



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630) 834-0100 Fax: (630) 834-0120

NOTICE IS HEREBY GIVEN THAT THE DECEMBER REGULAR MEETING OF THE DUPAGE WATER COMMISSION WILL BE HELD AT 6:30 P.M. ON THURSDAY, DECEMBER 14, 2017, AT 600 EAST BUTTERFIELD ROAD, ELMHURST, ILLINOIS 60126. THE AGENDA FOR THE RESCHEDULED DECEMBER 2017 REGULAR MEETING IS AS FOLLOWS:

REVISED AGENDA

DUPAGE WATER COMMISSION

**THURSDAY, DECEMBER 14, 2017
6:30 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

- I. Call to Order and Pledge of Allegiance
- II. Roll Call
(Majority of the Commissioners then in Office—minimum 7)
- III. Public Comments (limited to 3 minutes per person)
- IV. Approval of Minutes
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the November 16, 2017 Regular Meeting of the DuPage Water Commission (Voice Vote).

- V. Treasurer's Report – November 2017
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the November 2017 Treasurer's Report (Voice Vote).

- VI. Committee Reports
 - A. Finance Committee
 1. Report of 12/14/17 Finance Committee
 2. Actions on Other Items Listed on 12/14/17 Finance Committee Agenda
 - B. Administration Committee
 1. Report of 12/14/17 Administration Committee

All visitors must present a valid driver's license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

2. Request for Board Action – To authorize the General Manager to enter into a Consulting Agreement with John J. Millner and Associates, Inc., subject to negotiation of acceptable terms, in an amount not to exceed \$24,000.00.

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

3. Resolution No. R-43-17: A Resolution Releasing Certain Executive Session Meeting Minutes at the December 14, 2017, DuPage Water Commission Meeting

(Concurrence of a Majority of the Appointed Commissioners - 7)

4. Resolution No. R-46-17: A Resolution Amending Chapter 3 – Diversity Regarding Section 3.3 Anti-Harassment/Sexual Harassment of the Personnel Manual – Revised

(Concurrence of a Majority of the Appointed Commissioners - 7)

5. Resolution No. R-47-17: A Resolution Urging the Governor to Veto Senate Bill 1451

(Concurrence of a Majority of the Appointed Commissioners - 7)

RECOMMENDED MOTION: To adopt item numbers 2 through 5 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

6. Actions on Other Items Listed on 12/14/17 Administration Committee Agenda

C. Engineering & Construction Committee

1. Report of 12/14/17 Engineering & Construction Committee
2. Resolution No. R-41-17: A Resolution Awarding a Contract for 36-Month Landscape Maintenance Services at the DuPage Pumping Station (**Beary Landscaping in the amount of \$73,984.50**)
3. Resolution No. R-42-17: A Resolution Awarding a Contract for Hot Water Heater Replacement at the DuPage Pumping Station (**Hill Mechanical in the amount of \$49,896.00**)
4. Resolution No. R-44-17: A Resolution Awarding Quick Response Electrical Contracts QRE-8/17 (**McWilliams Electric Co. Inc. and Volt Electric, Inc. for the percentages set forth in its Contract Proposal**)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

5. Request for Board Action: To suspend the purchasing procedures of the Commission's By-Laws and authorize the General Manager to approve Requisition No. 49332 (**Irth Solutions LLC - \$20,282.58**)

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Concurrence of a Majority of the Appointed Commissioners - 7)

RECOMMENDED MOTION: To adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

6. Actions on Other Items Listed on 12/14/17 Engineering & Construction Committee Agenda

VII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$7,854,178.20 subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$1,051,625.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

VIII. Chairman's Report

IX. Omnibus Vote Requiring Majority Vote

X. Omnibus Vote Requiring Super-Majority or Special Majority Vote

XI. Old Business

XII. New Business

XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

XIV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, NOVEMBER 16, 2017
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: J. Broda, J. Fennell, R. Gans, D. Loftus, D. Novotny, R. Obarski, J. Pruyne, D. Russo, F. Saverino, M. Scheck, and J. Zay

Commissioners Absent: J. Healy and P. Sues

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, M. Weed, J. Schori, R.C. Bostick, E. Kazmierczak, F. Frelka, J. Rodriguez, P. Luetkehans of Schirott, Luetkehans & Garner, LLC

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Russo moved to approve the Minutes of the October 19, 2017 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the October 2017 Treasurer's Report consisting of 12 pages each, noting that pages 1, 2 and 3 contained a brief summary of each report.

Treasurer Fates pointed out the \$167.3 million of cash and investments on page 4, which reflected an increase of about \$0.6 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$147.1 million and the market yield on the total portfolio showed 1.42% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$5.4 million and operating activities increased cash by approximately \$6.3 million, and roughly \$276,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Russo moved to accept the October 2017 Treasurer's Report. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Pruyn

Commissioner Pruyn reported that the Finance Committee reviewed all items list on the Finance Committee Agenda with no action items for consideration.

Administration Committee

No Meeting

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary of all items, Commissioner Loftus moved to adopt item numbers 2 through 4 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Gans and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J. Zay

Nays: None

Absent: J. Healy and P. Suess

Item 2: Resolution No. R-38-17: A Resolution Awarding Contract 2017 Flow Meter Replacement Project (Meccon Industries, Inc., \$392,000.00)

Item 3: Request for Board Action: To suspend the purchasing procedures of the Commission’s By-Laws and authorize the General Manager to approve Requisition No. 49276 (Infor Enterprise Asset Management System Annual Software Maintenance Agreement – Global Solutions, Inc. \$45,485.68)

Item 4: Resolution No. R-39-17: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Greeley and Hansen at the November 16, 2017 DuPage Water Commission Meeting (Greeley and Hansen - \$107,000)

ACCOUNTS PAYABLE

Commissioner Loftus moved to approve the Accounts Payable in the amount of \$8,812,376.80 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$808,625.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Minutes of the 11/16/17 Commission Meeting

Ayes: J. Broda, J. Fennell, R. Gans, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J. Zay

Nays: None

Absent: J. Healy and P. Suess

CHAIRMAN'S REPORT

Chairman Zay began his report by suggesting that the December Board meeting be reschedule one week earlier as the original meeting date was too close to the holiday and attendance may be a problem. After the Commissioners discuss a new date, it was the consensus that the December Board meeting be rescheduled to December 14, 2017.

After Chairman Zay reminded the Commissioners to complete their Annual Ethics Training he wished everyone a Happy Thanksgiving.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz referred to the Commission's annual holiday gift giving program noting that the Commission would be collecting donations until Monday, December 4th. Chairman Zay added by thanking staff for their continued support of such a successful program.

NEW BUSINESS

Legal Services

Chairman Zay provided a brief background on the legal services of Gorski and Good noting that he had been notified about a year ago that the Commission's attorney Robin Jones would be leaving the firm and due to a scheduling conflict attorney Tom Good would not be able to attend the Commission's regularly scheduled monthly meetings. Mr. Good had suggested a couple law firms, one being Schirott, Luetkehans & Garner, that could handle the Commission's needs on behalf of Gorski & Good and attorney Phil Luetkehans has been the Commission's handling attorney ever since. After General Manager Spatz noted that the law offices of Gorski & Good would be officially closing and that staff had picked up all Commission files, he referred to the Request for Proposal for Legal Services prepared by attorney Phil Luetkehans that had been distributed at the meeting. General Manager Spatz added that Schirott, Luetkehans & Garner has a lot of municipal experience and that attorney Phil Luetkehans has done an excellent job. General Manager Spatz also noted that the \$200.00 hourly rate would remain the same.

Minutes of the 11/16/17 Commission Meeting

With no further discussion, Commissioner Russo moved to appoint Schirott, Luetkehans & Garner, LLC as General Counsel and to authorize the General Manager to negotiate the terms of the engagement at an hourly rate of \$200.00. Seconded by Commissioner Fennell and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, R. Gans, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J. Zay

Nays: None

Absent: J. Healy and P. Suess

EXECUTIVE SESSION

None

Commissioner Obarski moved to adjourn the meeting at 6:45 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Board/Minutes/Commission/2017/Rcm171116.docx

DUPAGE WATER COMMISSION INTEROFFICE MEMORANDUM

TO: Chairman and Commissioners
FROM: Bill Fates, Treasurer
DATE: December 6, 2017
SUBJECT: TREASURER'S REPORT – November 30, 2017

I am pleased to report that I have reviewed and approved all journal entries and bank reconciliations for the month of November. I have also reviewed the monthly financial statements and budget status reports, and found them to be in order.

Summary of Cash & Investments (Page 4)

1. Cash and investments totaled \$170.2 million at November 30th, an increase of \$2.9 million compared to the previous month.
2. The balance in the BMO Harris checking account was \$22.9 million at November 30th, an increase of approximately \$2.7 million compared to the \$20.2 million reported last month.
3. The BMO Harris money market accounts had \$12.1 million at month-end, relatively unchanged from the prior month balance.
4. During the month of November, the IIIT money market accounts decreased by approximately \$0.7 million from the prior month.
5. In November, our holdings of U.S. Treasury investments increased by \$1.1 million, and Commercial Paper decreased by approximately \$0.7 million.
6. The current holdings of cash and investments are in compliance with the approved investment policy.
7. For the seven months ended November 30, 2017, the Commission's cash and investments increased a total of \$8.3 million.
 - The Operating & Maintenance Account increased by \$2.3 million, for an ending balance of \$35.0 million.
 - The General Account decreased by \$16.2 million, for an ending balance of \$3.5 million. The Commission transferred \$21.3 million of investments from the General Account to the Capital Reserve account in June.
 - The Sales Tax Account remained unchanged at \$277.
 - The Capital Reserve Fund increased \$21.6 million for a balance of \$51.4 million.
 - The Operating Reserve Account increased \$542,193 for a balance of \$67.8 million.

- The Long-Term Capital Reserve Account increased by \$134,015 for a balance of \$12.5 million.

The following table presents a summary of the changes in cash position by account.

Cash and Investments by Account

Account	Balance 4/30/2017	Balance 11/30/2017	Increase (Decrease)
Operations & Maintenance	\$32,727,195	\$35,022,637	\$2,295,442
General Account	19,715,309	3,479,003	(16,236,306)
Sales Tax	275	277	2
Operating Reserve	67,223,928	67,766,121	542,193
Capital Reserve	29,853,221	51,416,581	21,563,360
Long-Term Cap. Reserve	12,415,641	12,549,656	134,015
Total Cash & Investments	\$161,935,569	\$170,234,275	\$8,298,706

Schedule of Investments (Pages 5-10)

1. The average yield to maturity on the Commission's investments was 1.44%, an increase from the prior month average yield to maturity of 1.42%.
2. The portfolio is showing estimated unrealized losses of \$1.4 million at November 30, 2017, compared to \$541,239 in unrealized losses at April 30, 2017.
3. The amortized cost of our investments was \$147.3 million at November 30th, up slightly from the previous month due to interest earned.

Statement of Cash Flows (Page 11)

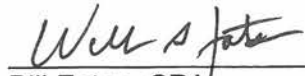
1. The statement of cash flows shows a breakdown of the \$8.3 million increase in cash and investments for the fiscal year.
2. Operating activities increased cash by \$9.3 million.
3. Approximately \$285,000 of sales tax revenue was received.
4. Capital Assets purchased were about \$1.9 million year-to-date.
5. Cash flow from investment activity generated \$1.2 million of income.

Reserve Analysis (Page 12)

1. The reserve analysis report shows the commission has met or exceeded all recommended reserve balances at November 30th.
2. The Operating and Maintenance Account was \$35.0 million which is a balance currently sufficient enough to cover over an estimated 90 days of normal operation and maintenance costs.

3. The Operating Reserve account was \$67.8 million which is approximately 190 days, this amount meets the minimum balance per the reserve policy.

Respectfully submitted,



Bill Fates, CPA
Treasurer

DU PAGE WATER COMMISSION
 TREASURER'S REPORT
 SUMMARY OF CASH AND INVESTMENTS
 November 30, 2017

FUNDS CONSIST OF:	November 30, 2017	October 31, 2017	INCR. - (DECR.)
PETTY CASH	1,200.00	1,200.00	0.00
CASH AT HARRIS BANK	22,905,012.93	20,210,325.45	2,694,687.48
TOTAL CASH	22,906,212.93	20,211,525.45	2,694,687.48
IIIT MONEY MARKET FUNDS	3,895,310.71	4,548,622.53	(653,311.82)
BMO HARRIS MONEY MARKET FUNDS	12,116,423.96	12,104,111.59	12,312.37
U. S. TREASURY INVESTMENTS	58,182,267.08	57,127,000.57	1,055,266.51
U. S. AGENCY INVESTMENTS	52,444,267.15	52,544,218.45	(99,951.30)
MUNICIPAL BONDS	6,189,553.18	6,189,926.53	(373.35)
COMMERCIAL PAPER	7,694,009.38	8,378,889.57	(684,880.19)
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG	6,806,230.65	6,206,291.34	599,939.31
TOTAL INVESTMENTS	147,328,062.11	147,099,060.58	229,001.53
TOTAL CASH AND INVESTMENTS	170,234,275.04	167,310,586.03	2,923,689.01
	November 30, 2017	October 31, 2017	% CHANGE
IIIT MONEY MARKET FUNDS	2.7%	3.2%	-14.4%
BMO HARRIS MONEY MARKET FUNDS	8.2%	8.2%	0.1%
U. S. TREASURY INVESTMENTS	39.5%	38.8%	1.8%
U. S. AGENCY INVESTMENTS	35.6%	35.7%	-0.2%
MUNICIPAL BONDS	4.2%	4.2%	0.0%
COMMERCIAL PAPER	5.2%	5.7%	-8.2%
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG	4.6%	4.2%	9.7%
TOTAL INVESTMENTS	100.0%	100.0%	0.2%

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2017

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 11/30/17
<u>Water Fund Oper. & Maint. Acct. (01-121103)</u>										
BMO Harris - Money Market	1.250%	11/30/17	12/01/17	1	1.250%	\$ 12,116,423.96	\$ 12,116,423.96	\$ -	\$ 12,116,423.96	-
<u>Water Fund General Account (01-121700)</u>										
IIIT - Money Market	1.140%	11/30/17	12/01/17	1	1.140%	2,481,664.37	2,481,664.37	-	2,481,664.37	-
JP Morgan Securities LLC CP	0.000%	08/02/17	02/06/18	68	1.440%	1,000,000.00	992,532.22	4,806.39	997,338.61	-
	Weighted Avg Maturity		20		1.226%	\$ 3,481,664.37	\$ 3,474,196.59	\$ 4,806.39	\$ 3,479,002.98	\$ -
<u>Sales Tax Funds (01-123000)</u>										
IIIT - Money Market	1.140%	11/30/17	12/01/17	1	1.140%	276.96	276.96	-	276.96	-
	Weighted Avg Maturity		1		1.140%	\$ 276.96	\$ 276.96	\$ -	\$ 276.96	\$ -

DU PAGE WATER COMMISSION
INVESTMENTS
(Unaudited)
November 30, 2017

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 11/30/17
Water Fund Operating Reserve (01-121800)										
IIIT - Money Market	1.140%	11/30/17	12/01/17	1	1.140%	1,048,820.63	1,048,820.63	-	1,048,820.63	-
US Treasury Notes	1.625%	11/14/16	04/30/19	516	1.060%	205,000.00	207,802.73	(1,183.30)	206,619.43	285.27
US Treasury Notes	2.000%	12/04/15	07/31/20	974	1.580%	475,000.00	483,961.92	(3,750.95)	480,210.97	3,175.27
US Treasury Notes	2.125%	12/30/15	08/31/20	1,005	1.740%	575,000.00	584,950.20	(3,997.25)	580,952.95	3,105.32
US Treasury Notes	1.750%	02/03/16	10/31/20	1,066	1.350%	740,000.00	753,701.56	(5,169.97)	748,531.59	1,108.98
US Treasury Notes	2.625%	05/03/16	11/15/20	1,081	1.210%	2,400,000.00	2,548,875.00	(50,703.43)	2,498,171.57	2,784.53
US Treasury Notes	2.000%	03/24/16	11/30/20	1,096	1.380%	2,000,000.00	2,056,015.63	(19,760.23)	2,036,255.40	109.89
US Treasury Notes	2.375%	03/31/16	12/31/20	1,127	1.280%	775,000.00	813,931.64	(13,403.74)	800,527.90	7,702.62
US Treasury Notes	2.000%	07/06/16	02/28/21	1,186	0.920%	775,000.00	812,902.34	(11,256.24)	801,646.10	3,939.23
US Treasury Notes	1.250%	06/27/16	03/31/21	1,217	0.980%	1,265,000.00	1,281,108.99	(4,746.20)	1,276,362.79	2,693.34
US Treasury Notes	2.000%	01/05/17	05/31/21	1,278	1.870%	1,300,000.00	1,307,007.81	(1,385.01)	1,305,622.80	71.43
US Treasury Notes	2.000%	09/01/16	05/31/21	1,278	1.220%	1,950,000.00	2,020,078.13	(18,007.98)	2,002,070.15	107.14
US Treasury Notes	2.000%	10/05/16	08/31/21	1,370	1.210%	1,275,000.00	1,322,862.30	(11,043.47)	1,311,818.83	6,480.66
US Treasury Notes	2.000%	12/05/16	08/31/21	1,370	1.930%	2,150,000.00	2,156,382.81	(1,265.75)	2,155,117.06	10,928.18
US Treasury Notes	1.250%	03/13/17	10/31/21	1,431	2.110%	855,000.00	822,603.52	4,778.25	827,381.77	915.23
US Treasury Notes	2.000%	08/30/17	10/31/21	1,431	1.640%	2,000,000.00	2,028,515.63	(1,651.11)	2,026,864.52	3,425.41
US Treasury Notes	1.750%	04/03/17	11/30/21	1,461	1.860%	1,500,000.00	1,492,734.38	995.10	1,493,729.48	72.12
US Treasury Notes	1.750%	10/03/17	11/30/21	1,461	1.860%	1,500,000.00	1,495,195.31	182.92	1,495,378.23	72.12
US Treasury Notes	2.125%	06/28/17	12/31/21	1,492	1.720%	4,000,000.00	4,070,781.25	(6,433.93)	4,064,347.32	35,570.65
US Treasury Notes	1.750%	08/01/17	02/28/22	1,551	1.780%	1,800,000.00	1,797,539.06	181.20	1,797,720.26	8,005.52
US Treasury Notes	1.750%	05/11/17	04/30/22	1,612	1.930%	1,050,000.00	1,040,935.55	973.87	1,041,909.42	1,573.55
Inter-American Development Bank	1.000%	04/12/16	05/13/19	529	1.100%	790,000.00	787,630.00	1,245.84	788,875.84	395.00
African Development Bank Note	1.125%	09/14/16	09/20/19	659	1.160%	505,000.00	504,464.70	211.46	504,676.16	1,120.47
Intl Bank of Recons and Dev Notes Global Notes	1.125%	08/18/17	11/27/19	727	1.500%	850,000.00	843,028.87	830.93	843,859.80	106.25
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	1,195	1.730%	925,000.00	920,597.00	1,472.17	922,069.17	3,423.78
MS ST Taxable GO Bonds	1.472%	02/18/15	10/01/18	305	1.470%	150,000.00	150,000.00	-	150,000.00	368.00
NYC, NY Taxable GO Bonds	1.650%	03/31/15	10/01/18	305	1.650%	565,000.00	565,000.00	-	565,000.00	1,553.75
CT ST Taxable GO Bonds	1.974%	03/25/15	03/15/19	470	1.970%	300,000.00	300,000.00	-	300,000.00	1,250.20
UNIV OF CAL Taxable Rev Bonds	2.003%	03/25/15	05/15/19	531	2.000%	135,000.00	135,000.00	-	135,000.00	120.18
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	578	2.160%	925,000.00	925,000.00	-	925,000.00	8,336.56
CT ST Taxable GO Bonds	1.300%	08/03/16	08/15/19	623	1.230%	710,000.00	711,533.60	(653.51)	710,880.09	2,717.72
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	670	1.680%	310,000.00	310,000.00	-	310,000.00	867.48
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	793	1.880%	375,000.00	389,816.25	(7,929.56)	381,886.69	3,437.50
NY Trans Fin Auth, NY Txbi Rev Bonds	1.500%	07/14/16	05/01/21	1,248	1.500%	600,000.00	600,000.00	-	600,000.00	750.00
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	3,227	2.270%	316,010.42	335,761.07	(1,993.52)	333,767.55	921.70
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	3,378	2.270%	378,163.07	402,034.62	(1,758.43)	400,276.19	1,102.98
FNMA Pool #AU1266	3.000%	10/31/17	07/25/28	3,890	2.240%	654,640.72	671,313.60	-	671,313.60	1,636.60
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	4,415	2.620%	259,182.50	274,409.47	(2,364.23)	272,045.24	755.95
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	4,627	2.350%	385,885.25	402,828.02	(2,277.39)	400,550.63	964.71
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,719	2.550%	419,870.91	447,096.91	(4,102.49)	442,994.42	1,224.62

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FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 11/30/17
Water Fund Operating Reserve (01-121800) Continued...										
FNMA Series 2015-M1 ASQ2	1.626%	01/30/15	02/01/18	63	1.260%	66,319.10	66,981.79	(662.69)	66,319.10	89.86
FNMA Series 2015-M7 ASQ2	1.550%	04/30/15	04/01/18	122	0.830%	67,848.49	68,526.73	(663.94)	67,862.79	87.64
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	397	1.200%	84,341.55	85,184.95	(641.40)	84,543.55	133.41
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	640	1.080%	244,427.39	246,875.06	(1,522.74)	245,352.32	335.27
Fannie Mae Series 2016-M1 ASQ2	2.132%	01/29/16	02/01/21	1,159	1.680%	896,254.03	905,200.80	(3,780.49)	901,420.31	1,592.34
FNMA Series 2010-18 LV	4.500%	07/21/15	04/01/21	1,218	2.030%	244,206.44	261,148.27	(16,941.83)	244,206.44	915.77
FHLMC Multifamily Structured Pool	2.741%	10/31/17	10/25/23	2,155	2.010%	650,000.00	662,998.70	(42.37)	662,956.33	1,484.71
FNA 2017-M15 AV1	2.637%	11/30/17	11/25/24	2,552	2.230%	100,000.00	101,208.20	-	101,208.20	205.06
FNMA Benchmark Note	1.125%	09/01/15	10/19/18	323	1.180%	800,000.00	798,704.00	925.17	799,629.17	1,050.00
Fannie Mae Global Notes	1.625%	10/23/14	11/27/18	362	1.390%	990,000.00	999,405.00	(7,083.61)	992,321.39	178.75
FNMA Benchmark Note	1.375%	01/08/16	01/28/19	424	1.400%	275,000.00	274,829.50	104.78	274,934.28	1,291.93
FNMA Benchmark Note	1.000%	02/23/16	02/26/19	453	1.080%	1,100,000.00	1,097,404.00	1,519.32	1,098,923.32	2,902.78
FNMA Benchmark Note	1.000%	08/05/16	02/26/19	453	0.900%	2,255,000.00	2,260,705.15	(2,922.80)	2,257,782.35	5,950.69
Freddie Mac Notes	1.125%	03/24/16	04/15/19	501	1.150%	1,700,000.00	1,698,776.00	668.39	1,699,444.39	2,443.75
FNMA Notes	1.750%	06/30/16	06/20/19	567	0.800%	1,000,000.00	1,027,710.00	(13,151.38)	1,014,558.62	7,826.39
FHLB Global Note	1.125%	06/02/16	06/21/19	568	1.140%	1,050,000.00	1,049,559.00	213.42	1,049,772.42	5,250.00
FHLMC Reference Note	0.875%	07/20/16	07/19/19	596	0.960%	1,500,000.00	1,496,040.00	1,786.17	1,497,826.17	4,812.50
FNMA Benchmark Note	0.875%	07/29/16	08/02/19	610	0.930%	1,600,000.00	1,597,312.00	1,183.17	1,598,495.17	4,627.78
FHLB Global Note	0.875%	08/03/16	08/05/19	613	0.940%	600,000.00	598,848.00	504.41	599,352.41	1,691.67
FHLB Notes	1.375%	11/17/16	11/15/19	715	1.380%	1,790,000.00	1,789,588.30	140.62	1,789,728.92	1,093.89
FNMA Benchmark Note	1.750%	12/03/14	11/26/19	726	1.610%	475,000.00	478,063.75	(1,812.30)	476,251.45	115.45
FNMA Notes	1.500%	02/24/17	02/28/20	820	1.520%	1,075,000.00	1,074,312.00	171.08	1,074,483.08	4,165.63
FHLMC Agency	1.375%	04/19/17	04/20/20	872	1.490%	1,075,000.00	1,071,323.50	739.44	1,072,062.94	1,683.42
FNMA Notes	1.500%	08/01/17	07/30/20	973	1.600%	1,500,000.00	1,495,455.00	495.29	1,495,950.29	7,500.00
FHLB Notes	1.375%	09/08/17	09/28/20	1,033	1.480%	600,000.00	598,074.00	141.18	598,215.18	1,443.75
FHLB Global Note	1.125%	08/02/16	07/14/21	1,322	1.210%	1,000,000.00	996,160.00	1,009.69	997,169.69	4,281.25
FHLB Global Note	1.125%	07/14/16	07/14/21	1,322	1.250%	1,525,000.00	1,515,726.48	2,499.99	1,518,226.47	6,528.91
Fannie Mae Notes	1.875%	04/06/17	04/05/22	1,587	1.970%	1,120,000.00	1,114,971.20	619.24	1,115,590.44	3,266.67
Bank of Tokyo Mitsubishi UFJ	0.000%	11/13/17	05/11/18	162	1.570%	1,340,000.00	1,329,606.07	1,045.19	1,330,651.26	-
Toyota Motor Credit Corp	0.000%	11/01/17	07/27/18	239	1.650%	1,500,000.00	1,481,798.33	2,037.49	1,483,835.82	-
Weighted Avg Maturity			1.092		1.486%	\$ 67,415,970.50	\$ 68,064,716.28	\$ (197,387.46)	\$ 67,867,328.82	\$ 196,129.18

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FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 11/30/17
Water Fund L-T Water Capital Reserve (01-121900)										
IIIT - Money Market (PFM Asset Management)	1.140%	11/30/17	12/01/17	1	1.140%	127,668.29	127,668.29	-	127,668.29	-
US Treasury Notes	1.125%	04/24/15	04/30/20	882	1.350%	175,000.00	173,106.45	966.42	174,072.87	168.59
US Treasury Notes	1.750%	02/03/16	10/31/20	1,066	1.350%	250,000.00	254,628.91	(1,746.61)	252,882.30	374.65
US Treasury Notes	2.000%	03/28/16	11/30/20	1,096	1.380%	265,000.00	272,442.77	(2,614.79)	269,827.98	14.56
US Treasury Notes	1.625%	11/14/16	11/30/20	1,096	1.400%	320,000.00	322,800.00	(708.97)	322,091.03	14.29
US Treasury Notes	2.000%	03/28/16	10/31/21	1,431	1.520%	275,000.00	282,014.65	(2,040.43)	279,974.22	470.99
US Treasury Notes	1.875%	01/12/15	11/30/21	1,461	1.780%	260,000.00	261,675.78	(676.55)	260,999.23	13.39
US Treasury Notes	1.500%	12/30/15	01/31/22	1,523	2.040%	75,000.00	72,697.27	696.83	73,394.10	376.02
US Treasury Notes	1.500%	09/03/15	01/31/22	1,523	1.870%	350,000.00	342,234.38	2,614.19	344,848.57	1,754.76
US Treasury Notes	1.625%	02/26/15	08/15/22	1,719	1.820%	175,000.00	172,662.11	828.63	173,490.74	834.58
US Treasury Notes	1.625%	12/04/15	11/15/22	1,811	1.930%	200,000.00	196,109.38	1,063.66	197,173.04	143.65
US Treasury Notes	1.500%	02/01/17	03/31/23	1,947	2.210%	425,000.00	407,800.78	2,182.20	409,982.98	1,085.85
US Treasury Notes	1.750%	04/24/15	05/15/23	1,992	1.790%	390,000.00	388,781.25	375.70	389,156.95	301.66
US Treasury Notes	1.375%	08/31/17	06/30/23	2,038	1.850%	175,000.00	170,378.91	189.09	170,568.00	1,006.96
US Treasury Notes	1.375%	01/03/17	08/31/23	2,100	2.240%	200,000.00	189,320.31	1,362.03	190,682.34	698.90
US Treasury Notes	1.375%	09/01/16	08/31/23	2,100	1.470%	275,000.00	273,259.77	297.90	273,557.67	960.98
US Treasury Notes	2.750%	12/05/16	11/15/23	2,176	2.260%	60,000.00	61,877.34	(249.44)	61,627.90	72.93
US Treasury Notes	2.750%	03/28/16	11/15/23	2,176	1.720%	150,000.00	160,974.61	(2,287.49)	158,687.12	182.32
US Treasury Notes	2.750%	10/09/15	11/15/23	2,176	1.910%	155,000.00	164,766.21	(2,440.45)	162,325.76	188.40
US Treasury Notes	2.750%	05/26/16	11/15/23	2,176	1.650%	275,000.00	296,097.66	(4,040.16)	292,057.50	334.25
US Treasury Notes	2.750%	10/05/16	02/15/24	2,268	1.460%	75,000.00	81,738.28	(1,009.81)	80,728.47	605.30
US Treasury Notes	2.500%	03/16/17	05/15/24	2,358	2.450%	300,000.00	300,960.94	(83.33)	300,877.61	331.49
US Treasury Notes	2.000%	06/28/17	05/31/24	2,374	1.970%	285,000.00	285,545.51	(29.79)	285,515.72	15.66
US Treasury Notes	2.375%	03/28/16	08/15/24	2,450	1.810%	200,000.00	208,679.69	(1,632.55)	207,047.14	1,394.02
US Treasury Notes	2.375%	08/02/17	08/15/24	2,450	2.070%	200,000.00	204,039.06	(174.55)	203,864.51	1,394.02
US Treasury Notes	2.125%	05/03/16	05/15/25	2,723	1.760%	150,000.00	154,558.59	(741.46)	153,817.13	140.88
US Treasury Notes	2.250%	07/06/16	11/15/25	2,907	1.320%	105,000.00	113,613.28	(1,220.20)	112,393.08	104.42
US Treasury Notes	2.250%	06/27/16	11/15/25	2,907	1.450%	115,000.00	123,036.52	(1,149.01)	121,887.51	114.36
Inter-American Development Bank	1.000%	04/12/16	05/13/19	529	1.100%	140,000.00	139,580.00	220.78	139,800.78	70.00
Intl Bank of Recons and Dev Notes (World Bank)	1.625%	03/14/16	03/09/21	1,195	1.730%	150,000.00	149,286.00	238.73	149,524.73	555.21
Asian Development Bank Note	1.625%	03/16/16	03/16/21	1,202	1.640%	150,000.00	149,884.50	38.42	149,922.92	507.81
NYC, NY Taxable GO Bonds	1.650%	03/31/15	10/01/18	305	1.650%	95,000.00	95,000.00	-	95,000.00	261.25
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	578	2.160%	150,000.00	150,000.00	-	150,000.00	1,351.88
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	670	1.680%	40,000.00	40,000.00	-	40,000.00	111.93
NY Trans Fin Auth, NY Txb Rev Bonds	2.750%	04/23/15	02/01/20	793	1.880%	75,000.00	77,963.25	(1,585.91)	76,377.34	687.50
CT ST Taxable GO Bonds	2.294%	03/25/15	03/15/20	836	2.290%	70,000.00	70,000.00	-	70,000.00	339.00
UNIV OF CAL Taxable Rev Bonds	2.253%	03/25/15	05/15/20	897	2.250%	50,000.00	50,000.00	-	50,000.00	50.07
NY Trans Fin Auth, NY Txb Rev Bonds	1.500%	07/14/16	05/01/21	1,248	1.500%	100,000.00	100,000.00	-	100,000.00	125.00
FNMA Pool #AJ3174	3.500%	02/17/16	10/01/26	3,227	2.270%	50,616.40	53,779.91	(319.30)	53,460.61	147.63
FNMA Pool #AT3221	3.500%	06/17/16	03/01/27	3,378	2.270%	69,105.93	73,468.25	(321.34)	73,146.91	201.56
FNMA Pool #AU1266	3.000%	10/31/17	07/25/28	3,890	2.240%	151,070.94	154,918.53	-	154,918.53	377.68
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	4,415	2.620%	64,033.34	67,795.31	(584.12)	67,211.19	186.76
FHLMC Pool #U49048	3.000%	03/17/16	08/01/30	4,627	2.350%	57,882.77	60,424.20	(341.63)	60,082.57	144.71
FNMA Pool #AL7738	3.500%	02/17/16	11/01/30	4,719	2.550%	69,299.10	73,792.72	(677.11)	73,115.61	202.12

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Water Fund L-T Water Capital Reserve (01-121900) Continued...										
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	397	1.200%	19,463.44	19,658.08	(148.02)	19,510.06	30.79
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	640	1.080%	46,009.86	46,470.59	(286.63)	46,183.96	63.11
Fannie Mae Series 2016-M1 ASQ2	2.132%	01/29/16	02/01/21	1,159	1.680%	169,561.57	171,254.20	(715.23)	170,538.97	301.25
FNMA SERIES 2015	2.013%	03/31/15	07/01/22	1,674	1.710%	17,557.47	17,732.72	(74.48)	17,658.24	29.45
FHLMC Multifamily Structured Pool	2.741%	10/31/17	10/25/23	2,155	2.010%	125,000.00	127,499.75	(8.15)	127,491.60	285.52
Fannie Mae Global Notes	0.875%	05/15/14	05/21/18	172	1.300%	275,000.00	270,404.75	4,042.60	274,447.35	66.84
Fannie Mae Global Notes	1.625%	12/31/13	11/27/18	362	1.780%	475,000.00	471,606.50	2,684.51	474,293.01	85.76
Fannie Mae Benchmark Notes	1.875%	05/15/14	02/19/19	446	1.550%	400,000.00	405,944.00	(4,382.90)	401,561.10	2,125.00
FHLB Global Note	1.125%	06/02/16	06/21/19	568	1.140%	375,000.00	374,842.50	76.22	374,918.72	1,875.00
FNMA Notes	1.000%	10/19/16	08/28/19	636	1.040%	2,135,000.00	2,132,651.50	912.39	2,133,563.89	5,515.42
FHLB Global Note	1.125%	07/13/16	07/14/21	1,322	1.230%	250,000.00	248,767.50	332.88	249,100.38	1,070.31
Fannie Mae Notes	1.875%	04/06/17	04/05/22	1,587	1.970%	500,000.00	497,755.00	276.45	498,031.45	1,458.33
FNMA Notes	2.125%	04/26/16	04/24/26	3,067	2.210%	210,000.00	208,357.80	238.77	208,596.57	458.65
			Weighted Avg Maturity	1,447	1.631%	\$ 12,487,269.11	\$ 12,562,308.26	\$ (12,652.01)	\$ 12,549,656.25	\$ 31,783.42
Capital Reserve (01-122000)										
IIIT - Money Market (PFM Asset Management)	1.140%	11/30/17	12/01/17	1	1.140%	236,880.46	236,880.46	-	236,880.46	-
US Treasury Notes	0.750%	06/22/17	10/31/18	335	1.310%	2,500,000.00	2,481,250.00	6,077.53	2,487,327.53	1,605.66
US Treasury Notes	0.750%	06/22/17	02/15/19	442	1.340%	600,000.00	594,234.37	1,537.65	595,772.02	1,320.65
US Treasury Notes	1.625%	11/14/16	04/30/19	516	1.060%	915,000.00	927,509.77	(5,281.57)	922,228.20	1,273.29
US Treasury Notes	0.875%	06/22/17	09/15/19	654	1.400%	2,500,000.00	2,471,191.41	5,671.12	2,476,862.53	4,652.97
US Treasury Notes	1.500%	12/05/16	11/30/19	730	1.450%	775,000.00	776,210.94	(394.92)	775,816.02	31.94
US Treasury Notes	1.250%	01/05/17	01/31/20	792	1.520%	150,000.00	148,798.83	348.66	149,147.49	626.70
US Treasury Notes	1.375%	02/01/17	02/29/20	821	1.570%	1,500,000.00	1,491,386.72	2,274.85	1,493,661.57	5,241.71
US Treasury Notes	1.125%	03/14/17	03/31/20	852	1.700%	600,000.00	589,875.00	2,338.72	592,213.72	1,149.73
US Treasury Notes	1.375%	06/22/17	03/31/20	852	1.490%	2,500,000.00	2,492,285.16	1,227.17	2,493,512.33	5,855.08
US Treasury Notes	1.375%	05/09/17	05/31/20	913	1.700%	1,000,000.00	994,257.81	1,038.55	995,296.36	37.77
US Treasury Notes	1.625%	06/28/17	06/30/20	943	1.500%	3,300,000.00	3,311,988.28	(1,658.82)	3,310,329.46	22,440.90
US Treasury Notes	2.000%	07/06/17	07/31/20	974	1.610%	1,000,000.00	1,011,757.81	(1,509.85)	1,010,247.96	6,684.78
US Treasury Notes	2.000%	06/22/17	07/31/20	974	1.550%	1,200,000.00	1,216,359.37	(2,274.48)	1,214,084.89	8,021.74
US Treasury Notes	1.375%	08/30/17	08/31/20	1,005	1.450%	2,000,000.00	1,995,703.13	357.47	1,996,060.60	6,988.95
US Treasury Notes	1.375%	10/05/17	09/30/20	1,035	1.640%	1,620,000.00	1,607,533.59	640.77	1,608,174.36	3,794.09
US Treasury Notes	1.375%	11/01/17	10/31/20	1,066	1.770%	1,200,000.00	1,186,406.25	355.78	1,186,762.03	1,412.98
Intl Bank of Recons and Dev Notes (World Bank)	0.875%	04/12/16	07/19/18	231	0.950%	600,000.00	598,938.00	760.43	599,698.43	1,925.00
African Development Bank Note	1.625%	10/31/16	10/02/18	306	1.120%	200,000.00	201,914.00	(1,072.84)	200,841.16	532.64
Inter-American Development Bank	1.000%	04/12/16	05/13/19	529	1.100%	420,000.00	418,740.00	662.34	419,402.34	210.00
African Development Bank Note	1.125%	09/14/16	09/20/19	659	1.160%	235,000.00	234,750.90	98.40	234,849.30	521.41
Intl Bank of Recons and Dev Notes Global Notes		08/18/17	11/27/19	727	1.500%	1,000,000.00	991,798.67	977.57	992,776.24	125.00
Regional Trans Auth, IL Rev Bonds	1.250%	04/26/16	05/04/18	155	1.250%	600,000.00	600,000.00	-	600,000.00	1,250.00
FL ST Board Admin Fin Corp Taxable Rev Bonds	2.163%	03/08/16	07/01/19	578	2.160%	600,000.00	600,000.00	-	600,000.00	5,407.50
CT ST Taxable GO Bonds	1.300%	08/03/16	08/15/19	623	1.230%	330,000.00	330,712.80	(303.74)	330,409.06	1,263.17

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(Unaudited)
November 30, 2017

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	PURCHASE PRICE	AMORTIZED DISCOUNT (PREMIUM)	AMORTIZED COST	ACCRUED INTEREST 11/30/17
Capital Reserve (01-122000) Continued...										
FNMA SERIES 2015 M1	1.626%	01/30/15	02/01/18	63	1.260%	33,159.54	33,490.89	(331.35)	33,159.54	44.93
FNMA SERIES 2015 M7	1.550%	04/30/15	04/01/18	122	1.260%	40,709.08	41,116.02	(398.36)	40,717.66	52.58
FNMA Series 2014-M1 ASQ2	2.323%	09/01/16	11/01/18	336	1.150%	208,501.77	212,932.45	(2,872.15)	210,060.30	403.62
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	397	1.200%	56,227.71	56,789.99	(427.61)	56,362.38	88.94
FNMA Series 2016-M9 ASQ2	1.785%	06/09/16	06/01/19	548	1.050%	82,524.52	83,349.73	(468.48)	82,881.25	122.76
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	640	1.080%	158,158.89	159,742.68	(985.31)	158,757.37	216.94
Freddie Mac Series 4459 NB	4.500%	06/11/15	01/01/20	762	0.770%	37,481.37	39,296.87	(1,057.46)	38,239.41	140.56
FNMA Series 2015-M12 FA	0.540%	09/30/15	04/25/20	877	0.540%	256,973.31	256,880.82	92.49	256,973.31	337.75
FNMA Series 2010-18 LV	4.500%	07/21/15	04/01/21	1,218	2.030%	170,944.51	182,803.80	(11,859.29)	170,944.51	641.04
FHLB Global Note	0.875%	08/25/16	10/01/18	305	0.910%	550,000.00	549,626.00	224.25	549,850.25	802.08
FNMA Benchmark Note	1.125%	09/01/15	10/19/18	323	1.180%	1,475,000.00	1,472,610.50	1,705.78	1,474,316.28	1,935.94
FHLB Notes	1.250%	12/08/16	01/16/19	412	1.250%	700,000.00	699,972.00	11.73	699,983.73	3,281.25
FNMA Benchmark Note	1.375%	01/08/16	01/28/19	424	1.400%	1,255,000.00	1,254,221.90	478.19	1,254,700.09	5,895.89
FNMA Benchmark Note	1.000%	02/23/16	02/26/19	453	1.080%	1,475,000.00	1,471,519.00	2,037.27	1,473,556.27	3,892.36
Freddie Mac Notes	1.125%	03/31/16	04/15/19	501	1.050%	925,000.00	927,201.50	(1,199.34)	926,002.16	1,329.69
FHLB Global Note	1.125%	06/27/16	06/21/19	568	0.820%	1,125,000.00	1,135,196.42	(4,839.14)	1,130,357.28	5,625.00
FHLMC Reference Note	0.875%	07/19/16	07/19/19	596	0.960%	650,000.00	648,427.00	710.32	649,137.32	2,085.42
FNMA Benchmark Note	0.875%	07/29/16	08/02/19	610	0.930%	750,000.00	748,740.00	554.61	749,294.61	2,169.27
Freddie Mac Notes	1.375%	07/18/17	08/15/19	623	1.450%	1,900,000.00	1,897,207.00	492.48	1,897,699.48	9,579.17
FNMA Notes	0.875%	08/31/16	08/28/19	636	1.050%	1,675,000.00	1,672,387.00	1,000.41	1,673,467.41	4,327.08
FHLB Global Note	1.000%	10/03/16	09/26/19	665	1.010%	750,000.00	749,737.50	101.33	749,838.83	1,354.17
FNMA Notes	1.500%	02/24/17	02/28/20	820	1.520%	750,000.00	749,520.00	119.36	749,639.36	2,906.25
FHLMC Agency	1.375%	04/19/17	04/20/20	872	1.490%	1,200,000.00	1,195,896.00	825.42	1,196,721.42	1,879.17
FNMA Notes	1.500%	07/28/17	07/30/20	973	1.600%	2,500,000.00	2,492,425.00	825.48	2,493,250.48	12,500.00
FHLB Notes	1.375%	09/08/17	09/28/20	1,033	1.480%	1,300,000.00	1,295,827.00	305.89	1,296,132.89	3,128.13
Credit Agricole CIB NY CP	0.000%	08/02/17	02/07/18	69	1.380%	600,000.00	595,684.50	2,762.83	598,447.33	-
JP Morgan Securities LLC CP	0.000%	06/21/17	03/16/18	106	1.510%	1,250,000.00	1,236,134.72	8,432.98	1,244,567.70	-
Toyota Motor Credit Corp	0.000%	06/21/17	03/16/18	106	1.460%	1,250,000.00	1,236,600.00	8,150.00	1,244,750.00	-
Bank of Tokyo Mitsubishi UFJ	0.000%	11/13/17	05/11/18	162	1.570%	800,000.00	793,794.67	623.99	794,418.66	-
Weighted Avg Maturity			665		1.384%	\$ 51,506,561.16	\$ 51,399,614.23	\$ 16,967.11	\$ 51,416,581.34	\$ 147,113.65
TOTAL ALL FUNDS					1.437%	\$147,008,166.06	\$147,617,536.28	\$ (188,265.97)	\$ 147,429,270.31	\$ 375,026.25
Less: Net Unsettled Trades								(101,208.20)	\$ 147,328,062.11	
November 30, 2017	90 DAY US TREASURY YIELD				1.27%	Longest Maturity	\$ 210,000.00	3.067		
	3 month US Treasury Bill Index				1.15%					
	0-3 Year US Treasury Index				1.64%					
	1-3 Year US Treasury Index				1.78%					
	1-5 Year US Treasury Index				1.88%					
	1-10 Year US Treasury Index				2.00%					

DUPAGE WATER COMMISSION
ELMHURST, ILLINOIS
TREASURER'S REPORT
STATEMENT OF CASH FLOWS
For the Period from May 1, 2017 to November 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 81,073,404
Cash payments to suppliers	(70,110,255)
Cash payments to employees	<u>(1,698,999)</u>
Net cash from operating activities	9,264,150

CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES

Cash received from sales taxes	285,442
Cash received/paid from long term loans	(509,007)
Cash payments for net pension activity	<u>0</u>
Net cash from noncapital financing activities	(223,565)

CASH FLOWS FROM CAPITAL AND
RELATED FINANCING ACTIVITIES

Interest paid	0
Principal Paid	0
Construction and purchase of capital assets	<u>(1,892,699)</u>
Net cash from capital and related financing activities	(1,892,699)

CASH FLOWS FROM INVESTING ACTIVITIES

Investment income	<u>1,150,820</u>
Net cash from investing activities	1,150,820

Net Increase (Decrease) in cash and investments 8,298,706

CASH AND INVESTMENTS, MAY 1, 2017 161,935,569

CASH AND INVESTMENTS, NOVEMBER 30, 2017 \$ 170,234,275

November 30, 2017
 TREASURER'S REPORT
 DPWC MONTHLY CASH/OPERATING REPORT


	11/30/2017		
	YEAR END TARGETED Reserve or Monthly Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Target
TABLE 1	A	B	C
RESERVE ANALYSIS			
A. Operating Reserve <i># of days per current fiscal year management budget</i>	\$ 64,133,035 180	\$ 67,766,121 190	\$ 3,633,086
B. Capital Reserve	\$ 50,701,790	\$ 51,261,074	\$ 559,284
C. Long Term Water Capital Reserve	\$ 12,025,000	\$ 12,549,656	\$ 524,656
D. O+M Account (1)	\$ 9,332,749	\$ 35,022,637	\$ 25,689,888
E. Current Construction Obligation and Customer Construction Escrows	\$ 155,507	\$ 155,507	\$ -
TOTAL SUMMARY CASH + RESERVE ANALYSIS	\$ 136,348,081	\$ 166,754,995	\$ 30,406,914

TABLE 2	
OTHER CASH	
F. General Fund	\$ 3,479,003
G. Sales Tax	\$ 277
TOTAL TABLE 2-OTHER CASH	\$ 3,479,280
TOTAL MONTH END FUNDS CASH BALANCE-Table1+2	\$ 170,234,275

Note 1: The O&M Account target varies from month to month. The cash balance should be enough to cover the current months operating cash outflows.

DATE: December 7, 2017

REQUEST FOR BOARD ACTION

AGENDA SECTION Administration Committee	ORIGINATING DEPARTMENT General Manager's Office
ITEM Contract Agreement	APPROVAL 
<p>Account Number: 01-60-628000</p> <p>To retain the consulting services of John J. Millner and Associates, Inc. for another year. Agreement between DuPage Water Commission and John J. Millner and Associates, Inc., for consulting services in an amount not to exceed \$24,000.00 for a term beginning January 1, 2018 and ending December 31, 2018. (see attached agreement)</p>	
<p>MOTION: To authorize the Execution of a Consulting Agreement with John J. Millner and Associates, Inc. in an amount not to exceed \$24,000.00.</p>	

CONTRACTUAL AGREEMENT

This Agreement is made on the 1st day of January 2018, between JOHN J. MILLNER AND ASSOCIATES, INC. (“JJM”) having its principal place of business, at 2700 International Drive, Suite 100, West Chicago, IL 60185 and DUPAGE WATER COMMISSION having its principal place of business at 600 E. Butterfield Rd., Elmhurst, IL 60126.

IN CONSIDERATION of DUPAGE WATER COMMISSION, retaining JJM, it is agreed as follows:

I. COMPENSATION AND TERMS

DUPAGE WATER COMMISSION retains JJM and JJM hereby agrees to represent DUPAGE WATER COMMISSION in the capacity of “consultant”, before the Illinois General Assembly and the executive levels of state and local government.

The term of this Agreement is as follows:

\$ 24,000.00
(4 quarterly payments of \$6,000.00)
January 1, 2018 – December 31, 2018

II. WARRANTIES BY JOHN J. MILLNER AND ASSOCIATES, INC.

JJM represents and warrants to DUPAGE WATER COMMISSION that it has the experience and ability to perform the services required by this Agreement; that they will perform said services, in a professional, competent and timely manner, as represented and suitable for the performance of the Agreement; and that they have the power to enter into and perform this Agreement; and that their performance of this Agreement shall not infringe upon or violate the rights of any third party or violate any federal, state and municipal laws. JJM further warrants that they have complied and will continue to comply with the Illinois Lobbyist Registration Act.

III. INDEPENDENT CONTRACTOR

JJM acknowledges that the services rendered under this Agreement shall be solely as an independent contractor. JJM shall not enter into any contract or commitment on behalf of DUPAGE WATER COMMISSION, JJM further acknowledges that they are not considered an affiliate or subsidiary of DUPAGE WATER COMMISSION, and are not entitled to any of DUPAGE WATER COMMISSION employment rights or benefits. It is expressly understood that this undertaking is not a joint venture.

IV. BUSINESS PRACTICES

JJM hereby represents and covenants that they:

- have no knowledge or information that any unlawful payments, disbursements, assignments or transfers of property of any type have been made, or promised to any governmental official or to any intermediary, broker or agent who shall in turn, directly or indirectly unlawfully pay, disburse, assign or transfer property to any governmental official, to unlawfully influence any act or decision of any governmental official;
- will take all reasonable steps to ensure that no unlawful payments, disbursements, assignments or transfers of property of any type be made to any governmental official, or to any inter-

mediary, broker or agent who shall in turn, directly or indirectly unlawfully pay, disburse, assign or transfer property to any governmental official, to unlawfully influence any act or decision of any governmental official.

V. CONFIDENTIALITY

JJM recognizes and acknowledges that this Agreement creates a confidential relationship between JJM and DUPAGE WATER COMMISSION and that information concerning DUPAGE WATER COMMISSION, or its operation, whether written or oral, is confidential in nature. All such information concerning DUPAGE WATER COMMISSION is hereinafter collectively referred to as "Confidential Information". JJM will not use, disclose to any third party, directly or indirectly, for its own benefit or the benefit of others, both during the term of the Agreement and subsequent to its termination, any Confidential Information which JJM may acquire or develop in connection with or as a result of the performance of this agreement. JJM further agrees to bind their employees and subcontractors to the terms and conditions of this Agreement.

VI. GRANT

JJM agrees that their work product produced in the performance of this Agreement shall remain the exclusive property of DUPAGE WATER COMMISSION, and that they will not sell, transfer, publish, disclose, display or otherwise make the work product available directly to third parties without DUPAGE WATER COMMISSION, prior written consent. Any rights granted to JJM under this Agreement shall not affect DUPAGE WATER COMMISSION, exclusive ownership of the work product.

VII. TERMINATION OF AGREEMENT

DUPAGE WATER COMMISSION may, with or without cause, terminate this Agreement upon the giving of thirty (30) days prior written notice to the Consultant. In the event of such termination, the Consultant shall be compensated on a pro-rata basis through the date of termination.

IN WITNESS WHEREOF, DUPAGE WATER COMMISSION, and JJM do hereby affirm that they understand the provisions contained herein. Therefore, in consideration of the mutual covenants contained herein, DUPAGE WATER COMMISSION, and JJM, have caused this contract to be executed, by witness of the signatures following, as of the day and year first written.

DUPAGE WATER COMMISSION

JOHN J. MILLNER AND ASSOCIATES, INC

BY: _____

BY: _____

TITLE: _____


TITLE: _____

DATE: _____

DATE: _____

DATE: December 7, 2017

REQUEST FOR BOARD ACTION

AGENDA SECTION	Administration Committee	ORIGINATING DEPARTMENT	General Manager's Office
ITEM	A Resolution Releasing Certain Executive Session Meeting Minutes at the December 14, 2017, DuPage Water Commission Meeting Resolution No. R-43-17	APPROVAL	
<p>Pursuant to the Illinois Open Meetings Act, the Board is required to periodically review its closed meeting minutes to determine if they are eligible for release to the public.</p> <p><u>Schedule A</u> Staff recommends that the minutes of a closed meeting of the March 16, 2017 Regular Meeting and the June 15, 2017 Regular Meeting, be released to the public because, in staff's view, they no longer contain information requiring confidential treatment (see copy attached to Schedule A in the Confidential/Executive Session packet).</p> <p><u>Schedule B</u> None on file</p>			
<p>MOTION: To adopt Resolution No. R-43-17: A Resolution Releasing Certain Executive Session Meeting Minutes at the December 14, 2017, DuPage Water Commission Meeting</p>			

DUPAGE WATER COMMISSION**RESOLUTION NO. R-43-17****A RESOLUTION RELEASING CERTAIN
EXECUTIVE SESSION MEETING MINUTES AT THE
DECEMBER 14, 2017, DUPAGE WATER COMMISSION MEETING**

WHEREAS, the Board of Commissioners of the DuPage Water Commission has periodically met in closed session to consider matters expressly exempted from the public meeting requirements of the Illinois Open Meetings Act, 5 ILCS 120/1 et seq. (the "Act"); and

WHEREAS, as required by the Act, the Clerk has kept written minutes of all such closed sessions; and

WHEREAS, on December 14, 2017, the Board of Commissioners of the DuPage Water Commission met to review the minutes of all such closed sessions that have not heretofore been made available for public inspection as required by Section 2.06(d) of the Act; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission further determined that the minutes of the closed session meetings set forth in Schedule A attached hereto and by this reference incorporated herein and made a part hereof no longer require confidential treatment and should be made available for public inspection;

WHEREAS, the Board of Commissioners of the DuPage Water Commission determined that the need for confidentiality still exists as to the minutes of the closed session meetings set forth in Schedule B (none on file); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

Resolution No. R-43-17

SECTION ONE: Recitals. The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: Release. The minutes of the closed session meetings set forth in Schedule A attached hereto shall be and they hereby are released.

SECTION THREE: Inspection and Copying. The Clerk shall be and hereby is authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the DuPage Water Commission.

SECTION FOUR: Effective Date. This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2017.


Chairman

ATTEST:

Clerk

DATE: December 12, 2017

REQUEST FOR BOARD ACTION

AGENDA SECTION	ORIGINATING DEPARTMENT General Manager's Office
ITEM A Resolution Amending the Employee Handbook pursuant to Public Act 100-0554 regarding the Commission's sexual harassment policy. Resolution No. R-46-17	APPROVAL 
<p>The Commission is requesting to amend the Employee Handbook to include language to comply with the recent amendment of the State Officials and Employees Ethics Act. The amendment requires all governmental entities to have a sexual harassment policy which meets certain requirements (Public Act 100-0554).</p> <p>The Commission's current policy prohibiting sexual harassment in the Employee Handbook already meets most of the requirements of the Public Act. However, certain additions are proposed in order to comply with the new requirements in the Public Act. In particular, the resolution amends the policy to (1) provide details on how employees may report incidents, including confidentially, and how to make a report to the Illinois Department of Human Rights; (2) that anonymous reports will be accepted; (3) that false reports of harassment may result in discipline; and (4) that the State Officials and Employees and Ethics Act, Whistleblower Act, and Illinois Department of Human Rights prohibit retaliation for making a report.</p>	
MOTION: To approve Resolution No. R-46-17	

DUPAGE WATER COMMISSION

RESOLUTION NO. R-46-17

A RESOLUTION AMENDING
THE EMPLOYEE HANDBOOK

WHEREAS, the DuPage Water Commission (the "Commission") is a county water commission created and existing under the Water Commission Act of 1985, 70 ILCS 3720/0.01 et seq., and Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq.; and

WHEREAS, the Water Commission Act of 1985 provides that the Commission shall determine its own rules of proceeding; and

WHEREAS, in furtherance thereof, the Commission adopted By-Laws of the DuPage Water Commission, which By-Laws were restated by Ordinance No. O-10-12 and amended by Ordinance Nos. O-12-12, O-6-13, O-7-13, O-1-15 (the "By-Laws"); and

WHEREAS, pursuant to the By-Laws, the Board of Commissioners of the DuPage Water Commission has the power to pass and enforce all necessary ordinances, resolutions, rules, regulations, and administrative orders for the conduct of business and management of property of the Commission; and

WHEREAS, in furtherance thereof and pursuant to Resolution No. R-1-16, the Commission adopted regulations affecting Commission employment and working conditions, which regulations were amended by Resolution Nos. R-29-17 (the "Employee Handbook"); and

WHEREAS, pursuant to Public Act 100-0554, the State Officials and Employees Ethics Act (the "Act") has been amended to require, *inter alia*, that local governmental entities adopt an ordinance or resolution establishing a policy prohibiting sexual harassment and containing other requirements; and

WHEREAS, the Employee Handbook currently contains a policy prohibiting sexual harassment; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission has determined that it is reasonable, necessary and desirable, and in the best interest of the Commission, to amend the Employee Handbook consistent with the requirements of Public Act 100-0554.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: Amendment of Chapter 3 - Diversity. The Employee Handbook of the DuPage Water Commission shall be and hereby is amended, effective as of December 14, 2017, as set forth in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof. The General Manager shall notify all employees of these amendments following enactment of this Resolution.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2017.

Chairman

ATTEST:

Clerk

Board/Resolutions/R-46-17.doc

EXHIBIT A

1. The “How to Report” paragraph of Section 3.4 is amended by adding the following at the end of the paragraph:

Employees may also make a report of sexual harassment confidentially by submitting a report to the General Manager (or, in the case of a complaint against the General Manager, to a member of the Board of Commissioners). Employees may also make a report to the Illinois Department of Human Rights (www.illinois.gov/dhr/) (Illinois Department of Human Rights, 100 W. Randolph Street, 10th Floor, Intake Unit, Chicago, IL 60601 (312) 814-6200.)

2. The “Investigation” paragraph of Section 3.4 is amended by adding the following at the end of the paragraph:

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the Commission. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant’s willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

3. Section 3.5 “Policy Against Retaliation” is amended as follows:

(a) In the second paragraph, the second sentence is amended to read (italics represent added language):

Given the seriousness of the consequences for the accused, knowingly making a false and frivolous charge is a severe offense that can itself result in disciplinary action, *up to and including termination*.

(b) The following paragraph is added:

The State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*) and the Whistleblower Act, (740 ILCS 174/1 *et seq.*) provide protection against retaliation for disclosing or threatening to disclose to a supervisor or to a public body an activity, policy, or practice that the employee reasonably believes is in violation of a this policy or a law, rule, or regulation; providing information to or testifying before any public body conducting an investigation, hearing, or inquiry into any violation of this policy or a law, rule, or regulation by any officer, or employee; or assisting or participating in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act. Additionally, the Illinois Human Rights Act (775 ILCS 5/6-101 *et seq.*) prohibits retaliation for complaining or participating in an investigation regarding sexual harassment.

4. Section 3.6 “External Complaint Procedure” is amended by adding the following at the end of the paragraph:

Employees may also make a report to the Illinois Department of Human Rights (www.illinois.gov/dhr/) (Illinois Department of Human Rights, 100 W. Randolph Street, 10th Floor, Intake Unit, Chicago, IL 60601 (312) 814-6200.)

EXHIBIT A

1. The “How to Report” paragraph of Section 3.3 is amended by adding the following at the end of the paragraph:

Employees may also make a report of sexual harassment confidentially by submitting a report to the General Manager (or, in the case of a complaint against the General Manager, to a member of the Board of Commissioners). Employees may also make a report to the Illinois Department of Human Rights (www.illinois.gov/dhr/) (Illinois Department of Human Rights, 100 W. Randolph Street, 10th Floor, Intake Unit, Chicago, IL 60601 (312) 814-6200.)

2. The “Investigation” paragraph of Section 3.3 is amended by adding the following at the end of the paragraph:

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the Commission. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant’s willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

3. Section 3.5 “Policy Against Retaliation” is amended as follows:

- (a) In the second paragraph, the second sentence is amended to read (italics represent added language):

Given the seriousness of the consequences for the accused, a false and frivolous charge is a severe offense that can itself result in disciplinary action, *up to and including termination.*

- (b) The following new paragraphs are added:

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any municipal employee that is taken in retaliation for a municipal employee’s involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

(c) The following new paragraph is added:

The State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*) and the Whistleblower Act, (740 ILCS 174/1 *et seq.*) provide protection against retaliation for disclosing or threatening to disclose to a supervisor or to a public body an activity, policy, or practice that the employee reasonably believes is in violation of a this policy or a law, rule, or regulation; providing information to or testifying before any public body conducting an investigation, hearing, or inquiry into any violation of this policy or a law, rule, or regulation by any officer, or employee; or assisting or participating in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act. Additionally, the Illinois Human Rights Act (775 ILCS 5/6-101 *et seq.*) prohibits retaliation for complaining or participating in an investigation regarding sexual harassment.

4. Section 3.6 “External Complaint Procedure” is amended by adding the following at the end of the paragraph:

Employees may also make a report to the Illinois Department of Human Rights (www.illinois.gov/dhr/) (Illinois Department of Human Rights, 100 W. Randolph Street, 10th Floor, Intake Unit, Chicago, IL 60601 (312) 814-6200.)


5. A new Section 3.7 “Additional Penalties” is added:

In addition to the disciplinary action stated herein for violating this policy, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, and any applicable fines and penalties established pursuant to local ordinance, State law or Federal law. Each violation may constitute a separate offense. Any discipline imposed by the Commission shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a State or Federal agency.

In addition to the disciplinary action stated herein for making a false report, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State’s Attorney, the Attorney General, or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

DATE: December 14, 2017

REQUEST FOR BOARD ACTION

AGENDA SECTION	ORIGINATING DEPARTMENT General Manager's Office
ITEM A Resolution Urging the Governor to Veto Senate Bill 1451 Resolution No. R-47-17	APPROVAL 
<p>Senate Bill 1451 establishes the Small Wireless Facilities Deployment Act and severely limits local authority to regulate, site or charge permit fees for wireless facilities. This bill would impose artificially lower fees for both the review of permit application and the use of local governmental equipment, forcing taxpayers to unfairly should the burden for these costs.</p> <p>Over the last several months, numerous local governmental entities, including the consultant for the DuPage Water Commission, have participated in working groups of legislators and industry representatives in an effort to mitigate the negative impacts this bill will have on local governments and local taxpayers. Unfortunately, the current Senate Bill 1451 fails to preserve the rights of water works entities, local governments, property owners, and taxpayers. Earlier in November, the bill eventually passed both chambers of the Illinois General Assembly. Senate President John Cullerton has filed a motion to reconsider the vote placing a procedural hold on the bill in an effort to address concerns raised by the cable industry.</p> <p>This Resolution asks that SB 1451 be vetoed. Similar resolutions are being passed by other water works entities and governmental bodies that have also opposed SB 1451.</p>	
MOTION: To approve Resolution No. R-47-17	

DuPAGE WATER COMMISSION

RESOLUTION NO. R-47-17

A RESOLUTION URGING
THE GOVERNOR TO VETO SENATE BILL 1451

WHEREAS, the DuPage Water Commission (the "Commission") is a county water commission created and existing under the Water Commission Act of 1985, 70 ILCS 3720/0.01 et seq., and Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq.; and

WHEREAS, the Commission supports the goal of ensuring reliable wireless services in local communities and the advancement of technology in the telecommunications industry; and

WHEREAS, Senate Bill ("SB") 1451 establishes the Small Wireless Facilities Deployment Act and severely limits local governmental authority to regulate, site or charge permit fees for wireless facilities; and

WHEREAS, SB 1451 removes the authority of local governmental officials to determine, in consultation with residents, businesses and schools, the most appropriate location of wireless facilities to minimize public health and safety risks, as well as visual blight; and

WHEREAS, SB 1451 permits wireless providers, and third parties who act as agents or contractors for wireless providers, to locate telecommunications equipment with an antenna as large as six (6) cubic feet in size, and associated equipment up to twenty-five (25) cubic feet in size, on existing or new utility poles, subject to minimal zoning regulations by the local governments; and

WHEREAS, SB 1451 creates an automatic approval timeline for permit applications, regardless of the complexity or number of applications received by a local government, which could prove detrimental to local communities; and

WHEREAS, many local governments have already enacted ordinances, or are in the process of updating their codes to address small wireless facilities or are developing right-of-way use agreements, indicating that local governments are making a significant effort to develop reasonable standards for the deployment of wireless facilities; and

WHEREAS, Illinois has many diverse areas and each one must be given the opportunity to develop reasonable regulations that will protect their specific needs; and

WHEREAS, the Illinois Section of the American Water Works Association and other local Illinois water works entities have continually opposed SB 1451, as it limits the ability of water works associations to regulate what is placed on their own assets; and

WHEREAS, SB 1451 is a significant overreach of local authority by the State for the benefit of commercial entities;

NOW, THEREFORE, BE IT RESOLVED that the DuPage Water Commission opposes SB 1451 and urges the Governor to preserve and respect local governmental authority by vetoing SB 1451.

This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this 14th day of December, 2017

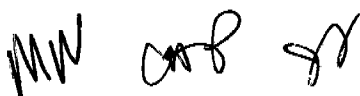
Chairman

ATTEST:

Clerk

DATE: December 11, 2017

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Operations
ITEM	A Resolution Awarding a Contract for 36-Month Landscape Maintenance Services contract at the DuPage Pumping Station. Resolution No. R-41-17	APPROVAL	

Account Number: 01-60-629000

This request would authorize the General Manager to execute a 36-Month Landscape Maintenance Services unit price contract with Bearing Landscaping for periodic landscape services at the DuPage Water Commission for the estimated three year amount of \$73,984.50

The approved Management Budget for Fiscal Year 2017-2018 and tentative Management Budget for Fiscal Year 2018-2019 includes \$35,000.00 in account number 01-60-629000 for Landscape Maintenance Services at the DuPage Water Commission. Board approval is required due to the contract cost exceeding \$20,000.00.

The Commission solicited sealed proposals for Landscape Maintenance Services at the DuPage Water Commission by direct invitation, as well as by notice published in the *Daily Herald* on November 7, 2017 and November 22, 2017 and by posting notice of the solicitation on the Commission's website starting November 7, 2017 and ending on December 7, 2017. Sealed proposals were received until 10:00 a.m., local time, December 7, 2017, at which time all proposals were publicly opened and read aloud.

Of the sixteen (16) companies that held copies of the Request for Proposals (RFP) document, two (2) proposals were received (see tabulation below). Of the two (2) proposals received, the proposal of Beary Landscaping was found to be the lowest responsible bidder and most favorable to the interests of the Commission.

Company	Price
Beary Landscaping	\$73,984.50
Landscape Concepts Management	\$78,964.50

*Base bid price for a three-year contract; excludes unit prices for indeterminate work that may or may not be ordered by the Commission.

Resolution No. R-41-17 would award contract to the lowest responsible bidder, Beary Landscaping.

MOTION: To adopt Resolution No. R-41-17.

DRAFT

DUPAGE WATER COMMISSION

RESOLUTION NO. R-41-17

A RESOLUTION AWARDDING A CONTRACTS FOR 36-MONTH
LANDSCAPE MAINTENANCE SERVICES

WHEREAS, in full compliance with said Statute, the Commission duly advertised for bids for 36-Month Landscape Services Contract; and

WHEREAS, based upon staffs review of the proposals received, and the staff's recommendation to the Board of Commissioners of the DuPage Water Commission, the Board of Commissioners has determined that that the proposal of Beary Landscaping is the most favorable and in the best interests of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the DuPage Water Commission.

SECTION TWO: The DuPage Water Commission hereby awards a contract for the DuPage Water Commission 36-Month Landscape Maintenance Services to Beary Landscaping, in accordance with their respective proposal, conditioned upon the receipt of all contractually required documentation.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

Resolution No. R-41-17

AYES:

NAYS:

ABSENT:

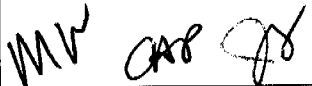
ADOPTED THIS ____ DAY OF _____, 2017.

Chairman

ATTEST:

Clerk

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Operations
ITEM	A Resolution Awarding a Contract for Hot Water Heater Replacement at the DuPage Pumping Station. Resolution No. R-42-17	APPROVAL	

Account Number: 01-60-771200

In accordance with R-37-17, the Commission solicited sealed proposals for Hot Water Heater Replacement at the DuPage Pumping Station by direct invitation, as well as by notice published in the *Daily Herald* on November 9 & 22, 2017 and by posting notice of the solicitation on the Commission's website starting November 7, 2017 and ending on December 7, 2017. Sealed proposals were received until 01:00 p.m., local time, December 7, 2017, at which time all proposals were publicly opened and read aloud.

Of the twenty (20) companies that held copies of the Request for Proposals (RFP) document, four (4) proposals were received (see tabulation below). Of the four (4) proposals received, the proposal J&S Plumbing did not consider or include the cost for prevailing wage in their bid package in addition to incomplete bid documents. The proposal of F.E. Moran included exceptions including but not limited to permit/fees/bond, protection to existing finishes, GPR Scanning/X-Ray of roof deck in addition to incomplete bid documents. The proposal of Hill Mechanical included all required bid documents and was found to be the lowest responsible bidder and most favorable to the interests of the Commission.

Company	Price
J&S Plumbing	\$28,000.00
F.E. Moran	\$48,692.00
Hill Mechanical	\$49,896.00
Dahme Mechanical	\$71,111.00

The existing hot water heater located at the DuPage Pumping Station is at the end of its useful lifecycle.

This project is being undertaken as a direct Engineer's recommendation in the 2014/2015 Condition Assessment and was included in the FY-17/18 Management Budget as a Capital Improvement Project.

The Capital Improvement Budget included \$250,000.00 under Condition Assessment.

Resolution No. R-42-17 would award contract to the lowest responsible bidder, Hill Mechanical.

MOTION: To adopt Resolution No. R-42-17.

DUPAGE WATER COMMISSION

RESOLUTION NO. R-42-17

A RESOLUTION AWARDING A CONTRACT FOR
HOT WATER HEATER REPLACEMENT

WHEREAS, on October 19 2017, the DuPage Water Commission (the "Commission") adopted Resolution No. R-37-17 being "A Resolution Directing Advertisement for Bids on a Contract for Hot Water Heater Replacement which authorized and directed the General Manager to advertise for bids in accordance with the requirements of 65 ILCS 5/11-135-5: and

WHEREAS, in full compliance with said Statute, the Commission duly advertised for bids for Hot Water Heater Replacement; and

WHEREAS, based upon staffs review of the proposals received, and the staff's recommendation to the Board of Commissioners of the DuPage Water Commission, the Board of Commissioners has determined that that (a) the proposal of Hill Mechanical is the most favorable and in the best interests of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the DuPage Water Commission.

SECTION TWO: The DuPage Water Commission hereby awards a contract for the Hot Water Heater Replacement to Hill Mechanical, in accordance with their respective proposals, conditioned upon the receipt of all contractually required documentation.

Resolution No. R-42-17

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ___ DAY OF _____, 2017.

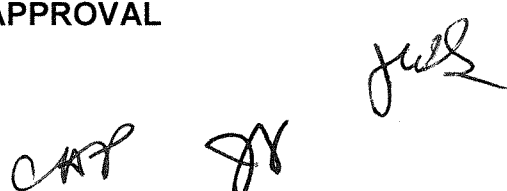
Chairman

ATTEST:

Clerk

DATE: December 7, 2017

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	Instrumentation/ Remote Facilities
ITEM	A Resolution Awarding Quick Response Electrical Contract QRE-8/17 Resolution No. R-44-17	APPROVAL	

Account Number: 01-60-656000 and 01-60-663300

The Commission entered into certain agreements dated December 29, 2015, with McWilliams Electric Co. Inc. and with Windy City Electric Co. for quick response electrical work as needed at the pump station and remote facilities through the issuance of Work Authorization Orders (Contract QRE-7/15). Contract QRE-7/15 expires December 31, 2017, and staff desires to continue to retain stand-by contractors to perform electrical work that the Commission is unable to perform through its own personnel and with its own equipment.

The Commission advertised for bids on two separate occasions in the Chicago Tribune and the Daily Herald as required by state statute. The Commission also held a pre-bid conference to review the detailed requirements for submission of bids. Emails were sent to 25 electrical contractors in the Chicago/DuPage area inviting them to bid on the Quick Response Electrical Contract. Five firms purchased bid documents of which one was present at the recommended pre-bid conference.

Sealed bids were received until 1:00 p.m., local time, November 30, 2017 at which time all bids were publicly opened and read aloud. Of the five bid holders two bids were received and both comply in all material respects with the requirements of the bidding documents and, therefore, staff is recommending that the proposal of McWilliams Electric Co. Inc. dated November 28, 2017 and Volt Electric, Inc. dated November 30, 2017, will serve the interests of the Commission.

BIDDER	A	B	C	D	E
McWilliams Electric Co. Inc.	26%	10%	5%	6%	\$1,200.00
Volt Electric, Inc.	35%	10%	7%	5%	\$1,500.00

Due to the indeterminate need for and uncertain scope of work under the contract, bidders bid the work based upon the following percentage of markups:

- A. For labor, prevailing rate of wages/union contract wage rate plus ___%
- B. For Material and Supplies used, invoice cost plus ___%
- C. For Owned and Rented Equipment used, Bluebook price plus ___%
- D. For Priority Emergency Work, additional ___% on the sum of items A, B and C
- E. For Insurance and Bonds, \$_____ per year.

MOTION: To adopt Resolution No. R-44-17.

DUPAGE WATER COMMISSION

RESOLUTION NO. R-44-17

A RESOLUTION AWARDING QUICK RESPONSE
ELECTRICAL CONTRACTS QRE-8/17

WHEREAS, on October 19, 2017, the DuPage Water Commission (the "Commission") adopted Resolution No. R-34-17 being "A Resolution Directing Advertisement for Bids on a Contract for Quick Response Electrical Work ("Contract QRE-8/17") which authorized and directed the General Manager to advertise for bids for Contract QRE-8/17 in accordance with the requirements of 65 ILCS 5/11-135-5: and

WHEREAS, in full compliance with said Statute, the Commission duly advertised for bids on Contract QRE-8/17; and

WHEREAS, the Commission's "Invitation for Bids" reserved to the Commission the right to award one or more contracts for the Commission's Quick Response Electrical Contract QRE-8/17 to one or more bidders; and

WHEREAS, based upon staffs review of the proposals received, and the staff's recommendation to the Board of Commissioners of the DuPage Water Commission, the Board of Commissioners has determined that the proposal of McWilliams Electric Co. Inc. and the proposal of Volt Electric, Inc. are the most favorable and in the best interests of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the DuPage Water Commission.

Resolution No. R-44-17

SECTION TWO: The DuPage Water Commission hereby awards a contract for the DuPage Water Commission Quick Response Electrical Contract QRE-8/17 to each of McWilliams Electric Co. Inc. and Volt Electric, Inc., in accordance with their respective proposals, conditioned upon the receipt of all contractually required documentation.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

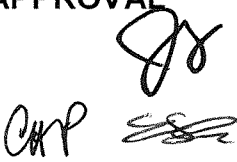
ADOPTED THIS ____ DAY OF _____, 2017.

Chairman

ATTEST:

Clerk

REQUEST FOR BOARD ACTION

AGENDA SECTION Engineering & Construction Committee	ORIGINATING DEPARTMENT Pipeline
ITEM To Authorize Approval of Requisition No. 49332 to Irth Solutions LLC.	APPROVAL 
<p>Account No: 01-60-629000</p> <p>Staff is seeking approval of requisition No. 49332 authorizing payment of an annual service and maintenance fee to Irth Solutions LLC. in the amount of \$20,282.58 for the period beginning October 2017 and ending September 2018.</p> <p>Irth Solutions LLC provide services that assist Staff with the management of the Commission's underground locating ticket notices. These services include: automated screening, routing, mapping, notification and responding to the approximately 60,000 individual underground utility locating requests that the Commission receives each year.</p> <p>This expense was budgeted for in the Annual Management Budget but requires Board approval since the cost of these services exceeds \$20,000.00.</p>	
MOTION: To authorize Purchase Requisition No. 49332 to in the amount of \$20,282.58 to Irth Solutions LLC.	



DuPage Water Commission
600 E. Butterfield Road
Elmhurst, IL 60126
Purchase Requisition

Requisition: **49332** Irthnet Annual user fees

Req. Date: 11/28/2017

Status: ARR Accounting Review
For Store: DPS DuPage Pumping Station
Originator: 305-0021 KEN NILES
Supplier: IRTH Irthnet

Service Line	Due date	Quantity	UOM	Units	Unit Price	Total
1	11/28/17	1			\$20,282.58	\$20,282.58

Account: 01-60-629000-2018
Supplier: IRTH [Irthnet]

Total	20,282.58
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Approver: _____

Date approved: _____

Requisition Comments: Line 1Irthnet annual user service feesLine
2no safety related comments



DuPage Water Commission

MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator *CP*

DATE: December 6, 2017 *JS*

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the December 14, 2017 Commission meeting:

November 8, 2017 to December 5, 2017 A/P Report	\$7,854,178.20
Accrued and estimated payments required before January 2018 Commission meeting	<u>1,051,625.00</u>
Total	<u>\$8,905,803.20</u>

cc: Chairman and Commissioners



DuPage Water Commission

Board Open Payable Report

As Of 12/05/2017

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Net Amount
Payable Account: 01-211000 - ACCOUNTS PAYABLE				
Vendor: 1663	AECOM			Payable Count: (3) 20,711.44
37989284	Arc-Flash Study	11/14/2017	5,002.72	5,002.72
37991042	Hydraulic Model Update	11/28/2017	84.60	84.60
37993705	Transmission Main to Serve Bartlett	11/28/2017	15,624.12	15,624.12
Vendor: 2173	Atomatic Mechanical Services, Inc.			Payable Count: (1) 1,973.25
MA38580	HVAC Services - Nov, Dec, Jan	11/14/2017	1,973.25	1,973.25
Vendor: 1980	BEARY LANDSCAPE MANAGEMENT			Payable Count: (1) 1,030.50
71887	TANK SITE LANDSCAPING: November 2017	11/30/2017	1,030.50	1,030.50
Vendor: 1692	BRIDGEPOINT TECHNOLOGIES			Payable Count: (2) 65.00
29236	Domain Name Renewal	11/30/2017	20.00	20.00
29172	Hosting Services: December 2017	12/05/2017	45.00	45.00
Vendor: 1134	CITY OF CHICAGO DEPARTMENT OF WATER			Payable Count: (1) 75,371.47
INV0002325	LEX PS REPAIRS & MAINTENANCE	11/28/2017	75,371.47	75,371.47
Vendor: 1135	CITY OF CHICAGO SUPERINTENDENT OF WATER COLLECTION			Payable Count: (1) 7,709,452.08
INV0002335	WATER BILLING: November 2017	11/30/2017	7,709,452.08	7,709,452.08
Vendor: 1840	DATO PISTORIO FINANCIAL GROUP, INC.			Payable Count: (1) 369.00
1062	2018 Open Enrollment	11/14/2017	369.00	369.00
Vendor: 2080	DIXON ENGINEERING, INC.			Payable Count: (2) 5,910.00
17-3004	Tank Rehab	11/28/2017	2,955.00	2,955.00
17-3007	Tank Rehab	11/28/2017	2,955.00	2,955.00
Vendor: 1240	DOOR SYSTEMS, INC.			Payable Count: (3) 1,755.89
846534	Gate service	11/28/2017	315.13	315.13
846788	Gate repairs	11/28/2017	437.23	437.23
847123	Door Repairs	11/30/2017	1,003.53	1,003.53
Vendor: 2003	ECO CLEAN MAINTENANCE, INC.			Payable Count: (1) 3,022.98
6596	JANITORIAL SERVICE: November 2017	11/30/2017	3,022.98	3,022.98
Vendor: 1233	Elmhurst Occupational Health			Payable Count: (1) 560.00
00057105-00	Employee Physicals	11/14/2017	560.00	560.00
Vendor: 1097	ELMHURST PLAZA STANDARD INC.			Payable Count: (1) 115.95
42002	Vehicle parts: M63637	11/28/2017	115.95	115.95
Vendor: 1420	FASTENAL COMPANY			Payable Count: (1) 18.51
ILELM23741	Meter Station Supplies	11/30/2017	18.51	18.51
Vendor: 2143	Gas Depot			Payable Count: (1) 1,404.68
50535	Gasoline	11/30/2017	1,404.68	1,404.68
Vendor: 1068	HACH COMPANY			Payable Count: (3) 2,747.08
10719312	Monthly Chemicals	11/30/2017	407.00	407.00
10725675	Monthly Chemicals	11/30/2017	814.77	814.77
10731369	Replacement Main Circuit Board and Optical Switch	11/30/2017	1,525.31	1,525.31
Vendor: 1904	IT SAVVY LLC			Payable Count: (1) 1,509.30
00995187	Support licensing for 18 access points	11/28/2017	1,509.30	1,509.30
Vendor: 1775	MCWILLIAMS ELECTRIC COMPANY, INC			Payable Count: (3) 12,078.28
79577	QRE-7.017	11/30/2017	2,995.93	2,995.93

Board Open Payable Report

As Of 12/05/2017

Payable Number	Description	Post Date	Payable Amount	Net Amount
<u>79578</u>	QRE-7.015	11/30/2017	2,610.36	2,610.36
<u>79605</u>	QRE-7.016	11/30/2017	6,471.99	6,471.99
Vendor: <u>1110</u>	NEWARK ELEMENT14			Payable Count: (1) 52.60
<u>29642283</u>	Spiral Cable Wrap	11/28/2017	52.60	52.60
Vendor: <u>2115</u>	Pace Systems, Inc.			Payable Count: (1) 643.50
<u>206120</u>	Shure audio system service call	11/30/2017	643.50	643.50
Vendor: <u>1178</u>	PADDOCK PUBLICATIONS, INC.			Payable Count: (1) 324.30
<u>T4486981</u>	Legal Notice	11/30/2017	324.30	324.30
Vendor: <u>1950</u>	RORY GROUP, LLC.			Payable Count: (1) 1,500.00
<u>2657-4</u>	CONSULTING FEE: December 2017	12/05/2017	1,500.00	1,500.00
Vendor: <u>2187</u>	Schirott, Luetkehans & Garner, LLC			Payable Count: (2) 8,693.61
<u>INV0002339</u>	Legal Services: November 2017	11/30/2017	7,364.55	7,364.55
<u>INV0002340</u>	Legal Services	11/30/2017	1,329.06	1,329.06
Vendor: <u>1715</u>	SIKICH			Payable Count: (2) 1,751.75
<u>I294670</u>	SharePoint Consulting Work	11/28/2017	1,045.00	1,045.00
<u>I298121</u>	SharePoint Consulting Work	11/28/2017	706.75	706.75
Vendor: <u>1043</u>	SOOPER LUBE			Payable Count: (4) 208.03
<u>293786</u>	VEHICLE MAINTENANCE: M149226	11/30/2017	56.19	56.19
<u>293966</u>	VEHICLE MAINTENANCE: M79697	11/30/2017	61.94	61.94
<u>294030</u>	VEHICLE MAINTENANCE: M212723	11/30/2017	44.95	44.95
<u>294219</u>	Vehicle Maint: M78556	12/05/2017	44.95	44.95
Vendor: <u>1773</u>	STAPLES ADVANTAGE			Payable Count: (3) 239.66
<u>3359163370</u>	Office Supplies	11/30/2017	69.78	69.78
<u>3359416852</u>	Office Supplies	11/30/2017	129.69	129.69
<u>3360140903</u>	Office Depot	11/30/2017	40.19	40.19
Vendor: <u>2163</u>	Sterling Talent Solutions			Payable Count: (1) 227.12
<u>7319868</u>	Background Checks	11/28/2017	227.12	227.12
Vendor: <u>2029</u>	TREE TOWNS IMAGING & COLOR GRAPHICS			Payable Count: (1) 16.00
<u>0000255847</u>	Document Scan	11/14/2017	16.00	16.00
Vendor: <u>1427</u>	VILLA PARK ELECTRICAL SUPPLY CO., INC.			Payable Count: (4) 759.55
<u>114419-01</u>	Uniforms	11/28/2017	6.00	6.00
<u>115209-00</u>	Uniforms	11/28/2017	131.00	131.00
<u>115346-00</u>	Uniforms	11/28/2017	129.50	129.50
<u>115349-02</u>	Uniforms	11/28/2017	493.05	493.05
Vendor: <u>2096</u>	William A. Fates			Payable Count: (1) 1,666.67
<u>INV0002336</u>	Service as Treasurer: December 2017	12/05/2017	1,666.67	1,666.67
Payable Account 01-211000				Payable Count: (49) Total: 7,854,178.20

Payable Account Summary

Account	Count	Amount
01-211000 - ACCOUNTS PAYABLE	49	7,854,178.20
Report Total:	49	7,854,178.20

Payable Fund Summary

Fund	Count	Amount
01 - WATER FUND	49	7,854,178.20
Report Total:	49	7,854,178.20

**DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 1-18-17
Board Meeting Date: December 14, 2017**

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
52,000.00	Blue Cross Blue Shield - Health Insurance			
6,000.00	Euclid Managers - Dental Insurance			
10,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
300.00	Healthiest You			
20,000.00	ComEd - Utility Charges			
300,000.00	Constellation (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
35,000.00	City of Chicago - Lexington Labor Costs			
21,000.00	City of Chicago - Repairs & Maintenance			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
250.00	Comcast - Internet Service			
3,000.00	AT & T - Telephone Charges			
3,000.00	AT & T - Scada Backhaul Network/IP Flex			
1,000.00	Fed - Ex - Postage/Delivery			
5,000.00	Procurement Card Charges			
200.00	Anderson - Pest Control			
400.00	Republic Services - Disposal Services			
200.00	Elecsys - Cell Data Services			
1,500.00	Konica Minolta - Copy and Lease Charges			
525.00	Pitney Bowes - Postage			
8,000.00	Grainger - Supplies for Operations			
2,500.00	Verizon - Wireless Service			
1,700.00	William Fates - Treasurer			
5,000.00	Baker Tilly			
15,000.00	Schirott, Luetkehans & Garner, LLC			
1,500.00	Rory Group			
6,000.00	John J. Millner & Assoc			
7,000.00	IT Savvy - Network Support			
200.00	Edward Coughlin/Ken Lafin - Security			
600.00	Red Wing - Uniforms			
300.00	Storino Ramello & Durkin			
500.00	Local 399 Training courses			
137,000.00	Benefit Wallet - HS A Payment			
300.00	Batteries Plus - Batteries			
50.00	City of Aurora - Testing			
3,100.00	Construction Safety Council - Safety Training			

**DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 1-18-17
Board Meeting Date: December 14, 2017**

600.00 Discount Tire - Tires for M66159
400.00 Graybar Electric - Door Switch
1,000.00 HP Products - Repairs to Floor Scrubber
200.00 IL Section AWWA - Seminar
300.00 Joliet Jr. College - Training
400.00 McMaster Carr - Meter Replacement Parts
300.00 Onyx - Office Supplies
2,100.00 Patten - Generator Annual Maintenance
1,000.00 Program One - Window Cleaning
6,000.00 Reliant Technology - Annual Server Maintenance
750.00 Republic - Dumpster Rental
500.00 Staples - Office Supplies
50.00 Saf-T-Gard - Lab Testing
300.00 Specialty Mat - Carpet Cleaning
2,300.00 SPI Energy Group - Power Pricing
100.00 Suburban Lab - Testing
190,000.00 Neri - 48" Valve

1,051,625.00



DuPage Water Commission

MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz
General Manager

A handwritten signature in black ink, appearing to be "JF Spatz", is written to the right of the printed name.

DATE: December 7, 2017

SUBJECT: November 2017 Invoice

I reviewed the Schirott, Luetkehans & Garner LLC November 2017 invoice for services rendered during the period November 1, 2017 – November 30, 2017 and recommend it for approval. This invoice should be placed on the December 14, 2017 Commission meeting accounts payable.

November 2017
 Schirott, Luetkehans & Garner


CATEGORY	<u>FEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS & PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General	\$6,780.00	33.9	\$200.00	Luetkehans (12.3 @ \$200/hr.) Garner (3.9 @ \$200/hr.) Armstrong (17.7 @ \$200/hr.)	various (meetings, review agreements, correspondence, contracts, Board material, and attend November Board meeting)
Misc:	<u>\$1,913.61</u>	<u> </u>	<u> </u>		
	<u>\$8,693.61</u>	<u>33.9</u>	<u>\$200.00</u>		



DuPage Water Commission

MEMORANDUM

TO: Interested News Medium

FROM: John F. Spatz 
General Manager

DATE: December 14, 2017

SUBJECT: 2018 Schedule of Meetings

As required in 5 ILCS 120/2.03 the following is a list of regular board meetings for the DuPage Water Commission:

January 18, 2018
February 15, 2018
March 15, 2018
April 19, 2018
May 17, 2018
June 21, 2018
July 19, 2018
August 16, 2018
September 20, 2018
October 18, 2018
November 15, 2018
December 20, 2018

The regular Commission meetings begin at **6:30 P.M.**, and are held at the Commission Offices at 600 East Butterfield Road, Elmhurst, Illinois 60126. Administration Committee to begin at **6:15 P.M.**, the Engineering and Construction Committee to begin at **6:00 P.M.**, and the Finance Committee to begin at **5:45 P.M.** prior to the regular Board meetings.