.54	998,068.54	531.25
FHLMC Global Note	1.125%	07/14/16	07/14/21	895	1.250%	1,525,000.00	1,515,726.48	4,649.92	1,520,376.40	810.16
Freddie Mac Notes	2.900%	08/22/18	08/27/21	939	2.900%	1,335,000.00	1,335,000.00	0.00	1,335,000.00	16,561.42
Federal Home Loan Banks Notes	3.000%	09/13/18	09/20/21	963	3.000%	1,335,000.00	1,335,000.00	0.00	1,335,000.00	14,573.75
Fannie Mae Notes	1.875%	04/06/17	04/05/22	1,160	1.970%	1,120,000.00	1,114,971.20	1,766.93	1,116,738.13	6,766.67
Weighted Avg Maturity			1,258		2.061%	\$ 68,864,881.34	\$ 68,967,950.57	(184,771.64)	\$ 68,783,178.93	\$ 267,719.44

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 January 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 01/31/19
Water Fund L-T Water Capital Reserve (01-121900)										
UIT - Money Market (PFM Asset Management)	2.540%	01/31/19	02/01/19	1	2.540%	227,618.24	227,618.24	0.00	227,618.24	-
US Treasury Notes	2.500%	06/04/18	05/31/20	488	2.510%	500,000.00	499,941.41	19.85	499,961.26	2,163.46
US Treasury Notes	1.750%	02/03/16	10/31/20	639	1.350%	250,000.00	254,628.91	(2,891.75)	251,737.16	1,123.96
US Treasury Notes	2.000%	03/28/16	11/30/20	869	1.380%	265,000.00	272,442.77	(4,476.97)	267,965.80	917.31
US Treasury Notes	1.625%	11/14/16	11/30/20	669	1.400%	320,000.00	322,800.00	(1,515.32)	321,284.68	900.00
US Treasury Notes	2.000%	03/28/16	10/31/21	1,004	1.520%	275,000.00	282,014.65	(3,498.37)	278,516.28	1,412.98
US Treasury Notes	1.875%	01/12/15	11/30/21	1,034	1.780%	260,000.00	261,675.78	(961.96)	260,713.82	843.75
US Treasury Notes	1.500%	12/30/15	01/31/22	1,096	2.040%	75,000.00	72,697.27	1,133.54	73,830.81	3.11
US Treasury Notes	1.500%	09/03/15	01/31/22	1,096	1.870%	350,000.00	342,234.38	4,018.72	346,253.10	14.50
US Treasury Notes	1.625%	02/26/15	08/15/22	1,292	1.820%	175,000.00	172,662.11	1,191.35	173,853.46	1,313.69
US Treasury Notes	1.625%	12/04/15	11/15/22	1,384	1.930%	200,000.00	196,109.38	1,708.02	197,817.40	700.28
US Treasury Notes	1.500%	02/01/17	03/31/23	1,520	2.210%	425,000.00	407,800.78	5,331.27	413,132.05	2,171.70
US Treasury Notes	1.750%	04/24/15	05/15/23	1,565	1.790%	390,000.00	388,781.25	549.90	389,331.15	1,470.58
US Treasury Notes	1.375%	08/31/17	06/30/23	1,611	1.850%	175,000.00	170,378.91	1,081.01	171,459.92	212.71
US Treasury Notes	1.375%	01/03/17	08/31/23	1,673	2.240%	200,000.00	189,320.31	3,165.40	192,485.71	1,169.89
US Treasury Notes	1.375%	09/01/16	08/31/23	1,673	1.470%	275,000.00	273,259.77	582.11	273,841.88	1,608.60
US Treasury Notes	2.750%	12/05/16	11/15/23	1,749	2.260%	60,000.00	61,877.34	(552.74)	61,324.60	355.52
US Treasury Notes	2.750%	03/28/16	11/15/23	1,749	1.720%	150,000.00	160,974.61	(3,927.08)	157,047.53	888.81
US Treasury Notes	2.750%	10/09/15	11/15/23	1,749	1.910%	155,000.00	164,766.21	(3,817.00)	160,949.21	918.44
US Treasury Notes	2.750%	05/26/16	11/15/23	1,749	1.650%	275,000.00	296,097.66	(7,265.02)	288,832.64	1,629.49
US Treasury Notes	2.750%	10/05/16	02/15/24	1,841	1.460%	75,000.00	81,738.28	(2,048.98)	79,689.30	952.79
US Treasury Notes	2.500%	03/16/17	05/15/24	1,931	2.450%	300,000.00	300,960.94	(232.55)	300,728.39	1,616.02
US Treasury Notes	2.000%	06/28/17	05/31/24	1,947	1.970%	285,000.00	285,545.51	(117.94)	285,427.57	986.54
US Treasury Notes	2.375%	03/28/16	08/15/24	2,023	1.810%	200,000.00	208,679.69	(2,799.48)	205,880.21	2,194.29
US Treasury Notes	2.375%	08/02/17	08/15/24	2,023	2.070%	200,000.00	204,039.06	(809.96)	203,229.10	2,194.29
US Treasury Notes	2.125%	12/01/17	11/30/24	2,130	2.280%	475,000.00	470,416.99	712.34	471,129.33	1,747.00
US Treasury Notes	2.125%	05/03/16	05/15/25	2,296	1.760%	150,000.00	154,558.59	(1,308.80)	153,249.79	686.81
US Treasury Notes	2.875%	07/02/18	05/31/25	2,312	2.830%	250,000.00	250,732.42	(53.09)	250,679.33	1,243.99
US Treasury Notes	2.250%	07/08/16	11/15/25	2,480	1.320%	105,000.00	113,613.28	(2,261.10)	111,352.18	509.05
US Treasury Notes	2.250%	06/27/16	11/15/25	2,480	1.450%	115,000.00	123,036.52	(2,114.24)	120,922.28	557.53
US Treasury Notes	1.625%	06/04/18	05/15/26	2,661	2.930%	250,000.00	227,099.61	1,707.65	228,807.26	875.35
US Treasury Notes	1.625%	09/10/18	05/15/26	2,661	2.900%	275,000.00	250,980.47	1,108.38	252,088.85	962.88
US Treasury Notes	1.500%	11/06/18	08/15/26	2,753	3.160%	150,000.00	132,949.22	456.52	133,405.74	1,039.40
US Treasury Notes	2.000%	12/04/18	11/15/26	2,845	2.920%	225,000.00	210,445.31	258.85	210,704.16	969.61
US Treasury Notes	2.250%	06/04/18	08/15/27	3,118	2.950%	250,000.00	236,035.16	884.29	236,919.45	2,598.51
US Treasury Notes	2.750%	01/30/19	02/15/28	3,302	2.710%	250,000.00	250,722.66	(0.08)	250,722.57	2,924.72
Inter-American Development Bank	1.000%	04/12/16	05/13/19	102	1.100%	140,000.00	139,580.00	380.87	139,980.87	303.33
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	768	1.730%	150,000.00	149,286.00	405.13	149,691.13	961.46
Asian Development Bank Note	1.625%	03/16/16	03/16/21	775	1.640%	150,000.00	149,884.50	65.27	149,949.77	914.06
Intl Bank of Recons and Dev Notes Global Notes	2.750%	07/18/18	07/23/21	904	2.830%	250,000.00	249,415.00	97.26	249,512.26	152.78
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	151	2.160%	150,000.00	150,000.00	0.00	150,000.00	270.38
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	243	1.680%	40,000.00	40,000.00	0.00	40,000.00	232.87
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	366	1.880%	75,000.00	77,963.25	(2,320.46)	75,642.79	1,031.25
CT ST Taxable GO Bonds	2.294%	03/25/15	03/15/20	409	2.290%	70,000.00	70,000.00	0.00	70,000.00	606.64
UNIV OF CAL Taxable Rev Bonds	2.253%	03/25/15	05/15/20	470	2.250%	50,000.00	50,000.00	0.00	50,000.00	237.82
NY Trans Fin Auth, NY Txbi Rev Bonds	1.500%	07/14/16	05/01/21	821	1.500%	100,000.00	100,000.00	0.00	100,000.00	375.00
NY ST Dorm Auth Pits Txbi Rev Bonds	3.250%	12/12/18	03/15/23	1,504	3.250%	180,000.00	180,000.00	0.00	180,000.00	650.00
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	2,800	2.270%	38,195.43	40,582.82	(444.85)	40,137.77	111.40
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	2,951	2.270%	49,271.84	52,382.11	(475.52)	51,906.59	143.71
FNMA Pool #AU1266	3.000%	10/31/17	07/25/28	3,463	2.240%	118,782.01	121,786.74	(198.11)	121,588.63	296.91
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	3,988	2.620%	51,974.61	55,028.12	(621.02)	54,407.10	151.59
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	4,200	2.350%	50,088.82	52,288.05	(359.12)	51,928.93	125.22
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,292	2.550%	55,397.43	58,999.62	(692.16)	58,297.46	161.58
Freddie Mac Pool	4.000%	06/07/18	02/15/33	5,129	3.260%	86,750.72	89,366.79	(188.15)	89,178.64	289.17
FN CA1455	4.000%	12/20/18	03/25/33	5,167	3.290%	123,303.38	126,511.19	(23.82)	126,487.37	411.01

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 January 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 01/31/19
Water Fund L-T Water Capital Reserve (01-121900) Continued										
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	213	1.080%	5,345.75	5,399.29	(51.20)	5,348.09	7.33
Fannie Mae Series 2016-M1 ASQ2	2.132%	01/29/16	02/01/21	732	1.680%	112,423.55	113,545.81	(783.43)	112,762.38	199.74
FHMS J22F A1	3.454%	11/07/18	05/25/23	1,575	3.280%	88,807.82	88,805.43	(0.01)	88,805.42	255.62
FHMS KP05 A1	3.203%	12/07/18	07/01/23	1,612	3.110%	64,895.63	64,895.44	0.00	64,895.44	173.22
FHLMC Multifamily Structured Pool	2.741%	10/31/17	10/25/23	1,728	2.010%	122,736.33	125,190.81	(517.21)	124,673.60	280.35
FHLMC Multifamily Structured Pool	2.951%	12/15/17	02/25/24	1,851	2.240%	194,527.36	198,411.09	(706.42)	197,704.67	478.38
FHMS K732 A1	3.627%	06/20/18	09/25/24	2,064	2.900%	98,551.60	100,521.26	(177.99)	100,343.27	297.87
FHLB Global Note	1.125%	06/02/16	06/21/19	141	1.140%	125,000.00	124,947.50	45.69	124,993.19	156.25
FNMA Notes	1.000%	10/19/15	08/28/19	209	1.040%	1,385,000.00	1,383,476.50	1,214.10	1,384,690.60	5,886.25
FHLB Global Note	1.125%	07/13/16	07/14/21	895	1.230%	250,000.00	248,767.50	618.50	249,386.00	132.81
Freddie Mac Notes	2.900%	08/22/18	08/27/21	939	2.900%	285,000.00	285,000.00	0.00	285,000.00	3,535.58
Federal Home Loan Banks Notes	3.000%	09/13/18	09/20/21	963	3.000%	285,000.00	285,000.00	0.00	285,000.00	3,111.25
Fannie Mae Notes	1.875%	04/06/17	04/05/22	1,160	1.970%	500,000.00	497,755.00	788.81	498,543.81	3,020.83
FNMA Notes	2.125%	04/26/16	04/24/26	2,640	2.210%	210,000.00	208,357.80	418.64	208,776.44	1,202.40
FNMA Notes	2.125%	06/04/18	04/24/26	2,640	3.070%	250,000.00	233,645.00	1,220.14	234,865.14	1,431.42
FNMA Benchmark Note	1.875%	12/20/18	09/24/26	2,793	2.970%	500,000.00	462,350.00	485.35	462,835.35	3,307.29
Weighted Avg Maturity			1.543		2.085%	\$ 14,963,650.52	\$ 14,898,767.87	(18,562.95)	\$ 14,880,204.92	\$ 72,771.33
Capital Reserve (01-122000)										
IIIT - Money Market (PFM Asset Management)	2.540%	01/31/19	02/01/19	1	2.540%	2,640,012.75	2,640,012.75	0.00	2,640,012.75	-
US Treasury Notes	1.375%	02/01/17	02/29/20	394	1.570%	1,500,000.00	1,491,386.72	5,552.82	1,496,939.54	8,774.17
US Treasury Notes	1.125%	03/14/17	03/31/20	425	1.700%	600,000.00	589,875.00	6,212.69	596,087.69	2,299.45
US Treasury Notes	1.375%	05/09/17	05/31/20	486	1.570%	1,000,000.00	994,257.81	3,220.89	997,478.70	2,379.81
US Treasury Notes	1.625%	06/28/17	06/30/20	516	1.500%	3,300,000.00	3,311,988.28	(6,291.19)	3,305,697.09	4,740.33
US Treasury Notes	2.000%	07/06/17	07/31/20	547	1.610%	1,000,000.00	1,011,757.81	(5,947.36)	1,005,810.45	55.25
US Treasury Notes	2.000%	06/22/17	07/31/20	547	1.550%	1,200,000.00	1,216,359.37	(8,376.08)	1,207,983.29	66.30
US Treasury Notes	1.375%	08/30/17	08/31/20	578	1.450%	2,000,000.00	1,995,703.13	2,018.75	1,997,721.88	11,698.90
US Treasury Notes	1.375%	10/05/17	09/30/20	608	1.640%	1,620,000.00	1,607,533.59	5,466.88	1,613,000.47	7,588.19
US Treasury Notes	1.375%	11/01/17	10/31/20	639	1.770%	1,200,000.00	1,186,406.25	5,596.63	1,192,002.88	4,238.95
US Treasury Notes	1.750%	12/01/17	12/31/20	700	1.910%	2,500,000.00	2,488,281.25	4,352.53	2,492,633.78	3,867.40
US Treasury Notes	1.375%	01/02/18	01/31/21	731	2.050%	750,000.00	735,029.30	5,137.84	740,167.14	28.49
US Treasury Notes	2.625%	06/11/18	05/15/21	835	2.660%	500,000.00	499,531.25	103.96	499,635.21	2,828.04
US Treasury Notes	2.625%	07/02/18	05/15/21	835	2.640%	1,475,000.00	1,474,308.59	155.88	1,474,464.47	8,342.71
US Treasury Notes	1.125%	08/05/18	09/30/21	973	2.720%	1,900,000.00	1,811,234.38	11,371.70	1,822,606.08	7,281.59
US Treasury Notes	2.500%	01/29/19	01/15/22	1,080	2.550%	2,500,000.00	2,496,777.34	3.01	2,496,780.35	2,935.08
US Treasury Notes	1.500%	01/07/19	01/31/22	1,096	2.480%	2,500,000.00	2,427,343.75	1,381.68	2,428,725.43	103.59
African Development Bank Note	1.125%	09/14/16	09/20/19	232	1.160%	235,000.00	234,750.90	195.58	234,946.48	962.03
Intl Bank of Recons and Dev Notes Global Notes	1.125%	08/18/17	11/27/19	300	1.500%	1,000,000.00	991,798.67	5,190.50	996,989.17	2,000.00
Intl Bank of Recons and Dev Notes Global Notes	2.750%	07/18/18	07/23/21	904	2.830%	420,000.00	419,017.20	163.40	419,180.60	256.67
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	151	2.160%	600,000.00	600,000.00	0.00	600,000.00	1,081.50
CT ST Taxable GO Bonds	1.300%	08/03/16	08/15/19	196	1.230%	330,000.00	330,712.80	(582.63)	330,130.17	1,978.17
NY ST Dtm Auth Pts Txbi Rev Bonds	3.100%	12/12/18	03/15/21	774	3.100%	355,000.00	355,000.00	0.00	355,000.00	1,222.76

DU PAGE WATER COMMISSION
INVESTMENTS
(Unaudited)
January 31, 2019

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 01/31/19
Capital Reserve (01-122000) Continued..									
FN AB8565	2.000%	04/08/18	03/25/23	1,514 2.520%	226,317.16	223,629.64	287.61	223,917.25	377.20
Fannie Mae Pool	3.500%	04/17/18	06/25/26	2,702 2.820%	411,818.39	419,282.59	(498.09)	418,784.50	1,201.14
Fannie Mae Pool	3.500%	04/17/18	08/25/26	2,763 2.830%	394,729.28	401,883.74	(463.25)	401,420.49	1,151.29
FN AL2092	3.000%	03/06/18	07/25/27	3,097 2.900%	354,280.74	354,723.61	(66.18)	354,657.43	885.70
Fannie Mae Pool	3.500%	04/05/18	02/25/28	3,312 2.770%	530,057.38	542,149.32	(1,528.49)	540,620.83	1,546.00
Fannie Mae Pool	3.500%	04/05/18	03/25/28	3,341 2.780%	299,717.64	306,554.95	(877.31)	305,677.64	874.18
Fannie Mae Pool	3.500%	04/05/18	04/25/28	3,372 2.820%	372,531.06	380,680.18	(1,064.57)	379,615.61	1,086.55
FN CA1940	4.000%	07/11/18	06/01/28	3,409 3.080%	343,040.93	353,224.96	(887.55)	352,337.41	1,143.47
FNMA Series 2016-M9 ASQ2	1.785%	06/09/16	06/01/19	121 1.050%	949.19	958.88	(9.42)	949.26	1.41
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	213 1.080%	18,376.06	18,560.08	(175.99)	18,384.09	25.21
Freddie Mac Series 4459 NB	4.500%	06/11/15	01/01/20	335 0.770%	643.45	674.62	(25.53)	649.09	2.41
FHMS K006 A2	4.251%	06/12/18	01/25/20	359 1.570%	380,000.00	387,718.75	(3,016.78)	384,701.97	1,346.15
FNMA Series 2015-M12 FA	0.540%	09/30/15	04/25/20	450 0.540%	45,250.25	45,233.98	16.27	45,250.25	102.91
FHMS KJ23 A1	3.174%	12/07/18	03/01/22	1,125 3.050%	398,797.50	398,794.31	0.00	398,794.31	1,054.82
FHLMC Series K032 A1	3.016%	06/13/18	02/01/23	1,462 2.880%	154,011.89	154,378.87	(100.95)	154,277.92	387.08
FHLMC Multifamily Structured Pool	2.669%	06/13/18	02/25/23	1,486 2.810%	177,656.97	176,747.86	70.10	176,817.96	395.14
FHMS J22F A1	3.454%	11/07/18	05/25/23	1,575 3.280%	256,555.90	256,548.98	(0.01)	256,548.97	738.45
FHLMC Reference Note	0.875%	07/19/16	07/19/19	169 0.960%	250,000.00	249,395.00	509.67	249,904.67	72.92
FHLB Global Note	1.000%	10/03/16	09/26/19	238 1.010%	750,000.00	749,737.50	204.35	749,941.85	2,604.17
FNMA Notes	1.500%	02/24/17	02/28/20	393 1.520%	750,000.00	749,520.00	305.52	749,825.52	4,781.25
FHLMC Agency	1.375%	04/19/17	04/20/20	445 1.490%	1,200,000.00	1,195,896.00	2,414.33	1,198,310.33	4,629.17
FNMA Notes	1.500%	07/28/17	07/30/20	546 1.600%	2,500,000.00	2,492,425.00	3,745.50	2,496,170.50	104.17
FHLB Notes	1.375%	09/08/17	09/28/20	606 1.480%	1,300,000.00	1,295,827.00	1,883.60	1,297,710.60	6,107.29
Federal Home Loan Banks Notes	3.000%	09/13/18	09/20/21	963 3.000%	910,000.00	910,000.00	0.00	910,000.00	9,934.17
Weighted Avg Maturity			787	2.023%	\$ 43,149,746.54	\$ 42,973,611.78	35,650.31	\$ 43,009,262.07	\$ 115,281.65
TOTAL ALL FUNDS				2.089%	\$153,012,175.12	\$152,867,287.78	(170,874.71)	\$ 152,696,413.07	\$ 470,646.86
Less: Net Unsettled Trades								\$ 152,696,413.07	
January 31, 2019				90 DAY US TREASURY YIELD	2.41%	Longest Maturity	\$ 250,000.00	3,118.00	
				3 month US Treasury Bill Index	2.42%				
				0-3 Year US Treasury Index	2.44%				
				1-3 Year US Treasury Index	2.49%				
				1-5 Year US Treasury Index	2.47%				
				1-10 Year US Treasury Index	2.49%				

DUPAGE WATER COMMISSION
ELMHURST, ILLINOIS
TREASURER'S REPORT
STATEMENT OF CASH FLOWS
For the Period from May 1, 2018 to January 31, 2019

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 97,557,472
Cash payments to suppliers	(87,805,909)
Cash payments to employees	<u>(2,073,045)</u>
Net cash from operating activities	7,678,518

CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES

Cash received from sales taxes	112,907
Cash received/paid from long term loans	(12,126,074)
Cash payments for net pension activity	<u>0</u>
Net cash from noncapital financing activities	(12,013,167)

CASH FLOWS FROM CAPITAL AND
RELATED FINANCING ACTIVITIES

Interest paid	0
Principal Paid	0
Construction and purchase of capital assets	<u>(942,828)</u>
Net cash from capital and related financing activities	(942,828)

CASH FLOWS FROM INVESTING ACTIVITIES

Investment income	<u>1,872,083</u>
Net cash from investing activities	1,872,083

Net Increase (Decrease) in cash and investments (3,405,394)

CASH AND INVESTMENTS, MAY 1, 2018 174,596,911

CASH AND INVESTMENTS, JANUARY 31, 2019 \$ 171,191,517

January 31, 2019
 TREASURER'S REPORT
 DPWC MONTHLY CASH/OPERATING REPORT

	1/31/2019		
	YEAR END TARGETED Reserve or Monthly Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Target
	A	B	C
TABLE 1			
RESERVE ANALYSIS			
A. Operating Reserve <i># of days per current fiscal year management budget</i>	\$ 65,146,596 180	\$ 68,783,179 190	\$ 3,636,583
B. Capital Reserve	\$ 35,497,595	\$ 41,621,572	\$ 6,123,977
C. Long Term Water Capital Reserve	\$ 14,125,000	\$ 14,880,205	\$ 755,205
D. O+M Account (1)	\$ 9,573,430	\$ 30,882,029	\$ 21,308,598
E. Current Construction Obligation and Customer Construction Escrows	\$ 1,387,690	\$ 1,387,690	\$ -
TOTAL SUMMARY CASH + RESERVE ANALYSIS	\$ 125,730,312	\$ 157,554,675	\$ 31,824,363

TABLE 2	
OTHER CASH	
F. General Fund	\$ 13,636,559
G. Sales Tax	\$ 283
TOTAL TABLE 2-OTHER CASH	\$ 13,636,843
TOTAL MONTH END FUNDS CASH BALANCE-Table1+2	\$ 171,191,517

Note 1: The O&M Account target varies from month to month. The cash balance should be enough to cover the current months operating cash outflows.

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Operations				
ITEM	<p>A Resolution Awarding a Contract for Butterfly Valves with Manual Mechanical Operators and Hand Wheels to Val Matic Valve and Manufacturing Corporation</p> <p>Resolution No. R-1-19</p>	<p>APPROVAL</p> <p><i>MW</i> <i>gy</i> <i>CAF</i></p>					
<p>Account Number(s): 01-60-771900 & 01-60-662100</p>							
<p>In accordance with R-41-18, the Commission solicited sealed proposals for the purchase of 36" Butterfly Valves with Manual Mechanical Operators and Hand Wheels for the for Large Water Pumps at the DuPage Pumping Station by direct invitation, as well as by notice published in the <i>Daily Herald</i> on December 31, 2018 & January 15, 2019 and by posting notice of the solicitation on the Commission's website starting January 7, 2019 and ending on January 30, 2019. Sealed proposals were received until 01:00 P.M., local time, January 30, 2019 at which time all proposals were publicly opened and read aloud.</p>							
<p>Of the eight (8) companies that held copies of the Request for Proposals (RFP) document, two (2) proposals were received. Of the two (2) proposals received, the proposal of Underground Pipe and Valve Company did not meet the contract specification and as a result, submitted a Request to Withdraw Letter.</p>							
<p>The proposal of Val Matic Valve and Manufacturing Corporation was found to be the lowest responsible bidder and most favorable to the interests of the Commission for all valves needed. Val Matic sales and factory service is locally located in Elmhurst, Illinois and they have previously provided factory service on existing valves installed at the DuPage Pump Station.</p>							
<table border="1"> <thead> <tr> <th data-bbox="203 1402 1040 1444">Company</th> <th data-bbox="1040 1402 1442 1444">Price</th> </tr> </thead> <tbody> <tr> <td data-bbox="203 1444 1040 1486">Val Matic Valve and Manufacturing Corporation</td> <td data-bbox="1040 1444 1442 1486">\$648,070.00</td> </tr> </tbody> </table>				Company	Price	Val Matic Valve and Manufacturing Corporation	\$648,070.00
Company	Price						
Val Matic Valve and Manufacturing Corporation	\$648,070.00						
<p>The following include responses why the non-bidding companies did not submit; three (3) companies were manufactures and sole sellers to distributors only while one of the three could not meet the AWWA Valve Standard, one (1) company missed the bid date, and one (1) company was an online RFP database service provider.</p>							
<p>Based on staffs review of the proposals, staff recommends awarding the contract to Val Matic Valve and Manufacturing Corporation.</p>							
<p>Resolution No. R-1-19 would award the contract to Val Matic Valve and Manufacturing Corporation.</p>							
<p>MOTION: To adopt Resolution No. R-1-19</p>							

DUPAGE WATER COMMISSION

RESOLUTION NO. R-1-19

A RESOLUTION AWARDING A CONTRACT FOR BUTTERFLY VALVES WITH MANUAL MECHANICAL OPERATORS AND HAND WHEELS

WHEREAS, on December 13, 2018, the DuPage Water Commission (the "Commission") adopted Resolution No. R-41-18 being "A Resolution Directing Advertisement for Bids on a Contract for the purchase of 36" Butterfly Valves with Manual Mechanical Operators and Hand Wheels for the Large Water Pumps which authorized and directed the General Manager to advertise for bids in accordance with the requirements of 65 ILCS 5/11-135-5: and

WHEREAS, in full compliance with said Statute, the Commission duly advertised for bids for Butterfly Valves with Manual Mechanical Operators and Hand Wheels for the Large Water Pumps; and

WHEREAS, based upon staffs review of the proposals received, and the staff's recommendation to the Board of Commissioners of the DuPage Water Commission, the Board of Commissioners has determined that that (a) the proposal of Val Matic Valve and Manufacturing Corporation is the most favorable and in the best interests of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the DuPage Water Commission.

SECTION TWO: The DuPage Water Commission hereby awards a contract for all Butterfly Valves needed with Manual Mechanical Operators and Hand Wheels for the

Large Water Pumps to Val Matic Valve and Manufacturing Corporation in accordance with their respective proposals, conditioned upon the receipt of all contractually required documentation.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ___ DAY OF _____, 2019.

Chairman




ATTEST:

Clerk

Board/Resolutions/R-1-19.doc

DATE: January 23, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	Operations
ITEM	A Resolution Approving and Ratifying Certain Contract Change Orders for Task Order 7 TW3/17 Construction Services at the February 21, 2019 DuPage Water Commission Meeting Resolution No. R-2-19	APPROVAL	  
Account Numbers: 01-60-711500			
Resolution No. R-2-19 would approve the following Change Orders:			
Change Order No. 1 for additional Construction Services related to the construction of the Bartlett Supply Line Located Throughout DuPage County.			
The Commission has requested additional Construction services from the Engineer to monitor the accelerated work schedule while maintaining accurate record keeping.			
The original scope of services included 2,250 hours for a Resident Engineer. Through January 11, 2019 the Engineer has spent 2,330 hours. This represents approximately 80 hours or \$11,000.00			
The Commission has requested that the Engineer prepare Record Drawings of the completed construction. This component was not in the original scope of services. This represents approximately 180 hours or \$20,000.00.			
The Commission has requested that the Engineer inspect 41 vaults, many of which will required additional safety measures due to confined space issues. This represents approximately 80 hours or \$9,000.00.			
The Total cost of the Change Order is \$40,000.00			
Approval of this Change Order does not authorize or necessitate a decrease in the Contract Price that is 50% or more of the original Contract Price nor, based upon the Contractor's sworn certification, authorize or necessitate an increase in the price of any subcontract under the Contract that is 50% or more of the original subcontract price.			
MOTION: To approve Resolution No. R-2-19.			

DuPAGE WATER COMMISSION

RESOLUTION NO. R-2-19

A RESOLUTION APPROVING AND RATIFYING
CERTAIN CONTRACT CHANGE ORDERS AT THE
FEBRUARY 21, 2019 DuPAGE WATER COMMISSION MEETING

BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Change Orders set forth on Exhibit 1, attached hereto and by this reference incorporated herein and made a part hereof, shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff and the Contractors, that the circumstances said to necessitate the changes were not reasonably foreseeable at the time the contracts were signed, the Change Orders are germane to the original contracts as signed and/or the Change Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION TWO: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2019.

Chairman

ATTEST:

Clerk

Exhibit 1

CHANGE ORDER**THE DU PAGE WATER COMMISSION****PROJECT NAME: Task Order 7 TW3/17 Construction Services****CHANGE ORDER NO. 1****LOCATION: Village of Roselle, Village of Hanover Park, and the Village of Bartlett****CONTRACTOR: AECOM****DATE: January 18, 2018****I. A. DESCRIPTION OF CHANGES INVOLVED:**

The Commission has requested additional Construction services from the Engineer to monitor the accelerated work schedule while maintaining accurate record keeping.

B. REASON FOR CHANGE:

- i. The original scope of services included 2,250 hours for a Resident Engineer. Through January 11, 2019 the Engineer has spent 2,330 hours. This represents approximately 80 hours or \$11,000.00
- ii. The Commission has requested that the Engineer prepare Record Drawings of the completed construction. This component was not in the original scope of services. This represents approximately 180 hours or \$20,000.00.
- iii. The Commission has requested that the Engineer inspect 41 vaults, many of which will required additional safety measures due to confined space issues. This represents approximately 80 hours or \$9,000.00

C. REVISION IN PRICE:**\$40,000.00**

II. CHANGE ORDER CONDITIONS:

1. This Change Order, unless otherwise provided herein, does not relieve the Contractor from strict compliance with the guarantee provisions of the Original Contract.

CHANGE ORDER NO. 1

III. ADJUSTMENTS IN AMOUNT OF CONTRACT:

1. Amount of Original Work Task Order (TO)	\$	348,990.00
2. Addition to TO Due To This Change Order	\$	40,000.00
3. Amount of TO Including This Change Order	\$	388,990.00

ACCEPTED: CONTRACTOR: AECOM.

BY: Michael H. Wiegman P.E.
Signature of Authorized Representative

(2-1-19)
Date

DU PAGE WATER COMMISSION:

BY: _____
John Spatz
General Manager

(_____)
Date

Date February 13, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	Operations
ITEM	A Resolution Approving and Authorizing the Execution of a Master Agreements with Wynndalco Enterprises for Professional Engineering Services Resolution No. R-3-19	APPROVAL	
Account Nos: 01-60-628000			
As directed by the Board of Commissioners to engage additional Engineering firms and update existing contract provisions.			
Resolution No. R-3-19 would authorize the General Manager to enter into a master agreements with Wynndalco Enterprises for professional engineering services in connection with various projects as they arise. This master agreements would allow the commission to obtain from time to time professional engineering services in connection with the design and construction of extensions and improvements to the waterworks system and other projects of the commission. This master agreements would allow for the ease of administration between the Commission and the consultant to work under pre-agreed upon terms, conditions, and rates for such discrete projects described in task orders to be approved by the commission and consultant.			
MOTION: To adopt Resolution No. R-3-19.			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-3-19

A RESOLUTION APPROVING AND AUTHORIZING
THE EXECUTION OF A MASTER AGREEMENT WITH WYNNDALCO ENTERPRISES
FOR PROFESSIONAL ENGINEERING SERVICES

WHEREAS, the Commission was formed and exists pursuant to the Water Commission Act of 1985, 70 ILCS 3720/0.01 et seq., and Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq., for the purpose of securing an adequate source and supply of water for its customers; and

WHEREAS, the Commission desires to obtain from time to time, and Wynndalco Enterprises, desires to provide from time to time, professional engineering services in connection with the design and construction of extensions and improvements to the Waterworks System and other projects of the Commission; and

WHEREAS, for ease of administration, the Commission and Consultant desire to enter into a master contract setting forth the terms and conditions pursuant to which the Commission will obtain from time to time, and Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and Consultant; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: Master Agreements between the DuPage Water Commission and Wynndalco Enterprises for Professional Engineering Services, in substantially the form attached hereto and by this reference incorporated herein and made a part hereof

Resolution No. R-3-19

as Exhibit 1, with such modifications as may be required or approved by the General Manager of the Commission, shall be and it hereby is approved and the General Manager shall be and hereby is authorized and directed to execute the Master Agreement in substantially the form attached hereto as Exhibit 1 with such modifications as may be required or approved by the General Manager; provided, however, that the Master Agreements shall not be so executed on behalf of the Commission unless and until the General Manager shall have been presented with copies of the Master Agreements executed by Wynndalco Enterprises.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ____ DAY OF _____, 2019.

Chairman

ATTEST:

Clerk

Board/Resolutions/R-3-19.docx

CONTRACT BETWEEN
DuPAGE WATER COMMISSION
AND
Wyndalco Enterprises, LLC
FOR
GENERAL ENGINEERING SERVICES
FOR THE DuPAGE WATER COMMISSION

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ATTACHMENT A – Supplemental Schedule of Contract Terms

ATTACHMENT B – Scope of Services

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ATTACHMENT E – Typical Plans, Sections, Schedules, Notes and Details

CONTRACT BETWEEN
DuPAGE WATER COMMISSION
AND
Wynndalco Enterprises, LLC
FOR
GENERAL ENGINEERING SERVICES
FOR THE DuPAGE WATER COMMISSION

In consideration of the mutual promises set forth below, the DuPage Water Commission, 600 East Butterfield Road, Elmhurst, Illinois 60126-4642, a unit of local government created and existing under the laws of the State of Illinois ("Owner"), and ***[Wynndalco Enterprises, LLC 19081 Old LaGrange Rd, Suite 106, Mokena, IL 60448]***, a ***[Professional Engineering Firm]*** ("Consultant"), make this Contract as of the ***Sixth*** day of ***February***, 2019, and hereby agree as follows:

ARTICLE I
THE SERVICES

1.1 Performance of the Services

Consultant shall, at its sole cost and expense, provide, perform, and complete all of the following, all of which is herein referred to as the "Services":

1. Labor, Equipment, Materials, and Supplies. Provide, perform, and complete, in the manner described and specified in this Contract, all necessary work, labor, services, transportation, equipment, materials, apparatus, information, data, and other items necessary to accomplish the Project, as defined in Attachment A, in accordance with the Scope of Services attached hereto as Attachment B, the Submittal Requirements attached hereto as Attachment C, and the Special Project Requirements attached hereto as Attachment D.
2. Approvals. Procure and furnish all approvals and authorizations specified in Attachment A.
3. Insurance. Procure and furnish all certificates of insurance specified in this Contract.
4. Quality. Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with the recognized industry standards of professional practice and in full compliance with, and as required by or pursuant to, this Contract.

1.2 Commencement and Completion Dates

Consultant shall commence the Services not later than the "Commencement Date" set forth on Attachment A and shall diligently and continuously prosecute the Services at such a rate as will allow the Services to be fully provided, performed, and completed in full compliance with this Contract not later than the "Completion Date" or, if the Services are to be performed in separate phases with separate completion dates, the "Completion Dates" set forth in Attachment A. The time of commencement, rate of progress, and time of completion are referred to in this Contract as the "Contract Time."

1.3 Required Submittals

A. Submittals Required. Consultant shall submit to Owner all reports, documents, data, and information specifically set forth in Attachment C or otherwise required to be submitted by Consultant under this Contract and shall, in addition, submit to Owner all such reports, documents, data, and information as may be requested by Owner to fully document the Services ("Required Submittals").

B. Time of Submission and Owner's Review. All Required Submittals shall be provided to Owner no later than the time, if any, specified in Attachment C or otherwise in this Contract. If no time for submission is specified for any Required Submittal, such Submittal shall be submitted within a reasonable time in light of its purpose and, in all events, in sufficient time, in Owner's reasonable opinion, to permit Owner to review the same prior to the commencement of any part of the Services to which such Required Submittal may relate. Owner shall have the right to require such corrections as may be necessary to make any Required Submittal conform to this Contract. No Services related to any Required Submittal shall be performed by Consultant until Owner has completed review of such Required Submittal with no exception noted. Owner's review and stamping of any Required Submittal shall not relieve Consultant of the responsibility for the performance of the Services in full compliance with, and as required by or pursuant to this Contract, and shall not be regarded as any assumption of risk or liability by Owner.

C. Responsibility for Delay. Consultant shall be responsible for any delay in the Services due to delay in providing Required Submittals conforming to this Contract.

1.4 Review and Incorporation of Contract Provisions

Consultant represents and warrants that it has carefully reviewed, and fully understood, this Contract, including all of its Attachments, all of which are by this reference incorporated into and made a part of this Contract.

1.5 Financial and Technical Ability to Perform

Consultant represents and warrants that it is financially solvent, and has the financial resources necessary, and that it is sufficiently experienced and competent, and has the necessary capital, facilities, plant, organization, and staff necessary, to provide, perform, and complete the Services in full compliance with, and as required by or pursuant to, this Contract.

1.6 Time

Consultant represents and warrants that it is ready, willing, able, and prepared to begin the Services on the Commencement Date and that the Contract Time is sufficient time to permit completion of the Services in full compliance with, and as required by or pursuant to, this Contract for the Contract Price.

Notwithstanding any other provision of this Contract, Consultant, including the Consultant's subconsultants, if any, shall not be responsible for any delay, default, or nonperformance hereunder, if and to the extent that such delay, default, or nonperformance is caused by an act of God, weather, accident, labor strike, fire, explosion, riot, war, rebellion, terrorist activity, sabotage, flood, epidemic, act of government authority in its sovereign capacity, or any other cause beyond the reasonable control of such party.

1.7 Consultant's Personnel and Subcontractors

A. Consultant's Personnel. Consultant shall provide all personnel necessary to complete the Services, including without limitation the "Key Project Personnel" identified in Attachment D. Consultant shall provide to Owner telephone numbers at which the Key Project Personnel can be reached on a 24 hour basis. Consultant and Owner may by mutual written agreement make changes and additions to the designations of Key Project Personnel. Prior to terminating the employment of any Key Project Personnel, or reassigning any of the Key Project Personnel to other positions, or upon receiving notification of the resignation of any of the Key Project Personnel, Consultant shall notify Owner as soon as practicable in advance of such proposed termination, reassignment, or resignation. Consultant shall submit justification, including a description of proposed substitute personnel, in sufficient detail to permit evaluation by Owner of the impact of the proposed action on the Services. No such termination, except for voluntary terminations by employees, and no such reassignment shall be made by Consultant without prior written approval of Owner. Consultant shall have no claim for damages, for compensation in excess of the Contract Price, or for a delay or extension of the Contract Time as a result of any such termination, reassignment, resignation, or substitution.

B. Approval and Use of Subcontractors. Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by Owner in writing. All subcontractors and subcontracts used by Consultant shall be acceptable to, and approved in advance by, Owner. Owner's approval of any subcontractor or subcontract shall not relieve Consultant of full responsibility and liability for the provision, performance, and completion of the Services in full compliance with, and as required by or pursuant to, this Contract. All Services performed under any subcontract shall be subject to all of the provisions of this Contract in the same manner as if performed by employees of Consultant. Every reference in this Contract to "Consultant" shall be deemed also to refer to all subcontractors of Consultant. Every subcontract shall include a provision binding the subcontractor to all provisions of this Contract.

C. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the part of the Services undertaken by it in a manner

satisfactory to Owner, Consultant shall immediately upon notice from Owner remove and replace such personnel or subcontractor. Consultant shall have no claim for damages, for compensation in excess of the Contract Price, or for a delay or extension of the Contract Time as a result of any such removal or replacement.

D. Safety. Consultant shall be responsible for providing and maintaining safe conditions for its employees at its workplace on or in the vicinity of Owner's facilities and appurtenances during performance of the Services. To the extent of protecting its employees, Consultant shall take all safety precautions as shall be necessary to comply with all applicable laws and to prevent injury to persons and damage to property. In addition:

1. It is expressly understood by the parties that Consultant's responsibility for safety conditions shall be strictly limited to its employees. It is expressly understood by the parties that Owner's responsibility for safety conditions shall be strictly limited to its employees.
2. Consultant is advised that potentially hazardous conditions described in the Illinois Health and Safety Act, federal OSHA Regulations and Guidelines, ANSI Standard B30.5-1968 as amended, ANSI Standard Z117.1-1995 as amended, and Illinois Department of Labor Rules and Regulations, could be encountered during the performance of the Services, including without limitation energized electrical facilities and overhead wires; cranes, derricks, and other hoisting machinery with operational and use limitations, special hazard warnings and instructions, and revolving superstructures requiring proper barricading; underground utility facilities requiring protection, support, or removal to safeguard employees; excavations requiring, among other things, safe means of egress and protection from cave-ins, fall-ins, hazardous atmospheres, hazardous substances, and other hazardous conditions; and confined or enclosed spaces that are subject to the accumulation of hazardous substances or toxic or flammable contaminants or that have oxygen deficient or other hazardous atmospheres, requiring, among other things, independent fall protection, respiratory equipment, ventilation, two-way communication with the outside, and safe means of egress. Consultant should take special notice of the potentially hazardous conditions identified in this paragraph and take all necessary precautions to guard against such potential hazards, including without limitation conducting employee safety training and education, posting warnings and instructions, testing and inspecting, and utilizing adequate protective and emergency systems, equipment, and devices, in as much safety for its employees remains Consultant's sole responsibility under this Contract. Consultant is directed to the Illinois Health and Safety Act, federal OSHA Regulations and Guidelines, including without limitation Occupational Safety & Health Standards and Construction Industry

Safety & Health Regulations as outlined in Parts 1910 and 1926 of US Dept. of Labor Chapter XVII - Occupational Safety and Health Administration, Title 29, and US Dept. of Labor Document OSHA 2202 "OSHA Safety and Health Standards Digest," ANSI Standard B30.5-1968 as amended, ANSI Standard Z117.1-1995 as amended, and Illinois Department of Labor Rules and Regulations for a further description of these potentially hazardous conditions and the regulations applicable thereto.

3. Owner's notification of these potentially hazardous conditions should not be construed to be, nor interpreted as, an exclusive listing of the potentially hazardous conditions that could be encountered during the performance of the Services but, rather, such notice shall be construed to be, and interpreted as, exemplary only.
4. Consultant shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety measures and programs including enforcement of Federal and State safety requirements, in connection with construction work performed by Owner's construction contractors. Nor shall Consultant be responsible for the supervision of Owner's construction contractors, subcontractors or of any of their employees, agents and representatives of such contractors, with respect to their construction means, methods, techniques, sequences or procedures, or for safety measures and programs including enforcement of Federal and State safety requirements, in connection with construction work; or for inspecting machinery, construction equipment and tools used and employed by contractors and subcontractors on Owner's construction projects and shall not have the right to stop or reject work without the thorough evaluation and approval of Owner. In no event shall Consultant be liable for the acts or omissions of Owner's construction contractors, subcontractors or any persons or entities performing any of the construction work, or for the failure of any of them to carry out construction work under contracts with Owner.

1.8 Owner's Responsibilities

Owner shall, at its sole cost and expense and except as otherwise provided in Attachment D: (a) designate in writing a person with authority to act as Owner's representative and on Owner's behalf with respect to the Services except those matters that may require Board approval of Owner; (b) provide to Consultant all criteria and full information as to Owner's requirements for the Project or work to which the Services relate, including Owner's objectives and constraints, schedule, space, capacity and performance requirements, and budgetary limitations relevant to the Project; (c) provide to Consultant all existing studies, reports, and other available data relevant to the Project; (d) arrange for access to and make all provisions for Consultant to enter upon public and private property as reasonably required for Consultant to perform the Services; (e) provide surveys describing physical characteristics, legal limitations, and utility

locations for the Project and the services of geotechnical engineers or other consultants when such services are reasonably requested by Consultant, are necessary for the performance of the Services, and are not already provided for in Attachments B and D; (f) provide structural, mechanical, chemical, air and water pollution tests, test for hazardous materials, and other laboratory and environmental tests, inspections, and reports required by law to be provided by Owner in connection with the Project; (g) review and comment on all Required Submittals and other reports, documents, data, and information presented by Consultant; (h) except as otherwise provided in Attachment A, provide approvals from all governmental authorities having jurisdiction over the Project when such services are reasonably requested by Consultant, are necessary for the performance of the Services, and are not already provided for in Attachments B and D; (i) except as provided in Article IV of this Contract provide, all accounting, insurance, and legal counseling services as may be necessary from time to time in the sole judgment of Owner to protect Owner's interests with respect to the Project; (j) attend Project related meetings; and (k) give prompt written notice to Consultant whenever Owner observes or otherwise becomes aware of any development that affects the scope or timing of the Services, provided, however, that failure to give such notice shall not relieve Consultant of any of its responsibilities under this Contract.

1.9 Owner's Right to Terminate or Suspend Services for Convenience

A. Termination or Suspension for Convenience. Owner shall have the right, for its convenience, to terminate or suspend the Services in whole or in part at any time by written notice to Consultant. Every such notice shall state the extent and effective date of such termination or suspension. On such effective date, Consultant shall, as and to the extent directed, stop Services under this Contract, cease all placement of further orders or subcontracts, terminate or suspend Services under existing orders and subcontracts, and cancel any outstanding orders or subcontracts that may be canceled. Consultant shall be entitled to additional compensation or the right to terminate this Contract in the event of any suspension that exceeds a period of 90 days.

B. Payment for Completed Services. In the event of any termination pursuant to Subsection 1.9A above, Owner shall pay Consultant (1) such direct costs, including overhead, as Consultant shall have paid or incurred for all Services done in compliance with, and as required by or pursuant to, this Contract up to the effective date of termination; and (2) such other costs pertaining to the Services, exclusive of overhead and profit, as Consultant may have reasonably and necessarily incurred as the result of such termination. Any such payment shall be offset by any prior payment or payments and shall be subject to Owner's rights to withhold and deduct as provided in this Contract.

ARTICLE II CHANGES AND DELAYS

2.1 Changes

Owner shall have the right, by written order executed by Owner, to make changes in the Contract, the Project, the Services and the Contract Time ("Change Order"). If any Change Order causes an increase or decrease in the amount of the Services, an equitable adjustment in the Contract Price or Contract Time may be made. No decrease

in the amount of the Services caused by any Change Order shall entitle Consultant to make any claim for damages, anticipated profits, or other compensation.

2.2 Delays

For any delay that may result from causes that could not be avoided or controlled by Consultant, Consultant shall, upon timely written application, be entitled to issuance of a Change Order providing for an extension of the Contract Time for a period of time equal to the delay resulting from such unavoidable cause. No extension of the Contract Time shall be allowed for any other delay in completion of the Services.

2.3 No Constructive Change Orders

No claims for equitable adjustments in the Contract Price or Contract Time shall be made or allowed unless embodied in a Change Order. If Owner fails to issue a Change Order including, or fully including, an equitable adjustment in the Contract Price or Contract Time to which Consultant claims it is entitled, or, if Consultant believes that any requirement, direction, instruction, interpretation, determination, or decision of Owner entitles Consultant to an equitable adjustment in the Contract Price or Contract Time that has not been included, or fully included, in a Change Order, then Consultant shall submit to Owner a written request for the issuance of, or revision of, a Change Order, including the equitable adjustment, or the additional equitable adjustment, in the Contract Price or Contract Time that Consultant claims has not been included, or fully included, in a Change Order. Such request shall be submitted before Consultant proceeds with any Services for which Consultant claims an equitable adjustment is due and shall, in all events, be submitted no later than ten business days after receipt of such Change Order or receipt of notice of such requirement, direction, instruction, interpretation, determination, or decision. Unless Consultant submits such a request within ten business days after receipt of such Change Order or receipt of notice of such requirement, direction, instruction, interpretation, determination, or decision, Consultant shall be conclusively deemed (1) to have agreed that such Change Order, requirement, direction, instruction, interpretation, determination, or decision does not entitle Consultant to an equitable adjustment in the Contract Price or Contract Time and (2) to have waived all claims for additional compensation or an extension of time based on such Change Order, requirement, direction, instruction, interpretation, determination, or decision.

ARTICLE III CONSULTANT'S RESPONSIBILITY FOR DEFECTIVE SERVICES

3.1 Standard of Care

A. Standard of Care. Consultant represents that the Services and all of its components shall be free from errors and omissions in design; shall conform to the requirements of this Contract; and shall be performed in accordance with recognized industry standards of professional practice, care, and diligence practiced by reputable consulting firms in performing services of a similar nature in existence at the time of performance of the Services for a similar type of owner operating similar facilities. The representation herein expressed shall be in addition to any other representations

expressed in this Contract, or expressed or implied by applicable law, which are hereby reserved unto Owner.

B. Opinions of Cost. It is recognized that neither Consultant nor Owner has control over the costs of labor, material, equipment or services furnished by others or over competitive bidding, market or negotiating conditions, or construction contractors' methods of determining their prices. Accordingly, any opinions of probable Project costs or construction costs provided for herein are estimates only, made on the basis of Consultant's experience and qualifications and represent Consultant's judgment as an experienced and qualified professional, familiar with the industry. Consultant does not guaranty that proposals, bids or actual Project costs or construction costs will not vary from opinions of probable cost prepared by Consultant.

C. Defective Services. Whenever the term "defective" is used in the this Contract, the term shall mean professional services that fail to conform to this Section 3.1 and/or any specific terms and requirements contained in this Contract.

3.2 Corrections

Consultant shall be responsible for the quality, technical accuracy, completeness and coordination of all reports, documents, data, information and other items and services under this Contract. Consultant shall, promptly and without charge, provide, to the reasonable satisfaction of Owner, all corrective Services necessary as a result of Consultant's negligent errors or omissions, negligent acts, or failure to meet the requirements of this Contract.

3.3 Risk of Loss

Consultant shall be responsible for damages to property or persons as a result of Consultant's negligent errors or omissions, negligent acts, or failure to meet the requirements of this Contract and for any losses or costs to repair or remedy any work undertaken by Owner based upon the Services as a direct result of any such negligent errors or omissions, negligent acts, or failure to meet the requirements of this Contract. Notwithstanding any other provision of this Contract, Consultant's obligations under this Section 3.3 shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of Owner or Consultant, to indemnify, hold harmless or reimburse Consultant for such damages, losses or costs.

ARTICLE IV FINANCIAL ASSURANCES

4.1 Insurance

Contemporaneous with Consultant's execution of this Contract, Consultant shall provide certificates of insurance evidencing at least the minimum insurance coverages and limits set forth in Attachment A in a form acceptable to Owner and evidencing insurance coverages from companies with a general rating of A minus or better, and a financial size category of Class V or better, in Best's Insurance Guide and otherwise acceptable to Owner. Such insurance shall provide that no cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have

been given by the insurance company to Consultant. Consultant shall notify Owner of any substantial changes or modification in such coverage within 30 days after Consultant becomes aware of same. Consultant shall immediately pass any such notice to Owner. Consultant shall, at all times while providing, performing, or completing the Services, including, without limitation, at all times while correcting any failure to meet the requirements of this Contract, maintain and keep in force, at Consultant's expense, at least the minimum insurance coverages and limits set forth in Attachment A.

4.2 Indemnification

Consultant shall, without regard to the availability or unavailability of any insurance, either of Owner or Consultant, indemnify, save harmless, and defend Owner against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including reasonable attorneys' fees and administrative expenses, to the extent caused by any negligent act, error, or omission in Consultant's performance of, or failure to perform, the Services or any part thereof, except to the extent caused by the negligence of Owner.

ARTICLE V **PAYMENT**

5.1 Contract Price

Owner shall pay to Consultant, in accordance with and subject to the terms and conditions set forth in this Article V and Attachment A, and Consultant shall accept in full satisfaction for providing, performing, and completing the Services, the amount or amounts set forth in Attachment A ("Contract Price"), subject to any additions, deductions, or withholdings provided for in this Contract.

5.2 Taxes, Benefits and Royalties

The Contract Price includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits and all costs, royalties, and fees arising from the use on, or the incorporation into, the Services, of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

5.3 Progress Payments

A. Payment in Installments. The Contract Price shall be paid in monthly installments in the manner set forth in Attachment A ("Progress Payments").

B. Pay Requests. Consultant shall, as a condition precedent to its right to receive each Progress Payment, submit to Owner an invoice accompanied by such receipts, vouchers, and other documents as may be necessary to establish Consultant's prior payment for all labor, material, and other things covered by the invoice and the absence of any interest, whether in the nature of a lien or otherwise, of any party in any property, work, or fund with respect to the Services performed under this Contract. In

addition to the foregoing, such invoice shall include (a) employee classifications, rates per hour, and hours worked by each classification, and, if the Services are to be performed in separate phases, for each phase; (b) total amount billed in the current period and total amount billed to date, and, if the Services are to be performed in separate phases, for each phase; (c) the estimated percent completion, and, if the Services are to be performed in separate phases, for each phase; and (d) Consultant's certification that all prior Progress Payments have been properly applied to the Services with respect to which they were paid. Owner may, by written notice to Consultant, designate a specific day of each month on or before which pay requests must be submitted.

5.4 Final Acceptance and Final Payment

The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by Owner of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed. The Services or each phase of the Services, as the case may be, shall be deemed accepted by Owner if not objected to in writing within 30 days after submission by Consultant of the Services or such phase of Services for final acceptance and payment plus, if applicable, such additional time as may be considered reasonable for obtaining approval of governmental authorities having jurisdiction to approve the Services, or phase of Services, as the case may be. As soon as practicable after final acceptance, Owner shall pay to Consultant the balance of the Contract Price or, if the Services are to be performed in separate phases, the balance of that portion of the Contract Price with respect to such phase of the Services, after deducting therefrom all charges against Consultant as provided for in this Contract ("Final Payment"). The acceptance by Consultant of Final Payment with respect to the Services or a particular phase of Services, as the case may be, shall operate as a full and complete release of Owner of and from any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses of, by, or to Consultant for anything done, furnished for, arising out of, relating to, or in connection with the payment for Services or a particular phase of Services, as the case may be, or for or on account of any act or neglect of Owner arising out of, relating to, or in connection with the Services or a particular phase of Services, as the case may be.

5.5 Deductions

A. Owner's Right to Withhold. Notwithstanding any other provision of this Contract and without prejudice to any of Owner's other rights or remedies, Owner shall have the right at any time or times, whether before or after approval of any pay request, to deduct and withhold from any Progress or Final Payment that may be or become due under this Contract such amount as may reasonably appear necessary to compensate Owner for any actual or prospective loss due to: (1) Services that are defective, nonconforming or incomplete, or contain errors; (2) damage for which Consultant is liable under this Contract; (3) liens or claims of lien regardless of merit unless bonded over by Consultant or unless such liens were a result of Owner's failure to comply with its payment obligations in this Contract; (4) delay in the progress or completion of the Services unless due to causes that could not be avoided or controlled by Consultant; (5) inability of

Consultant to complete the Services; (6) failure of Consultant to properly complete or document any pay request; (7) any other failure of Consultant to perform any of its obligations under this Contract; or (8) the cost to Owner, including reasonable attorneys' fees and administrative costs, of correcting any of the aforesaid matters or exercising any one or more of Owner's remedies set forth in Section 6.1 of this Contract; provided, however, that Owner has provided Consultant with advance written notice of any such event, and Consultant has failed to cure or start to cure with due diligence such matter within ten business days after receipt of such written notice.

B. Use of Withheld Funds. Owner shall be entitled to retain any and all amounts withheld pursuant to Subsection 5.5A above until Consultant shall have either performed the obligations in question or furnished security for such performance satisfactory to Owner. If such matter is not cured or if efforts to cure with due diligence are not started by Consultant within ten business days after receipt of written notice from Owner as provided herein, Owner shall be entitled to apply any money withheld or any other money due Consultant under this Contract to reimburse itself for any and all costs, expenses, losses, damages, liabilities, suits, judgments, awards, reasonable attorneys' fees, and reasonable administrative expenses incurred, suffered, or sustained by Owner and chargeable to Consultant under this Contract.

5.6 Accounting

Consultant shall keep accounts, books, and other records of all its billable charges and costs incurred in performing the Services in accordance with generally accepted accounting practices, consistently applied, and in such manner as to permit verification of all entries. Consultant shall make all such material available for inspection by Owner, at all reasonable times during this Contract and for a period of three years following termination of this Contract. Copies of such material shall be furnished, at Owner's expense, upon request.

ARTICLE VI **REMEDIES**

6.1 Owner's Remedies

If it should appear at any time prior to Final Payment for all work that Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Contract, or has attempted to assign this Contract or Consultant's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty in this Contract, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract or has failed to pay its debts as they come due ("Event of Default"), and has failed to cure or begin to cure with due diligence any such Event of Default within ten business days after Consultant's receipt of written notice of such Event of Default, then Owner shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Owner may require Consultant, within such reasonable time as may

be fixed by Owner, to complete or correct all or any part of the Services that are defective, nonconforming or incomplete, or contain errors; to accelerate all or any part of the Services; and to take any or all other action necessary to bring Consultant and the Services into compliance with this Contract.

2. Owner may accept the Services that are defective, nonconforming, incomplete, or dilatory, or contain errors, or part thereof, and make an equitable reduction in the Contract Price.
3. Owner may terminate this Contract without liability for further payment of amounts due or to become due under this Contract.
4. Owner may withhold from any Progress Payment or Final Payment, whether or not previously approved, or may recover from Consultant, any and all costs, including reasonable attorneys' fees and administrative expenses, incurred by Owner as the result of any Event of Default or as a result of actions taken by Owner in response to any Event of Default.
5. Owner may recover direct damages suffered by Owner.

6.2 Terminations and Suspensions Deemed for Convenience

Any termination or suspension of Consultant's rights under this Contract for an alleged default that is ultimately held unjustified shall automatically be deemed to be a termination or suspension for the convenience of Owner under Section 1.9 of this Contract.

ARTICLE VII LEGAL RELATIONSHIPS AND REQUIREMENTS

7.1 Binding Effect

This Contract shall be binding upon Owner and Consultant and upon their respective heirs, executors, administrators, personal representatives, and permitted successors and assigns. Every reference in this Contract to a party shall also be deemed to be a reference to the authorized officers, employees, agents, and representatives of such party.

7.2 Relationship of the Parties

Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Contract shall be construed (1) to create the relationship of principal and agent, partners, or joint venturers between Owner and Consultant or (2) to create any relationship between Owner and any subcontractor of Consultant.

7.3 No Collusion/Prohibited Interests

Consultant hereby represents and certifies that Consultant is not barred from contracting with a unit of state or local government as a result of (i) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; or (ii) a violation of the USA Patriot Act of 2001, 107 Public Law 56 (October 26, 2001) (the "Patriot Act") or other statutes, orders, rules, and regulations of the United States government and its various executive departments, agencies and offices related to the subject matter of the Patriot Act, including, but not limited to, Executive Order 13224 effective September 24, 2001.

Consultant hereby represents that the only persons, firms, or corporations interested in this Contract as principals are those disclosed to Owner prior to the execution of this Contract, and that this Contract is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Consultant has, in procuring this Contract, colluded with any other person, firm, or corporation, then Consultant shall be liable to Owner for all loss or damage that Owner may suffer thereby, and this Contract shall, at Owner's option, be null and void.

Consultant hereby represents and warrants that neither Consultant nor any person affiliated with Consultant or that has an economic interest in Consultant or that has or will have an interest in the Services or will participate, in any manner whatsoever, in the Services is acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by the United States Treasury Department as a Specially Designated National and Blocked Person, or for or on behalf of any person, group, entity or nation designated in Presidential Executive Order 13224 as a person who commits, threatens to commit, or supports terrorism, and neither Consultant nor any person affiliated with Consultant or that has an economic interest in Consultant or that has or will have an interest in the Services or will participate, in any manner whatsoever, in the Services is, directly or indirectly, engaged in, or facilitating, the Services on behalf of any such person, group, entity or nation.

7.4 Assignment

Consultant shall not (1) assign this Contract in whole or in part, (2) assign any of Consultant's rights or obligations under this Contract, or (3) assign any payment due or to become due under this Contract without the prior express written approval of Owner, which approval shall not be unreasonably withheld; provided, however, that Owner's prior written approval shall not be required for assignments of accounts, as defined in the Illinois Commercial Code, if to do so would violate Section 9-318 of the Illinois Commercial Code, 810 ILCS 5/9-318. Owner may assign this Contract, in whole or in part, or any or all of its rights or obligations under this Contract, without the consent of Consultant.

7.5 Confidential Information

All information supplied by Owner to Consultant for or in connection with this Contract or the Services shall be held confidential by Consultant and shall not, without the prior express written consent of Owner, be used for any purpose other than performance of the Services. Confidential information shall not include any information

of Owner that is required by law to be disclosed to any governmental agency, provided that before making such disclosure, Consultant shall give Owner a written notice and an opportunity to object to the disclosure or take action to assure confidential handling of the information.

7.6 No Waiver

No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by Owner, nor any order by Owner for the payment of money, nor any payment for, or use, occupancy, possession, or acceptance of, the whole or any part of the Services by Owner, nor any extension of time granted by Owner, nor any delay by Owner in exercising any right under this Contract, nor any other act or omission of Owner shall constitute or be deemed to be an acceptance of any Services which are defective, nonconforming or incomplete, or contain errors, nor operate to waive or otherwise diminish the effect of any warranty or representation made by Consultant; or of any requirement or provision of this Contract; or of any remedy, power, or right of Owner.

7.7 No Third Party Beneficiaries

No claim as a third party beneficiary under this Contract by any person, firm, or corporation other than Consultant shall be made or be valid against Owner.

7.8 Notices

All notices required or permitted to be given under this Contract shall be in writing and shall be deemed received by the addressee thereof when delivered in person on a business day at the address set forth below or on the third business day after being deposited in any main or branch United States post office, for delivery at the address set forth below by properly addressed, postage prepaid, certified or registered mail, return receipt requested.

Notices and communications to Owner shall be addressed to, and delivered at, the following address:

DuPage Water Commission
600 East Butterfield Road
Elmhurst, Illinois 60126-4642
Attention: **Terry McGhee**

Notices and communications to Consultant shall be addressed to, and delivered at, the following address:

Wynndalco Enterprises, LLC
19081 Old LaGrange Rd, Suite 106
Mokena, IL 60448

Attention: **David C. Andalcio**

The foregoing shall not be deemed to preclude the use of other non-oral means of notification or to invalidate any notice properly given by any such other non-oral means.

By notice complying with the requirements of this Section 7.8, Owner and Consultant each shall have the right to change the address or addressee or both for all future notices to it, but no notice of a change of address or addressee shall be effective until actually received.

7.9 Governing Laws

This Contract and the rights of Owner and Consultant under this Contract shall be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois.

7.10 Changes in Laws

Unless otherwise explicitly provided in this Contract, any reference to laws shall include such laws as they may be amended or modified from time to time.

7.11 Compliance with Laws and Grants

Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. Consultant shall also comply with all conditions of any federal, state, or local grant received by Owner or Consultant with respect to this Contract or the Services.

Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Consultant's, or its subcontractors', performance of, or failure to perform, the Services or any part thereof.

Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

7.12 Documents

Drawings, plans, specifications, photos, reports, information, observations, calculations, notes and any other reports, documents, data or information, in any form, prepared, collected, or received by Consultant in connection with any or all of the Services (the "Documents") shall, upon payment to Consultant of all amounts due under this Contract, be and remain the property of Owner and shall not, without the prior express written consent of Owner, be used for any purpose other than performance of the

Services; provided, however, that any use thereof by Owner for purposes other than specifically anticipated in Consultant's scope of Services shall be at Owner's sole risk and cost. At Owner's request, or upon termination of this Contract, the Documents shall be delivered promptly to Owner. Consultant shall have the right to retain copies of the Documents for its files. Unless Owner shall consent in writing to the earlier destruction of the Documents, Consultant shall maintain files of all Documents for a period of five years after termination of this Contract. Consultant shall make, and shall cause all of its subcontractors to make, the Documents available for Owner's review, inspection and audit during the entire term of this Contract and for five years after termination of this Contract.

Nothing in this paragraph shall constitute or be constructed to be any representation by the Consultant that the work product is suitable in any way for any other project except the one detailed in this agreement. Any reuse by the Owner shall be at the Owners sole risk and without liability or legal exposure to Consultant.

7.13 Time

The Contract Time is of the essence of this Contract. Except where otherwise stated, references in this Contract to days shall be construed to refer to calendar days.

7.14 Severability

The provisions of this Contract shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Contract shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provisions of this Contract shall be in any way affected thereby.

7.15 Entire Agreement

This Contract sets forth the entire agreement of Owner and Consultant with respect to the accomplishment of the Services and the payment of the Contract Price therefor, and there are no other understandings or agreements, oral or written, between Owner and Consultant with respect to the Services and the compensation therefor.

7.16 Amendments

No modification, addition, deletion, revision, alteration, or other change to this Contract shall be effective unless and until such change is reduced to writing and executed and delivered by Owner and Consultant.

IN WITNESS WHEREOF, Owner and Consultant have caused this Contract to be executed in two original counterparts as of the day and year first written above.

Attest/Witness:

DUPAGE WATER COMMISSION

By: _____

By: _____

Clerk

General Manager

Attest/Witness:

Wynndalco Enterprises, LLC

By: Deborah Oppenhausser

By: David R Andaleio

Name: DEBORAH OPPENHAUSER

Name: DAVID R ANDALEIO

Title: ACCTG/HR

Title: CEO

ATTACHMENT A

SUPPLEMENTAL SCHEDULE OF CONTRACT TERMS

1. **Project:**

[INSERT NAME OF PROJECT]

2. **Approvals and Authorizations:**

[INSERT ANY REQUIRED BY THE PROJECT]

3. **Commencement Date:**

[INSERT THE DATE OF EXECUTION OF THE CONTRACT BY OWNER]

4. **Completion Date:**

To be agreed upon before contract execution:

A. Task 1: ____ days following the Commencement Date plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

B. Task 2: ____ days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

C. Task 3: ____ days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

5. **Insurance Coverages:**

A. Worker's Compensation and Employer's Liability with limits not less than:

(1) Worker's Compensation: Statutory;

(2) Employer's Liability:

\$500,000 injury-per occurrence

\$500,000 disease-per employee

\$500,000 disease-policy limit

Such insurance shall evidence that coverage applies in the State of Illinois and provide a waiver of subrogation in favor of Owner. By entering into this agreement, the parties acknowledge that this limitation of liability clause has been reviewed, understood, is a

material part of this agreement, and each party has had the opportunity to seek legal advice regarding this provision.”

- B. Commercial Motor Vehicle Liability with a combined single limit of liability for bodily injury and property damage of not less than \$1,000,000 for vehicles owned, non-owned, or rented.

All employees shall be included as insureds.

- C. Commercial General Liability with coverage written on an “occurrence” basis and with limits no less than:

- (1) Each Occurrence: \$1,000,000
- (2) General Aggregate: \$2,000,000
- (3) Completed Operations Aggregate: \$2,000,000
- (4) Personal Injury: \$1,000,000

Coverages shall include:

- Broad Form Property Damage Endorsement
- Blanket Contractual Liability

- D. Professional Liability Insurance. With a limit of liability of not less than \$2,000,000 per claim and covering Consultant against all sums that Consultant may be obligated to pay on account of any liability arising out of Consultant’s negligent acts, errors, and omissions under the Contract. Such insurance, or such insurance as may then be commercially available in the marketplace, shall be maintained for a three year period from and after Final Payment.

- E. Umbrella Policy. The required coverages may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

- F. Owner as Additional Insured. Owner shall be named as an Additional Insured on the following policies:

Commercial Motor Vehicle Liability

Commercial General Liability

Each such additional Insured endorsement shall identify Owner as follows:
The DuPage Water Commission, including its Board members and elected

and appointed officials, its officers, employees, named agents, including Owner's attorneys and representatives, as related to Consultant's Services under the Contract.

6. **Contract Price:**

SCHEDULE OF PRICES

For providing, performing, and completing each phase of Services, an amount equal to Consultant's Direct Labor Costs times a factor of **[X.XX]** for all Services for all Services rendered by principals and employees engaged directly on the Project, plus an amount equal to the actual costs of all Reimbursable Expenses, but not to exceed, in each phase of Services, the following not to exceed amount set forth opposite each such phase except as adjusted by a Change Order issued pursuant to Section 2.1 of the Contract:

<u>Phase</u>	<u>Not to Exceed</u>
Task 1	\$ TDB
Task 2	\$ TDB
Task 3	\$ TDB

7. **Payments:**

For purposes of payments to Consultant, the value of the Services shall be determined as follows:

Direct Labor Costs shall mean actual wages paid to those members of staff who are classified as officers, engineers, technicians, draftsmen, and field party personnel engaged directly on the Project plus state and federal taxes, social security, employment and retirement benefits as defined in the American Society of Civil Engineers (ASCE) Manual No. 45.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items.

ATTACHMENT B

SCOPE OF SERVICES

[INSERT DESCRIPTION OF SERVICES]

Consultant shall cooperate and work closely with representatives of Owner and other parties involved in the Project. Consultant shall meet with Owner and such other parties, and shall provide such consultation, advice, and reports, as required to adequately perform its responsibilities under the Contract. Consultant shall produce and deliver to Owner the results of its Services, plus any reports, documents, data, information, observations, or opinions set forth below or requested by Owner, in form or format as set forth below or, if none, in form or format of Owner's choosing.

1. Basic Services.

[INSERT LIST OF TASKS ASSOCIATED WITH PROJECT]

a. Task 1

b. Task 2

c. Task 3

ATTACHMENT C

SUBMITTAL SCHEDULE

Submittal:

Due Date:

ATTACHMENT D

SPECIAL PROJECT REQUIREMENTS

1. Key Project Personnel:

Name:

Telephone:

2. Security:

A. Description. For security purposes, Owner investigates the background of personnel at its facilities and personnel engaged to perform services of a similar nature to the Services to be provided under the Contract and implements other security measures as it determines are necessary from time to time ("Security Program"). To obtain authorization to work at Owner's facilities or to be engaged to perform the Services, Consultant and its subcontractors must comply with the requirements of Owner's Security Program. Consultant shall remain as fully responsible and liable for the acts and omissions of all subcontractors and their respective agents and employees in connection with Owner's Security Program as it is for its own acts and those of its agents and employees, as set forth in the Contract.

B. Background Investigations. Consultant personnel, including subcontractor personnel that will require access to Owner's facilities or that will be engaged to perform the Services shall submit all information requested by Owner in order to perform the necessary background investigations. Background information required by Owner may include:

- a. Information needed to complete a Conviction Information Request Non-Fingerprint Form (for background checks, including conviction information, conducted by the Illinois State Police Bureau of Identification)
- b. Education History
- c. Military Service
- d. Character and Reputation References
- e. Verification of Identity
- f. Fingerprints

No Consultant personnel, including subcontractor personnel, will be granted unescorted access to Owner's facilities, nor shall any Consultant personnel, including subcontractor personnel, be engaged to perform the Services, until any background investigation required by Owner has been successfully completed. Owner reserves the right to order Consultant to remove from Owner's facilities any personnel, including subcontractor personnel, who Owner determines pose a threat to the security of Owner or its facilities. Any such person so removed shall not be engaged again on the Services.

- C. Search. Consultant personnel and vehicles, including subcontractor personnel and vehicles, allowed on Owner's property shall be subject to search when entering and leaving the property. By entering the property, Consultant personnel, including subcontractor personnel, authorize Owner to perform or have performed such searches of their persons or vehicles.
- D. Identification Badges. Owner shall issue identification badges to all Consultant personnel, including subcontractor personnel. All such personnel shall pick up their identification badges prior to entry onto Owner's property and shall return the badges at the end of each work day. All such personnel shall wear the identification badges in a prominent manner at all times when working on Owner property.
- E. No Liability. Neither Owner, nor any official or employee of Owner, nor any authorized assistant or agent of any of them, shall be responsible for the adequacy of Owner's security precautions and programs or any liability arising there from.

3. Facility Locations and Testing Results and Analysis:

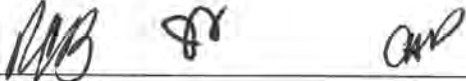
Information as to the location of Owner's existing facilities and test results and recommendations received from other consultants have been indicated or provided solely for the convenience of Consultant. Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of such information and such information is not guaranteed.

ATTACHMENT E

TYPICAL PLANS, SECTIONS, SCHEDULES, NOTES AND DETAILS

DATE: February 14, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Facilities Construction
ITEM	A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with CDM Smith, Inc. Resolution No. R-5-19	APPROVAL	
Account No.: 01-60-722200 \$71,325.00 01-60-771600 \$71,325.00			
<p>The Commission previously entered into Master Contracts with 22 consulting firms for professional engineering services. Each firm advised the Commission of which engineering disciplines they would be interested in providing for the Commission. Using this listing as a guide, Staff requested proposals from five (5) of these firms for Design Services, Bidding Services and Construction Services to in conjunction with the project known as DuPage Pump Station and Administration Building Improvements. This project is included as a Capital Project in the Fiscal Year 2018/2019 Management Budget.</p> <p>Staff also met with each of the three (3) responsive potential consultant firms to review and discuss the scope of the project in detail and Staff also provided relevant findings from the 2014 Condition Assessment.</p> <p>Of the three (3) proposals received, as reviewed by Staff and based on the strength of their submittal (project understanding, project approach, schedule and team), Staff recommends acceptance of the proposal submitted by CDM Smith, Inc. as the most favorable to the Commission, in the amount of \$142,650.00.</p> <p>Resolution No. R-8-19 would approve Task Order No. 1 to the Master Contract with CDM Smith, Inc.</p>			
MOTION: To adopt Resolution No. R-5-19.			

DuPAGE WATER COMMISSION

RESOLUTION NO. R-5-19

A RESOLUTION APPROVING AND RATIFYING CERTAIN TASK ORDERS
UNDER A MASTER CONTRACT WITH CDM SMITH, INC. AT THE
FEBRUARY 21, 2019, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into a contract with CDM Smith, Inc. (the "Consultant") to provide, from time to time, professional engineering services in connection with various projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, the Consultant has approved the Task Orders substantially in the form as attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Orders");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Task Orders attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff and the Consultant, that the circumstances said to necessitate the Task Orders were not

Resolution No. R-5-19

reasonably foreseeable at the time the Master Contract was signed, the Task Orders are germane to the Master Contract as signed, and/or the Task Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2019.

Chairman

ATTEST:

Clerk

EXHIBIT 1

TASK ORDER NO. 1

In accordance with Section 1.1 of the Master Contract for Professional Engineering Services Owner and Consultant agree as follows:

1. **Project:**

Design, bidding and construction services in connection with the DuPage Water Commission's DuPage Pumping Station / Administration Building Improvements, based upon CDM Smith's proposal dated February 7, 2019.

2. **Services of Consultant:**

A. Basic Services:

1. **Preliminary Design Phase.**

- a. Meet with Owner to determine the general scope, extent and character the Project.
- b. Prepare preliminary design documents consisting of drawings, specifications in CSI format, a written description of the Project and other documents appropriate for Project.
- c. Furnish three (3) paper copies of the Preliminary Design Documents, and a Portable Document File (PDF), together with Consultant's opinion of probable Construction Cost of the Project, for review and approval by Owner, and review them with Owner.

2. **Final Design Phase.**

- a. On basis of accepted Preliminary Design Documents and the revised opinion of probable Project Costs and Construction Cost of the Project, prepare, final drawings, and specifications for incorporation in the construction contract documents. Such drawings and specifications shall show the general scope, extent and character of the work to be furnished and performed by the construction contractor.
- b. Assist Owner by providing all required criteria, descriptions and design data and consulting with officials and Owner to obtain permits and to prepare other bidding/negotiation and construction contract documents.
- c. Furnish three (3) paper copies of the drawings and specifications, together, and a Portable Document File (PDF), with Consultant's revised opinion of probable Construction

Cost of the Project, based upon the drawings and specifications and the other bidding/negotiation and construction contract documents, for review and approval by Owner, and review them in person with Owner.

3. Bidding Phase.

- a. Assist Owner in advertising for and obtaining. Maintain a record of prospective bidders to whom bidding documents have been issued.
- b. Issue addenda as appropriate and approved by Owner.
- c. Consult with and advise Owner as to the acceptability of contractors, subcontractors, suppliers and other persons if such acceptability is required by the construction contract documents.
- d. Consult with Owner as to acceptability of proposed substitute materials and equipment.
- e. Attend bid opening, prepare bid tabulation sheets, and assist Owner in evaluating bids or proposals and in assembling and awarding construction contracts.

4. Construction Phase.

- a. Furnish advice and consulting services during the construction period.
- b. Review, return and comment on shop drawings and other equipment drawings furnished by contractors for materials and equipment to be incorporated into the work. Submittals shall be returned within 30 days of receipt by Consultant.
- c. Consult and advise on the interpretation of the construction contracts.
- d. Consultant shall, when requested, submit recommendations on proposed change orders.
- e. Schedule and attend preconstruction conference and promptly prepare and circulate minutes thereof to all participants.
- f. Maintain files of correspondence, reports of job conferences, field orders, addenda, change orders, shop drawings, samples, progress reports, product data, submittals,

handbooks, operations and maintenance manuals, instructions and other project-related documents.

- g. Utilizing drawings submitted by Contractor and/or Owner, prepare preliminary drawings of record and submit in Portable Document File (PDF) format to Owner within 90 days from the completion of the construction contract. Submit final drawings of record to Owner in AutoCad 14 and Portable Document File (PDF) format within 120 days from the completion of the construction contract.

B. Additional Services:

None

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

None

4. **Commencement Date:**

Effective Date of this Task Order

5. **Completion Date:**

- A. **Preliminary Design Phase:** 30 days following the Commencement Date plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- B. **Final Design Phase:** 45 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- C. **Bidding Phase:** 60 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- D. **Construction Services Phase:** 120 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

* days exclude Owner's review periods.

6. **Submittal Schedule:**

A. TBD

7. **Key Project Personnel:**

A. TBD

8. **Contract Price:**

For providing, performing, and completing each phase of Services, an amount equal to Consultant's Direct Labor Costs times the following factor set forth opposite each such phase, plus an amount equal to the actual costs of all Reimbursable Expenses, but not to exceed, in each phase of Services, the following not to exceed amount set forth opposite each such phase except as adjusted by a Change Order issued pursuant to Section 2.1 of the Contract:

<u>Phase</u>	<u>Not to Exceed</u>
Preliminary Design	\$29,000.00
Final Design	\$58,000.00
Bidding	\$8,650.00
Construction	<u>\$46,000.00</u>
Total (All Phases)	\$142,650.00

9. **Payments:**

Direct Labor Costs shall mean the billing rate of all Consultants personnel including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items.

10. **Modifications to Contract:**

None

11. **Attachments:**

None

Approval and Acceptance: Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Contract.

The Effective Date of this Task Order is **[TBD]**.

DUPAGE WATER COMMISSION

By: _____

John Spatz
General Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: TBD

Title: TBD

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

E-mail Address: TBD

Phone: (630) 834-0100

Fax: (630) 834-0120

[CONSULTANT]

By: _____

[Consultant's Officer]
Title

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: **[Consultant Contact]**

Title:

Address:

E-mail Address:

Phone:

Fax:

DATE: February 14, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Facilities Construction
ITEM	A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Greeley and Hansen Resolution No. R-6-19	APPROVAL	
Account No.: 01-60-722200 - \$95,000.00			
<p>The Commission previously entered into Master Contracts with 22 consulting firms for professional engineering services. Each firm advised the Commission of which engineering disciplines they would be interested in providing for the Commission. Using this listing as a guide, Staff requested proposals from three (3) of these firms for Design Services, Bidding Services and Construction Services to in conjunction with the project known as DuPage Pump Station – Disinfection Facilities Improvements. This project is included as a Capital Project in the Fiscal Year 2018/2019 Management Budget.</p> <p>Staff also met with each of the three (3) potential consultant firms to review and discuss the scope of the project in detail and Staff also provided relevant findings from the 2014 Condition Assessment.</p> <p>Of the three (3) proposals received, as reviewed by Staff and based on the strength of their submittal (project understanding, project approach, schedule and team), Staff recommends acceptance of the proposal submitted by Greeley and Hansen as the most favorable to the Commission, in the amount of \$95,000.00.</p> <p>Resolution No. R-8-19 would approve Task Order No. 2 to the Master Contract with Greeley and Hansen.</p>			
MOTION: To adopt Resolution No. R-6-19.			

DuPAGE WATER COMMISSION

RESOLUTION NO. R-6-19

**A RESOLUTION APPROVING AND RATIFYING CERTAIN TASK ORDERS
UNDER A MASTER CONTRACT WITH GREELEY AND HANSEN AT THE
FEBRUARY 21, 2019, DuPAGE WATER COMMISSION MEETING**

WHEREAS, the DuPage Water Commission (the "Commission") entered into a contract with Greeley and Hansen (the "Consultant") to provide, from time to time, professional engineering services in connection with various projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, the Consultant has approved the Task Orders substantially in the form as attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Orders");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Task Orders attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff and the Consultant, that the circumstances said to necessitate the Task Orders were not

Resolution No. R-6-19

reasonably foreseeable at the time the Master Contract was signed, the Task Orders are germane to the Master Contract as signed, and/or the Task Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2019.

Chairman

ATTEST:

Clerk

EXHIBIT 1

TASK ORDER NO. 2

In accordance with Section 1.1 of the Master Contract for Professional Engineering Services Owner and Consultant agree as follows:

1. **Project:**

Design, bidding and construction services in connection with the DuPage Water Commission's Disinfection Facilities and Other Improvements, based upon Greeley and Hansen's proposal dated February 7, 2019.

2. **Services of Consultant:**

A. Basic Services:

1. Preliminary Design Phase.

- a. Meet with Owner to determine the general scope, extent and character the Project.
- b. Prepare preliminary design documents consisting of drawings, specifications in CSI format, a written description of the Project and other documents appropriate for Project.
- c. Furnish three (3) paper copies of the Preliminary Design Documents, and a Portable Document File (PDF), together with Consultant's opinion of probable Construction Cost of the Project, for review and approval by Owner, and review them with Owner.

2. Final Design Phase.

- a. On basis of accepted Preliminary Design Documents and the revised opinion of probable Project Costs and Construction Cost of the Project, prepare, final drawings, and specifications for incorporation in the construction contract documents. Such drawings and specifications shall show the general scope, extent and character of the work to be furnished and performed by the construction contractor.
- b. Assist Owner by providing all required criteria, descriptions and design data and consulting with officials and Owner to obtain permits and to prepare other bidding/negotiation and construction contract documents.
- c. Furnish three (3) paper copies of the drawings and specifications, and a Portable Document File (PDF), together with Consultant's revised opinion of probable Construction Cost of the Project, based upon the drawings and specifications and the other

bidding/negotiation and construction contract documents, for review and approval by Owner, and review them in person with Owner.

3. Bidding Phase.

- a. Assist Owner in advertising for and obtaining. Maintain a record of prospective bidders to whom bidding documents have been issued.
- b. Issue addenda as appropriate and approved by Owner.
- c. Consult with and advise Owner as to the acceptability of contractors, subcontractors, suppliers and other persons if such acceptability is required by the construction contract documents.
- d. Consult with Owner as to acceptability of proposed substitute materials and equipment.
- e. Attend bid opening, prepare bid tabulation sheets, and assist Owner in evaluating bids or proposals and in assembling and awarding construction contracts.

4. Construction Phase.

- a. Furnish advice and consulting services during the construction period.
- b. Review, return and comment on shop drawings and other equipment drawings furnished by contractors for materials and equipment to be incorporated into the work. Submittals shall be returned within 30 days of receipt by Consultant.
- c. Consult and advise on the interpretation of the construction contracts.
- d. Consultant shall, when requested, submit recommendations on proposed change orders.
- e. Schedule and attend preconstruction conference and promptly prepare and circulate minutes thereof to all participants.
- f. Maintain files of correspondence, reports of job conferences, field orders, addenda, change orders, shop drawings, samples, progress reports, product data, submittals, handbooks, operations and maintenance manuals, instructions and other project-related documents.
- g. Utilizing drawings submitted by Contractor and/or Owner, prepare preliminary drawings of record and submit in Portable Document File

(PDF) format to Owner within 90 days from the completion of the construction contract. Submit final drawings of record to Owner in AutoCad 14 and Portable Document File (PDF) format within 120 days from the completion of the construction contract.

B. Additional Services:

None

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

None

4. **Commencement Date:**

Effective Date of This Task Order

5. **Completion Date:**

- A. **Preliminary Design Phase:** 28 days following the Commencement Date plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- B. **Final Design Phase:** 49 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- C. **Bidding Phase:** 60 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- D. **Construction Services Phase:** 120 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

* Days exclude Owner's Review Periods

6. **Submittal Schedule:**

A. TBD

7. **Key Project Personnel:**

A. TBD

8. **Contract Price:**

For providing, performing, and completing each phase of Services, an amount equal to Consultant's Direct Labor Costs times the following factor set forth opposite each such phase, plus an amount equal to the actual costs of all Reimbursable Expenses, but not to exceed, in each phase of Services, the following not to exceed amount set forth opposite each such phase except as adjusted by a Change Order issued pursuant to Section 2.1 of the Contract:

Total (All Phases)	\$95,000.00
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9. **Payments:**

Direct Labor Costs shall mean the billing rate of all Consultants personnel including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items.

10. **Modifications to Contract:**

None

11. **Attachments:**

None

Approval and Acceptance: Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Contract.

The Effective Date of this Task Order is **[TBD]**.

DUPAGE WATER COMMISSION

By: _____

John Spatz
General Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: **[TBD]**

Title: **[TBD]**

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

E-mail Address: **[TBD]**

Phone: (630) 834-0100

Fax: (630) 834-0120

GREELEY AND HANSEN

By: _____

[Consultant's Officer]
Title

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: **[Consultant Contact TBD]**

Title:

Address:


E-mail Address:

Phone:

Fax:

DATE: February 14, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Facilities Construction
ITEM	A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Knight Engineers and Architects, Inc. Resolution No. R-7-19	APPROVAL 	
Account No.: 01-60-722300 - \$37,500.00			
<p>The Commission previously entered into Master Contracts with 22 consulting firms for professional engineering services. Each firm advised the Commission of which engineering disciplines they would be interested in providing for the Commission. Using this listing as a guide, Staff requested proposals from four (4) of these firms for Design Services, Bidding Services and Construction Services to in conjunction with the project known as DuPage Pump Station Generator Building HVAC and Related Facility Improvements. This project is included as a Capital Project in the Fiscal Year 2018/2019 Management Budget.</p> <p>Staff also met with each of the four (4) potential consultant firms to review and discuss the scope of the project in detail and Staff also provided relevant findings from the 2014 Condition Assessment.</p> <p>Of the three (3) proposals received, as reviewed by Staff and based on the strength of their submittal (project understanding, project approach, schedule and team), Staff recommends acceptance of the proposal submitted by Knight Engineering and Architects, Inc. as the most favorable to the Commission, in the amount of \$37,500.00.</p> <p>Resolution No. R-8-19 would approve Task Order No. 1 to the Master Contract with Knight Engineers and Architects, Inc.</p>			
MOTION: To adopt Resolution R-7-19.			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-7-19

A RESOLUTION APPROVING AND RATIFYING CERTAIN TASK ORDERS
UNDER A MASTER CONTRACT WITH
KNIGHT ENGINEERS AND ARCHITECTS, INC. AT THE
FEBRUARY 21, 2019, DUPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into a contract with Knight Engineers and Architects, Inc. (the "Consultant") to provide, from time to time, professional engineering services in connection with various projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, the Consultant has approved the Task Orders substantially in the form as attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Orders");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Task Orders attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of Staff and the Consultant, that the circumstances said to necessitate the Task Orders were not

Resolution No. R-7-19

reasonably foreseeable at the time the Master Contract was signed, the Task Orders are germane to the Master Contract as signed, and/or the Task Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2019.

Chairman

ATTEST:

Clerk

EXHIBIT 1

TASK ORDER NO. 1

In accordance with Section 1.1 of the Master Contract for Professional Engineering Services Owner and Consultant agree as follows:

1. **Project:**

Design, bidding and construction services in connection with the DuPage Water Commission's Generator Building HVAC and Related Facility Improvements, based upon Knight Engineering and Architects, Inc. proposal dated February 7, 2019.

2. **Services of Consultant:**

A. Basic Services:

1. Preliminary Design Phase.

- a. Meet with Owner to determine the general scope, extent and character the Project.
- b. Prepare preliminary design documents consisting of drawings, specifications in CSI format, a written description of the Project and other documents appropriate for Project.
- c. Furnish three (3) paper copies of the Preliminary Design Documents, and a Portable Document File (PDF), together with Consultant's opinion of probable Construction Cost of the Project, for review and approval by Owner, and review them with Owner.

2. Final Design Phase.

- a. On basis of accepted Preliminary Design Documents and the revised opinion of probable Project Costs and Construction Cost of the Project, prepare, final drawings, and specifications for incorporation in the construction contract documents. Such drawings and specifications shall show the general scope, extent and character of the work to be furnished and performed by the construction contractor.
- b. Assist Owner by providing all required criteria, descriptions and design data and consulting with officials and Owner to obtain permits and to prepare other bidding/negotiation and construction contract documents.
- c. Furnish three (3) paper copies of the drawings and specifications, and a Portable Document File (PDF), together with Consultant's revised opinion of probable Construction Cost of the Project, based upon the drawings and specifications and the other

bidding/negotiation and construction contract documents, for review and approval by Owner, and review them in person with Owner.

3. Bidding Phase.

- a. Assist Owner in advertising for and obtaining. Maintain a record of prospective bidders to whom bidding documents have been issued.
- b. Issue addenda as appropriate and approved by Owner.
- c. Consult with and advise Owner as to the acceptability of contractors, subcontractors, suppliers and other persons if such acceptability is required by the construction contract documents.
- d. Consult with Owner as to acceptability of proposed substitute materials and equipment.
- e. Attend bid opening, prepare bid tabulation sheets, and assist Owner in evaluating bids or proposals and in assembling and awarding construction contracts.

4. Construction Phase.

- a. Furnish advice and consulting services during the construction period.
- b. Review, return and comment on shop drawings and other equipment drawings furnished by contractors for materials and equipment to be incorporated into the work. Submittals shall be returned within 30 days of receipt by Consultant.
- c. Consult and advise on the interpretation of the construction contracts.
- d. Consultant shall, when requested, submit recommendations on proposed change orders.
- e. Schedule and attend preconstruction conference and promptly prepare and circulate minutes thereof to all participants.
- f. Maintain files of correspondence, reports of job conferences, field orders, addenda, change orders, shop drawings, samples, progress reports, product data, submittals, handbooks, operations and maintenance manuals, instructions and other project-related documents.
- g. Utilizing drawings submitted by Contractor and/or Owner, prepare preliminary drawings of record and submit in Portable Document File

(PDF) format to Owner within 90 days from the completion of the construction contract. Submit final drawings of record to Owner in AutoCad 14 and Portable Document File (PDF) format within 120 days from the completion of the construction contract.

B. Additional Services:

None

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

None

4. **Commencement Date:**

Effective Date of this Task Order

5. **Completion Date:**

A. **Preliminary Design Phase:** 21 days following the Commencement Date plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

B. **Final Design Phase:** 21 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

C. **Bidding Phase:** 45 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

D. **Construction Services Phase:** 90 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

* Days exclude Owner's review periods.

6. **Submittal Schedule:**

A. TBD

7. **Key Project Personnel:**

A. TBD

8. **Contract Price:**

For providing, performing, and completing each phase of Services, an amount equal to Consultant's Direct Labor Costs times the following factor set forth opposite each such phase, plus an amount equal to the actual costs of all Reimbursable Expenses, but not to exceed, in each phase of Services, the following not to exceed amount set forth opposite each such phase except as adjusted by a Change Order issued pursuant to Section 2.1 of the Contract:

<u>Phase</u>	<u>Direct Labor Cost Factor</u>	<u>Not to Exceed</u>
Preliminary Design	2.6	\$10,000.00
Final Design	2.6	\$18,500.00
Bidding	2.6	\$3,500.00
Construction	2.6	<u>\$5,500</u>
Total (All Phases)		\$37,500.00

9. **Payments:**

Direct Labor Costs shall mean the billing rate of all Consultants personnel including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items.

10. **Modifications to Contract:**

None

11. **Attachments:**

None

Approval and Acceptance: Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Contract.

The Effective Date of this Task Order is **[TBD]**.

DuPAGE WATER COMMISSION

By: _____

John Spatz
General Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: **[TBD]**

Title: **[TBD]**

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

E-mail Address: **[TBD]**

Phone: (630) 834-0100

Fax: (630) 834-0120

[CONSULTANT]

By: _____

[Consultant's Officer]

Title

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: **[Consultant Contact TBD]**

Title:

Address:

E-mail Address:

Phone:

Fax:

DATE: February 14, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Facilities Construction
ITEM	A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Strand Associates, Inc. Resolution No. R-8-19	APPROVAL 	
Account Nos.: 01-60-761000 \$51,300.00 01-60-772100 \$7,500.00			
<p>The Commission previously entered into Master Contracts with 22 consulting firms for professional engineering services. Each firm advised the Commission of which engineering disciplines they would be interested in providing for the Commission. Using this listing as a guide, Staff requested proposals from four (4) of these firms for Design Services, Bidding Services and Construction Services to in conjunction with the project known as Tank Site and MS26B Improvements. This project is included as a Capital Project in the Fiscal Year 2018/2019 Management Budget.</p> <p>Staff also met with each of the four (4) potential consultant firms to review and discuss the scope of the project in detail and Staff also provided relevant findings from the 2014 Condition Assessment.</p> <p>Of the four (4) proposals received, as reviewed by Staff and based on the strength of their submittal (project understanding, project approach, schedule and team), Staff recommends acceptance of the proposal submitted by Strand Associates, Inc. as the most favorable to the Commission, in the amount of \$58,800.00.</p> <p>Resolution No. R-8-19 would approve Task Order No. 3 to the Master Contract with Strand Associates, Inc.</p>			
MOTION: To adopt Resolution R-8-19.			

DuPAGE WATER COMMISSION

RESOLUTION NO. R-8-19

A RESOLUTION APPROVING AND RATIFYING CERTAIN TASK ORDERS
UNDER A MASTER CONTRACT WITH STRAND ASSOCIATES, INC. AT THE
FEBRUARY 21, 2019, DuPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into a contract with Strand Associates, Inc. (the "Consultant") to provide, from time to time, professional engineering services in connection with various projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, the Consultant has approved the Task Orders substantially in the form as attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Orders");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Task Orders attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of Staff and the Consultant, that the circumstances said to necessitate the Task Orders were not

Resolution No. R-8-19

reasonably foreseeable at the time the Master Contract was signed, the Task Orders are germane to the Master Contract as signed, and/or the Task Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2019.

Chairman

ATTEST:

Clerk

EXHIBIT 1

TASK ORDER NO. 3

In accordance with Section 1.1 of the Master Contract for Professional Engineering Services Owner and Consultant agree as follows:

1. **Project:**

Design, bidding and construction services in connection with the improvements to the Commission's Tank Site and Meter Station 26B Improvements ("The Work"), located in DuPage County, based upon the Strand Associates, Inc. proposal dated February 7, 2019.

2. **Services of Consultant:**

A. Basic Services:

1. Preliminary Design Phase.

- a. Meet with Owner to determine the general scope, extent and character the Project.
- b. Prepare preliminary design documents consisting of drawings, specifications in CSI format, a written description of the Project and other documents appropriate for Project.
- c. Furnish three (3) paper copies of the Preliminary Design Documents, and a Portable Document File (PDF), together with Consultant's opinion of probable Construction Cost of the Project, for review and approval by Owner, and review them with Owner.

2. Final Design Phase.

- a. On basis of accepted Preliminary Design Documents and the revised opinion of probable Project Costs and Construction Cost of the Project, prepare, final drawings, and specifications for incorporation in the construction contract documents. Such drawings and specifications shall show the general scope, extent and character of the work to be furnished and performed by the construction contractor.
- b. Assist Owner by providing all required criteria, descriptions and design data and consulting with officials and Owner to obtain permits and to prepare other bidding/negotiation and construction contract documents.

- c. Furnish three (3) paper copies of the drawings and specifications, and a Portable Document File (PDF) together with Consultant's revised opinion of probable Construction Cost of the Project, based upon the drawings and specifications and the other bidding/negotiation and construction contract documents, for review and approval by Owner, and review them in person with Owner.

3. Bidding Phase.

- a. Assist Owner in advertising for obtaining bids. Maintain a record of prospective bidders to whom bidding documents have been issued.
- b. Issue addenda as appropriate and approved by Owner.
- c. Consult with and advise Owner as to the acceptability of contractors, subcontractors, suppliers and other persons if such acceptability is required by the construction contract documents.
- d. Consult with Owner as to acceptability of proposed substitute materials and equipment.
- e. Attend bid opening, prepare bid tabulation sheets, and assist Owner in evaluating bids or proposals and in assembling and awarding construction contracts.

4. Construction Phase.

- a. Furnish advice and consulting services during the construction period.
- b. Review, return and comment on shop drawings and other equipment drawings furnished by contractors for materials and equipment to be incorporated into the work. Submittals shall be returned within 30 days of receipt by Consultant.
- c. Consult and advise on the interpretation of the construction contracts.
- d. Consultant shall, when requested, submit recommendations on proposed change orders.
- e. Schedule and attend preconstruction conference and promptly prepare and circulate minutes thereof to all participants.

- f. Maintain files of correspondence, reports of job conferences, field orders, addenda, change orders, shop drawings, samples, progress reports, product data, submittals, handbooks, operations and maintenance manuals, instructions and other project-related documents.
- g. Utilizing drawings and data submitted by Contractor and/or Owner, prepare preliminary drawings of record and submit in Portable Document File (PDF) format to Owner within 90 days from the completion of the construction contract. Submit final drawings of record to Owner in AutoCad 14 and Portable Document File (PDF) format within 120 days from the completion of the construction contract.

B. Additional Services:

None

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

None

4. **Commencement Date:**

Effective Date of this Task Order

5. **Completion Date:**

- A.1 **Preliminary Design Phase:** 68 days following the Commencement Date plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- A.2 **Final Design Phase:** 22 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- A.3 **Bidding Phase:** 42 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.
- A.4 **Construction Services Phase:** 165 days following issuance of Notice to Proceed by Owner plus extensions, if any, authorized by a Change Order issued pursuant to Section 2.1 of the Contract.

6. **Submittal Schedule:**
 - A. To Be Determined
7. **Key Project Personnel:**
 - A. To Be Determined
8. **Contract Price:**

For providing, performing, and completing each phase of Services, an amount equal to Consultant's Direct Labor Costs times the following factor set forth opposite each such phase, plus an amount equal to the actual costs of all Reimbursable Expenses, but not to exceed, in each phase of Services, the following not to exceed amount set forth opposite each such phase except as adjusted by a Change Order issued pursuant to Section 2.1 of the Contract:

<u>Phase</u>	<u>Not to Exceed</u>
Preliminary Design	\$27,500.00
Final Design	\$14,500.00
Bidding	\$4,000.00
Construction	\$12,800.00
Total All Phases	<hr/> \$58,800.00

9. **Payments:**

Direct Labor Costs shall mean the billing rate of all Consultants personnel including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items.

10. **Modifications to Contract:**

None

11. **Attachments:**

None

Approval and Acceptance: Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Contract.

The Effective Date of this Task Order **[DATE TBD]**, 2019.

DUPAGE WATER COMMISSION

By: _____

John Spatz
General Manager

DWC DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: **[TBD]**

Title: **[TBD]**

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

E-mail Address: **[TBD]**

Phone: (630) 834-0100

Fax: (630) 834-0120

[FIRM TBD]

By: _____

[NAME OF AUTHORIZED INDIVIDUAL]
[TITLE OF AUTHORIZED INDIVIDUAL]

[FIRM'S] DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: **[TBD]**

Title: **[TBD]**

Address: **[TBD]**

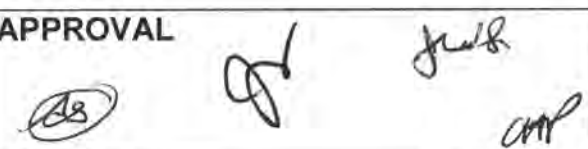
E-mail Address: **[TBD]**

Phone: **[TBD]**

Fax: **[TBD]**

DATE: February 12, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering and Construction Committee	ORIGINATING DEPARTMENT	Instrumentation/ Remote Facilities
ITEM	Purchase Requisition No. 57000	APPROVAL	
Account Number: 01-60-685600 (Not-To-Exceed \$49,000.00)			
<p>The approved 2018/2019 Operating Budget includes \$55,000.00 in account number 01-60-685600 for the upgrade of the Meter Shop PLC control system. Board approval is required do to the purchase cost exceeding \$20,000.00.</p> <p>Attached is Purchase Requisition No. 57000 for a not-to-exceed amount of \$49,000.00, to Concentric Integration, LLC for the upgrade and migration of a new meter testing workstation with Rockwell Automation's FactoryTalk View Supervisory Edition (FTView SE) SCADA software. Also upgrading and integrating a new barcode scanner, PLC processor module, migrating the Access Database, and implementing improvements for compatibility to the FTView SE application.</p> <p>Concentric Integration previously named B&W Control Systems Integration, LLC was awarded the contract in 2004 to design and implement a semi-automatic meter testing control application program. Since 2004 they have upgraded and maintained the meter testing application and related hardware. In 2017 B&W Control Systems Integration, LLC changed their name to Concentric Integration, LLC. The same engineering staff is still with Concentric Integration and is very familiar with the meter testing system.</p> <p>For these reasons and to maintain continuity the Commission's staff is recommending suspending purchasing procedures and authorize the General Manager to approve Requisition No. 57000 in the amount of \$49,000.00 to Concentric Integration, LLC.</p>			
MOTION: To suspend the purchasing procedures of the Commission's By-Laws and approve Purchase Requisition No. 57000 in the Not-To-Exceed amount of \$49,000.00, to Concentric Integration, LLC.			



DuPage Water Commission
600 E. Butterfield Road
Elmhurst, IL 60126
Purchase Requisition

Requisition: **57000** Upgrade Meter Shop PLC Control System

Req. Date: 02/07/2019

Status: U Unfinished
For Store: DPS DuPage Pumping Station
Originator: 401-0027 JOHN SCHORI
Supplier: CONCENTRIC Concentric Integration, LLC

Service Line	Due date	Quantity	UOM	Units	Unit Price	Total
1	2/8/19	1			\$49,000.00	\$49,000.00

Account: 01-60-685600-2019
Supplier: CONCENTRIC [Concentric Integration, LLC]

Total	49,000.00
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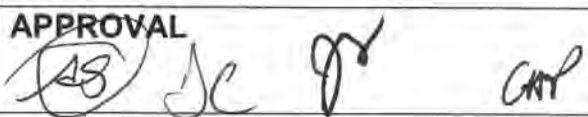
Approver: _____

Date approved: _____

Requisition Comments: Line 1 Upgrading workstation from Windows 7 to Windows 10, migrating and upgrading the SCADA software to Rockwell FactoryTalk View Supervisory Edition, migrating the Access Database, and upgrading related hardware. Not-To-Exceed cost of \$49K, Budgeted \$55K. RFBA on February Board Agenda

DATE: February 12, 2019

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering and Construction Committee	ORIGINATING DEPARTMENT	Instrumentation/ Remote Facilities
ITEM	Purchase Requisition No. 55996	APPROVAL	
Account Number: 01-60-770401 (\$104,980.57)			
<p>Attached is Purchase Requisition No. 55996 in the amount of \$104,980.57, to Motorola Solutions, Inc. for the purchase and installation of new Motorola STARCOM21 radio equipment in Commission vehicles and at the pump station.</p> <p>Pursuant to the STARCOM21 User Agreement between the DuPage Water Commission and Motorola Solutions, Inc. for access to the Motorola STARCOM21 statewide trunked-digital voice radio network (Resolution No. R-4-07), the Commission is required to purchase radio equipment that is compatible with the STARCOM21 radio network. The existing Commission owned mobile radio equipment is now 12 years old and is at the end of its life cycle. Motorola has a State of Illinois Contract with the Department of Innovation and Technology for a Statewide Master Contract for Starcom 21 Equipment, DIT7016660.</p> <p>The Commission has planned and budgeted to purchase new radio equipment for the Commission's fleet of vehicles and base units for the pump station.</p> <p>For these reasons, staff is requesting the normal purchasing procedures of the Commission's By-Laws be suspended.</p>			
MOTION: To suspend the purchasing procedures of the Commission's By-Laws and approve Purchase Requisition No. 55996 in the amount of \$104,980.57, to Motorola Solutions, Inc.			



DuPage Water Commission
 600 E. Butterfield Road
 Elmhurst, IL 60126
 Purchase Requisition

Requisition: **55996** Motorola Starcom21 Radio Upgrade

Req. Date: 02/06/2019

Status: U Unfinished
 For Store: DPS DuPage Pumping Station
 Originator: 401-0027 JOHN SCHORI
 Supplier: MOTO Motorola Solutions, Inc.

Part Line	DuPage Water / Supplier Part No. Part Desc.	Due date	Quantity Assigned Qty	UOM	Unit Price	Total
1	RADIO-STAR-007 / H92UCF9PW6AN Motorola APX900 Portable Radio	2/6/19	31 0	EA	\$2,442.06	\$75,703.86

Account: 01-60-770401-2019
 Supplier: MOTO [Motorola Solutions, Inc.]

2	RADIO-STAR-008 / M22URS9PW1AN Motorola APX4500 Base Desk Radio	2/6/19	2 0	EA	\$3,359.26	\$6,718.52
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Account: 01-60-770401-2019
 Supplier: MOTO [Motorola Solutions, Inc.]

3	RADIO-STAR-009 / PMPN4174A Motorola APX Portable Desktop Single Charger	2/6/19	12 0	EA	\$50.55	\$606.60
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Account: 01-60-770401-2019
 Supplier: MOTO [Motorola Solutions, Inc.]

4	RADIO-STAR-010 / PMPN4282A Motorola APX Desktop Multi-Unit Charger	2/6/19	3 0	EA	\$434.35	\$1,303.05
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Account: 01-60-770401-2019
 Supplier: MOTO [Motorola Solutions, Inc.]

5	RADIO-STAR-011 / NNTN7616B Motorola APX Vehicle Charger	2/6/19	18 0	EA	\$277.40	\$4,993.20
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Account: 01-60-770401-2019
 Supplier: MOTO [Motorola Solutions, Inc.]

Service Line	Due date	Quantity	UOM	Units	Unit Price	Total
6	2/6/19	2			\$915.38	\$1,830.76

Account: 01-60-770401-2019
 Supplier: MOTO [Motorola Solutions, Inc.]

7	2/6/19	33			\$53.85	\$1,777.05
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Account: 01-60-770401-2019
 Supplier: MOTO [Motorola Solutions, Inc.]

8	2/6/19	31			\$69.23	\$2,146.13
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DuPage Water Commission
600 E. Butterfield Road
Elmhurst, IL 60126
Purchase Requisition

Service Line	Due date	Quantity	UOM	Units	Unit Price	Total
Account: 01-60-770401-2019 Supplier: MOTO [Motorola Solutions, Inc.]						
9	2/6/19	2			\$992.31	\$1,984.62
Account: 01-60-770401-2019 Supplier: MOTO [Motorola Solutions, Inc.]						
10	2/6/19	22			\$182.69	\$4,019.18
Account: 01-60-770401-2019 Supplier: MOTO [Motorola Solutions, Inc.]						
11	2/6/19	16			\$243.60	\$3,897.60
Account: 01-60-770401-2019 Supplier: MOTO [Motorola Solutions, Inc.]						

Total	104,980.57
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Approver: _____

Date approved: _____

Requisition Comments: Line 1 Replacing all vehicle and base radio with Motorola APX radio system, CIP budgeted, RFBA on Feb' 2019 Board Meeting Agenda

Motorola has a State of Illinois Contract with the Department of Innovation and Technology for a Statewide Master Contract for Starcom 21 Equipment, DIT7016660.



DuPage Water Commission

MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator *CAP*

DATE: February 12, 2019

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the February 21, 2019 Commission meeting:

January 9, 2019 to February 12, 2019 A/P Report	\$8,031,405.05
Accrued and estimated payments required before March 2019 Commission meeting	<u>1,759,975.00</u>
Total	<u>\$9,791,380.05</u>

cc: Chairman and Commissioners



DuPage Water Commission

Board Open Payable Report

As Of 02/12/2019

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Payable Count	Net Amount
Payable Account: 01-211000 - ACCOUNTS PAYABLE					
Vendor: 1663	AECOM			Payable Count: (2)	20,807.27
2000161136	Transmission main to Bartlett	01/23/2019	13,577.67		13,577.67
2000165770	Hydraulic Modeling of Alternatives Pipe Loops	01/31/2019	7,229.60		7,229.60
Vendor: 1229	AGM ELECTRONICS, INC.			Payable Count: (1)	537.30
F6200	Isolators	01/31/2019	537.30		537.30
Vendor: 1566	ALLIANCE FOR WATER EFFICIENCY			Payable Count: (1)	2,250.00
5717	Annual Membership Dues	01/23/2019	2,250.00		2,250.00
Vendor: 2228	Altorfer Industries, Inc.			Payable Count: (1)	3,463.50
PM600278368	Inspection and repairs to generator #5	01/15/2019	3,463.50		3,463.50
Vendor: 1516	ARAMARK REFRESHMENTS			Payable Count: (1)	203.14
7015494	Supplies	02/05/2019	203.14		203.14
Vendor: 1692	BRIDGEPOINT TECHNOLOGIES			Payable Count: (1)	45.00
B60123	Hosting Services February 2019	02/05/2019	45.00		45.00
Vendor: 1023	CDW Government			Payable Count: (1)	5,725.61
QRX2517	SQL Servicer license	01/31/2019	5,725.61		5,725.61
Vendor: 1135	CITY OF CHICAGO SUPERINTENDENT OF WATER COLLECTION			Payable Count: (1)	7,954,278.72
INV0003368	WATER BILLING: January 2019	01/31/2019	7,954,278.72		7,954,278.72
Vendor: 1333	DATA FLOW			Payable Count: (1)	25.80
30847	Additional 2018 tax forms ordered	01/31/2019	25.80		25.80
Vendor: 1283	E.H. WACHS			Payable Count: (1)	236.02
INV158445	Power Control Cable	01/23/2019	236.02		236.02
Vendor: 2003	ECO CLEAN MAINTENANCE, INC.			Payable Count: (1)	1,552.98
7619	JANITORIAL SERVICE: January 2019	01/31/2019	1,552.98		1,552.98
Vendor: 1097	ELMHURST PLAZA STANDARD INC.			Payable Count: (4)	1,022.93
43022	Vehicle Maint: M63637	01/15/2019	284.97		284.97
43030	Vehicle Maint: M79697	01/15/2019	310.47		310.47
43031	Vehicle Maint: M153835	01/15/2019	132.00		132.00
43039	Vehicle Maint: M149226	01/31/2019	295.49		295.49
Vendor: 2041	F.E. MORAN, INC.			Payable Count: (2)	885.00
002-301811032	Repair of leaking backflow devices	01/15/2019	365.00		365.00
004-301802122	Fire Protection Inspection	01/15/2019	520.00		520.00
Vendor: 2143	Gas Depot			Payable Count: (1)	1,250.93
65693	Gasoline	01/31/2019	1,250.93		1,250.93
Vendor: 1068	HACH COMPANY			Payable Count: (1)	6,843.00
11323171	Service on Blue TOC Analyzer	02/12/2019	6,843.00		6,843.00
Vendor: 2072	ILLINOIS EPA			Payable Count: (1)	2,150.00
INV0003354	Air Pollution Control 2019 fee	01/31/2019	2,150.00		2,150.00
Vendor: 1063	ILLINOIS SECTION AWWA			Payable Count: (2)	291.00
200040556	Water Operator License 10 week class	01/23/2019	194.00		194.00
200041300	Water Operator License for Stirn	02/12/2019	97.00		97.00
Vendor: 1391	J. J. KELLER & ASSOCIATES, INC.			Payable Count: (1)	589.00

Board Open Payable Report

As Of 02/12/2019

Payable Number	Description	Post Date	Payable Amount		Net Amount
<u>9103605652</u>	HR Materials	01/15/2019	589.00		589.00
Vendor: 1033 <u>0354233519</u>	JOLIET JUNIOR COLLEGE Basic Electrical Circuits Class: Castaneda	01/31/2019	295.00	Payable Count: (1)	295.00
Vendor: 1032 <u>2019-0467-01</u>	JULIE, INC. Utility Locates: 1st Quarter 2019	01/23/2019	15,020.91	Payable Count: (1)	15,020.91
Vendor: 2081 <u>2073</u>	MALCOR ROOFING OF ILLINOIS INC Roof leak repair	01/31/2019	377.00	Payable Count: (1)	377.00
Vendor: 1077 <u>MLC2019101-19</u>	MAPLOGIC CORPORATION Layout Manager 2019 Maintenance	01/15/2019	250.00	Payable Count: (1)	250.00
Vendor: 1858 <u>IV190110695</u> <u>IV190110697</u>	NATIONAL LIFT TRUCK, INC. Manlift Inspection Manlift Inspection	01/31/2019 01/31/2019	148.73 229.39	Payable Count: (2)	378.12
Vendor: 2189 <u>INV0003347</u>	NCPERS Group Life Ins. NCPERS - IMRF 6641	02/08/2019	59.04	Payable Count: (1)	59.04
Vendor: 1395 <u>258682553001</u>	OFFICE DEPOT Office Supplies	01/23/2019	33.80	Payable Count: (1)	33.80
Vendor: 2229 <u>2108335</u>	Performance battery group, inc. Battery maintenance	01/23/2019	1,980.00	Payable Count: (1)	1,980.00
Vendor: 1664 <u>119676</u>	PROGRAM ONE PROFESSIONAL BUILDING SERVICES Window Cleaning: January 2019	01/31/2019	810.01	Payable Count: (1)	810.01
Vendor: 1059 <u>45-1-62572</u> <u>45-1-62752</u>	RED WING SHOE STORE Safety Shoes: Cardenas Safety Shoes: Nolan	01/31/2019 01/31/2019	161.49 195.49	Payable Count: (2)	356.98
Vendor: 1118 <u>214706</u>	REGIONAL TRUCK EQUIPMENT CO. Shoes for operations plow	01/31/2019	91.19	Payable Count: (1)	91.19
Vendor: 1950 <u>2942-6</u>	RORY GROUP, LLC. Consulting Services February 2019	02/05/2019	1,500.00	Payable Count: (1)	1,500.00
Vendor: 1777 <u>743396</u> <u>743405</u>	SCHNEIDER ELECTRIC BUILDINGS AMERICA, INC BAS system repair BAS system repairs	01/15/2019 01/15/2019	320.00 160.00	Payable Count: (2)	480.00
Vendor: 1043 <u>310761</u> <u>310885</u> <u>310913</u> <u>311242</u> <u>311381</u>	SOOPER LUBE Vehicle Maint: M217647 Vehicle Maint: M153835 Vehicle Maint: M212723 Vehicle Maint: M198872 Vehicle Maint: M169815	01/31/2019 01/31/2019 01/31/2019 01/31/2019 02/12/2019	41.45 43.20 59.94 60.80 59.94	Payable Count: (5)	265.33
Vendor: 1040 <u>952149</u> <u>953297</u> <u>954407</u> <u>955502</u> <u>956655</u>	SPECIALTY MAT SERVICE MAT SERVICE: 1/3/19 MAT SERVICE: 1/10/19 MAT SERVICE: 1/17/19 MAT SERVICE: 1/24/19 MAT SERVICE: 1/31/19	01/31/2019 01/31/2019 01/31/2019 01/31/2019 01/31/2019	163.81 163.81 163.81 163.81 163.81	Payable Count: (5)	819.05
Vendor: 1121 <u>INV0003358</u>	SPI ENERGY GROUP Electrical Consulting Services D-001-009	01/31/2019	2,275.00	Payable Count: (1)	2,275.00
Vendor: 1773 <u>3401555348</u>	STAPLES ADVANTAGE Office Supplies	01/23/2019	35.88	Payable Count: (1)	35.88
Vendor: 1123 <u>19-0031</u>	THOMPSON ELEVATOR INSPECTION SERVICE, INC. Elevator Inspection	01/23/2019	55.00	Payable Count: (1)	55.00

Board Open Payable Report

As Of 02/12/2019

Payable Number	Description	Post Date	Payable Amount		Net Amount
Vendor: <u>2029</u> <u>0000270680</u>	TREE TOWNS IMAGING & COLOR GRAPHICS Copies	01/15/2019	322.65	Payable Count: (1)	322.65
Vendor: <u>1080</u> <u>025-247806</u>	TYLER TECHNOLOGIES, INC Maintenance 3/1/19-2/29/20	02/05/2019	684.34	Payable Count: (1)	684.34
Vendor: <u>1047</u> <u>103004440-1</u>	UNITED RADIO COMMUNICATIONS Install radio in truck	01/31/2019	214.87	Payable Count: (1)	214.87
Vendor: <u>1300</u> <u>101150436</u>	VOSS EQUIPMENT, INC. Cushman Service	02/12/2019	1,135.81	Payable Count: (1)	1,135.81
Vendor: <u>1907</u> <u>49309</u>	WHITING SERVICES, INC. 20 ton crane pendant enclosure	01/31/2019	141.20	Payable Count: (1)	141.20
Vendor: <u>2096</u> <u>INV0003359</u>	William A. Fates Service as Treasurer February 2019	02/05/2019	1,666.67	Payable Count: (1)	1,666.67
Payable Account 01-211000				Payable Count: (59)	Total: 8,031,405.05

Payable Account Summary

Account	Count	Amount
01-211000 - ACCOUNTS PAYABLE	59	8,031,405.05
Report Total:	59	8,031,405.05

Payable Fund Summary

Fund	Count	Amount
01 - WATER FUND	59	8,031,405.05
Report Total:	59	8,031,405.05

**DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 3-21-19
Board Meeting Date: February 21, 2019**

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
55,000.00	Blue Cross Blue Shield - Health Insurance			
6,000.00	Euclid Managers - Dental Insurance			
10,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
300.00	Healthiest You			
150.00	NCPERS - IMRF			
20,000.00	ComEd - Utility Charges			
300,000.00	Constellation (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
35,000.00	City of Chicago - Lexington Labor Costs			
30,000.00	City of Chicago - Repairs & Maintenance			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
350.00	Comcast - Internet Service			
3,000.00	AT & T - Telephone Charges			
3,000.00	AT & T - Scada Backhaul Network/IP Flex			
1,000.00	Fed - Ex - Postage/Delivery			
5,000.00	Procurement Card Charges			
200.00	Anderson - Pest Control			
400.00	Republic Services - Disposal Services			
200.00	Elecsys - Cell Data Services			
1,500.00	Konica Minolta - Copy and Lease Charges			
625.00	Pitney Bowes - Postage			
8,000.00	Grainger - Supplies for Operations			
2,500.00	Verizon - Wireless Service			
300.00	Network Fleet - Diagnostics			
50.00	Bridgepoint - Hosting Services			
1,700.00	William Fates - Treasurer			
5,000.00	Baker Tilly			
15,000.00	Schirott, Luetkehans & Garner, LLC			
1,000.00	Cisar & Mrofka			
1,500.00	Rory Group			
7,000.00	IT Savvy - Network Support			
200.00	Edward Coughlin/Ken Lafin - Security			
600.00	Red Wing - Uniforms			
500.00	Elmhurst Standard Plaza - Vehicle Maintenance			
200.00	Soooper Lube - Vehicle Maintenance			
500.00	Storino Ramello & Durkin			

**DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 3-21-19
Board Meeting Date: February 21, 2019**

500.00	Local 399 Training courses
1,500.00	Alliant/Mesirow - Commissioner Bond
50.00	City of Aurora - Microbial Analysis
500.00	Cintas - Safety Supplies
9,500.00	CDW - Office 365 Renewal
50,000.00	Concentric - Upgrade Meter Shop Control System
12,000.00	Core & Main - Gate Valves
600.00	Daily Herald/Paddock - Bid Notice
200.00	GoDaddy - Security Cert. for ArcGIS
400.00	Hach - Annual Calibration
1,000.00	Hach - Monthly Chemicals
100.00	ISAWWA - Training Course
1,250.00	ISAWWA - Watercon Conference
600.00	Newark - Fans
200.00	Office Depot - Office Supplies
4,000.00	Painters USA - HLP Pump Base Painting
51,000.00	Roesch Ford - Service Truck
150.00	Saf-T-Guard - Electrical Glove Testing
700.00	Schneider - Security Badges
3,500.00	Schneider - Upgrade Security Camera Workstation
200.00	Staples - Office Supplies
18,000.00	Superior Industrial Equ. - Flowserve Split Seal Kits
50.00	UPS - Shipping charges
275,000.00	GFL Environmental Services
350,000.00	SET Environmental
16,000.00	Meccon - Replacement of PRV Valve
250,000.00	Neri - North Ave and Kuhn

1,759,975.00



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL. 60126-4642
(630) 834-0100 Fax: (630) 834-0120

TO: Commissioners
FROM: Chairman Jim Zay
DATE: February 21, 2019
SUBJECT: Committee Appointments

I have appointed the following persons to serve on the Committees, as Chair or otherwise, as set forth below opposite their respective names:


Name	Committee
James Healy	Administration Committee, Chair
Rebecca Boyd-Obarski	Administration Committee
David Novotny	Administration Committee
Joseph Broda	Administration Committee
Joseph Fennell	Engineering Committee, Chair
Diane Bouckaert	Engineering Committee
Frank Saverino	Engineering Committee
	Engineering Committee
Philip Suess	Finance Committee, Chair
Jeffery Pruyn	Finance Committee
David Russo	Finance Committee
Robert Gans	Finance Committee



DuPage Water Commission

MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz
General Manager 

DATE: February 14, 2019

SUBJECT: December 2018 Invoice

I reviewed the Schirott, Luetkehans & Garner LLC December 2018 invoices for services rendered during the period December 1, 2018 – December 31, 2018 and recommend it for approval. This invoice should be placed on the February 21, 2019 Commission meeting accounts payable.

December 2018

Schirott, Luetkehans & Garner

<u>CATEGORY</u>	<u>FEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS & PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General	\$4,100.00	20.5	\$200.00	Luetkehans (8.80 @ \$200/hr.) Garner (0.00 @ \$200/hr.) Armstrong (11.70 @ \$200/hr.)	various (meetings, review agreements, correspondence, contracts, Board material, and attend December Board meeting)
Misc:	<u>\$26.96</u>				
	<u>\$4,126.96</u>	<u>20.5</u>	<u>\$200.00</u>		