

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, OCTOBER 20, 2016
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:35 P.M.

Commissioners in attendance: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruy, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: D. Russo and F. Saverino

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, J. Rodriguez, T. McGhee, R. C. Bostick, F. Frelka, M. Weed, E. Kazmierczak, and R. Jones of Gorski & Good

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Broda moved to approve the Minutes of the September 15, 2016 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Loftus and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the September 2016 Treasurer's Report consisting of 13 pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Fates pointed out the \$154.3 million of cash and investments on page 4, which reflected an increase of about \$2.1 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$140.8 million and the market yield on the total portfolio showed 1.04% basis points which decreased from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$18.0 million and operating activities increased cash by approximately \$6.5 million, and roughly \$12.3 million of sales tax was received. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Suess moved to accept the September 2016 Treasurer's Report. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner’s Suess and Pruyn

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Committee Agenda.

With regards to the Property and Liability Insurance, Commissioner Suess noted that he would be recusing himself from any discussion or vote related to the item, noting that Commissioner Pruyn would be reporting on the insurance.

Commissioner Novotny also recused himself from any discussion or vote related to the Property and Liability Insurance item and left the meeting at 6:40 PM.

Commissioner Pruyn provided a brief summary of the property and liability insurance coverage and welcomed any questions. Hearing none, Commissioner Pruyn moved to suspend the purchasing procedures of the commission’s By-Laws and to purchase property and liability insurance coverage, for a total premium of approximately \$430,000.00 as proposed by Marsh USA and outlined by Nugent Consulting Group. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, J. Pruyn, M. Scheck, and J. Zay

Nays: None

Recused: D. Novotny and P. Suess

Absent: D. Russo and F. Saverino

Commissioner Novotny returned at 6:42 PM.

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, Commissioner Crawford moved to suspend the purchasing procedures of the Commission’s By-Laws and approve Resolution No. R-33-16: A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2016 and ending November 30, 2017. Seconded by Commissioner Broda.

Commissioner Suess questioned the overall savings between the Commission’s current 2016 insurance plan compared to the recommended plan for 2017. General Manager Spatz replied that under the Commission’s current plan the renewal rates reflected an increase of about 23%, but by switching to similar plans under the Affordable Care Act Metallic Alternate Health Plan, it would significantly reduce healthcare costs for both the Commission and the employees with an increase of about 6.4%

Minutes of the 10/20/16 Commission Meeting

With no further questions, the motion was unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: D. Russo and F. Saverino

Commissioner Crawford concluded her report by noting that the Administration Committee had also began discussions regarding amendments to the Charter Customer Agreements.

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed the items listed on the Engineering & Construction Committee Agenda with no action needed. Commissioner Loftus pointed out that the Commission would be reimbursing the Village of Addison, in the amount of \$26,795.71, for costs incurred to repair a leak on the Commission's pipeline at meter station 1D; and then referred to a packet of pictures that had been distributed to all Board members which showed the valve replacement work being done on Butterfield Road in the Village of Lombard.

ACCOUNTS PAYABLE

Commissioner Furstenau moved to approve the Accounts Payable in the amount of \$9,434,644.15 subject to submission of all contractually required documentation, for invoices that have been received and moved to approve the Accounts Payable in the amount of \$2,703,030.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated.
Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: D. Russo and F. Saverino

CHAIRMAN'S REPORT

Chairman Zay began his report by reminding Board members to complete their annual ethics training.

Next, Chairman Zay noted that several of the Commissioner's terms would be expiring at the end of the year and that staff would be mailing the notification letters to the appropriate districts.

Chairman Zay concluded his report by wishing everyone a safe and Happy Halloween.

Minutes of the 10/20/16 Commission Meeting

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz informed the Board that staff held a small celebration in recognition of six Commission employees that had reached their 25 years of service.

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Gans moved to adjourn the meeting at 6:51 P.M. Seconded by Commissioner Pruy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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