

**MINUTES OF A MEETING OF THE  
FINANCE COMMITTEE  
OF THE DUPAGE WATER COMMISSION  
HELD ON THURSDAY, OCTOBER 19, 2017  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order at 5:51 P.M.

Committee members in attendance: J. Pruyn, D. Russo, P. Suess and J. Zay (arrived at 6:06 P.M.)

Committee members absent: R. Gans

Non-Committee members in attendance: None

Also in attendance: Treasurer W. Fates, T. McGhee, C. Peterson, and M. Nugent from Nugent Consulting

**Minutes**

Commissioner Russo moved to approve the Minutes of the Regular Committee Meeting of September 21, 2017 of the Finance Committee. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**Approval of Reconciliations**

Treasurer Fates reported that he had reviewed and approved the journal entries and bank reconciliations for the month of September 2017.

**Property and Liability Insurance**

Before the discussion began, Chairman Suess noted that he would be recusing himself from any discussion or vote. Mike Nugent from Nugent Consulting discussed some of the changes in coverage from the prior year and the overall increase in rates of approximately 1.0%.

Commissioner Pruyn moved to recommend purchasing the property and liability insurance coverage as proposed by Marsh USA. Seconded by Commissioner Russo.

All voted aye. Motion carried

**Worker's Compensation Insurance**

Mike Nugent from Nugent Consulting reviewed the proposal for worker's compensation and employer's liability insurance from Illinois Public Risk Fund. He noted that there was a

decrease in rates from the prior year. Chairman Suess asked Mr. Nugent to review some of the liability limitations.

Commissioner Russo moved to recommend purchasing the worker's compensation and employer's liability insurance from Illinois Public Risk Fund. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried

### **R-35-17**

Financial Administrator Peterson noted that the changes in the final version reflected only those changes discussed in the last meeting and are outlined in the resolution.

Commissioner Pruyn moved to approve Resolution R-35-17 amending the Reserve Fund Policy of the DuPage Water Commission. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

T. McGhee left the meeting at 6:02 P.M.

### **Treasurer's Report – September 2017**

Treasurer Fates reviewed the written summary of the September Treasurer's Report. Cash and Investments totaled \$166.8M. He detailed the various account activities in the Commission's cash and investments over the past five months.

Market yield on the portfolio was at 1.40 basis points, an increase from the prior month. The portfolio was showing unrealized losses of \$667,800 compared to unrealized losses at the prior year end of approximately \$541,000.

Treasurer Fates reviewed the \$4.8M increase year-to-date on the Statement of Cash Flows. He stated that all targeted reserve levels were met or exceeded targets.

There was a brief discussion in regard to Bartlett loan activity including cash outflows and interest being charged.

### **Financial Statements – September 2017**

Financial Administrator Peterson noted that for the five months ended September 30, 2017, revenues exceeded expenses by approximately \$4.8M, primarily due to higher than budgeted water sales, sales tax collections, investment earnings and timing of expenditures.

Water sales were above seasonal budgeted amounts by 5.8%. Water purchases were up 4.7% versus seasonal budgeted amounts.

Financial Administrator Peterson stated that total cash and investment balances at the end of September exceeded total liabilities and targets.

It was noted that cash balances were up compared to prior year by approximately \$12M. Receivables were up due to higher water sales compared to the prior year and timing of receivables.

### **Accounts Payable**

Financial Administrator Peterson presented the Accounts Payable to the committee members. The numbers below were to be presented in the General Meeting.

September 13, 2017 to October 11, 2017	\$10,856,700.50
<u>Estimated</u>	<u>\$ 2,634,660.00</u>
Total	\$13,491,360.50

### **Other**

None

### **Adjournment**

Commissioner Russo moved to adjourn the meeting at 6:09 P.M. Seconded by Chairman Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.