



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630) 834-0100 Fax: (630) 834-0120

AGENDA

DUPAGE WATER COMMISSION

THURSDAY, MARCH 15, 2018
6:30 P.M.

600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126

- I. Call to Order and Pledge of Allegiance
- II. Roll Call
(Majority of the Commissioners then in Office—minimum 7)
- III. Public Comments (limited to 3 minutes per person)
- IV. Approval of Minutes
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the February 15, 2018 Regular Meeting and the Minutes of the February 15, 2018 Special Committee of the Whole Meeting of the DuPage Water Commission (Voice Vote).

- V. Treasurer's Report – February 2018
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the February 2018 Treasurer's Report (Voice Vote).

- VI. Committee Reports
 - A. Finance Committee
 1. Report of 3/15/18 Finance Committee
 2. Actions on Other Items Listed on 3/15/18 Finance Committee Agenda
 - B. Administration Committee
 1. Report of 3/15/18 Administration Committee
 2. Actions on Other Items Listed on 3/15/18 Administration Committee Agenda

All visitors must present a valid driver's license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

C. Engineering & Construction Committee

1. Report of 3/15/18 Engineering & Construction Committee
2. Resolution No. R-6-18: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with AECOM Technical Services, Inc. at the March 15, 2018 DuPage Water Commission Meeting (**Hydraulic Modeling – not-to-exceed \$15,000.00**)
3. Resolution No. R-9-18: A Resolution Awarding a Contract for Soils and Materials Testing Services (**Construction and Geotechnical Materials Testing, Inc. Unit Prices as Bid for Indeterminate Number of Units Expended**)
4. Resolution No. R-10-18: A Resolution Suspending the Purchasing Procedures of the Commission's By-Laws and Authorize the General manager to Issue a Purchase Order to Pace systems, Inc. for a Replacement Audio Conference System at the DuPage Water Commission for an Estimated Cost of \$70,000.00 at the March 15, 2018 DuPage Water Commission Meeting (**Pace Systems Inc. in an estimated cost of \$70,000.00**)

(Concurrence of a Majority of the Appointed Commissioners - 7)

(Concurrence of a Majority of the Appointed Commissioners - 7)

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Concurrence of a Majority of the Appointed Commissioners - 7)

RECOMMENDED MOTION: To adopt item numbers 2 through 4 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

5. Actions on Other Items Listed on 3/15/18 Engineering & Construction Committee Agenda

VII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$7,462,048.37 subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$1,085,375.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

- VIII. Chairman's Report
- IX. Omnibus Vote Requiring Majority Vote
- X. Omnibus Vote Requiring Super-Majority or Special Majority Vote
- XI. Old Business

Discussion of FY2018-2019 Annual Tentative Draft Budget

- XII. New Business

- XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

- XIV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, FEBRUARY 15, 2018
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyne, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: D. Russo and F. Saverino

Also in attendance: J. Spatz, C. Johnson, C. Peterson, T. McGhee, R.C. Bostick, J. Schori, E. Kazmierczak, F. Frelka, J. Rodriguez, and P. Luetkehans of Schirott, Luetkehans & Garner, LLC

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Healy moved to approve the Minutes of the January 18, 2018 Special Committee of the Whole Meeting and the January 18, 2018 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Loftus and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

In the absence of Treasurer Fates, Financial Administrator Peterson presented the January 2018 Treasurer's Report consisting of 12 pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Financial Administrator Peterson pointed out the \$170.5 million of cash and investments on page 4, which reflected a decrease of about \$1.1 million from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 10 totaling \$152.6 million and the market yield on the total portfolio showed 1.49% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$8.6 million and operating activities increased cash by approximately \$10.1 million, and roughly \$293,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Suess moved to accept the January 2018 Treasurer's Report. Seconded by Commissioner Healy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee reviewed and recommended for approval all action items listed on the Finance Committee Agenda. In addition, Commissioner Suess noted two other items that the Committee had discussed: (1) the hiring of an outside consultant to help assist with the process of upgrading the Commission's current bond rating, and (2) the overtime and pension accounts are expected to exceed the management budget levels for the fiscal year by the end of February due to increased levels of JULIE calls, activity related to valve replacements and a charge related to the retirement of a long-term employee.

After providing a brief history of the accounting services provided by Baker Tilly_Virchow Krause, LLP for the good work they have provided to the Commission over the past six years, Commissioner Suess moved to approve the Renewal of Financial Services Contract between the DuPage Water Commission and Baker Tilly Virchow Krause, LLP for a 2-year period in an amount up to \$120,000.00 per year. Seconded by Commissioner Healy and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: D. Russo and F. Saverino

Administration Committee

No Meeting

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. With regards to Resolution No. R-7-18, Commissioner Loftus noted that Strand and Associates understands that by assisting with the development of the specifications for the SCADA System Replacement project that this would prevent them from bidding the project. With no further discussion, Commissioner Loftus moved to adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Fennell and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: D. Russo and F. Saverino

Minutes of the 2/15/2018 Commission Meeting

- Item 2: Resolution No. R-4-18: A Resolution Approving an Ratifying Certain Task Orders Under a Master Contract with AECOM Technical Services, Inc. at the February 15, 2018 DuPage Water Commission Meeting (AECOM at an estimated amount of \$4,950.00)
- Item 3: Resolution No. R-5-18: A Resolution Approving and Authorizing the Execution of a New Electrical Supply Agreement Extension (Constellation New Energy – 2-year contract for a total electrical cost of 3.268 cents per kWh)
- Item 4: Resolution No. R-7-18: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Strand Associates at the February 15, 2018 DuPage Water Commission Meeting (Development of a SCADA RFP not-to-exceed \$7,000.00)
- Item 5: Request for Board Action: To Authorize Approval of Requisition No. 51583 to Morrow Brothers Ford for the Purchase of one Ford F-150 XL Super Cab Pickup Truck in the amount of \$28,310.00 (State of Illinois Government Contract with Morrow Brothers Ford)

ACCOUNTS PAYABLE

Commissioner Suess moved to approve the Accounts Payable in the amount of \$8,637,193.69 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$823,925.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Obarski and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Prun, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: D. Russo and F. Saverino

CHAIRMAN'S REPORT

Chairman Zay reported that the meeting with the Village of Oswego, the City of Yorkville, representatives from AECOM, General Manager Spatz, Water Operations Manager McGhee and himself regarding the possibility of the Commission supplying water to the two communities went very well. Chairman Zay noted that staff did a wonderful job at addressing any misconceptions concerning water quality and costs and feels that the communities are considering the Commission as a viable option.

Minutes of the 2/15/2018 Commission Meeting

Next, Chairman Zay informed the Commissioners that he and General Manager Spatz had a meeting scheduled for March 1st with the new Commissioner, Randy Connor, of the City of Chicago's Department of Water Management to discuss various ongoing issues that have not been resolved by the Commission's consultant. Chairman Zay noted that the issues have been going on for too long and a sit down with both parties is necessary.

Chairman Zay concluded his report by asking for a consensus from the Board members to begin negotiations with General Manager Spatz to renew his contract as his contract will expire at the end of the year.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz referred back to last month's discussion regarding the purchase of a new audio system noting that staff had reached out to two different companies for information on various systems and pricing. After General Manager Spatz gave a brief description of the system that would best suit the Commission's needs, he asked for a consensus to move forward with the purchase, to which all agreed.

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Broda moved to adjourn the meeting at 6:50 P.M. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Board/Minutes/Commission/2018/Rcm180215.docx

**MINUTES OF A SPECIAL COMMITTEE OF THE WHOLE
MEETING OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, FEBRUARY 15, 2018
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:01 P.M.

Commissioners in attendance: J. Broda, J. Fennell, R. Gans, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyne, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: D. Russo and F. Saverino

Also in attendance: J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, R. C. Bostick, J. Schori, F. Frelka, E. Kazmierczak and P. Luetkehans of Schirott, Luetkehans & Garner, LLC (arrived at 6:15 P.M.)

TENTATIVE DRAFT BUDGET FOR FISCAL YEAR 2018-2019

General Manager Spatz began his PowerPoint presentation on the Tentative Draft Budget for Fiscal Year 2018-2019 noting that he would be highlighting debt activity, investment activity, reserve activity, reserve requirements going forward, the new tentative budget and budget trends, comparisons to last year's budget, and the five-year capital improvement plan.

With regards to the debt activity, General Manager Spatz shared that the Commission was completely debt free and operating mostly on water sales.

With regards to the Investment and Reserve Activity, General Manager Spatz noted that the Commission was actively investing with a diversified portfolio earning a market yield of about 1.44% with total investments of \$152.4M.

Operating and Capital Reserves increased because of the \$21M Bartlett project going on over the next two years and an additional \$2.1M in funds would be needed for the long-term capital reserves for next year.

With regards to the City of Chicago's expected water rate adjustment for 2018, General Manager Spatz noted that a water rate increase had been anticipated from the City of Chicago based on the increase in the Consumer Price Index from December 2016 to December 2017. On May 1, 2018, the total Charter Customer's water rate would increase from \$4.88 to \$4.94 (1.30%) per thousand gallons.

General Manager Spatz reported on the budget trends for the last seven years starting with total revenues noting that the fixed costs and sales tax revenues remain at zero. General Manager Spatz pointed out the total expenditures for the budget year. The total expenditures minus water purchases and depreciation would give you the total operating expenditures and the total operating expenditures are budgeted to increase mainly due to the water rate increase, personnel services, Lexington Pumping Station maintenance and additional depreciation.

Minutes of the 2/15/18 Committee of the Whole Meeting

General Manager Spatz briefly reviewed the total revenues and total expenditures noting that revenues reflected that water sales make up 98.8% and 1.2% make up other income. Total expenditures reflected direct water distribution cost make up 86.4%, depreciation was 7.7%, personnel services was 3.9%, professional services was 0.9%, insurance was 0.5% and administrative costs was 0.6%.

General Manager Spatz provided the following breakdown which compares the 2018-2019 Budget to the prior fiscal year:

Revenues

- O&M payments increased from \$120.6M to \$122.0M
- Fixed Cost Payments – remain zero
- Subsequent Customer Differential – remain the same as prior year
- Emergency Water Sales – remain the same as prior year
- Sales Taxes – budgeted at zero
- Interest income – estimated at 50 basis points on \$131M invested
- Total Revenue – budgeted to increase from \$122.0M to \$123.6M

Expenses

- Personnel services – budgeted to increase approximately 6.9%
- Professional services – budgeted to increase approximately 5.7%
- Insurance costs - budgeted slightly higher than prior year
- Administrative costs – budgeted to increase 2.8%
- Direct Distribution costs – budgeted to increase because of the water rate increase of \$0.06 cents per thousand gallons
- Bond interest cost – budgeted at zero
- Land and Right-of-Way – budgeted the same as prior year
- Depreciation – budgeted to increase due to completion of some capital projects

Total Expenditures are budgeted to increase from \$121.7M to 123.5M and Net Operating Accounting Transaction are budgeted to decrease from \$0.3M to \$0.1M.

General Manager Spatz pointed out that due to the large capital project planned for next year, the Commission's net unrestricted net assets would decrease by approximately \$20M and the net assets invested in capital/net related debt would increase by approximately \$20M.

2018-2023 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

General Manager Spatz began by pointing out several new projects that had been added based upon recent condition assessment and some that have been updated with expenditures averaging about \$10M per year.

Minutes of the 2/15/18 Committee of the Whole Meeting

Commissioner Suess questioned as to what was actually spent on capital for FY2017-2018 versus what was budgeted and General Manager Spatz replied that approximately \$2.6M has been spent to-date and it is expected to increase significantly as expenditures for the Bartlett project start coming in.

General Manager Spatz concluded his report with the following highlights:

- The Commission is a self-sustaining water utility
- The Commission is completely debt free and no longer collecting any sales tax
- The Commission continues to hold the line on spending while maximizing efficiencies
- On May 1, 2018, the Commission would be increasing water rates slightly based upon the anticipated rate increase from the City of Chicago
- The Commission will be a best in class model government agency and water utility
- The Commission continues to grow by adding new customers which in turn would increase revenues and help keep customer rates down.

With regards to funding the Village of Bartlett's project, Commissioner Obarski questioned and General Manager Spatz clarified that funds had already been transferred from the Commission's General Account to the Capital Reserve Fund Account to use for this project and that funding for any future customers would be based on each individual community.

After the Commissioners discussed the City of Chicago's anticipated water rate increase of 1.3% or \$0.06 cents per thousand gallons, Chairman Zay asked for a consensus to allow staff to distribute the Tentative Draft FY 2018-2019 Management Budget to the Commission's customers to which all agreed.

With no further discussion, Chairman Zay thanked General Manager Spatz and staff for their hard work on the budget noting how much progress had been accomplished.

Commissioner Healy moved to adjourn the meeting at 6:29 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**DUPAGE WATER COMMISSION
INTEROFFICE MEMORANDUM**

TO: Chairman and Commissioners
FROM: Bill Fates, Treasurer
DATE: March 6, 2018
SUBJECT: TREASURER'S REPORT – February 28, 2018

I am pleased to report that I have reviewed and approved all journal entries and bank reconciliations for the month of February. I have also reviewed the monthly financial statements and budget status reports, and found them to be in order.

Summary of Cash & Investments (Page 4)

1. Cash and investments totaled \$172.2 million at February 28th, an increase of \$1.7 million compared to the previous month.
2. The balance in the BMO Harris checking account was \$19.4 million at February 28th, an increase of approximately \$1.5 million compared to the \$17.9 million reported last month.
3. The BMO Harris money market accounts had \$12.2 million at month-end, relatively unchanged from the prior month balance.
4. During the month of February, the IIIT money market accounts increased by approximately \$1.2 million from the prior month.
5. In February, our holdings of Commercial Pager declined by \$1.0 million.
6. The current holdings of cash and investments are in compliance with the approved investment policy.
7. For the ten months ended February 28, 2018, the Commission's cash and investments increased a total of \$10.3 million.
 - The Operating & Maintenance Account decreased by \$1.2 million, for an ending balance of \$31.5 million.
 - The General Account decreased by \$11.2 million, for an ending balance of \$8.5 million. The Commission transferred \$21.3 million of investments from the General Account to the Capital Reserve account in June.
 - The Sales Tax Account remained unchanged at \$278.
 - The Capital Reserve Fund increased \$21.7 million for a balance of \$51.6 million.
 - The Operating Reserve Account increased \$758,118 for a balance of \$68.0 million.

- The Long-Term Capital Reserve Account increased by \$168,897 for a balance of \$12.6 million.

The following table presents a summary of the changes in cash position by account.

Cash and Investments by Account

Account	Balance 4/30/2017	Balance 02/28/2018	Increase (Decrease)
Operations & Maintenance	\$32,727,195	\$31,544,393	\$(1,182,802)
General Account	19,715,309	8,511,075	(11,204,234)
Sales Tax	275	278	3
Operating Reserve	67,223,928	67,982,046	758,118
Capital Reserve	29,853,221	51,602,442	21,749,221
Long-Term Cap. Reserve	12,415,641	12,584,538	168,897
Total Cash & Investments	\$161,935,569	\$172,224,772	\$10,289,203

Schedule of Investments (Pages 5-10)

1. The average yield to maturity on the Commission's investments was 1.51%, an increase from the prior month average yield to maturity of 1.49%.
2. The portfolio is showing estimated unrealized losses of \$2.5 million at February 28, 2018, compared to \$541,239 in unrealized losses at April 30, 2017.
3. The amortized cost of our investments was \$152.8 million at February 28th, up from the previous month due to interest earned.

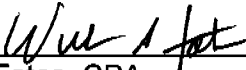
Statement of Cash Flows (Page 11)

1. The statement of cash flows shows a breakdown of the \$10.3 million increase in cash and investments for the fiscal year.
2. Operating activities increased cash by \$11.9 million.
3. Approximately \$326,000 of sales tax revenue was received.
4. Capital Assets purchased were about \$3.1 million year-to-date.
5. Cash flow from investment activity generated \$1.7 million of income.

Reserve Analysis (Page 12)

1. The reserve analysis report shows the commission has met or exceeded all recommended reserve balances at February 28th.
2. The Operating and Maintenance Account was \$31.5 million which is a balance currently sufficient enough to cover an estimated 89 days of normal operation and maintenance costs.
3. The Operating Reserve account was \$68.0 million which is approximately 191 days, this amount meets the minimum balance per the reserve policy.

Respectfully submitted,



Bill Fates, CPA
Treasurer

DU PAGE WATER COMMISSION
 TREASURER'S REPORT
 SUMMARY OF CASH AND INVESTMENTS
 February 28, 2018

FUNDS CONSIST OF:	February 28, 2018	January 31, 2018	INCR. - (DECR.)
PETTY CASH	1,200.00	1,200.00	0.00
CASH AT HARRIS BANK	19,386,345.72	17,930,069.21	1,456,276.51
TOTAL CASH	19,387,545.72	17,931,269.21	1,456,276.51
IIIT MONEY MARKET FUNDS	2,431,962.81	1,279,773.87	1,152,188.94
BMO HARRIS MONEY MARKET FUNDS	12,156,847.38	12,143,253.59	13,593.79
U. S. TREASURY INVESTMENTS	58,983,026.65	58,989,687.77	(6,661.12)
U. S. AGENCY INVESTMENTS	51,674,857.89	52,073,589.33	(398,731.44)
MUNICIPAL BONDS	5,588,430.02	5,588,806.49	(376.47)
COMMERCIAL PAPER	13,680,007.94	14,668,033.85	(988,025.91)
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG	8,322,093.43	7,860,917.66	461,175.77
TOTAL INVESTMENTS	152,837,226.12	152,604,062.56	233,163.56
TOTAL CASH AND INVESTMENTS	172,224,771.84	170,535,331.77	1,689,440.07
	February 28, 2018	January 31, 2018	% CHANGE
IIIT MONEY MARKET FUNDS	1.5%	0.7%	90.0%
BMO HARRIS MONEY MARKET FUNDS	8.0%	8.0%	0.1%
U. S. TREASURY INVESTMENTS	38.6%	38.7%	0.0%
U. S. AGENCY INVESTMENTS	33.8%	34.1%	-0.8%
MUNICIPAL BONDS	3.7%	3.7%	0.0%
COMMERCIAL PAPER	9.0%	9.6%	-6.7%
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG	5.4%	5.2%	5.9%
TOTAL INVESTMENTS	100.0%	100.0%	0.2%

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 February 28, 2018

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 02/28/18
Water Fund Oper. & Maint. Acct. (01-121103)										
BMO Harris - Money Market	1.490%	02/28/18	03/01/18	1	1.490%	\$ 12,156,847.38	\$ 12,156,847.38	\$ -	\$ 12,156,847.38	-
Water Fund General Account (01-121700)										
IIIT - Money Market	1.460%	02/28/18	03/01/18	1	1.460%	1,547,770.07	1,547,770.07	-	1,547,770.07	-
Toyota Motor Credit Corp	0.000%	12/15/17	03/15/18	15	1.570%	1,000,000.00	996,100.00	3,293.33	999,393.33	-
Toyota Motor Credit Corp	0.000%	12/15/17	04/13/18	44	1.610%	1,000,000.00	994,711.11	3,377.78	996,088.89	-
JP Morgan Securities LLC CP	0.000%	12/15/17	05/29/18	90	1.810%	1,000,000.00	991,900.00	3,650.00	995,550.00	-
JP Morgan Securities LLC CP	0.000%	12/15/17	06/13/18	105	1.840%	1,000,000.00	990,900.00	3,842.22	994,742.22	-
GE Capital Treasury LLC	0.000%	12/15/17	07/16/18	138	1.770%	1,000,000.00	989,645.83	3,694.45	993,340.28	-
GE Capital Treasury LLC	0.000%	12/15/17	08/15/18	168	1.800%	1,000,000.00	987,985.00	3,757.78	991,742.78	-
GE Capital Treasury LLC	0.000%	12/15/17	09/07/18	191	1.830%	1,000,000.00	986,626.11	3,821.11	990,447.22	-
			Weighted Avg Maturity	88	1.695%	\$ 8,547,770.07	\$ 8,485,638.12	\$ 25,436.67	\$ 8,511,074.79	\$ -
Sales Tax Funds (01-123000)										
IIIT - Money Market	1.460%	02/28/18	03/01/18	1	1.460%	277.88	277.88	-	277.88	-
			Weighted Avg Maturity	1	1.460%	\$ 277.88	\$ 277.88	\$ -	\$ 277.88	\$ -

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 February 28, 2018

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 02/28/18
Water Fund Operating Reserve (01-121800)										
IIIT - Money Market	1.460%	02/28/18	03/01/18	1	1.460%	205,134.48	205,134.48	-	205,134.48	-
US Treasury Notes	1.625%	11/14/16	04/30/19	426	1.060%	205,000.00	207,802.73	(1,466.37)	206,336.36	1,113.48
US Treasury Notes	2.125%	12/30/15	08/31/20	915	1.740%	575,000.00	584,950.20	(4,523.57)	580,426.63	33.20
US Treasury Notes	1.750%	02/03/16	10/31/20	976	1.350%	740,000.00	753,701.56	(5,885.30)	747,816.26	4,328.59
US Treasury Notes	2.625%	05/03/16	11/15/20	991	1.210%	2,400,000.00	2,548,875.00	(58,834.82)	2,490,040.18	18,447.51
US Treasury Notes	2.000%	03/24/16	11/30/20	1,006	1.380%	2,000,000.00	2,056,015.63	(22,699.81)	2,033,315.82	10,000.00
US Treasury Notes	2.375%	03/31/16	12/31/20	1,037	1.280%	775,000.00	813,931.64	(15,416.53)	798,515.11	3,050.76
US Treasury Notes	2.000%	07/06/16	02/28/21	1,096	0.920%	775,000.00	812,902.34	(13,266.73)	799,635.61	42.12
US Treasury Notes	1.250%	06/27/16	03/31/21	1,127	0.980%	1,265,000.00	1,281,108.99	(5,577.09)	1,275,531.90	6,603.02
US Treasury Notes	2.000%	01/05/17	05/31/21	1,188	1.870%	1,300,000.00	1,307,007.81	(1,771.50)	1,305,236.31	6,500.00
US Treasury Notes	2.000%	09/01/16	05/31/21	1,188	1.220%	1,950,000.00	2,020,078.13	(21,622.54)	1,998,455.59	9,750.00
US Treasury Notes	2.000%	10/05/16	08/31/21	1,280	1.210%	1,275,000.00	1,322,862.30	(13,432.29)	1,309,430.01	69.29
US Treasury Notes	2.000%	12/05/16	08/31/21	1,280	1.930%	2,150,000.00	2,156,382.81	(1,593.30)	2,154,789.51	116.85
US Treasury Notes	1.250%	03/13/17	10/31/21	1,341	2.110%	855,000.00	822,603.52	6,467.19	829,070.71	3,572.34
US Treasury Notes	2.000%	08/30/17	10/31/21	1,341	1.640%	2,000,000.00	2,028,515.63	(3,307.87)	2,025,207.76	13,370.17
US Treasury Notes	1.750%	04/03/17	11/30/21	1,371	1.860%	1,500,000.00	1,492,734.38	1,370.52	1,494,104.90	6,562.50
US Treasury Notes	1.750%	10/03/17	11/30/21	1,371	1.860%	1,500,000.00	1,495,195.31	459.76	1,495,655.07	6,562.50
US Treasury Notes	2.125%	06/28/17	12/31/21	1,402	1.720%	4,000,000.00	4,070,781.25	(10,208.97)	4,060,572.28	14,088.40
US Treasury Notes	1.750%	08/01/17	02/28/22	1,461	1.780%	1,800,000.00	1,797,539.06	309.72	1,797,848.78	85.60
US Treasury Notes	1.750%	05/11/17	04/30/22	1,522	1.930%	1,050,000.00	1,040,935.55	1,411.88	1,042,347.43	6,141.92
US Treasury Notes	1.875%	01/02/18	09/30/22	1,675	2.240%	275,000.00	270,552.73	139.57	270,692.30	2,153.16
Inter-American Development Bank	1.000%	04/12/16	05/13/19	439	1.100%	790,000.00	787,630.00	1,438.56	789,068.56	2,370.00
African Development Bank Note	1.125%	09/14/16	09/20/19	569	1.160%	505,000.00	504,464.70	255.93	504,720.63	2,540.78
Intl Bank of Recons and Dev Notes Global Notes	1.125%	08/18/17	11/27/19	637	1.500%	850,000.00	843,028.87	1,594.10	844,622.97	2,496.88
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	1,105	1.730%	925,000.00	920,597.00	1,689.97	922,286.97	7,181.60
MS ST Taxable GO Bonds	1.472%	02/18/15	10/01/18	215	1.470%	150,000.00	150,000.00	-	150,000.00	920.00
NYC, NY Taxable GO Bonds	1.650%	03/31/15	10/01/18	215	1.650%	565,000.00	565,000.00	-	565,000.00	3,884.38
CT ST Taxable GO Bonds	1.974%	03/25/15	03/15/19	380	1.970%	300,000.00	300,000.00	-	300,000.00	2,730.70
UNIV OF CAL Taxable Rev Bonds	2.003%	03/25/15	05/15/19	441	2.000%	135,000.00	135,000.00	-	135,000.00	796.19
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	488	2.160%	925,000.00	925,000.00	-	925,000.00	3,334.63
CT ST Taxable GO Bonds	1.300%	08/03/16	08/15/19	533	1.230%	710,000.00	711,533.60	(781.26)	710,752.34	410.22
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	580	1.680%	310,000.00	310,000.00	-	310,000.00	2,168.71
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	703	1.880%	375,000.00	389,816.25	(8,709.58)	381,106.67	859.38
NY Trans Fin Auth, NY Txbi Rev Bonds	1.500%	07/14/16	05/01/21	1,158	1.500%	600,000.00	600,000.00	-	600,000.00	3,000.00
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	3,137	2.270%	307,200.61	326,400.65	(2,267.78)	324,132.87	896.00
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	3,288	2.270%	347,023.83	388,929.71	(1,961.84)	386,967.87	1,012.15
FNMA Pool #AU1266	3.000%	10/31/17	07/25/28	3,800	2.240%	625,459.46	641,389.13	(57.58)	641,331.55	1,563.65
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	4,325	2.620%	241,092.53	255,256.71	(2,336.38)	252,920.33	703.19
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	4,537	2.350%	379,018.46	395,659.74	(2,337.02)	393,322.72	947.55
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,629	2.550%	403,924.34	430,116.30	(4,226.32)	425,889.98	1,178.11
Fannie Mae Pool	3.500%	02/13/18	01/25/33	5,445	2.980%	646,272.10	661,217.14	(46.67)	661,170.47	1,884.96

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FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 02/28/18
Water Fund L-T Water Capital Reserve (01-121900)										
IIIT - Money Market (PFM Asset Management)	1.460%	02/28/18	03/01/18	1	1.460%	182,041.34	182,041.34	-	182,041.34	-
US Treasury Notes	1.750%	02/03/16	10/31/20	976	1.350%	250,000.00	254,628.91	(1,988.28)	252,640.63	1,462.36
US Treasury Notes	2.000%	03/28/16	11/30/20	1,006	1.380%	265,000.00	272,442.77	(3,006.26)	269,436.51	1,325.00
US Treasury Notes	1.625%	11/14/16	11/30/20	1,006	1.400%	320,000.00	322,800.00	(878.47)	321,921.53	1,300.00
US Treasury Notes	2.000%	03/28/16	10/31/21	1,341	1.520%	275,000.00	282,014.65	(2,347.87)	279,666.78	1,838.40
US Treasury Notes	1.875%	01/12/15	11/30/21	1,371	1.780%	260,000.00	261,675.78	(736.46)	260,939.32	1,218.75
US Treasury Notes	1.500%	12/30/15	01/31/22	1,433	2.040%	75,000.00	72,697.27	787.82	73,485.09	90.12
US Treasury Notes	1.500%	09/03/15	01/31/22	1,433	1.870%	350,000.00	342,234.38	2,907.08	345,141.46	420.58
US Treasury Notes	1.625%	02/26/15	08/15/22	1,629	1.820%	175,000.00	172,662.11	904.02	173,566.13	109.98
US Treasury Notes	1.625%	12/04/15	11/15/22	1,721	1.930%	200,000.00	196,109.38	1,199.40	197,308.78	951.66
US Treasury Notes	1.500%	02/01/17	03/31/23	1,857	2.210%	425,000.00	407,800.78	2,840.15	410,640.93	2,662.09
US Treasury Notes	1.750%	04/24/15	05/15/23	1,902	1.790%	390,000.00	388,781.25	412.42	389,193.67	1,998.48
US Treasury Notes	1.375%	08/31/17	06/30/23	1,948	1.850%	175,000.00	170,378.91	376.46	170,755.37	398.83
US Treasury Notes	1.375%	01/03/17	08/31/23	2,010	2.240%	200,000.00	189,320.31	1,739.89	191,060.20	7.47
US Treasury Notes	1.375%	09/01/16	08/31/23	2,010	1.470%	275,000.00	273,259.77	357.71	273,617.48	10.28
US Treasury Notes	2.750%	12/05/16	11/15/23	2,086	2.260%	60,000.00	61,877.34	(313.25)	61,564.09	483.15
US Treasury Notes	2.750%	03/28/16	11/15/23	2,086	1.720%	150,000.00	160,974.61	(2,633.14)	158,341.47	1,207.87
US Treasury Notes	2.750%	10/09/15	11/15/23	2,086	1.910%	155,000.00	164,766.21	(2,730.44)	162,035.77	1,248.14
US Treasury Notes	2.750%	05/26/16	11/15/23	2,086	1.650%	275,000.00	296,097.66	(4,720.21)	291,377.45	2,214.43
US Treasury Notes	2.750%	10/05/16	02/15/24	2,178	1.460%	75,000.00	81,738.28	(1,226.19)	80,512.09	79.77
US Treasury Notes	2.500%	03/16/17	05/15/24	2,268	2.450%	300,000.00	300,960.94	(114.70)	300,846.24	2,196.13
US Treasury Notes	2.000%	06/28/17	05/31/24	2,284	1.970%	285,000.00	285,545.51	(48.28)	285,497.23	1,425.00
US Treasury Notes	2.375%	03/28/16	08/15/24	2,360	1.810%	200,000.00	208,679.69	(1,875.08)	206,804.61	183.70
US Treasury Notes	2.375%	08/02/17	08/15/24	2,360	2.070%	200,000.00	204,039.06	(306.44)	203,732.62	183.70
US Treasury Notes	2.125%	12/01/17	11/30/24	2,467	2.280%	475,000.00	470,416.99	144.20	470,561.19	2,523.44
US Treasury Notes	2.125%	05/03/16	05/15/25	2,633	1.760%	150,000.00	154,558.59	(861.05)	153,697.54	933.36
US Treasury Notes	2.250%	07/06/16	11/15/25	2,817	1.320%	105,000.00	113,613.28	(1,440.00)	112,173.28	691.78
US Treasury Notes	2.250%	06/27/16	11/15/25	2,817	1.450%	115,000.00	123,036.52	(1,352.72)	121,683.80	757.67
Inter-American Development Bank	1.000%	04/12/16	05/13/19	439	1.100%	140,000.00	139,580.00	254.93	139,834.93	420.00
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	1,105	1.730%	150,000.00	149,286.00	274.05	149,560.05	1,164.58
Asian Development Bank Note	1.625%	03/16/16	03/16/21	1,112	1.640%	150,000.00	149,884.50	44.12	149,928.62	1,117.19
NYC, NY Taxable GO Bonds	1.650%	03/31/15	10/01/18	215	1.650%	95,000.00	95,000.00	-	95,000.00	653.13
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	488	2.160%	150,000.00	150,000.00	-	150,000.00	540.75
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	580	1.680%	40,000.00	40,000.00	-	40,000.00	279.83
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	703	1.880%	75,000.00	77,963.25	(1,741.92)	76,221.33	171.88
CT ST Taxable GO Bonds	2.294%	03/25/15	03/15/20	746	2.290%	70,000.00	70,000.00	-	70,000.00	740.45
UNIV OF CAL Taxable Rev Bonds	2.253%	03/25/15	05/15/20	807	2.250%	50,000.00	50,000.00	-	50,000.00	331.69
NY Trans Fin Auth, NY Txbi Rev Bonds	1.500%	07/14/16	05/01/21	1,158	1.500%	100,000.00	100,000.00	-	100,000.00	500.00
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	3,137	2.270%	49,205.31	52,280.62	(363.22)	51,917.40	143.52
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	3,288	2.270%	63,415.51	67,418.61	(358.50)	67,060.11	184.96
FNMA Pool #AU1266	3.000%	10/31/17	07/25/28	3,800	2.240%	144,336.80	148,012.88	(13.29)	147,999.59	360.84
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	4,325	2.620%	59,564.05	63,063.45	(577.24)	62,486.21	173.73
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	4,537	2.350%	56,852.75	59,348.96	(350.58)	58,998.38	142.13
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,629	2.550%	66,667.14	70,990.09	(697.55)	70,292.54	194.45

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FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 02/28/18
Water Fund L-T Water Capital Reserve (01-121900) Continued...										
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	307	1.200%	16,170.94	16,332.65	(137.39)	16,195.26	25.58
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	550	1.080%	35,697.67	36,055.13	(249.17)	35,805.96	48.97
Fannie Mae Series 2016-M1 ASQ2	2.132%	01/29/16	02/01/21	1,069	1.680%	164,731.00	166,375.41	(791.22)	165,584.19	292.67
FNMA SERIES 2015	2.013%	03/31/15	07/01/22	1,584	1.710%	16,541.76	16,706.88	(76.93)	16,629.95	27.75
FHLMC Multifamily Structured Pool	2.741%	10/31/17	10/25/23	2,065	2.010%	124,572.70	127,063.91	(118.63)	126,945.28	284.54
FHLMC Multifamily Structured Pool	2.951%	12/15/17	02/25/24	2,188	2.240%	199,375.88	203,356.42	(93.68)	203,262.74	490.30
Fannie Mae Global Notes	1.625%	12/30/13	11/27/18	272	1.780%	275,000.00	273,036.50	1,657.20	274,693.70	1,166.84
Fannie Mae Benchmark Notes	1.875%	05/15/14	02/19/19	356	1.550%	400,000.00	405,944.00	(4,700.96)	401,243.04	250.00
FHLB Global Note	1.125%	06/02/16	06/21/19	478	1.140%	375,000.00	374,842.50	89.20	374,931.70	820.31
FNMA Notes	1.000%	10/19/16	08/28/19	546	1.040%	2,135,000.00	2,132,651.50	1,116.73	2,133,768.23	177.92
FHLB Global Note	1.125%	07/13/16	07/14/21	1,232	1.230%	250,000.00	248,767.50	393.75	249,161.25	367.19
Fannie Mae Notes	1.875%	04/06/17	04/05/22	1,497	1.970%	500,000.00	497,755.00	385.19	498,140.19	3,802.08
FNMA Notes	2.125%	04/26/16	04/24/26	2,977	2.210%	210,000.00	208,357.80	276.93	208,634.73	1,574.27
		Weighted Avg Maturity	1.458		1.675%	\$ 12,524,172.85	\$ 12,605,225.85	\$ (20,687.87)	\$ 12,584,537.98	\$ 44,369.69
Capital Reserve (01-122000)										
IIIT - Money Market (PFM Asset Management)	1.460%	02/28/18	03/01/18	1	1.460%	496,739.04	496,739.04	-	496,739.04	-
US Treasury Notes	0.750%	06/22/17	02/15/19	352	1.340%	600,000.00	594,234.37	2,390.67	596,625.04	174.03
US Treasury Notes	1.625%	11/14/16	04/30/19	426	1.060%	915,000.00	927,509.77	(6,545.03)	920,964.74	4,969.94
US Treasury Notes	0.875%	06/22/17	09/15/19	564	1.400%	2,500,000.00	2,471,191.41	8,852.04	2,480,043.45	10,091.51
US Treasury Notes	1.500%	12/05/16	11/30/19	640	1.450%	775,000.00	776,210.94	(494.85)	775,716.09	2,906.25
US Treasury Notes	1.250%	01/05/17	01/31/20	702	1.520%	150,000.00	148,798.83	444.00	149,242.83	150.21
US Treasury Notes	1.375%	02/01/17	02/29/20	731	1.570%	1,500,000.00	1,491,386.72	2,964.33	1,494,351.05	56.05
US Treasury Notes	1.125%	03/14/17	03/31/20	762	1.700%	600,000.00	589,875.00	3,150.20	593,025.20	2,818.68
US Treasury Notes	1.375%	06/22/17	03/31/20	762	1.490%	2,500,000.00	2,492,285.16	1,904.79	2,494,189.95	14,354.40
US Treasury Notes	1.375%	05/09/17	05/31/20	823	1.700%	1,000,000.00	994,257.81	1,497.00	995,754.81	3,437.50
US Treasury Notes	1.625%	06/28/17	06/30/20	853	1.500%	3,300,000.00	3,311,988.28	(2,631.76)	3,309,356.52	8,888.12
US Treasury Notes	2.000%	07/06/17	07/31/20	884	1.610%	1,000,000.00	1,011,757.81	(2,436.37)	1,009,321.44	1,602.21
US Treasury Notes	2.000%	06/22/17	07/31/20	884	1.550%	1,200,000.00	1,216,359.37	(3,548.79)	1,212,810.58	1,922.65
US Treasury Notes	1.375%	08/30/17	08/31/20	915	1.450%	2,000,000.00	1,995,703.13	707.13	1,996,410.26	74.73
US Treasury Notes	1.375%	10/05/17	09/30/20	945	1.640%	1,620,000.00	1,607,533.59	1,652.51	1,609,186.10	9,301.65
US Treasury Notes	1.375%	11/01/17	10/31/20	976	1.770%	1,200,000.00	1,186,406.25	1,459.94	1,187,866.19	5,515.19
US Treasury Notes	1.750%	12/01/17	12/31/20	1,037	1.910%	2,500,000.00	2,488,281.25	891.73	2,489,172.98	7,251.38
US Treasury Notes	1.375%	01/02/18	01/31/21	1,068	2.050%	750,000.00	735,029.30	730.34	735,759.64	826.14
Intl Bank of Recons and Dev Notes (World Bank)	0.875%	04/12/16	07/19/18	141	0.950%	600,000.00	598,938.00	879.29	599,817.29	612.50
African Development Bank Note	1.625%	10/31/16	10/02/18	216	1.120%	200,000.00	201,914.00	(1,323.51)	200,590.49	1,345.14
Inter-American Development Bank	1.000%	04/12/16	05/13/19	439	1.100%	420,000.00	418,740.00	764.80	419,504.80	1,260.00
African Development Bank Note	1.125%	09/14/16	09/20/19	569	1.160%	235,000.00	234,750.90	119.10	234,870.00	1,182.34
Intl Bank of Recons and Dev Notes Global Notes		08/18/17	11/27/19	637	1.500%	1,000,000.00	991,798.67	1,875.41	993,674.08	2,937.50
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	488	2.160%	600,000.00	600,000.00	-	600,000.00	2,163.00
CT ST Taxable GO Bonds	1.300%	08/03/16	08/15/19	533	1.230%	330,000.00	330,712.80	(363.12)	330,349.68	190.67

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FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 02/28/18
Capital Reserve (01-122000) Continued...										
FNMA SERIES 2015 M7	1.550%	04/30/15	04/01/18	32	1.260%	2,033.09	2,053.41	(20.32)	2,033.09	2.63
FNMA Series 2014-M1 ASQ2	2.323%	09/01/16	11/01/18	246	1.150%	170,561.36	174,185.80	(2,778.06)	171,407.74	330.18
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	307	1.200%	46,716.04	47,183.20	(396.89)	46,786.31	73.89
FNMA Series 2016-M9 ASQ2	1.785%	06/09/16	06/01/19	458	1.050%	68,589.98	69,275.86	(457.35)	68,818.51	102.03
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	550	1.080%	122,710.70	123,939.52	(856.56)	123,082.96	168.32
Freddie Mac Series 4459 NB	4.500%	06/11/15	01/01/20	672	0.770%	20,771.99	21,778.13	(636.78)	21,141.35	77.89
FNMA Series 2015-M12 FA	0.540%	09/30/15	04/25/20	787	0.540%	228,612.62	228,530.34	82.28	228,612.62	361.24
FNMA Series 2010-18 LV	4.500%	07/21/15	04/01/21	1,128	2.030%	158,688.67	169,697.70	(11,009.03)	158,688.67	595.08
FHLB Global Note	0.875%	08/25/16	10/01/18	215	0.910%	550,000.00	549,626.00	269.05	549,895.05	2,005.21
FNMA Benchmark Note	1.125%	09/01/15	10/19/18	233	1.180%	1,475,000.00	1,472,610.50	1,898.65	1,474,509.15	6,084.38
FHLB Notes	1.250%	12/08/16	01/16/19	322	1.250%	700,000.00	699,972.00	15.33	699,987.33	1,093.75
FNMA Benchmark Note	1.375%	01/08/16	01/28/19	334	1.400%	1,255,000.00	1,254,221.90	542.50	1,254,764.40	1,581.82
FNMA Benchmark Note	1.000%	02/23/16	02/28/19	363	1.080%	1,475,000.00	1,471,519.00	2,327.43	1,473,846.43	204.86
Freddie Mac Notes	1.125%	03/31/16	04/15/19	411	1.050%	925,000.00	927,201.50	(1,380.88)	925,820.62	3,931.25
FHLB Global Note	1.125%	06/27/16	06/21/19	478	0.820%	1,125,000.00	1,135,196.42	(5,696.10)	1,129,500.32	2,460.94
FHLMC Reference Note	0.875%	07/19/16	07/19/19	506	0.960%	650,000.00	648,427.00	841.50	649,268.50	663.54
FNMA Benchmark Note	0.875%	07/29/16	08/02/19	520	0.930%	750,000.00	748,740.00	659.52	749,399.52	528.65
Freddie Mac Notes	1.375%	07/18/17	08/15/19	533	1.450%	1,900,000.00	1,897,207.00	828.12	1,898,035.12	1,161.11
FNMA Notes	0.875%	08/31/16	08/28/19	546	1.050%	1,675,000.00	1,672,387.00	1,298.46	1,673,685.46	139.58
FHLB Global Note	1.000%	10/03/16	09/26/19	575	1.010%	750,000.00	749,737.50	123.29	749,860.79	3,229.17
FNMA Notes	1.500%	02/24/17	02/28/20	730	1.520%	750,000.00	749,520.00	158.91	749,678.91	93.75
FHLMC Agency	1.375%	04/19/17	04/20/20	782	1.490%	1,200,000.00	1,195,896.00	1,163.59	1,197,059.59	6,004.17
FNMA Notes	1.500%	07/28/17	07/30/20	883	1.600%	2,500,000.00	2,492,425.00	1,446.38	2,493,871.38	3,229.17
FHLB Notes	1.375%	09/08/17	09/28/20	943	1.460%	1,300,000.00	1,295,827.00	641.45	1,296,468.45	7,596.88
JP Morgan Securities LLC CP	0.000%	06/21/17	03/16/18	16	1.510%	1,250,000.00	1,236,134.72	13,089.24	1,249,223.96	-
Toyota Motor Credit Corp	0.000%	06/21/17	03/16/18	16	1.460%	1,250,000.00	1,236,600.00	12,650.00	1,249,250.00	-
Bank of Tokyo Mitsubishi UFJ	0.000%	11/13/17	05/11/18	72	1.570%	800,000.00	793,794.67	3,743.99	797,538.66	-
Credit Agricole CIB NY CP	0.000%	02/07/18	08/06/18	159	1.970%	600,000.00	594,150.00	715.00	594,865.00	-
Weighted Avg Maturity			627		1.434%	\$ 51,690,423.49	\$ 51,570,239.57	\$ 32,202.57	\$ 51,602,442.14	\$ 125,751.28
TOTAL ALL FUNDS					1.514%	\$152,475,283.41	\$153,009,310.00	\$ (172,083.88)	\$ 152,837,226.12	\$ 385,757.91
Less: Net Unsettled Trades									\$ 152,837,226.12	
February 28, 2018					90 DAY US TREASURY YIELD	1.65%	Longest Maturity	\$ 210,000.00	2,977	
					3 month US Treasury Bill Index	1.55%				
					0-3 Year US Treasury Index	2.07%				
					1-3 Year US Treasury Index	2.24%				
					1-5 Year US Treasury Index	2.37%				
					1-10 Year US Treasury Index	2.48%				

DUPAGE WATER COMMISSION
ELMHURST, ILLINOIS
TREASURER'S REPORT
STATEMENT OF CASH FLOWS

For the Period from May 1, 2017 to February 28, 2018

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 110,898,987
Cash payments to suppliers	(96,434,095)
Cash payments to employees	(2,518,607)
Net cash from operating activities	<u>11,946,285</u>

CASH FLOWS FROM NONCAPITAL

FINANCING ACTIVITIES

Cash received from sales taxes	325,702
Cash received/paid from long term loans	(599,395)
Cash payments for net pension activity	0
Net cash from noncapital financing activities	<u>(273,693)</u>

CASH FLOWS FROM CAPITAL AND
RELATED FINANCING ACTIVITIES

Interest paid	0
Principal Paid	0
Construction and purchase of capital assets	(3,072,891)
Net cash from capital and related financing activities	<u>(3,072,891)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Investment income	<u>1,689,502</u>
Net cash from investing activities	1,689,502

Net Increase (Decrease) in cash and investments 10,289,203

CASH AND INVESTMENTS, MAY 1, 2017 161,935,569

CASH AND INVESTMENTS, FEBRUARY 28, 2018 \$ 172,224,772

February 28, 2018
 TREASURER'S REPORT
 DPWC MONTHLY CASH/OPERATING REPORT


	2/28/2018		
	YEAR END TARGETED Reserve or Monthly Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Target
	A	B	C
TABLE 1			
RESERVE ANALYSIS			
A .Operating Reserve # of days per current fiscal year management budget	\$ 64,133,035 180	\$ 67,982,046 191	\$ 3,849,011
B. Capital Reserve	\$ 50,701,790	\$ 51,581,726	\$ 879,936
C. Long Term Water Capital Reserve	\$ 12,025,000	\$ 12,584,538	\$ 559,538
D. O+M Account (1)	\$ 8,973,044	\$ 31,544,393	\$ 22,571,349
E. Current Construction Obligation and Customer Construction Escrows	\$ 20,717	\$ 20,717	\$ -
TOTAL SUMMARY CASH + RESERVE ANALYSIS	\$ 135,853,586	\$ 163,713,419	\$ 27,859,833

TABLE 2	
OTHER CASH	
F. General Fund	\$ 8,511,075
G. Sales Tax	\$ 278
TOTAL TABLE 2-OTHER CASH	\$ 8,511,353
TOTAL MONTH END FUNDS CASH BALANCE-Table1+2	\$ 172,224,772

Note 1: The O&M Account target varies from month to month. The cash balance should be enough to cover the current months operating cash outflows.

Date: March 8, 2018

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	General Manager's Office
ITEM	A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with AECOM Technical Services, Inc. at the March 15, 2018 DuPage Water Commission Meeting Resolution No. R-6-18	APPROVAL	
Account No(s): Task Order No. 9 -- 01-60-628000 (Not to Exceed \$15,000.00)			
<p>The Commission entered into a Master Contract with AECOM Technical Services, Inc., dated as of May 16, 2013, for professional engineering services in connection with such discrete projects as are delineated and described in Task Orders to be approved by the Commission. Resolution No. R-6-18 would approve the following Task Orders to the Master Contract:</p> <p>Task Order No. 9: Hydraulic Model Analysis</p> <p>Various municipalities and agencies have approached the DuPage Water Commission (DWC) regarding possible connections to the DWC system. In order to determine if the connections are feasible, a hydraulic modeling analysis needs to be performed.</p> <p>AECOM will perform an "Extended Period Simulation" (EPS) hydraulic modeling analysis that will include the following:</p> <ul style="list-style-type: none">• The connection point (or points) and demand of the future customer.• A summary table of projected demands of existing DWC customers (including the Village of Bartlett). As directed by DWC, we will include (or not include) other possible future DWC customers (i.e. Oswego, Yorkville, etc.).• A summary of existing and proposed pressures at existing DWC meter stations.• A figure showing hydraulic grade line (HGL) levels at all four (4) standpipes during the existing and proposed modeling runs.• One (1) simulation run of the proposed connection during future maximum day demand conditions.			
MOTION: To adopt Resolution No. R-6-18			

Date: March 8, 2018

DUPAGE WATER COMMISSION

RESOLUTION NO. R-6-18

A RESOLUTION APPROVING AND RATIFYING
CERTAIN TASK ORDERS UNDER A MASTER CONTRACT
WITH AECOM TECHNICAL SERVICES, INC. AT THE MARCH 15, 2018,
DUPAGE WATER COMMISSION MEETING

WHEREAS, the Commission was formed and exists pursuant to the Water Commission Act of 1985, 70 ILCS 3720/0.01 et seq., and Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq., for the purpose of securing an adequate source and supply of water for its customers; and

WHEREAS, the Commission entered into a contract with AECOM Technical Services, Inc. (the "Consultant"), dated as of May 16, 2013, to provide, from time to time, professional engineering services in connection with the design and construction of extensions and improvements to the Waterworks System and other projects of the Commission (the "Master Contract"); and

WHEREAS, the Master Contract sets forth the terms and conditions pursuant to which the Commission will obtain from time to time, and the Consultant will provide from time to time, professional engineering services for such discrete projects as are delineated and described in Task Orders to be approved by the Commission and the Consultant; and

WHEREAS, the Consultant has approved the Task Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 (the "Task Orders");

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

Resolution No. R-6-18

SECTION TWO: The Task Orders attached hereto as Exhibit 1 shall be and hereby are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff and Consultant, that the circumstances said to necessitate the Task Orders were not reasonably foreseeable at the time the Master Contract was signed, the Task Orders are germane to the Master Contract as signed, and/or the Task Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2018.

Chairman

ATTEST:

Clerk

EXHIBIT 1

TASK ORDER NO. 9

In accordance with Section 1.1 of the Master Contract for Professional Engineering Services Owner and Consultant agree as follows:

1. **Project:**

Hydraulic Modeling of Future DWC Customers

2. **Services of Consultant:**

Various municipalities and agencies have approached the DuPage Water Commission (DWC) regarding possible connections to the DWC system. In order to determine if the connections are feasible, a hydraulic modeling analysis needs to be performed.

AECOM will perform an "Extended Period Simulation" (EPS) hydraulic modeling analysis that will include the following:

- The connection point (or points) and demand of the future customer.
- A summary table of projected demands of existing DWC customers (including the Village of Bartlett). As directed by DWC, we will include (or not include) other possible future DWC customers (i.e. Oswego, Yorkville, etc.).
- A summary of existing and proposed pressures at existing DWC meter stations.
- A figure showing hydraulic grade line (HGL) levels at all four (4) standpipes during the existing and proposed modeling runs.
- One (1) simulation run of the proposed connection during future maximum day demand conditions.

A letter report will be provided with a summary of the modeling analysis.

Notwithstanding anything hereunder or in the Agreement, Consultant shall provide its services in a manner consistent with a standard provided by similar professionals, in a similar location, at a similar time. It is also understood that Consultant shall not be responsible for any means, methods, techniques, sequences and safety related to construction.

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

None.

4. **Commencement Date:**

As soon as notice to proceed is issued

5. **Completion Date:**

4 Weeks from Notice to Proceed.

6. **Submittal Schedule:**

None.

7. **Key Project Personnel:**

Michael Winegard, P.E.

Paul St. Aubyn, P.E.

8. **Contract Price:**

For providing, performing, and completing all Services, an amount equal to Consultant's Direct Labor Costs for all Services rendered by principals and employees engaged directly on the Project, plus an amount equal to the actual costs of all Reimbursable Expenses.

Notwithstanding the foregoing, the total Contract Price shall be \$15,000.00. The contract price maybe adjusted by a Change Order issued pursuant to Section 2.1 of the Contract.

9. **Payments:**

Direct Labor Costs shall mean the billing rate of all Consultants personnel including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items.

10. **Modifications to Contract:**

None

11. **Attachments:**

None

Approval and Acceptance: Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Contract.

The Effective Date of this Task Order is _____, 2018.

DUPAGE WATER COMMISSION

By: _____
John Spatz
General Manager

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Terry McGhee

Title: Manager of Water Operations

Address: 600 East Butterfield Road, Elmhurst, Illinois 60126-4642

E-mail Address: mcghee@dpwc.org

Phone: (630) 834-0100

Fax: (630) 834-0120

Consultant
By: _____

Name: Michael H. Winegard

Title: Vice President

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Michael H. Winegard

Title: Vice President

Address: 303 East Wacker Dr., Suite 1400, Chicago IL 60601

E-mail Address: mike.winegard@aecom.com


Phone: (312) 373-6631

**ATTACHMENT A-1 TO TASK 9
CONTRACT PRICE SCHEDULE**

**DUPAGE WATER COMMISSION
ESTIMATED NOT-TO-EXCEED FEE
HYDRAULIC MODELING OF FUTURE DWC CUSTOMERS
PREPARED BY: AECOM TECHNICAL SERVICES, INC.
FEBRUARY, 2018**

Description	Proj. Mgr.	Proj. Eng.	Eng.			Total Hrs	Total Costs
Billing Rate	\$305	\$150	\$110				
Hydraulic Model		14	40			54	\$6,500
Letter Report	8	16	32			56	\$8,360
					TOTAL	110	\$14,860
Other Direct Costs							
Printing, Mail							\$140
Total Estimated Engineering Fee							\$15,000

REQUEST FOR BOARD ACTION

<p>AGENDA SECTION Engineering & Construction Committee</p>	<p>ORIGINATING DEPARTMENT Facilities Construction</p>														
<p>ITEM A Resolution Awarding a Contract for Soils and Materials Testing Services Resolution No. R-9-18</p>	<p>APPROVAL </p>														
<p>Account No.: Various Accounts</p> <p>The Commission solicited sealed proposals for two-year technical on and off-site soils and materials testing and inspectional services during the construction the West Transmission Main (Contract TW-3/17), the Bartlett Connection Facilities and of other miscellaneous facilities and improvements at various locations in DuPage and Cook Counties (Contract MT-11/18). Invitations were by direct invitation, public notification advertisement in the Daily Herald, as well as by posting notice on the Commission's website. Sealed proposals were received until 1:00 P.M., February 28, 2018, at which time all proposals were publicly opened and read aloud.</p> <p>Thirteen (13) firms received the request for proposals document and seven (7) firms submitted bids. Comparing all submitted unit pricing for Contract MT-11, the bid results are as follows:</p> <table border="1" data-bbox="191 1245 1474 1470"> <tr> <td>Chicago Testing Laboratory, Inc. – Warrenville</td> <td>\$1,980.15</td> </tr> <tr> <td>Construction and Geotechnical Material Testing, Inc. – Elk Grove Village</td> <td>\$2,371.68</td> </tr> <tr> <td>Rubino Engineering, Inc – Elgin</td> <td>\$2,496.04</td> </tr> <tr> <td>STATE Testing LLC – East Dundee</td> <td>\$2,743.50</td> </tr> <tr> <td>Wang Engineering, Inc. – Lombard</td> <td>\$3,218.48</td> </tr> <tr> <td>GSG Material Testing, Inc. – Chicago</td> <td>\$5,143.59</td> </tr> <tr> <td>Testing Services Corporation – Carol Stream</td> <td>\$8,294.35</td> </tr> </table> <p>The bid of Chicago Testing Laboratory proposed a non-disclosed subcontractor to perform geotechnical services and based upon estimated work of actual units to be utilized during the upcoming projects, Staff is therefore recommending that the proposal of Construction and Geotechnical Material Testing, Inc. be accepted as the most favorable to the interests of the Commission. The Contract term is two years.</p> <p>MOTION: To approve Resolution No. R-9-18.</p>		Chicago Testing Laboratory, Inc. – Warrenville	\$1,980.15	Construction and Geotechnical Material Testing, Inc. – Elk Grove Village	\$2,371.68	Rubino Engineering, Inc – Elgin	\$2,496.04	STATE Testing LLC – East Dundee	\$2,743.50	Wang Engineering, Inc. – Lombard	\$3,218.48	GSG Material Testing, Inc. – Chicago	\$5,143.59	Testing Services Corporation – Carol Stream	\$8,294.35
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GSG Material Testing, Inc. – Chicago	\$5,143.59														
Testing Services Corporation – Carol Stream	\$8,294.35														

DUPAGE WATER COMMISSION

RESOLUTION NO. R-9-18

**A RESOLUTION AWARDED A CONTRACT FOR
SOILS AND MATERIALS TESTING SERVICES**

WHEREAS, Contract/Proposals for Soils and Materials Testing Services were received on February 28, 2018; and

WHEREAS, the DuPage Water Commission has reviewed the proposals received and determined that the Contract/Proposal of Construction and Geotechnical Material Testing, Inc. was the most favorable to the interests of the Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the DuPage Water Commission.

SECTION TWO: The DuPage Water Commission hereby awards the Contract for Soils and Materials Testing Services to Construction and Geotechnical Material Testing, Inc. for the unit prices set forth in Section 2A of the Contract/Proposal for Soils and Materials Testing Services attached hereto and by this reference incorporated herein and made a part of hereof as Exhibit 1, conditioned upon the receipt of all contractually required documentation and such other additional information that may be requested by the General Manager of the Commission in accordance with the Request for Proposals document that is acceptable to the DuPage Water Commission.

Resolution No. R-9-18

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2018.

Chairman

ATTEST:

Clerk

Board/Resolutions/2018/R-9-18.doc

EXHIBIT 1



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

REQUEST FOR PROPOSALS

SOILS AND MATERIALS TESTING SERVICES (Contract MT-11/18)

OWNER: DuPage Water Commission
600 East Butterfield Road
Elmhurst, Illinois 60126-4642

Owner will receive sealed proposals for the Work generally described as follows:

Technical on and off-site soils and materials testing and inspectional services during the construction of approximately 5.0 miles of 30-inch water transmission main and a metering station, at other facilities and related site improvements in addition to any other work Owner may require, in DuPage and Cook Counties, Illinois.

TO BE SUBMITTED TO DuPage Water Commission, 600 East Butterfield Road, Elmhurst, Illinois 60126-4642, attention John F. Spatz, General Manager, BEFORE 1:00 P.M., February 28, 2018.

INSTRUCTIONS TO BIDDERS

Preparation of Proposals

All proposals for the Work shall be made only on the blank Contract/Proposal form attached to this Request for Proposals and shall be complete with a price for each and every item named in the Schedule of Prices section of the Contract/Proposal form. All proposals must be signed by an authorized official. Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternate bids unless called for, or that contain irregularities of any kind may be rejected.

Clarifications

Owner reserves the right to make clarifications, corrections, or changes in this Request for Proposals at any time prior to the time proposals are opened. All bidders or prospective bidders will be informed of said clarifications, corrections, or changes.

Delivery of Proposals

Each proposal shall be submitted in a sealed envelope plainly marked with the title of the contract and bidder's full legal name and shall be addressed and delivered to the place and before the time set forth above. Proposals may be delivered by mail or in person. Proposals received after the time specified above will be returned unopened.

Opening of Proposals

Proposals will be publicly opened and read at the time and place specified above. Bidders, their authorized agents, and interested parties are invited to be present.

Withdrawal of Proposals

No proposal shall be withdrawn for a period of 45 days after the opening of any proposal.

Rejection of Proposals

Proposals that are not submitted on the Contract/Proposal form or that are not prepared in accordance with these Instructions to Bidders may be rejected. If not rejected, Owner may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Bidders.

Acceptance of Proposals

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the bidders.

Owner reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of Owner and to the public; to reject the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Bidders should not rely upon, or anticipate, such waivers in submitting their proposal.

Upon acceptance of the successful Bidder's proposal by Owner, the successful Bidder's proposal, together with Owner's notification of acceptance in the form attached to this Request for Proposals, shall become the contract for the Work.

DATED this 2nd day of February, 2018.

DUPAGE WATER COMMISSION

By: /s/ John F. Spatz
General Manager

**DUPAGE WATER COMMISSION CONTRACT/PROPOSAL FOR
SOILS AND MATERIALS TESTING SERVICES (Contract MT-11/18)**

Full Name of Bidder Construction & Geotechnical Material Testing, Inc.
("Bidder")

Principal Office Address 60 Martin Lane, Elk Grove Village, Illinois 60007

Local Office Address Same as above

Contact Person Pratik K. Patel, PE Telephone 630/595-1111

TO: DuPage Water Commission
600 East Butterfield Road
Elmhurst, Illinois 60126-4642
Attention: John F. Spatz
General Manager

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. None [if none, write "NONE"], which are securely stapled to the end of this Contract/Proposal.

1. Work Proposal

A. Contract and Work. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract/Proposal and Owner's written notification of acceptance in the form included in this bound set of documents, all of the following, all of which is herein referred to as the "Work":

1. Labor, Equipment, Materials and Supplies. Provide, perform, and complete, in the manner specified and described in this Contract/Proposal, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for technical on and off site soils and materials testing and inspectional services, as described in Subsection 1B below and as authorized in accordance with Subsection 3B of this Contract/Proposal, in connection with the Technical on and off-site soils and materials testing and

inspectional services during the construction of approximately 5.0 miles of 30-inch water transmission main and a metering station, in addition to any other work Owner may require, in DuPage and Cook Counties, Illinois. (the "Work Site");

2. Permits. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith;
3. Insurance. Procure and furnish all insurance certificates and policies of insurance specified in this Contract/Proposal;
4. Taxes. Pay all applicable federal, state, and local taxes;
5. Miscellaneous. Do all other things required of Bidder by this Contract/Proposal; and
6. Quality. Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with the highest standards of professional practice, in full compliance with, and as required by or pursuant, to this Contract/Proposal, and with the greatest economy, efficiency, and expedition consistent therewith.

B. Performance Standards. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that all Work shall be fully provided, performed, and completed in accordance with the following specifications:

1. Density testing using Troxler Nuclear equipment for:
 - a. Trench backfill materials.
 - b. Sub-base course materials.
 - c. Bituminous binder course materials.
 - d. Bituminous surface course materials.
 - e. Bituminous aggregate mixture (B.A.M.)
 - f. Other areas where there will be engineered fill beneath building slabs, roadways and parking lots.
2. Concrete water main inspection and testing both at the manufacturing plant and on the construction site as follows:
 - a. Mold concrete cylinders for compressive strength testing.
 - b. Observe the performance of load bearing tests on concrete pipe, if necessary.
 - c. Visually inspect and approve pipes for shipment to job, if required.
 - d. Inspection at plant to insure proper steel cylinder gauge thickness in harnessed pipe sections, proper concrete steam and water curing times, record stressing wire tensioning and provide stressing wire and steel cylinder testing services as

required in the applicable construction contract documents, if required.

3. Observe and test soils at the bottom of excavation for footings and pipeline installations. Perform unconfined compressive strength tests and pocket penetrometer tests on soil samples from the bottom of excavations for footings and trenches.
4. Test concrete and Controlled Low Strength Material ("CLSM"), as applicable, for temperature, slump, per cent air and yield (unit weight) and mold cylinders for compressive strength testing.
5. Perform batch plant inspections at both concrete, CLSM, and bituminous plants.
6. Perform laboratory tests as follows:
 - a. Laboratory compaction curves to establish optimum moisture content and dry unit weight of fill materials.
 - b. Compressive strength test for concrete or CLSM cylinders.
 - c. Gradation for granular materials.

Technicians used to perform the Work shall have completed training courses in the use of nuclear density equipment, shall have passed the A.C.I. examination, and shall have at least 2 years of experience.

Technicians shall have a pick-up type vehicle with the necessary equipment and material for testing and inspectional services including ACI and ASTM Standards. Each technician shall have, and be responsive to, a beeper system so that they may be efficiently dispatched between the construction sites.

Geotechnical services shall be performed under the direct supervision of a Registered Professional Engineer in the Civil Engineering field. Copies of all material testing reports shall be submitted to Owner, to Owner's engineer providing consulting services on the respective construction contracts ("Engineer") and the respective contractor for each construction contract.

If this Contract/Proposal is accepted, Owner shall provide Bidder with a complete set of construction contract specifications and drawings for each construction project, as and when needed and without cost to Bidder. If this Contract/Proposal is accepted, Bidder acknowledges, and agrees, that any such specifications and drawings to be made available to Bidder will represent only the best knowledge of Owner, will only be made available for the convenience of Bidder, and that Owner shall have no responsibility whatever in respect to the sufficiency or accuracy of the information and there shall be no guaranty or warranty with respect thereto.

C. Responsibility for Damage or Loss. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be responsible and liable for, and shall

promptly and without charge to Owner repair or replace, damage done to, and any loss or injury suffered by, Owner, the Work Site, or other property or persons as a result of the Work.

2. Contract Price Proposal

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth below.

A. Schedule of Prices. For providing, performing, and completing all Work, the sum of the products resulting from multiplying the actual number of acceptable units of Unit Price Items listed below performed by the Unit Price set forth below for such Unit Price Item:

<u>Unit Price Item</u>	<u>Unit Price</u>
<u>General Services</u>	
1. Services of a Technician: 0-8 Hours Regular Time	\$ <u>79.50</u> per hour
Saturday and Over 8 Hours	\$ <u>119.25</u> per hour
2. Mileage charges	\$ <u>0.55</u> per mile
3. Minimum Trip Charges, if any: expressed in \$ <u>30</u> /Trip	\$ <u>30.00</u> per trip
<u>Laboratory Services</u>	
1. Compaction curve to establish maximum dry unit weight and optimum water content	\$ <u>135.00</u> each
2. Sieve analysis	\$ <u>75.00</u> each
3. Thin wall tube samples to determine water content and unconfined compressive strength test and unit weight	\$ <u>25.00</u> each
4. Concrete/CLSM cylinder breaks	\$ <u>15.00</u> each
<u>Use of Nuclear Gauge</u> (Minimum \$35/Day)	
1. 0 to 4 hours	\$ <u>4.38</u> per hour

<u>Unit Price Item</u>	<u>Unit Price</u>
2. Over 4 hours	\$ <u>4.38</u> per hour
<u>Consultation Services</u>	
1. Professional Engineer	\$ <u>95.00</u> per hour
2. Engineering Geologist	\$ <u>80.00</u> per hour
3. Administrative Staff Members	\$ <u>35.00</u> per hour
<u>Geotechnical Services</u> (Truck Mounted Rig Only)	
1. Mobilization and demobilization of personnel and equipment	\$ <u>450.00</u> per drill rig
2. Two man crew, including the use of vehicles, survey equipment and miscellaneous supplies, to perform bore hole sampling	\$ <u>225.00</u> per hour
3. Cost to advance bore holes and obtain Sample	\$ <u>18.00</u> per linear foot
4. Laboratory tests:	
Classifications and water contents	\$ <u>5.00</u> each
Unconfined compressive strength test	\$ <u>15.00</u> each
Unit weight test	\$ <u>15.00</u> each
5. Geotechnical report charges	\$ <u>950.00</u> each

B. **Basis for Determining Prices.** It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to escalation or change on or before March 31, 2020;
2. Owner is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released; and

3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices.

C. Time of Payment. It is expressly understood and agreed that all payments shall be made in accordance with the following:

1. Payments shall be based on the actual number of Unit Price Items performed in accordance with this Contract/Proposal;
2. Payments shall be made no more frequently than monthly and within 10 days following Owner's approval of Bidder's application for payment;
3. All applications for payment shall be accompanied by daily certifications establishing the actual number of Unit Price Items performed for the purpose of determining the amount of the then current monthly payment, which certifications shall be approved and signed by Engineer with respect to all Work for which payment is then requested;
4. If any daily certification has not been approved and signed by Engineer, no payment shall be due therefor, and Owner shall not be liable or responsible for such nonpayment; and
5. All payments may be subject to deduction or setoff by reason of any failure of Bidder to perform under this Contract/Proposal.

3. Contract Time Proposal

A. Contract Term. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that this Contract/Proposal shall be for a term commencing on April 2, 2018, or the date of Owner's written notification of acceptance in the form included in this bound set of documents, whichever date is later, and ending on March 31, 2020. If this Contract/Proposal is accepted, Bidder acknowledges, and agrees, that no Work shall be performed by Bidder prior to the issuance of, or outside the scope of, a Work authorization order issued pursuant to Subsection 3B below, that Work authorization orders shall only be issued by Owner on an as needed basis, and that Owner shall not be obligated to issue any Work authorization orders under this Contract/Proposal. If this Contract/Proposal is accepted, Bidder further acknowledges, and agrees, that the construction projects identified and described in this Contract/Proposal for which technical on and off site soils and materials testing and inspectional services may be required under this Contract/Proposal are preliminary and may be subject to substantial change, addition, or deletion, that Owner reserves the right to substantially change, increase, or decrease such projects, and that all claim or right to dispute or complain of, or to assert that there was any misunderstanding in regard to, the nature or amount of

the Work to be provided or performed under this Contract Proposal, is hereby waived and released.

B. Work Authorizations Orders. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that the Work shall be performed only in a manner and at the times authorized by Owner ("Authorized Work"). In authorizing the Work, Owner shall describe the Authorized Work in a manner sufficiently specific so as to reference the applicable provisions of the construction contract specifications and the location where such Work is to be performed. The Work authorization order shall also state an estimate of the number of personnel required to complete the Authorized Work, and a time for completion of such Authorized Work. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall perform all aspects of the Authorized Work diligently and continuously at such a rate as will allow such Authorized Work to be fully completed, including the delivery of all reports, data, specifications, information, observations or opinions to Owner, Engineer, and the applicable construction contractor at or before the time for completion stated in the Work authorization order.

4. Financial Assurance

A. Insurance. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall provide certificates and policies of insurance evidencing the minimum insurance coverages and limits set forth below within 10 days following Owner's acceptance of this Contract/Proposal. Such policies shall be in form, and from companies, acceptable to Owner. The insurance coverages and limits set forth below shall be deemed to be minimum coverages and limits and shall not be construed in any way as a limitation on Bidder's duty to carry adequate insurance or on Bidder's liability for losses or damages under this Contract/Proposal. The minimum insurance coverages and limits that shall be maintained at all times while providing, performing, or completing the Work are as follows:

1. Workers' Compensation and Employer's Liability

Limits shall not be less than:

Worker's Compensation: Statutory

Employer's Liability: \$500,000 ea. accident-injury
\$500,000 ea. employee-disease
\$500,000 disease-policy

Such insurance shall evidence that coverage applies to the State of Illinois.

2. Comprehensive Motor Vehicle Liability

Limits for vehicles owned, non-owned or rented shall not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit

3. Comprehensive General Liability

Limits shall not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit.

Coverage is to be written on an "occurrence" basis.

Coverage to include:

- Premises Operations
- Products/Completed Operations
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- "X," "C," and "U"
- Contractual Liability

Contractual Liability coverage shall specifically include the indemnification set forth below.

4. Umbrella Liability

Limits shall not be less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit.

This Policy shall apply in excess of the limits stated in 1, 2, and 3 above.

5. Owner's Protective Liability

Limits shall not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit

Coverage to be in the name of Owner and Engineer

6. Architect and Engineers Professional Liability

Limits shall not be less than:

\$1,000,000 per occurrence and covering Bidder against all sums that Bidder may be obligated to pay on account of any liability arising out of this Contract/Proposal.

B. Indemnification. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall indemnify, save harmless, and defend Owner against all damages, liability, claims, losses, and expenses (including attorneys' fee) that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Work or any part thereof, or any failure to meet the representations and warranties set forth in Section 6 of this Contract/Proposal.

C. Penalties. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Work or any part thereof.

5. Firm Proposal

All prices and other terms stated in this Contract/Proposal are firm and shall not be subject to withdrawal, escalation, or change provided Owner accepts this Contract/Proposal within 45 days after the date this sealed Contract/Proposal is opened.

6. Bidder's Representations and Warranties

In order to induce Owner to accept this Contract/Proposal, Bidder hereby represents and warrants as follows:

A. The Work. The Work, and all of its components, shall be of merchantable quality; shall be free from any latent or patent defects and flaws in workmanship, materials, and design; shall strictly conform to the requirements of this Contract/Proposal, including, without limitation, the performance standards set forth in Subsection 1B of this Contract/Proposal; and shall be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract/Proposal and the warranties expressed herein shall be in addition to any other warranties expressed or implied by law, which are hereby reserved unto Owner.

B. Compliance with Laws. The Work, and all of its components, shall be provided, performed, and completed in compliance with, and Bidder agrees to be bound by, all applicable federal, state, and local laws, orders, rules, and regulations, as they may be modified or amended from time to time, including without limitation any prevailing wage laws; any statutes requiring preference to laborers of specified classes; the Illinois Steel Products Procurement Act, 30 ILCS 565/1 et seq.; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race,

creed, color, national origin, age, sex, or other prohibited classification; and any statutes regarding safety or the performance of the Work.

C. Not Barred. Bidder is not barred by law from contracting with Owner or with any other unit of state or local government as a result of (i) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.; or (ii) a violation of the USA Patriot Act of 2001, 107 Public Law 56 (October 26, 2001) (the "Patriot Act") or other statutes, orders, rules, and regulations of the United States government and its various executive departments, agencies and offices related to the subject matter of the Patriot Act, including, but not limited to, Executive Order 13224 effective September 24, 2001. Bidder is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by the United States Treasury Department as a Specially Designated National and Blocked Person, or for or on behalf of any person, group, entity or nation designated in Presidential Executive Order 13224 as a person who commits, threatens to commit, or supports terrorism; and Bidder is not engaged in this transaction directly or indirectly on behalf of, or facilitating this transaction directly or indirectly on behalf of, any such person, group, entity or nation.

D. Qualified. Bidder has the requisite experience, ability, capital, facilities, plant, organization, and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above.

7. Acknowledgements

In submitting this Contract/Proposal, Bidder acknowledges and agrees that:

A. Reliance. Owner is relying on all warranties, representations, and statements made by Bidder in this Contract/Proposal.

B. Reservation of Rights. Owner reserves the right to reject any and all proposals, reserves the right to reject the low price proposal, and reserves such other rights as are set forth in the Instructions to Bidders.

C. Acceptance. If this Contract/Proposal is accepted, Bidder shall be bound by each and every term, condition, or provision contained in this Contract/Proposal and in Owner's written notification of acceptance in the form included in this bound set of documents.

D. Remedies. Each of the rights and remedies reserved to Owner in this Contract/Proposal shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract/Proposal.

E. Time. Time is of the essence of this Contract/Proposal and, except where stated otherwise, references in this Contract/Proposal to days shall be construed to refer to calendar days.

F. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by Owner, whether before or after Owner's acceptance of this Contract/Proposal; nor any information or data supplied by Owner, whether before or after Owner's acceptance of this Contract/Proposal; nor any order by Owner for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Work by Owner; nor any extension of time granted by Owner; nor any delay by Owner in exercising any right under this Contract/Proposal; nor any other act or omission of Owner shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Bidder; or of any requirement or provision of this Contract/Proposal; or of any remedy, power, or right of Owner.

G. Severability. The provisions of this Contract/ Proposal shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Contract/Proposal shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provisions of this Contract/Proposal shall be in any way affected thereby.

H. Amendments. No modification, addition, deletion, revision, alteration, or other change to this Contract/Proposal shall be effective unless and until such change is reduced to writing and executed and delivered by Owner and Bidder.

I. Assignment. Neither this Contract/Proposal, nor any interest herein, shall be assigned or subcontracted, in whole or in part, by Bidder except upon the prior written consent of Owner.

J. Governing Law. This Contract/Proposal, and the rights of the parties under this Contract/Proposal shall be interpreted according to the internal laws, but not the conflict of law rules, of the State of Illinois.

DATED this 28th day of February, 2018.

Bidder's Status: () IL Corporation (x) IL Partnership () Individual Proprietor
(State) (State)

Bidder's Name: Construction & Geotechnical Material Testing, Inc.

Doing Business As (if different): CGMT, Inc.

Signature of Bidder or Authorized Agent: 

(corporate seal) Printed Name: Pratik K. Patel

(if corporation) Title/Position: Vice President

Bidder's Business Address: 60 Martin Lane
Elk Grove Village, Illinois 60007

Bidder's Business Telephone: 630/595-1111 Facsimile: 630/595-1110

If a Corporation or Partnership, list all Officers or Partners:

NAME	TITLE	ADDRESS
KC Patel	President	60 Martin Lane - Elk Grv. Vill., IL
Pratik Patel	Vice President	60 Martin Lane - Elk Grv. Vill., IL

ACCEPTANCE

SOILS AND MATERIALS TESTING SERVICES
(Contract MT-11/18)

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of the DuPage Water Commission ("Owner") this _____ day of _____, 2018.

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the Work and the compensation therefor and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by Owner without further notice of objection and shall be of no effect nor in any circumstances binding upon Owner unless accepted by Owner in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by Owner of any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

DUPAGE WATER COMMISSION

By: _____
General Manager



Table I - Unit Cost To Provide Material Testing Services

DuPage Water Commission - Soils and Materials Testing Services

CGMT Proposal No.: 18P0137

ITEM	CGMT to Provide	UNIT	UNIT RATES	
			Regular	Overtime
Field Testing Services Services				
Engineering Technician (Field)	Labor	Hour	\$79.50	\$119.25
Field Concrete, Soil Compaction, Field Asphalt				
Senior Engineering Technician	Labor	Hour	\$82.50	\$123.75
Footings, Proof-rolls, Plant Concrete, Plant Asphalt, etc.				
Field Engineer/Project Manager	Labor	Hour	\$75.00	\$112.50
Nuclear Density Gauge	Equipment	Day	\$35.00	--
Pick up Cylinder Sets/Deliver to Laboratory	Labor	Hour	\$79.50	\$119.25
Laboratory Testing				
Tube Sample: Moisture content, UC Strength, unit weight	Laboratory Testing	Test	\$25.00	--
Moisture Content of soil samples	Laboratory Testing	Test	\$5.00	--
Unconfined compressive strength of selected soil samples	Laboratory Testing	Test	\$15.00	--
Standard Proctor test	Laboratory Testing	Test	\$135.00	--
Modified Proctor test	Laboratory Testing	Test	\$145.00	--
Fine Aggregate Sieve Analysis	Laboratory Testing	Test	\$75.00	--
Coarse Aggregate Sieve Analysis	Laboratory Testing	Test	\$75.00	--
Concrete/CLSM Compressive Strength Testing	Laboratory Testing	Test	\$15.00	--
Geotechnical Contract Drilling				
Drill Rig Mobilization(Truck Mounted)	Equipment	Lump Sum	\$450.00	--
Two Man Sampling and Layout Crew	Labor	Hour	\$225.00	
Contract Drilling (with Sampling) - Soft Drilling 0 to 20 ft	Labor	Foot	\$18.00	--
Moisture Content & Visual Classification of soil samples	Laboratory Testing	Test	\$5.00	--
Unconfined compressive strength of selected soil samples	Laboratory Testing	Test	\$15.00	--
Unit weight determination of tube soil samples	Laboratory Testing	Test	\$15.00	--
Geotechnical Engineering Report	Labor	Report	\$950.00	
Travel				
Daily Travel	Travel	Trip	\$30.00	--
Public Parking	Parking	Day	At Cost	
Supervision and Oversight				
Word Processing	Labor	Hour	\$35.00	--
Project Engineer	Labor	Hour	\$80.00	--
Sr. Project Engineer (P.E.)	Labor	Hour	\$95.00	--
Principal Engineer	Labor	Hour	\$135.00	--

Notes:

- 1 When construction schedule becomes available, we would be pleased to meet with you to define our specific inspection activities, based on the project specifications.
- 2 Actual time to be expended would be at the direction of the client. Hours over 8 will be assessed the overtime rate indicated (*)
- 3 Saturdays will assess overtime charges of 1.5x regular rate and 2.0x regular rate for Sunday.
- 4 Minimum hourly charges: Technician time four (4) hours. For times greater than 4 hours an 8 hour minimum shall apply.
- 5 All personnel time charges are assessed on a **portal to portal** basis.
- 6 Standby time due to delays beyond CGMTs control will be charged by the hourly rates
- 7 Services cancelled without advanced (3 hour) notice will assess half day minimum charge
- 8 All reports are subject to review by an Engineer.

DATE: March 5, 2018

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Operations
ITEM	<p>A Resolution Suspending Purchasing Procedures and authorizing the General Manager to issue a Purchase Order to Pace Systems, Inc. for a replacement Audio Conference System at the DuPage Water Commission.</p> <p>Resolution No. R-10-18</p>	APPROVAL	
		MW	JH
			CWP

Account Number: 01-60-771200

This request would authorize the General Manager to issue a Purchase Order with Pace Systems, Inc. for a replacement Audio Conference System at the DuPage Water Commission for an estimated cost of \$70,000.00.

The existing Audio Conference System is broke, discontinued, and unrepairable. The new Audio Conference System includes some of the following features: wireless Delegate and Chairman Microphones with up to 12 hours of talk time; additional microphones to allow simultaneous audio recording in both Public Meeting and Conference Meeting Rooms when necessary, storage charging cases for when not in use; distributed audio over seating area; dial in audio teleconferencing; scalable for video conference; and voting capabilities in Public Meeting Room.

The approved Management Budget for Fiscal Year 2017-2018 included \$250,000.00 under Condition Assessment account number 01-60-771200. Board approval is required due to Board authorization to suspend the purchasing procedures of the Commission's By-Laws.

The Commission solicited quotes for the purchase and installation of a new Audio Conference System at the DuPage Water Commission. Of the two (2) quotes received, the proposal of Pace Systems, Inc. was found to be the lowest responsible quote and most favorable to the interests of the Commission.

Company	Price
Pace Systems, Inc.	\$68,342.81
IT Savvy	\$128,616.71

Resolution No. R-10-18 would Suspend the Purchasing Procedures of the Commission's By-Laws and authorize General Manager to issue a Purchase Order to Pace Systems, Inc. for a replacement Audio Conference System at the DuPage Water Commission for an estimated cost of \$70,000.00.

MOTION: To adopt Resolution No. R-10-18.

DUPAGE WATER COMMISSION

RESOLUTION NO. R-10-18

A RESOLUTION SUSPENDING THE PURCHASING PROCEDURES OF THE COMMISSION'S BY-LAWS AND AUTHORIZE GENERAL MANAGER TO ISSUE A PURCHASE ORDER TO PACE SYSTEMS, INC. FOR A REPLACEMENT AUDIO CONFERENCE SYSTEM AT THE DUPAGE WATER COMMISSION FOR AN ESTIMATED COST OF \$70,000.00 AT THE MARCH 15, 2018, DUPAGE WATER COMMISSION MEETING.

WHEREAS, The DuPage Water Commission's existing Audio Conference System is broke, discontinued, and unrepairable; and

WHEREAS, The DuPage Water Commission solicited quotes for the purchase and installation of a new Audio Conference System; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission believes it is in the best interest of the Commission to suspend purchasing procedures and authorize the General Manager to issue a Purchase Order to Pace Systems, Inc. for a replacement Audio Conference System at the DuPage Water Commission for an estimated cost of \$70,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the DuPage Water Commission.

SECTION TWO: That the purchasing procedures contained in Article VIII of the Commission By-Laws are hereby suspended as provided by Article XII, Section 3 of the Commission By-Laws, and that the General Manager is here by granted the authority to issue a Purchase Order to Pace Systems, Inc. for a replacement Audio Conference System at the DuPage Water Commission for an estimated cost of \$70,000.00 without further act.

Resolution No. R-10-18

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ____ DAY OF _____, 2018.

Chairman

ATTEST:

Clerk



DuPage Water Commission

MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator

DATE: March 6, 2018

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the March 15, 2018 Commission meeting:

February 7, 2017 to March 6, 2018 A/P Report	\$7,462,048.37
Accrued and estimated payments required before April 2018 Commission meeting	<u>1,085,375.00</u>
Total	<u><u>\$8,547,423.37</u></u>

cc: Chairman and Commissioners



DuPage Water Commission

Board Open Payable Report

As Of 03/06/2018

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Net Amount
Payable Account: <u>01-211000 - ACCOUNTS PAYABLE</u>				
Vendor: <u>1663</u> <u>2000023088</u> <u>2000023135</u>	AECOM Transmission Main to Serve Bartlett Transmission Main to Serve Bartlett	02/28/2018 02/28/2018	10,480.80 2,532.33	Payable Count: (2) 13,013.13 10,480.80 2,532.33
Vendor: <u>2173</u> <u>MA39426</u>	Atomatic Mechanical Services, Inc. Quarterly HVAC services	02/20/2018	1,973.25	Payable Count: (1) 1,973.25
Vendor: <u>1802</u> <u>BT1216213</u>	BAKER TILLY VIRCHOW KRAUSE, LLP PROFESSIONAL SERVICES 2/5/18-2/20/18	02/28/2018	3,118.50	Payable Count: (1) 3,118.50
Vendor: <u>1692</u> <u>29573</u>	BRIDGEPOINT TECHNOLOGIES Hosting Services March 2018	03/01/2018	45.00	Payable Count: (1) 45.00
Vendor: <u>1575</u> <u>3170278</u>	CENTURY TILE Replace ceiling tiles in small conference room	03/06/2018	625.66	Payable Count: (1) 625.66
Vendor: <u>1091</u> <u>8403539020</u>	CINTAS FIRST AID & SAFETY Safety Supplies	02/20/2018	415.88	Payable Count: (1) 415.88
Vendor: <u>2142</u> <u>194530</u>	CITY OF AURORA Microbial Analysis January 2018	02/13/2018	50.00	Payable Count: (1) 50.00
Vendor: <u>1135</u> <u>INV0002553</u>	CITY OF CHICAGO SUPERINTENDENT OF WATER COLLECTION WATER BILLING: February 2018	02/28/2018	7,410,891.84	Payable Count: (1) 7,410,891.84
Vendor: <u>1140</u> <u>INV0002555</u> <u>INV0002556</u> <u>INV0002557</u> <u>INV0002558</u> <u>INV0002559</u> <u>INV0002560</u> <u>INV0002561</u> <u>INV0002562</u> <u>INV0002563</u> <u>INV0002564</u> <u>INV0002565</u> <u>INV0002566</u> <u>INV0002567</u> <u>INV0002568</u>	CITY OF ELMHURST Vehicle Sticker 18/19 M176151 Vehicle Sticker 18/19 M184222 Vehicle Sticker 18/19 M169815 Vehicle Sticker 18/19 M153835 Vehicle Sticker 18/19 M149226 Vehicle Sticker 18/19 M127481 Vehicle Sticker 18/19 M198872 Vehicle Sticker 18/19 M212723 Vehicle Sticker 18/19 M166601 Vehicle Sticker 18/19 M186507 Vehicle Sticker 18/19 M63637 Vehicle Sticker 18/19 M66159 Vehicle Sticker 18/19 M79697 Vehicle Sticker 18/19 M78556	02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018 02/28/2018	36.00 36.00 126.00 126.00 126.00 90.00 90.00 90.00 90.00 36.00 90.00 36.00 36.00 126.00 126.00	Payable Count: (14) 36.00 36.00 126.00 126.00 126.00 90.00 90.00 90.00 90.00 36.00 90.00 36.00 36.00 126.00 126.00
Vendor: <u>1197</u> <u>406077</u> <u>443375</u>	Core & Main LP Washers for Flow meter project Meter Replacement Supplies	02/13/2018 02/28/2018	660.00 575.00	Payable Count: (2) 1,235.00 660.00 575.00
Vendor: <u>2003</u> <u>6834</u>	ECO CLEAN MAINTENANCE, INC. JANITORIAL SERVICE: February 2018	02/28/2018	2,002.98	Payable Count: (1) 2,002.98
Vendor: <u>1097</u> <u>42206</u> <u>42212</u> <u>42225</u>	ELMHURST PLAZA STANDARD INC. Vehicle Repairs: M78556 Vehicle Repairs: M79697 Vehicle Repairs: M166601	02/28/2018 02/28/2018 03/06/2018	603.95 341.23 208.88	Payable Count: (3) 1,154.06 603.95 341.23 208.88
Vendor: <u>2129</u> <u>30041</u>	ESSCOE, L.L.C. Repairs to fire alarm system	02/28/2018	807.39	Payable Count: (1) 807.39
Vendor: <u>2143</u>	Gas Depot			Payable Count: (2) 2,815.47

Board Open Payable Report

As Of 03/06/2018

Payable Number	Description	Post Date	Payable Amount	Net Amount
<u>53070</u>	Gasoline	02/13/2018	1,467.54	1,467.54
<u>51261</u>	Gasoline	02/20/2018	1,347.93	1,347.93
Vendor: 1068	HACH COMPANY			Payable Count: (2) 1,221.77
<u>10826546</u>	Monthly Chemicals	02/20/2018	407.00	407.00
<u>10834954</u>	Monthly Chemicals	02/28/2018	814.77	814.77
Vendor: 1063	ILLINOIS SECTION AWWA			Payable Count: (1) 72.00
<u>200034818</u>	Seminar: Wesoloski and Sanchez	03/06/2018	72.00	72.00
Vendor: 1904	IT SAVVY LLC			Payable Count: (2) 7,146.82
<u>01011624</u>	Printer	02/28/2018	349.82	349.82
<u>05028619</u>	IT Network Support	03/06/2018	6,797.00	6,797.00
Vendor: 1054	MCMMASTER-CARR SUPPLY COMPANY			Payable Count: (1) 53.09
<u>56983589</u>	Bags for Meter Project	02/28/2018	53.09	53.09
Vendor: 1207	NAFISCO, INC.			Payable Count: (1) 724.00
<u>00005851</u>	Full Service on Tow Behind Arrowboard	02/28/2018	724.00	724.00
Vendor: 2026	ONYX			Payable Count: (1) 271.59
<u>INV201935649</u>	Office Supplies	03/06/2018	271.59	271.59
Vendor: 1113	PATTEN INDUSTRIES, INC.			Payable Count: (2) 5,462.04
<u>TM500401813</u>	Backhoe and Skidsteer Maintenance	02/20/2018	4,576.89	4,576.89
<u>TM500401814</u>	Backhoe and Skidsteer Maintenance	02/20/2018	885.15	885.15
Vendor: 1664	PROGRAM ONE PROFESSIONAL BUILDING SERVICES			Payable Count: (1) 810.01
<u>109916</u>	Window Cleaning: February 2018	02/28/2018	810.01	810.01
Vendor: 1950	RORY GROUP, LLC.			Payable Count: (1) 1,500.00
<u>2657-7</u>	CONSULTING FEE: March 2018	03/01/2018	1,500.00	1,500.00
Vendor: 2187	Schirott, Luetkehans & Garner, LLC			Payable Count: (2) 2,158.89
<u>INV0002572</u>	Bartlett Legal Services February 2018	02/28/2018	1,080.00	1,080.00
<u>INV0002573</u>	Legal Services February 2018	02/28/2018	1,078.89	1,078.89
Vendor: 1777	SCHNEIDER ELECTRIC BUILDINGS AMERICA, INC			Payable Count: (1) 700.00
<u>704957</u>	BAS system service	02/28/2018	700.00	700.00
Vendor: 1043	SOOPER LUBE			Payable Count: (4) 232.77
<u>297282</u>	Vehicle Maint: M198872	02/20/2018	46.70	46.70
<u>297210</u>	Vehicle Maint: M186507	02/28/2018	78.93	78.93
<u>297510</u>	Vehicle Repairs: M149226	02/28/2018	62.19	62.19
<u>297699</u>	Vehicle Maint: M169815	02/28/2018	44.95	44.95
Vendor: 2163	Sterling Talent Solutions			Payable Count: (1) 392.56
<u>7384378</u>	Background Checks	02/28/2018	392.56	392.56
Vendor: 2096	William A. Fates			Payable Count: (1) 1,666.67
<u>INV0002529</u>	Service as Treasurer: March 2018	03/01/2018	1,666.67	1,666.67
Vendor: 1048	ZIEBELL WATER SERVICE PRODUCTS, INC.			Payable Count: (1) 318.00
<u>240594-000</u>	Meter Station Supplies	02/28/2018	318.00	318.00
Payable Account 01-211000				Payable Count: (54) Total: 7,462,048.37

Payable Account Summary

Account	Count	Amount
01-211000 - ACCOUNTS PAYABLE	54	7,462,048.37
Report Total:	54	7,462,048.37

Payable Fund Summary

Fund	Count	Amount
01 - WATER FUND	54	7,462,048.37
Report Total:	54	7,462,048.37

**DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 4-19-18
Board Meeting Date: March 15, 2018**

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
55,000.00	Blue Cross Blue Shield - Health Insurance			
6,000.00	Euclid Managers - Dental Insurance			
10,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
300.00	Healthiest You			
150.00	NCPERS - IMRF			
20,000.00	ComEd - Utility Charges			
300,000.00	Constellation (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
35,000.00	City of Chicago - Lexington Labor Costs			
21,000.00	City of Chicago - Repairs & Maintenance			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
250.00	Comcast - Internet Service			
3,000.00	AT & T - Telephone Charges			
3,000.00	AT & T - Scada Backhaul Network/IP Flex			
1,000.00	Fed - Ex - Postage/Delivery			
5,000.00	Procurement Card Charges			
200.00	Anderson - Pest Control			
400.00	Republic Services - Disposal Services			
200.00	Elecsys - Cell Data Services			
1,500.00	Konica Minolta - Copy and Lease Charges			
525.00	Pitney Bowes - Postage			
8,000.00	Grainger - Supplies for Operations			
2,500.00	Verizon - Wireless Service			
300.00	Network Fleet - Diagnostics			
1,700.00	William Fates - Treasurer			
5,000.00	Baker Tilly			
15,000.00	Schirott, Luetkehans & Garner, LLC			
1,500.00	Rory Group			
6,000.00	John J. Milner & Assoc			
7,000.00	IT Savvy - Network Support			
200.00	Edward Coughlin/Ken Lafin - Security			
600.00	Red Wing - Uniforms			
300.00	Storino Ramello & Durkin			
500.00	Local 399 Training courses			
14,000.00	AJ Gallagher - General Manager Bond Renewal			
5,000.00	Illinois Director of Emp Security - 1st Quarter			

**DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 4-19-18
Board Meeting Date: March 15, 2018**

60,000.00 City of Elmhurst - Annual Special Service Fee
 50.00 City of Aurora - Microbial Analysis
5,000.00 Action Automation - Gear Housing
 100.00 Aramark - Supplies
10,000.00 ArcMail Defender - E-mail Archive Support
4,000.00 Century Tile - Ceiling Tiles Replacement
1,000.00 Chicago Tribune - Legal Notice
 600.00 Construction Safety Council - Training
 100.00 Daily Herald (Paddock) - Legal Notice
 200.00 Five Star - Calibration Gas
 500.00 Flolo Corp. - Schematic Reading Class
1,600.00 Gas Depot - Gasoline
6,500.00 IT Savvy - Host Servers Configuration
10,000.00 Mid America Dynamics - Vibration Monitors Calibration
1,100.00 Municipal Emergency Services - SCBA's Testing
 500.00 Office Depot - Office Supplies
70,000.00 Pace - Wireless Conference Microphone System
7,000.00 Patten - Radiator Hoses
5,000.00 Patten - PM for Emergency Generator
 100.00 Pitney Bowes - Office Supplies
10,000.00 Quality Backflow - Backflow Replacement
 200.00 Saf-T-Gard - Electrical Glove Testing
 500.00 Skarshaug - Glove and Boot Testing
 200.00 Sooper Lube - Vehicle Maintenance
 700.00 Specialty Mat - Mat Cleaning
1,100.00 Staples - Office Supplies
6,000.00 SWC - Sharepoint and POC Discovery Planning Project
 500.00 Tree Town - Printing Services
5,000.00 Treadroc Tire - Ties for Backhoe and Skidsteer
4,500.00 USA Blue Book - De-Chlorination Tablets
21,000.00 AECOM - Electrical Safety Studies
35,000.00 Greeley and Hansen - Bartlett Connection Design
90,000.00 Mecon - Meter Replacement Project


1,085,375.00



DuPage Water Commission

MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz
General Manager 

DATE: March 8, 2018

SUBJECT: February 2018 Invoice

I reviewed the Schirott, Luetkehans & Garner LLC February 2018 invoice for services rendered during the period February 1, 2018 – February 28, 2018 and recommend it for approval. This invoice should be placed on the March 15, 2018 Commission meeting accounts payable.

February 2018
 Schirott, Luetkehans & Garner

CATEGORY	<u>FEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS & PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General	\$2,140.00	10.7	\$200.00	Luetkehans (8.50 @ \$200/hr.) Garner (0 @ \$200/hr.) Armstrong (2.20 @ \$200/hr.)	various (meetings, review agreements, correspondence, contracts, Board material, and attend February Board meeting)
Misc:	<u>\$18.89</u>				
	<u>\$2,158.89</u>	<u>10.7</u>	<u>\$200.00</u>		