

**MINUTES OF A RESCHEDULED MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON THURSDAY, JULY 26, 2018
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

Commissioner Broda called the meeting to order at 6:15 P.M.

Committee members in attendance: J. Broda, D. Novotny, and J. Zay

Committee members absent: J. Healy and R. Obarski

Also in attendance: F. Frelka, J. Rodriguez, and J. Spatz

Commissioner Broda moved to approve the Minutes of the May 17, 2018, Administration Committee meeting. Seconded by Commissioner Novotny and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Regarding Resolution No. R-19-18: A Resolution Releasing Certain Executive Session Meeting Minutes at the July 26, 2018 DuPage Water Commission Meeting, it was the consensus of the Committee members present to recommend this resolution to the full board.

Regarding the discussion on incentives for senior staff to give advanced notice of retirement, General Manager Spatz stated that after discussions with IMRF, auditors, human resources, and legal counsel on the taxing obligations for offering healthcare; Staff recommends offering a monetary lump sum amount for each month of advanced notice of retirement up to one year and the employee could choose to use it towards healthcare.

Commissioner Broda asked if the notice was irrevocable. General Manager Spatz replied that the notice would be irrevocable unless the Commission decided that it would be in its best interests to have the employee continue working. He also stated that there would be no additional monetary incentive beyond the one year. He added that a resolution would be brought forward at the next board meeting.

With no further discussion, Commissioner Broda adjourned the meeting at 6:20 P.M. Seconded by Commissioner Novotny and approved by a Voice Vote.

All voted aye. Motion carried.