

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, MARCH 15, 2018
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, R. Obarski, J. Pruy, D. Russo, and J. Zay

Commissioners Absent: D. Novotny, F. Saverino, M. Scheck, and P. Suess

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, R.C. Bostick, M. Weed, E. Kazmierczak, and P. Luetkehans of Schirott, Luetkehans & Garner, LLC

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Russo moved to approve the Minutes of the February 15, 2018 Regular Meeting and the Meeting and the February 15, 2018 Special Committee of the Whole Meeting of the DuPage Water Commission. Seconded by Commissioner Healy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the February 2018 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Fates pointed out the \$172.2 million of cash and investments on page 4, which reflected an increase of about \$1.7 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$152.8 million and the market yield on the total portfolio showed 1.51% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$10.3 million and operating activities increased cash by approximately \$11.9 million, and roughly \$326,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Russo moved to accept the February 2018 Treasurer's Report. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee

Chairman Zay noted that the Finance Committee did meet, but there were no items for Board consideration.

Administration Committee

No Meeting

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary, he welcomed any questions. Hearing none, Commissioner Loftus moved to adopt item numbers 2 through 4 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Fennell and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, R. Obarski, J. Pruyn, D. Russo, and J. Zay

Nays: None

Absent: D. Novotny, F. Saverino, M. Scheck, and P. Suess

Item 2: Resolution No. R-6-18: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with AECOM Technical Services, Inc. at the March 15, 2018 DuPage Water Commission Meeting (Hydraulic Modeling – not-to-exceed \$15,000.00)

Item 3: Resolution No. R-9-18: A Resolution Awarding a Contract for Soils and Materials Testing Services (Construction and Geotechnical Materials Testing, Inc. Unit Prices as Bid for Indeterminate Number of Units Expended)

Item 4: Resolution No. R-10-18: A Resolution Suspending the Purchasing Procedures of the Commission's By-Laws and Authorize the General manager to Issue a Purchase Order to Pace systems, Inc. for a Replacement Audio Conference System at the DuPage Water Commission for an Estimated Cost of \$70,000.00 at the March 15, 2018 DuPage Water Commission Meeting (Pace Systems Inc. in an estimated cost of \$70,000.00)

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ACCOUNTS PAYABLE

Commissioner Russo moved to approve the Accounts Payable in the amount of \$7,462,048.37 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$1,085,375.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, R. Obarski, J. Pruyn, D. Russo, and J. Zay

Nays: None

Absent: D. Novotny, F. Saverino, M. Scheck, and P. Suess

CHAIRMAN'S REPORT

Chairman Zay began his report with the success of the groundbreaking ceremony that was held the prior week and thanked the Commissioners that were able to attend. Chairman Zay noted the positive support from the community, as well as, how excited the Village of Bartlett is in getting the project underway.

Chairman Zay updated the Commissioners regarding the meeting that he and General Manager Spatz had with the new Commissioner, Randy Connor, of the City of Chicago's Department of Water Management. Chairman Zay stated that he and General Manager Spatz shared their concerns regarding the ongoing unresolved issues and Commissioner Connor reassured that he would be meeting with his staff to help resolve matters.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

With regards to the FY2018-2019 Annual Tentative Draft Budget, General Manager Spatz welcomed Commissioners to email any budget questions they may have. Commissioner Obarski requested a copy of the budget questions/answers that were submitted by other Commissioners.

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NEW BUSINESS

General Manager Spatz referred to a couple recent articles that had been emailed to the Board regarding the possibility of the Commission supplying water to the Village of Oswego and the City of Yorkville noting that the communities seemed interested, but would be conducting more studies regarding routes and costs.

EXECUTIVE SESSION

Commissioner Healy moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Obarski and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, R. Obarski, J. Pruyn, D. Russo, and J. Zay

Nays: None

Absent: D. Novotny, F. Saverino, M. Scheck, and P. Suess

The Board went into Executive Session at 6:40 P.M.

Commissioner Broda moved to come out of Executive Session at 7:05 P.M. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Russo moved to adjourn the meeting at 7:06 P.M. Seconded by Commissioner Healy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.