



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630) 834-0100 Fax: (630) 834-0120

AGENDA

DUPAGE WATER COMMISSION

THURSDAY, DECEMBER 17, 2015

6:30 P.M.

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

- I. Call to Order and Pledge of Allegiance
- II. Roll Call
(Majority of the Commissioners then in Office—minimum 7)
- III. Public Comments (limited to 3 minutes per person)
- IV. Approval of Minutes
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the November 19, 2015 Regular Meeting of the DuPage Water Commission (Voice Vote).

- V. Treasurer's Report – November 2015
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the November Treasurer's Report (Voice Vote).

- VI. Committee Reports
 - A. Finance Committee
 1. Report of 12/17/15 Finance Committee
 2. Actions on Other Items Listed on 12/17/15 Finance Committee Agenda
 - B. Administration Committee
 1. Report of 12/17/15 Administration Committee

All visitors must present a valid driver's license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

2. Resolution No. R-37-15: A Resolution Releasing Certain Executive Session Meeting Minutes at the December 17, 2015, DuPage Water Commission Meeting

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

3. Request For Board Action – To authorize the General Manager to enter into a Consulting Agreement with John J. Millner and Associates, Inc., subject to negotiation of acceptable terms, in an amount not to exceed \$24,000.00.

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To adopt item numbers 2 and 3 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

4. Actions on Other Items Listed on 12/17/15 Administration Committee Agenda

C. Engineering & Construction Committee

1. Report of 12/17/15 Engineering & Construction Committee

2. Resolution No. R-38-15: A Resolution Awarding Quick Response Electrical Contract QRE-7/15 (**McWilliams Electric Co. Inc. and Windy City Electric Company for the percentages set forth in its Contract Proposal**)

(Concurrence of a Majority of the Appointed Commissioners - 7)

3. Resolution No. R-39-15: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-10/13 (**Rossi Contractors Inc. – Estimated at \$4,000.00**)

(Concurrence of a Majority of the Appointed Commissioners - 7)

4. Request For Board Action - To suspend the purchasing procedures of the Commission's By-Laws and authorize the General Manager to approve Requisition No. 29723 **in the amount of \$37,600.00 to Black Box Network Services**

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Concurrence of a Majority of the Appointed Commissioners - 7)

5. Request For Board Action - Requisition No. 29686: To Suspend the Purchasing Procedures of the Commission's By-Laws and Authorize the Purchase of Cast Iron Manhole Frames and Lids From Neenah Foundry Company (**Neenah Foundry Company – \$43,000.00**)

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum)

(Concurrence of a Majority of the Appointed Commissioners - 7)

RECOMMENDED MOTION: To adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

6. Actions on Other Items Listed on 12/17/15 Engineering & Construction Committee Agenda

VII. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$7,515,672.32 subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$1,023,775.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

VIII. Chairman's Report

IX. Omnibus Vote Requiring Majority Vote

X. Omnibus Vote Requiring Super-Majority or Special Majority Vote

XI. Old Business

XII. New Business

XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

XIV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

DRAFT

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, NOVEMBER 19, 2015
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:31 P.M.

Commissioners in attendance: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess and J. Zay

Commissioners Absent: R. Gans

Also in attendance: J. Spatz, C. Johnson, T. McGhee, C. Peterson, J. Rodriguez, R. C. Bostick, F. Frelka, J. Schori, M. Weed, E. Kazmierczak, and R. Jones of Gorski & Good

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Broda moved to approve the Minutes of the October 15, 2015 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Loftus and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

In the absence of Treasurer Fates, Commissioner Pruyn presented the October 2015 Treasurer's Report, consisting of twelve pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Commissioner Pruyn pointed out the \$119.4 million of cash and investments on page 4, which reflected an increase of about \$5.4 million from the previous month. Commissioner Pruyn also pointed out the schedule of investments on pages 5 through 10 totaling \$114.2 million and the market yield on the total portfolio showed 83 basis points which had slightly decreased from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$19.9 million and operating activities increased cash by approximately \$10.9 million, roughly \$18.2 million of sales tax was received, and principal and interest debt payments on bonds totaled about \$5.7 million. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$6.3 million of outstanding debt in Table 3, Row J.

Commissioner Russo moved to accept the October 2015 Treasurer's Report. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Agenda and ask if there were any questions.

Hearing none, Commissioner Suess moved to suspend the purchasing procedures of the Commission's By-Laws and to purchase Workers Compensation and Employer's Liability insurance coverage, for a total premium not-to-exceed \$89,828.00, as proposed by Illinois Public Risk Fund and outlined by The Nugent Consulting Group. Seconded by Commissioner Russo.

After Commissioner Suess pointed out that the premium for the workers compensation and employer's liability insurance coverage was about \$6,300.00 less than the previous year plus the Commission would be receiving a rebate of around \$14,000.00, the motion was unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyne, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

Commissioner Suess moved to authorize the Payment of the Unfunded Actuarial Accrued Liability Balance as of December 31, 2014 per IMRF for the DuPage Water Commission Pension Plan (approximately \$1.3 million). Seconded by Commissioner Russo.

After staff noted that they would advise as to how much the Commission would actually save, the motion was unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyne, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had reviewed all items listed on the Administration Agenda specifically the revised Employee Handbook noting that the Committee was very pleased with the draft. Commissioner Crawford noted that after the supervisors complete their review of the handbook it would be distributed to the employees.

Minutes of the 11/19/15 Commission Meeting

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After providing a brief summary of all items, Commissioner Loftus moved to adopt item numbers 2 and 3 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

Item 2: Resolution No. R-34-15: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the November 19, 2015, DuPage Water Commission Meeting (McWilliams Electric Co. Inc. at an estimated cost not-to-exceed \$3,000.00)

Item 3: Resolution No. R-35-15: A Resolution Approving and Ratifying Certain Contract SS-6/15 Change Orders at the November 19, 2015, DuPage Water Commission Meeting (Era-Valdivia Contractors – Net Decrease of \$17,645.00)

Commissioner Loftus concluded his report by noting that staff is seeking proposals regarding the coating and fall protection systems for two tanks and that the decisions regarding those proposals would be made in the next couple of months.

ACCOUNTS PAYABLE

Commissioner Russo moved to approve the Accounts Payable in the amount of \$10,169,795.26 subject to submission of all contractually required documentation, for invoices that have been received and the revised Accounts Payable in the amount of \$2,547,725.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, D. Loftus, D. Novotny, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: R. Gans

Minutes of the 11/19/15 Commission Meeting

CHAIRMAN'S REPORT

Chairman Zay referred to recent news articles regarding water rates increasing in certain cities that mentioned the Commission even though the Commission lowered rates earlier this year. After discussion concluded on the matter, Chairman Zay wished everyone a Happy Thanksgiving.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

Commissioner Furstenau moved to adjourn the meeting at 6:46 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

DUPAGE WATER COMMISSION INTEROFFICE MEMORANDUM

TO: Chairman and Commissioners
FROM: Bill Fates, Treasurer
DATE: December 8, 2015
SUBJECT: TREASURER'S REPORT – NOVEMBER 30, 2015

I am pleased to report that I have reviewed and approved all journal entries and bank reconciliations for the month of November. I have also reviewed the monthly financial statements and budget status reports, and found them to be in order.

Summary of Cash & Investments (Page 4)

1. Cash and investments totaled \$120.8 million at November 30th, an increase of \$1.4 million over the previous month.
2. The balance in the BMO Harris checking account was \$5.4 million at November 30th, an increase of approximately \$0.1 million compared to the \$5.3 million reported last month.
3. The BMO Harris money market accounts had \$13.6 million at month-end, a decrease of \$1.9 million from the preceding month.
4. During the month of November, the IIIT money market accounts decreased by \$1.0 million from the prior month.
5. In November, our holdings of U.S. Treasury investments and Commercial Paper increased by approximately \$4.4 million and \$2.0 million, respectively. U.S. Agency investments decreased by \$2.8 million during November. The Commission also invested \$496,000 in Certificates of Deposit in the current month.
6. The current holdings of cash and investments are in compliance with the approved investment policy.
7. Over the past seven months the Commission's cash and investments increased a total of \$21.3 million.
 - The Operating & Maintenance Account increased by \$1.1 million, for an ending balance of \$18.2 million.
 - The General Account increased by \$15.0 million, for an ending balance of \$16.0 million. There was a \$3 million transfer from the Operating & Maintenance account.
 - The Sales Tax Account remained relatively unchanged at \$2.1 million.
 - The Capital Reserve Fund increased \$105,270 for a balance of \$29.4 million.

- The Operating Reserve Account increased approximately \$5.2 million for a balance of \$46.2 million.
- The Long-Term Capital Reserve Account increased by \$77,018 for a balance of \$8.0 million.

The following table presents a summary of the changes in cash position by account.

Cash and Investments by Account

Account	Balance 4/30/2015	Balance 11/30/2015	Increase (Decrease)
Operations & Maintenance	\$17,071,214	\$18,178,278	\$ 1,107,064
Bond Interest	11,920	6,774	(5,146)
Bond Principal	1,181,000	909,000	(272,000)
General Account	1,040,019	16,049,292	15,009,273
Sales Tax	2,118,925	2,125,564	6,639
Operating Reserve	40,933,837	46,166,980	5,233,143
Capital Reserve	29,301,655	29,406,925	105,270
Long-Term Cap. Reserve	7,916,324	7,993,342	77,018
Total Cash & Investments	\$99,574,894	\$120,836,155	\$21,261,261

Schedule of Investments (Pages 5-10)

1. The average yield to maturity on the Commission's investments was 0.86%, a slight increase from the previous month's 0.83%.
2. The portfolio is showing unrealized losses of \$98,277 at November 30, 2015, compared to \$215,019 in unrealized gains at April 30, 2015.
3. The amortized cost of our investments was \$115.4 million at November 30th, an increase of \$1.2 million over the prior month.

Statement of Cash Flows (Page 11)

1. The statement of cash flows shows a breakdown of the \$21.3 million increase in cash and investments since the beginning of the fiscal year.
2. Operating activities increased cash by \$9.9 million.
3. \$21.5 million of sales tax revenue was received.
4. Debt service payments totaled \$6.6 million.
5. Capital Assets purchased totaled \$4.1 million year-to-date.
6. Cash flow from investment activity generated \$496,192.

Reserve Analysis (Page 12)

1. The reserve analysis report shows the commission has met or exceeded all reserve targets at November 30th.
2. The Operating and Maintenance Account was \$9.6 million over its target balance of \$8.6 million.

3. The Operating Reserve account is \$6.0 million over its minimum target of \$40.2 million due to a previous month's transfer to increase the balance beyond its minimum per the Board.
4. There was \$5.4 million of debt outstanding at November 30th, a reduction of \$0.9 million from last month. For the year to date, \$6.6 million of debt has been retired.

Respectfully submitted,



Bill Fates, CPA
Treasurer

DU PAGE WATER COMMISSION
 TREASURER'S REPORT
 SUMMARY OF CASH AND INVESTMENTS
 November 30, 2015

FUNDS CONSIST OF:	November 30, 2015	October 31, 2015	INCR. - (DECR.)
PETTY CASH	1,200.00	1,200.00	0.00
CASH AT HARRIS BANK	5,448,956.06	5,274,284.64	174,671.42
TOTAL CASH	5,450,156.06	5,275,484.64	174,671.42
IIIT MONEY MARKET FUNDS	135,881.71	1,146,177.30	(1,010,295.59)
BMO HARRIS MONEY MARKET FUNDS	13,643,895.34	15,545,556.44	(1,901,661.10)
U. S. TREASURY INVESTMENTS	52,497,502.75	48,143,557.45	4,353,945.30
U. S. AGENCY INVESTMENTS	25,166,127.57	27,946,561.08	(2,780,433.51)
MUNICIPAL BONDS	5,645,273.56	5,921,993.25	(276,719.69)
COMMERCIAL PAPER	13,237,746.73	11,240,351.03	1,997,395.70
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG	3,819,571.21	3,478,891.24	340,679.97
CERTIFICATES OF DEPOSIT	1,240,000.00	744,000.00	496,000.00
TOTAL INVESTMENTS	115,385,998.87	114,167,087.79	1,218,911.08
TOTAL CASH AND INVESTMENTS	120,836,154.93	119,442,572.43	1,393,582.50
	November 30, 2015	October 31, 2015	% CHANGE
IIIT MONEY MARKET FUNDS	0.1%	1.0%	-88.1%
BMO HARRIS MONEY MARKET FUNDS	11.8%	13.6%	-12.2%
U. S. TREASURY INVESTMENTS	45.5%	42.2%	9.0%
U. S. AGENCY INVESTMENTS	21.8%	24.5%	-9.9%
MUNICIPAL BONDS	4.9%	5.2%	-4.7%
COMMERCIAL PAPER	11.5%	9.8%	17.8%
ASSET BACKED SEC/COLLATERALIZED MORTGAGE OBLIG	3.3%	3.0%	9.8%
CERTIFICATES OF DEPOSIT	1.1%	0.7%	66.7%
TOTAL INVESTMENTS	100.0%	100.0%	1.1%

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION
INVESTMENTS
(Unaudited)
November 30, 2015

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/15
Water Fund Oper. & Maint. Acct. (01-121103)										
BMO Harris - Money Market	0.195%	11/30/15	12/01/15	1	0.195%	\$ 12,728,121.78	\$ 12,728,121.78	\$ -	\$ 12,728,121.78	-
Revenue Bond Interest Account (01-121200)										
BMO Harris	0.000%	11/30/15	12/01/15		0.000%	\$ 6,773.56	\$ 6,773.56	\$ -	\$ 6,773.56	\$ -
Revenue Bond Principal (01-121300)										
BMO Harris	0.000%	11/30/15	12/01/15		0.000%	\$ 909,000.00	\$ 909,000.00	\$ -	\$ 909,000.00	\$ -
Water Fund General Account (01-121700)										
IIIT - Money Market	0.030%	11/30/15	12/01/15	1	0.030%	71,601.69	71,601.69	-	71,601.69	-
US Treasury Notes	0.375%	11/23/15	05/31/16	183	0.380%	1,500,000.00	1,499,943.98	2.57	1,499,941.41	15.37
Bank of Tokyo Mitsubishi CP	0.000%	10/21/15	12/21/15	21	0.240%	1,000,000.00	999,866.67	273.34	999,593.33	-
BNP PARIBAS FINANCE CP	0.000%	08/21/15	12/21/15	21	0.360%	2,000,000.00	1,999,600.00	2,040.00	1,997,560.00	-
Bank of Tokyo Mitsubishi CP	0.000%	10/21/15	01/21/16	52	0.310%	750,000.00	749,670.62	264.79	749,405.83	-
Toyota Motor Credit CP	0.000%	09/18/15	01/22/16	53	0.330%	1,000,000.00	999,523.33	678.33	998,845.00	-
Toyota Motor Credit CP	0.000%	09/18/15	02/16/16	78	0.400%	1,000,000.00	999,144.44	822.22	998,322.22	-
Rabobank Nederland NV CP	0.000%	10/20/15	02/19/16	81	0.310%	1,500,000.00	1,498,968.67	542.50	1,498,424.17	-
Credit Agricole CIB NY CP	0.000%	11/23/15	02/23/16	85	0.400%	2,000,000.00	1,998,133.34	177.78	1,997,955.56	-
JP Morgan Sec LLC CP	0.000%	09/18/15	03/18/16	109	0.500%	1,000,000.00	998,500.00	1,027.78	997,472.22	-
JP Morgan Sec LLC CP	0.000%	10/01/15	04/01/16	123	0.500%	1,000,000.00	998,305.55	847.22	997,458.33	-
Rabobank Nederland NV CP	0.000%	11/23/15	04/21/16	143	0.460%	1,000,000.00	998,185.55	102.22	998,083.33	-
Bank of Tokyo Mitsubishi CP	0.000%	11/23/15	04/25/16	147	0.530%	1,000,000.00	997,850.56	117.78	997,732.78	-
CD-Landmark Community Bank, TN	0.000%	10/20/15	01/19/16	50	0.450%	248,000.00	248,000.00	-	248,000.00	-
CD-Bank of Early, GA	0.000%	10/20/15	01/19/16	50	0.400%	248,000.00	248,000.00	-	248,000.00	-
CD-BofI Federal Bank, CA	0.000%	10/20/15	01/19/16	50	0.510%	248,000.00	248,000.00	-	248,000.00	-
CD-Freedom Bank of Virginia, VA	0.000%	11/20/15	05/18/16	170	0.650%	248,000.00	248,000.00	-	248,000.00	-
CD-Cit Bank, NA, CA	0.000%	11/20/15	05/18/16	170	0.750%	248,000.00	248,000.00	-	248,000.00	-
Weighted Avg Maturity				87	0.401%	\$ 16,061,601.69	\$ 16,049,292.40	\$ 6,896.53	\$ 16,042,395.87	\$ 15.37
Sales Tax Funds (01-123000)										
IIIT - Money Market	0.030%	11/30/15	12/01/15	1	0.030%	9,154.43	9,154.43	-	9,154.43	-
US Treasury Notes	2.000%	01/30/13	01/31/16	62	0.440%	35,000.00	35,090.42	(1,531.06)	36,621.48	233.97
US Treasury Notes	2.000%	03/04/14	01/31/16	62	0.300%	170,000.00	170,478.50	(5,019.94)	175,498.44	1,136.41
US Treasury Notes	0.375%	06/03/14	05/31/16	183	0.380%	75,000.00	74,997.07	8.79	74,988.28	0.77
US Treasury Notes	0.375%	08/03/15	05/31/16	183	0.280%	105,000.00	105,051.95	(34.18)	105,086.13	1.08
US Treasury Notes	1.750%	04/04/14	05/31/16	183	0.540%	150,000.00	150,903.88	(2,998.46)	153,902.34	7.17
US Treasury Notes	0.375%	06/01/15	05/31/16	183	0.290%	170,000.00	170,069.58	(69.87)	170,139.45	1.74
US Treasury Notes	0.375%	03/23/15	05/31/16	183	0.390%	320,000.00	319,979.13	29.13	319,950.00	3.28
IN ST Bonds Tax Rev	0.919%	12/23/13	01/15/16	46	0.920%	150,000.00	150,000.00	-	150,000.00	520.77
Regional Trans Auth, IL Rev Bonds	0.550%	05/07/14	05/06/16	158	0.580%	200,000.00	199,970.58	106.58	199,864.00	183.33
FHLB (CALLABLE) Global Notes	0.375%	12/30/13	12/30/15	30	0.390%	150,000.00	149,998.18	43.18	149,955.00	235.94
Farmer Mac Agency Notes	0.350%	08/11/14	02/11/16	73	0.350%	200,000.00	200,000.00	-	200,000.00	213.89
Fannie Mae Global Notes	0.500%	02/14/13	03/30/16	121	0.540%	115,000.00	114,986.03	117.13	114,868.90	97.43
Fannie Mae Global Notes	0.500%	08/29/13	03/30/16	121	0.710%	150,000.00	149,896.95	696.45	149,200.50	127.08
FHLMC Reference Note	0.400%	11/21/14	05/27/16	179	0.420%	125,000.00	124,987.89	25.39	124,962.50	5.56
Weighted Avg Maturity				129	0.463%	\$ 2,124,154.43	\$ 2,125,564.59	\$ (8,626.86)	\$ 2,134,191.45	\$ 2,768.42

5

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2015

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/15
Water Fund Operating Reserve (01-121800)										
MMT - Money Market	0.030%	11/30/15	12/01/15	1	0.030%	23,596.37	23,596.37	-	23,596.37	-
US Treasury Notes	1.000%	08/25/15	09/30/16	305	0.490%	400,000.00	401,891.62	(608.38)	402,500.00	677.60
US Treasury Notes	1.000%	03/06/13	10/31/16	336	0.490%	690,000.00	693,208.22	(9,513.65)	702,721.87	587.64
US Treasury Notes	4.625%	01/10/14	02/15/17	443	0.920%	425,000.00	443,826.87	(29,101.84)	472,928.71	5,768.68
US Treasury Notes	1.000%	02/27/14	03/31/17	487	0.730%	950,000.00	953,359.24	(4,359.51)	957,718.75	1,609.29
US Treasury Notes	1.000%	03/19/14	03/31/17	487	0.920%	1,850,000.00	1,851,888.68	(2,374.99)	1,854,263.67	3,133.88
US Treasury Notes	0.625%	03/12/13	05/31/17	548	0.720%	675,000.00	674,093.45	1,624.70	672,468.75	11.53
US Treasury Notes	0.625%	05/15/14	05/31/17	548	0.830%	1,000,000.00	997,022.44	3,038.06	993,984.38	17.08
US Treasury Notes	2.500%	12/09/14	06/30/17	578	0.920%	750,000.00	768,599.28	(11,371.42)	779,970.70	7,846.47
US Treasury Notes	0.625%	10/31/12	09/30/17	670	0.750%	100,000.00	99,780.78	413.60	99,367.18	105.87
US Treasury Notes	0.625%	10/31/12	09/30/17	670	0.750%	300,000.00	299,342.33	1,240.77	298,101.56	317.62
US Treasury Notes	0.750%	11/01/12	10/31/17	701	0.740%	25,000.00	25,005.69	44.74	24,960.95	15.97
US Treasury Notes	0.625%	11/05/12	10/31/17	701	0.740%	100,000.00	100,022.76	178.96	99,843.80	63.87
US Treasury Notes	0.750%	03/08/13	02/28/18	821	0.850%	1,500,000.00	1,496,682.83	3,948.45	1,492,734.38	2,843.41
US Treasury Notes	0.750%	04/30/15	03/31/18	852	0.840%	700,000.00	698,512.04	371.41	698,140.63	889.34
US Treasury Notes	0.750%	04/23/15	03/31/18	852	0.870%	1,500,000.00	1,495,759.46	1,091.49	1,494,667.97	1,905.74
US Treasury Notes	0.625%	05/10/13	04/30/18	882	0.810%	625,000.00	622,201.80	2,890.28	619,311.52	332.68
US Treasury Notes	0.625%	11/03/15	04/30/18	882	0.980%	1,560,000.00	1,546,752.84	402.84	1,546,350.00	830.36
US Treasury Notes	1.375%	02/04/15	07/31/18	974	0.920%	150,000.00	151,558.12	(187.97)	151,746.09	689.37
US Treasury Notes	1.250%	10/06/14	10/31/18	1,066	1.470%	475,000.00	480,663.27	(1,721.50)	482,384.77	2,183.00
US Treasury Notes	1.250%	06/03/14	11/30/18	1,096	1.410%	305,000.00	303,562.14	694.76	302,867.38	10.42
US Treasury Notes	1.500%	07/31/14	01/31/19	1,158	1.610%	1,075,000.00	1,071,447.67	1,444.74	1,070,002.93	5,389.61
US Treasury Notes	1.625%	09/04/14	03/31/19	1,217	1.600%	1,000,000.00	1,000,807.57	(286.18)	1,001,093.75	2,752.73
US Treasury Notes	1.625%	04/23/15	04/30/19	1,247	1.200%	1,500,000.00	1,521,083.37	(3,643.19)	1,524,726.56	2,075.89
US Treasury Notes	3.125%	11/03/14	05/15/19	1,262	1.500%	205,000.00	216,164.74	(3,361.43)	219,526.17	281.59
US Treasury Notes	1.750%	03/27/15	09/30/19	1,400	1.390%	1,500,000.00	1,519,844.73	(3,416.99)	1,523,261.72	4,446.72
US Treasury Notes	1.000%	02/27/15	09/30/19	1,400	1.420%	2,200,000.00	2,165,600.29	6,592.48	2,159,007.81	3,726.78
US Treasury Notes	1.000%	05/29/15	11/30/19	1,461	1.440%	1,050,000.00	1,031,958.89	2,220.81	1,029,738.28	28.69
US Treasury Notes	1.000%	08/25/15	11/30/19	1,461	1.340%	1,500,000.00	1,480,256.40	1,291.56	1,478,964.84	40.98
US Treasury Notes	1.250%	10/08/15	02/29/20	1,552	1.320%	1,000,000.00	997,279.46	91.96	997,187.50	3,159.34
US Treasury Notes	1.250%	11/05/15	02/29/20	1,552	1.550%	1,050,000.00	1,037,054.81	179.81	1,036,875.00	3,317.31
US Treasury Notes	1.250%	09/03/15	02/29/20	1,552	1.470%	1,500,000.00	1,486,625.55	746.64	1,485,878.91	4,739.01
IN ST Bonds Tax Rev	0.919%	12/23/13	01/15/16	46	0.920%	350,000.00	350,000.00	-	350,000.00	1,215.12
Regional Trans Auth, IL Rev Bonds	0.550%	05/07/14	05/06/16	158	0.580%	850,000.00	849,874.98	452.98	849,422.00	779.17
IL ST Unemployment Rev Bonds	5.000%	07/31/12	06/15/16	198	1.050%	100,000.00	102,114.86	(11,723.14)	113,838.00	2,305.56
IL ST Unemployment Rev Bonds	5.000%	07/31/12	06/15/16	198	1.050%	300,000.00	306,344.57	(35,169.43)	341,514.00	6,916.67
IN ST Bond Bank Txb1 Rev Bonds	1.022%	06/05/13	07/15/16	228	1.020%	275,000.00	275,000.00	-	275,000.00	1,061.74
CA ST Taxable GO Bonds	1.750%	10/22/13	11/01/17	702	1.660%	700,000.00	701,220.86	(1,278.14)	702,499.00	1,020.83
MS ST Taxable GO Bonds	1.472%	02/18/15	10/01/18	1,036	1.470%	150,000.00	150,000.00	-	150,000.00	368.00
NYC, NY Taxable GO Bonds	1.650%	03/31/15	10/01/18	1,036	1.650%	565,000.00	565,000.00	-	565,000.00	1,553.75
CT ST Taxable GO Bonds	1.974%	03/25/15	03/15/19	1,201	1.970%	300,000.00	300,000.00	-	300,000.00	1,250.20
UNIV OF CAL Taxable Rev Bonds	2.003%	03/25/15	05/15/19	1,262	2.000%	135,000.00	135,000.00	-	135,000.00	120.18
MS ST Taxable GO Bonds	1.679%	02/18/15	10/01/19	1,401	1.680%	310,000.00	310,000.00	-	310,000.00	867.48
NY Trans Fin Auth, NY Txb1 Rev Bonds	2.750%	04/23/15	02/01/20	1,524	1.880%	375,000.00	388,001.91	(1,814.34)	389,816.25	3,437.50

DU PAGE WATER COMMISSION
INVESTMENTS
(Unaudited)
November 30, 2015

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/15
Water Fund Operating Reserve (01-121800) Continued...										
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	5,146	2.620%	380,694.90	402,118.71	(942.02)	403,060.73	1,110.36
FNMA Series 2015-M1 ASQ2	1.626%	01/30/15	02/01/18	794	1.260%	200,000.00	201,352.79	(645.71)	201,998.50	271.00
FNMA Series 2015-M7 ASQ2	1.550%	04/30/15	04/01/18	853	0.830%	175,000.00	176,343.47	(405.90)	176,749.37	226.04
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	1,128	1.200%	195,000.00	196,948.24	(1.74)	196,949.98	308.60
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	1,371	1.080%	425,000.00	429,148.29	(107.62)	429,255.91	582.96
FNMA Series 2010-18 LV	4.500%	07/21/15	04/01/21	1,949	2.030%	377,415.51	377,415.51	(26,183.21)	403,598.72	1,415.31
FHLMC Notes	0.875%	10/01/13	10/14/16	319	0.770%	1,000,000.00	1,000,879.19	(2,160.81)	1,003,040.00	1,142.36
FHLB Global Notes	0.840%	03/24/15	03/24/17	480	0.840%	750,000.00	750,000.00	-	750,000.00	1,172.50
FHLB Global Notes	0.625%	05/15/15	05/30/17	547	0.670%	810,000.00	809,505.85	178.15	809,327.70	14.06
Freddie Mac Global Notes	1.000%	08/13/14	06/29/17	577	0.970%	165,000.00	165,087.04	(70.37)	165,157.41	696.67
Freddie Mac Global Notes	1.000%	08/13/14	06/29/17	577	0.960%	635,000.00	635,410.60	(332.35)	635,742.95	2,681.11
Freddie Mac Global Notes	1.000%	07/31/12	07/28/17	606	0.860%	95,000.00	95,214.16	(349.95)	95,564.11	324.58
Freddie Mac Global Notes	1.000%	07/31/12	07/28/17	606	0.860%	125,000.00	125,281.78	(460.47)	125,742.25	427.08
Freddie Mac Global Notes	1.000%	03/20/15	07/28/17	606	0.850%	205,000.00	205,492.40	(204.60)	205,697.00	700.42
Fannie Mae Global Notes	0.875%	09/06/12	08/28/17	637	0.820%	200,000.00	200,178.26	254.26	199,922.00	452.08
Fannie Mae Global Notes	0.875%	09/06/12	08/28/17	637	0.820%	475,000.00	475,418.61	603.86	474,814.75	1,073.70
Fannie Mae Global Notes	0.875%	11/27/13	10/26/17	696	1.080%	1,300,000.00	1,295,094.26	5,039.26	1,290,055.00	1,105.90
Fannie Mae Global Notes	6.250%	08/19/15	12/15/17	746	1.010%	720,000.00	795,958.82	(10,423.90)	806,382.72	20,750.00
Tennessee Valley Authority Notes	0.875%	05/24/13	05/21/18	903	1.190%	500,000.00	496,178.11	3,753.11	492,425.00	121.53
Fannie Mae Global Notes	0.875%	05/22/13	05/21/18	903	1.050%	1,000,000.00	995,760.01	4,210.01	981,550.00	243.06
FNMA Benchmark Note	1.125%	09/01/15	10/19/18	1,054	1.180%	2,300,000.00	2,296,559.75	285.75	2,296,274.00	3,018.75
Fannie Mae Global Notes	1.625%	10/23/14	11/27/18	1,093	1.390%	990,000.00	996,920.73	(2,484.27)	999,405.00	178.75
Freddie Mac Global Notes	1.750%	12/03/14	05/30/19	1,277	1.490%	475,000.00	479,232.29	(1,163.71)	480,396.00	23.09
FNMA Notes	1.750%	12/03/14	11/26/19	1,457	1.610%	475,000.00	477,471.94	(591.81)	478,063.75	115.45
Weighted Avg Maturity			985		1.156%	\$ 46,066,706.78	\$ 46,166,979.50	\$ (123,175.50)	\$ 46,290,155.00	\$ 118,850.03

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2015

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/15
Water Fund L-T Water Capital Reserve (01-121900)										
IIIT - Money Market (PFM Asset Management)	0.030%	11/30/15	12/01/15	1	0.030%	741.78	741.78	-	741.78	-
US Treasury Notes	1.000%	03/17/14	03/31/17	487	0.790%	100,000.00	100,280.69	(356.03)	100,636.72	169.40
US Treasury Notes	1.000%	04/11/14	03/31/17	487	0.780%	175,000.00	175,499.29	(608.13)	176,107.42	296.45
US Treasury Notes	0.625%	02/05/14	05/31/17	548	0.820%	40,000.00	39,882.45	119.95	39,762.50	0.68
US Treasury Notes	0.625%	04/24/15	05/31/17	548	0.580%	500,000.00	500,320.86	(128.36)	500,449.22	8.54
US Treasury Notes	0.625%	05/15/14	11/30/17	731	1.030%	425,000.00	421,576.83	2,603.20	418,973.63	7.26
US Treasury Notes	0.750%	12/31/13	02/28/18	821	1.380%	485,000.00	478,308.66	5,547.33	472,761.33	919.37
US Treasury Notes	0.625%	05/13/13	04/30/18	882	0.820%	180,000.00	179,149.50	879.19	178,270.31	95.81
US Treasury Notes	0.625%	05/15/13	04/30/18	882	0.820%	180,000.00	179,159.45	868.04	178,291.41	95.81
US Treasury Notes	1.375%	02/20/15	09/30/18	1,035	1.260%	230,000.00	230,737.35	(197.03)	230,934.38	535.72
US Treasury Notes	1.625%	04/24/15	04/30/19	1,247	1.150%	630,000.00	639,951.19	(1,713.65)	641,664.84	871.88
US Treasury Notes	1.250%	01/12/15	02/29/20	1,552	1.480%	275,000.00	272,396.43	522.40	271,874.03	868.82
US Treasury Notes	1.125%	04/24/15	04/30/20	1,613	1.350%	300,000.00	297,132.14	378.23	296,753.91	287.43
US Treasury Notes	2.250%	04/24/15	03/31/21	1,948	1.540%	250,000.00	259,059.24	(979.82)	260,039.06	952.87
US Treasury Notes	2.000%	01/12/15	05/31/21	2,009	1.720%	300,000.00	304,324.27	(656.20)	304,980.47	16.39
US Treasury Notes	1.875%	01/12/15	11/30/21	2,192	1.780%	260,000.00	261,473.32	(202.46)	261,675.78	13.32
US Treasury Notes	1.500%	09/03/15	01/31/22	2,254	1.870%	350,000.00	342,512.44	278.06	342,234.38	1,754.76
US Treasury Notes	1.625%	02/26/15	08/15/22	2,450	1.820%	175,000.00	172,887.22	225.11	172,662.11	834.58
US Treasury Notes	1.750%	04/24/15	05/15/23	2,723	1.790%	390,000.00	388,867.85	86.60	388,781.25	300.00
US Treasury Notes	2.750%	10/09/15	11/15/23	2,907	1.910%	155,000.00	164,606.21	(160.00)	164,766.21	187.36
NYC, NY Taxable GO Bonds	1.650%	03/31/15	10/01/18	1,036	1.650%	95,000.00	95,000.00	-	95,000.00	261.25
MS ST Taxable GO Bonds	1.879%	02/18/15	10/01/19	1,401	1.680%	40,000.00	40,000.00	-	40,000.00	111.93
NY Trans Fin Auth, NY Txbi Rev Bonds	2.750%	04/23/15	02/01/20	1,524	1.880%	75,000.00	77,600.38	(362.87)	77,963.25	687.50
CT ST Taxable GO Bonds	2.294%	03/25/15	03/15/20	1,567	2.290%	70,000.00	70,000.00	-	70,000.00	339.00
UNIV OF CAL Taxable Rev Bonds	2.253%	03/25/15	05/15/20	1,628	2.250%	50,000.00	50,000.00	-	50,000.00	50.07
FNMA Pool #AS4197	3.500%	07/16/15	01/01/30	5,146	2.620%	94,054.04	99,346.98	(232.74)	99,579.72	274.32
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	1,128	1.200%	45,000.00	45,449.60	(0.40)	45,450.00	71.22
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	1,371	1.080%	80,000.00	80,780.85	(20.26)	80,801.11	109.73
FNMA SERIES 2015	2.013%	03/31/15	07/25/22	2,429	1.710%	23,595.82	23,806.82	(24.53)	23,831.35	39.58
Freddie Mac Global Notes	1.000%	08/13/14	06/29/17	577	0.970%	80,000.00	80,042.20	(34.12)	80,076.32	337.78
Freddie Mac Global Notes	1.000%	08/13/14	06/29/17	577	0.960%	300,000.00	300,193.98	(157.02)	300,351.00	1,266.67
Fannie Mae Global Notes	0.875%	05/15/14	05/21/18	903	1.300%	425,000.00	420,585.45	2,687.20	417,898.25	103.30
Fannie Mae Global Notes	1.625%	12/31/13	11/27/18	1,093	1.780%	475,000.00	472,900.33	1,291.83	471,608.50	85.76
Fannie Mae Benchmark Notes	1.875%	05/15/14	02/19/19	1,177	1.550%	400,000.00	404,065.39	(1,878.61)	405,944.00	2,125.00
FNMA Benchmark Notes	1.500%	10/19/15	11/30/20	1,827	1.520%	325,000.00	324,702.81	5.06	324,697.75	13.54
Weighted Avg Maturity			1.395		1.385%	\$ 7,978,391.64	\$ 7,993,341.96	\$ 7,779.97	\$ 7,985,561.99	\$ 14,093.10

DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 November 30, 2015

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/15
Capital Reserve (01-122000)										
IIIT - Money Market (PFM Asset Management)	0.030%	11/30/15	12/01/15	1	0.030%	30,787.44	30,787.44	-	30,787.44	-
US Treasury Notes	0.375%	04/06/15	10/31/16	336	0.410%	400,000.00	399,890.40	77.90	399,812.50	127.75
US Treasury Notes	0.375%	01/05/15	10/31/16	336	0.620%	1,000,000.00	997,772.81	2,186.87	995,585.94	319.37
US Treasury Notes	0.875%	11/01/13	11/30/16	366	0.620%	100,000.00	100,252.14	(521.29)	100,773.43	2.39
US Treasury Notes	0.875%	02/04/15	12/31/16	397	0.440%	500,000.00	502,334.91	(1,766.65)	504,101.56	1,830.84
US Treasury Notes	0.875%	12/31/14	12/31/16	397	0.710%	1,000,000.00	1,001,822.29	(1,537.09)	1,003,359.38	3,661.68
US Treasury Notes	1.000%	12/31/14	03/31/17	487	0.810%	875,000.00	877,215.01	(1,510.57)	878,725.58	1,482.24
US Treasury Notes	1.000%	02/27/15	03/31/17	487	0.680%	1,570,000.00	1,576,700.68	(3,786.43)	1,580,487.11	2,659.56
US Treasury Notes	0.500%	01/27/15	07/31/17	609	0.740%	615,000.00	612,522.27	1,245.90	611,276.37	1,027.79
US Treasury Notes	0.500%	12/31/14	07/31/17	609	0.960%	810,000.00	803,876.53	3,337.08	800,539.45	1,353.67
US Treasury Notes	0.625%	01/05/15	09/30/17	670	1.020%	1,000,000.00	992,775.42	3,517.61	989,257.81	1,058.74
US Treasury Notes	0.625%	04/23/15	11/30/17	731	0.780%	1,380,000.00	1,375,857.38	1,248.00	1,374,609.38	23.57
US Treasury Notes	0.875%	12/31/14	01/31/18	793	1.160%	1,000,000.00	993,990.83	2,506.45	991,484.38	2,924.59
US Treasury Notes	0.750%	03/27/15	03/31/18	852	0.990%	150,000.00	149,158.26	242.24	148,916.02	190.57
US Treasury Notes	0.750%	04/30/15	03/31/18	852	0.840%	475,000.00	473,990.31	252.03	473,738.28	603.48
US Treasury Notes	0.750%	02/27/15	03/31/18	852	1.040%	930,000.00	923,780.85	1,991.01	921,789.84	1,181.56
US Treasury Notes	0.750%	04/23/15	03/31/18	852	0.880%	1,000,000.00	997,079.72	751.59	996,328.13	1,270.49
US Treasury Notes	0.750%	03/27/15	03/31/18	852	1.000%	1,500,000.00	1,491,537.08	2,435.52	1,489,101.56	1,905.74
US Treasury Notes	0.625%	05/29/15	04/30/18	882	0.960%	350,000.00	347,190.81	581.43	346,609.38	186.30
US Treasury Notes	1.375%	10/09/15	09/30/18	1,035	0.940%	850,000.00	860,366.94	(523.69)	860,890.63	1,979.85
US Treasury Notes	1.250%	11/05/15	11/30/18	1,096	1.180%	1,450,000.00	1,452,891.07	(54.24)	1,452,945.31	49.52
Orange County CA TXBL Rev Bonds	0.780%	01/13/15	05/02/16	154	0.780%	220,000.00	220,000.00	-	220,000.00	562.47
CA ST Taxable GO Bonds	1.250%	10/22/13	11/01/16	337	1.090%	100,000.00	100,145.42	(323.58)	100,469.00	104.17
UNIV OF CAL Taxable Rev Bonds	0.934%	03/25/15	05/15/17	532	0.930%	175,000.00	175,000.00	-	175,000.00	72.64
MS ST Taxable GO Bonds	1.090%	02/18/15	10/01/17	671	1.090%	35,000.00	35,000.00	-	35,000.00	63.58

DU PAGE WATER COMMISSION
INVESTMENTS
(Unaudited)
November 30, 2015

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		YIELD TO MATURITY (COST)	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 11/30/15
Capital Reserve (01-122000) Continued...										
FNMA SERIES 2015 M1	1.626%	01/30/15	02/01/18	794	1.260%	100,000.00	100,676.40	(322.85)	100,999.25	135.50
FNMA SERIES 2015 M7	1.550%	04/30/15	04/01/18	853	1.260%	105,000.00	105,906.08	(243.54)	106,049.62	135.63
FNMA SERIES 2015 M3	0.392%	02/27/15	06/01/18	914	0.390%	75,557.96	75,546.89	8.67	75,538.22	26.16
FNMA SERIES 2015 M3	0.385%	03/31/15	09/25/18	1,030	0.380%	69,971.85	69,966.70	12.76	69,953.94	25.48
FNMA SERIES 2015 M3	0.356%	05/29/15	11/25/18	1,091	0.360%	56,965.44	56,857.61	5.60	56,652.01	18.68
FNMA Series 2015-M15 ASQ2	1.899%	11/30/15	01/01/19	1,128	1.200%	130,000.00	131,298.83	(1.16)	131,299.99	205.74
Fannie Mae Series 2015-M13 ASQ2	1.646%	10/30/15	09/01/19	1,371	1.080%	275,000.00	277,684.18	(69.64)	277,753.82	377.21
Freddie Mac Series 4459 NB	4.500%	06/11/15	01/01/20	1,493	0.770%	252,061.58	262,685.62	(1,585.19)	264,270.81	945.23
FNMA Series 2015-M12 FA	0.540%	09/30/15	04/25/20	1,608	0.540%	442,506.00	442,346.79	0.09	442,346.70	210.64
FNMA Series 2010-18 LV	4.500%	07/21/15	04/01/21	1,949	2.030%	264,190.85	264,190.85	(18,328.25)	282,519.10	990.72
FHLB Notes	0.500%	02/27/15	09/28/16	303	0.540%	1,150,000.00	1,149,658.70	314.20	1,149,344.50	1,006.25
FHLB Notes	0.625%	01/22/15	11/23/16	359	0.560%	400,000.00	400,268.75	(234.28)	400,503.03	55.56
FHLB Notes	0.625%	01/26/15	11/23/16	359	0.570%	600,000.00	600,300.07	(257.93)	600,558.00	83.33
FHLB Notes	1.625%	04/23/15	12/09/16	375	0.540%	1,475,000.00	1,491,238.02	(9,574.48)	1,500,812.50	11,451.74
FHLMC Reference Note	0.500%	01/16/15	01/27/17	424	0.590%	415,000.00	414,585.76	312.01	414,273.75	714.72
FHLMC Reference Note	0.500%	01/26/15	01/27/17	424	0.620%	575,000.00	574,181.98	596.48	573,585.50	990.28
FHLB Notes	0.840%	03/24/15	03/24/17	480	0.840%	450,000.00	450,000.00	-	450,000.00	703.50
FNMA Notes	1.125%	09/04/14	04/27/17	514	0.940%	475,000.00	476,228.30	(1,070.70)	477,299.00	504.69
FNMA Notes	1.125%	02/04/15	04/27/17	514	0.600%	850,000.00	856,191.63	(3,608.87)	859,800.50	903.13
FHLB Global Notes	0.625%	05/15/15	05/30/17	547	0.670%	585,000.00	584,643.11	128.66	584,514.45	10.16
Freddie Mac Global Notes	1.000%	08/14/14	07/28/17	606	1.000%	125,000.00	124,995.34	3.72	124,991.62	427.08
Freddie Mac Global Notes	1.000%	03/20/15	07/28/17	606	0.850%	1,000,000.00	1,002,401.94	(998.06)	1,003,400.00	3,416.67
Tennessee Valley Authority Notes	6.250%	08/19/15	12/15/17	746	1.010%	480,000.00	530,639.21	(6,949.27)	537,588.48	13,833.33
FNMA Benchmark Note	1.125%	09/01/15	10/19/18	1,054	1.180%	1,475,000.00	1,472,793.75	183.25	1,472,610.50	1,935.94
Weighted Avg Maturity			683		0.836%	\$ 29,341,741.12	\$ 29,406,925.08	\$ (31,328.69)	\$ 29,438,253.77	\$ 63,751.93
TOTAL ALL FUNDS					0.857%	\$ 115,216,491.00	\$ 115,385,998.87	\$ (148,454.55)	\$ 115,534,453.42	\$ 199,478.85
Less: Net Unsettled Trades							\$ -			
							\$ 115,385,998.87			
November 30, 2015	90 DAY US TREASURY YIELD				0.22%		Longest Maturity	2,907	\$ 155,000.00	
	3 month US Treasury Bill Index				0.08%					
	0-3 Year US Treasury Index				0.74%					
	1-3 Year US Treasury Index				0.91%					
	1-5 Year US Treasury Index				1.15%					
	1-10 Year US Treasury Index				1.39%					

DUPAGE WATER COMMISSION
ELMHURST, ILLINOIS
TREASURER'S REPORT
STATEMENT OF CASH FLOWS
For the Period from May 1, 2015 to November 30, 2015

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 78,485,778
Cash payments to suppliers	(66,959,554)
Cash payments to employees	<u>(1,614,399)</u>
Net cash from operating activities	9,911,825

CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES

Cash received from sales taxes	21,523,804
Cash Received from water quality loans	<u>49,044</u>
Net cash from noncapital financing activities	21,572,848

CASH FLOWS FROM CAPITAL AND
RELATED FINANCING ACTIVITIES

Interest paid	(51,797)
Principal Paid	(6,570,363)
Construction and purchase of capital assets	<u>(4,097,444)</u>
Net cash from capital and related financing activities	(10,719,604)

CASH FLOWS FROM INVESTING ACTIVITIES

Investment income	<u>496,192</u>
Net cash from investing activities	496,192

Net Increase (Decrease) in cash and investments 21,261,261

CASH AND INVESTMENTS, MAY 1, 2015 99,574,894

CASH AND INVESTMENTS, NOVEMBER 30, 2015 \$ 120,836,155

November 30, 2015
 TREASURER'S REPORT
 DPWC MONTHLY CASH/OPERATING REPORT

	11/30/2015		
	YEAR END TARGETED Reserve or Monthly Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Target
TABLE 1	A	B	C
RESERVE ANALYSIS			
A. Operating Reserve <i># of days per current fiscal year management budget</i>	\$ 40,158,396 120	\$ 46,166,980 138	\$ 6,008,584
B. Capital Reserve	\$ 29,180,884	\$ 29,406,925	\$ 226,041
C. Long Term Water Capital Reserve	\$ 7,825,000	\$ 7,993,342	\$ 168,342
D. Principal Account	\$ 898,250	\$ 909,000	\$ 10,750
E. Interest Account	\$ 4,230	\$ 6,774	\$ 2,543
F. O+M Account (1)	\$ 8,618,544	\$ 18,178,278	\$ 9,559,733
G. Current Construction Obligation and Customer Construction Escrows	\$ 387,899	\$ 387,899	\$ -
TOTAL SUMMARY CASH + RESERVE ANALYSIS	\$ 87,073,203	\$ 103,049,197	\$ 15,975,993

TABLE 2		
OTHER CASH		
H. General Fund		\$ 16,049,292
I. Sales Tax		\$ 1,737,666
TOTAL TABLE 2-OTHER CASH		\$ 17,786,958
TOTAL MONTH END FUNDS CASH BALANCE-Table1+2		\$ 120,836,155


Outstanding Balance 11/30/15

TABLE 3--DEBT	
J. REVENUE BOND FINAL PAYMENT MAY-2016	\$ 5,389,550

Note 1: The O&M Account target varies from month to month. The cash balance should be enough to cover the current months operating cash outflows, but not exceed \$25 million in balance.

DATE: December 10, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION	Administration Committee	ORIGINATING DEPARTMENT	General Manager's Office
ITEM	A Resolution Releasing Certain Executive Session Meeting Minutes at the December 17, 2015, DuPage Water Commission Meeting Resolution No. R-37-15	APPROVAL	

Pursuant to the Illinois Open Meetings Act, the Board is required to periodically review its closed meeting minutes to determine if they are eligible for release to the public.

Schedule A

Staff recommends that the minutes of the closed meetings of April 16, 2015 and June 18, 2015, be released to the public because, in staff's view, they no longer contain information requiring confidential treatment (**see copies attached to Schedule A Memorandum in the Confidential/Executive Session envelope**).

Schedule B

It is also staff's recommendation that the minutes of all of the other closed meetings of the Board that have not been previously released to public should not be released to the public because they continue to contain information requiring confidential treatment (**see copies attached to Schedule B Memorandum in the Confidential/Executive Session envelope**).

MOTION: To adopt Resolution No. R-37-15: A Resolution Releasing Certain Executive Session Meeting Minutes at the December 17, 2015, DuPage Water Commission Meeting

DuPAGE WATER COMMISSION

RESOLUTION NO. R-37-15

**A RESOLUTION RELEASING CERTAIN
EXECUTIVE SESSION MEETING MINUTES AT THE
DECEMBER 17, 2015, DuPAGE WATER COMMISSION MEETING**

WHEREAS, the Board of Commissioners of the DuPage Water Commission has periodically met in closed session to consider matters expressly exempted from the public meeting requirements of the Illinois Open Meetings Act, 5 ILCS 120/1 et seq. (the "Act"); and

WHEREAS, as required by the Act, the Clerk has kept written minutes of all such closed sessions; and

WHEREAS, on December 17, 2015, the Board of Commissioners of the DuPage Water Commission met to review the minutes of all such closed sessions that have not heretofore been made available for public inspection as required by Section 2.06(d) of the Act; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission further determined that the minutes of the closed session meetings set forth in Schedule A attached hereto and by this reference incorporated herein and made a part hereof no longer require confidential treatment and should be made available for public inspection;

WHEREAS, the Board of Commissioners of the DuPage Water Commission determined that the need for confidentiality still exists as to the minutes of the closed session meetings set forth in Schedule B attached hereto and by this reference incorporated herein and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

Resolution No. R-37-15

SECTION ONE: Recitals. The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: Release. The minutes of the closed session meetings set forth in Schedule A attached hereto shall be and they hereby are released.

SECTION THREE: Inspection and Copying. The Clerk shall be and hereby is authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the DuPage Water Commission.

SECTION FOUR: Effective Date. This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2015.

Chairman

ATTEST:

Clerk

Resolution No. R-37-15

SCHEDULE A

April 16, 2015

June 18, 2015


Resolution No. R-37-15

SCHEDULE B

September 17, 2015

DATE: December 10, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION Administration Committee	ORIGINATING DEPARTMENT General Manager's Office
ITEM Contract Agreement	APPROVAL  CAP
<p>Account Number: 01-60-628000</p> <p>To retain the consulting services of John J. Millner and Associates, Inc. for another year. Agreement between DuPage Water Commission and John J. Millner and Associates, Inc., for consulting services in an amount not to exceed \$24,000.00 for a term beginning January 1, 2016 and ending December 31, 2016. (see attached agreement)</p>	
MOTION: To authorize the Execution of a Consulting Agreement with John J. Millner and Associates, Inc. in an amount not to exceed \$24,000.00.	

CONTRACTUAL AGREEMENT

This Agreement is made on the 1st day of January 2016, between JOHN J. MILLNER AND ASSOCIATES, INC. ("JJM") having its principal place of business, at 2700 International Drive, Suite 100, West Chicago, IL 60185 and DUPAGE WATER COMMISSION having its principal place of business at 600 E. Butterfield Rd., Elmhurst, IL 60126.

IN CONSIDERATION of DUPAGE WATER COMMISSION, retaining JJM, it is agreed as follows:

I. COMPENSATION AND TERMS

DUPAGE WATER COMMISSION retains JJM and JJM hereby agrees to represent DUPAGE WATER COMMISSION in the capacity of "consultant", before the Illinois General Assembly and the executive levels of state and local government.

The term of this Agreement is as follows:

\$ 24,000.00
(4 quarterly payments of \$6,000.00)
January 1, 2016 – December 31, 2016

II. WARRANTIES BY JOHN J. MILLNER AND ASSOCIATES, INC.

JJM represents and warrants to DUPAGE WATER COMMISSION that it has the experience and ability to perform the services required by this Agreement; that they will perform said services, in a professional, competent and timely manner, as represented and suitable for the performance of the Agreement; and that they have the power to enter into and perform this Agreement; and that their performance of this Agreement shall not infringe upon or violate the rights of any third party or violate any federal, state and municipal laws. JJM further warrants that they have complied and will continue to comply with the Illinois Lobbyist Registration Act.

III. INDEPENDENT CONTRACTOR

JJM acknowledges that the services rendered under this Agreement shall be solely as an independent contractor. JJM shall not enter into any contract or commitment on behalf of DUPAGE WATER COMMISSION, JJM further acknowledges that they are not considered an affiliate or subsidiary of DUPAGE WATER COMMISSION, and are not entitled to any of DUPAGE WATER COMMISSION employment rights or benefits. It is expressly understood that this undertaking is not a joint venture.

IV. BUSINESS PRACTICES

JJM hereby represents and covenants that they:

-have no knowledge or information that any unlawful payments, disbursements, assignments or transfers of property of any type have been made, or promised to any governmental official or to any intermediary, broker or agent who shall in turn, directly or indirectly unlawfully pay, disburse, assign or transfer property to any governmental official, to unlawfully influence any act or decision of any governmental official;

-will take all reasonable steps to ensure that no unlawful payments, disbursements, assignments or transfers of property of any type be made to any governmental official, or to any inter-

mediary, broker or agent who shall in turn, directly or indirectly unlawfully pay, disburse, assign or transfer property to any governmental official, to unlawfully influence any act or decision of any governmental official.

V. CONFIDENTIALITY

JJM recognizes and acknowledges that this Agreement creates a confidential relationship between JJM and DUPAGE WATER COMMISSION and that information concerning DUPAGE WATER COMMISSION, or its operation, whether written or oral, is confidential in nature. All such information concerning DUPAGE WATER COMMISSION is hereinafter collectively referred to as "Confidential Information". JJM will not use, disclose to any third party, directly or indirectly, for its own benefit or the benefit of others, both during the term of the Agreement and subsequent to its termination, any Confidential Information which JJM may acquire or develop in connection with or as a result of the performance of this agreement. JJM further agrees to bind their employees and subcontractors to the terms and conditions of this Agreement.

VI. GRANT

JJM agrees that their work product produced in the performance of this Agreement shall remain the exclusive property of DUPAGE WATER COMMISSION, and that they will not sell, transfer, publish, disclose, display or otherwise make the work product available directly to third parties without DUPAGE WATER COMMISSION, prior written consent. Any rights granted to JJM under this Agreement shall not affect DUPAGE WATER COMMISSION, exclusive ownership of the work product.

IN WITNESS WHEREOF, DUPAGE WATER COMMISSION, and JJM do hereby affirm that they understand the provisions contained herein. Therefore, in consideration of the mutual covenants contained herein, DUPAGE WATER COMMISSION, and JJM, have caused this contract to be executed, by witness of the signatures following, as of the day and year first written.

DUPAGE WATER COMMISSION

JOHN J. MILLNER AND ASSOCIATES, INC

BY: _____

BY: _____

TITLE: _____




TITLE: _____

DATE: _____

DATE: _____

DATE: December 10, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	Instrumentation/ Remote Facilities
ITEM	A Resolution Awarding Quick Response Electrical Contract QRE-7/15 Resolution No. R-38-15	APPROVAL   	

Account Number: 01-60-656000 and 01-60-663300

The Commission entered into certain agreements dated December 10, 2012, with Divane Bros. Electric Co. and with McWilliams Electric Co. Inc. for quick response electrical work as needed at the pump station and remote facilities through the issuance of Work Authorization Orders (Contract QRE-6/12). Contract QRE-6/12 expires December 31, 2015, and staff desires to continue to retain stand-by contractors to perform electrical work that the Commission is unable to perform through its own personnel and with its own equipment.

The Commission advertised for bids on two separate occasions in the Chicago Tribune and the Daily Herald as required by state statute. The Commission also held a pre-bid conference to review the detailed requirements for submission of bids. Emails were sent to 26 electrical contractors in the Chicago/DuPage area inviting them to bid on the Quick Response Electrical Contract. Seven firms purchased bid documents of which three were present at the recommended pre-bid conference.

Sealed bids were received until 1:00 p.m., local time, November 24, 2015 at which time all bids were publicly opened and read aloud. Of the five proposals received (see tabulation below), one bidder, Bee Liner Lean Services, the low dollar bidder was unresponsive in several ways, including failure to submit performance/payment bond and insurance commitment letters and the work history statement, which provides vital information such as work experience, references, a description of personnel and equipment and financial strength, among other things.

The proposals of the next two lowest bidders complied, in all material respects, with the requirements of the bidding documents and, therefore, staff is recommending that the proposal of McWilliams Electric Co. Inc. dated November 24, 2015 and Windy City Electric Company dated November 16, 2015, are the most favorable to the interests of the Commission.

See the tabulation below.

Resolution No. R-38-15

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	Instrumentation/ Remote Facilities
ITEM	A Resolution Awarding Quick Response Electrical Contract QRE-7/15 Resolution No. R-38-15	APPROVAL	

BIDDER	A	B	C	D	E
Bee Liner Lean Services	5%	8%	4%	10%	\$2,200
McWilliams Electric Co. Inc.	26%	10%	5%	6%	\$1,500
Windy City Electric Company	36%	10%	10%	0%	\$840
Lyons Electric Company, Inc.	50%	15%	15%	5%	\$1,000
Volt Electric, Inc.	67%	14%	5%	125%	\$5,000

- A. For labor, prevailing rate of wages/union contract wage rate plus ___%
- B. For Material and Supplies used, invoice cost plus ___%
- C. For Owned and Rented Equipment used, Bluebook price plus ___%
- D. For Priority Emergency Work, additional ___% on the sum of items A, B and C
- E. For Insurance and Bonds, \$_____ per year.

MOTION: To adopt Resolution No. R-38-15.

DUPAGE WATER COMMISSION

RESOLUTION NO. R-38-15

A RESOLUTION AWARDED QUICK RESPONSE
ELECTRICAL CONTRACTS QRE-7/15

WHEREAS, on October 15, 2015, the DuPage Water Commission (the "Commission") adopted Resolution No. R-32-15 being "A Resolution Directing Advertisement for Bids on a Contract for Quick Response Electrical Work ("Contract QRE-7/15") which authorized and directed the General Manager to advertise for bids for Contract QRE-7/15 in accordance with the requirements of 65 ILCS 5/11-135-5: and

WHEREAS, in full compliance with said Statute, the Commission duly advertised for bids on Contract QRE-7/15; and

WHEREAS, the Commission's "Invitation for Bids" reserved to the Commission the right to award one or more contracts for the Commission's Quick Response Electrical Contract QRE-7/15 to one or more bidders; and

WHEREAS, based upon staffs review of the proposals received, and the staff's recommendation to the Board of Commissioners of the DuPage Water Commission, the Board of Commissioners has determined that that (a) the lowest bid is unresponsive due to material variances from the bid specifications, and (b) the proposal of McWilliams Electric Co. Inc. and the proposal of Windy City Electric Company are the most favorable and in the best interests of the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the DuPage Water Commission.

Resolution No. R-38-15

SECTION TWO: The DuPage Water Commission hereby rejects the bid of Bee Liner Lean Services Inc. and awards a contract for the DuPage Water Commission Quick Response Electrical Contract QRE-7/15 to each of McWilliams Electric Co. Inc. and Windy City Electric Company, in accordance with their respective proposals, conditioned upon the receipt of all contractually required documentation.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ____ DAY OF _____, 2015.

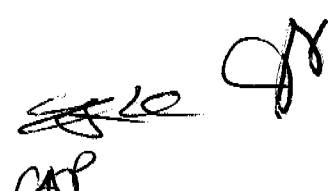
Chairman

ATTEST:

Clerk

Board/Resolutions/R-38-15.docx

REQUEST FOR BOARD ACTION

AGENDA SECTION Engineering & Construction Committee	ORIGINATING DEPARTMENT Pipeline		
ITEM A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-10/13 at the December 17, 2015, DuPage Water Commission Meeting Resolution No. R-39-15	APPROVAL 		
Account Number: 01-60-663100			
<p>The Commission entered into certain agreements dated July 1, 2013 with John Neri Construction Co., Inc. and Rossi Contractors, Inc. for quick response construction work, as needed, through the issuance of Work Authorization Orders. Resolution No. R-39-15 would approve the following Work Authorization Orders under the Quick Response Contracts.</p>			
<p>Work Authorization Order No. 011 to Rossi Contractors Inc. This work is necessary in order to facilitate the delivery of 2- 60" diameter butterfly valves to the Commission's Material Storage Facility.</p>			
<p>The Board approved the purchase of 2- 60" diameter butterfly valves pursuant to R-29-15, A Resolution Awarding a Contract to Furnish 60" Resilient Seat Flanged Butterfly Valves. The Commission does not own, nor have personnel trained in the operation of, equipment capable of lifting the approximately 8,000 lb. weight of each valve. As a result, Staff contacted the Commission's QR-10/13 contractors and requested estimates for off-loading the valves, and the results of those estimates are listed in the table below.</p>			
<table border="1"> <tr> <td>Rossi Contractors Inc.</td> <td>\$4,000.00</td> </tr> </table>	Rossi Contractors Inc.	\$4,000.00	
Rossi Contractors Inc.	\$4,000.00		
<table border="1"> <tr> <td>John Neri Construction Co Inc.</td> <td>\$4,200.00</td> </tr> </table>	John Neri Construction Co Inc.	\$4,200.00	
John Neri Construction Co Inc.	\$4,200.00		
<p>Delivery of the valves is expected sometime in February of 2016 and Staff wishes to have an approved Work Authorization Order for off-loading the valves in place prior to the anticipated delivery date.</p>			
<p>Approval of Resolution R-39-15 would approve Work Authorization Order Number 011 for the work necessary to off-load and place within designated storage areas of the Commission's Material Storage Facility; 2- 60" diameter butterfly valves. The exact cost of this work is not known but is estimated to be \$ 4,000.00</p>			
<p>MOTION: To adopt Resolution No. R-39-15.</p>			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-39-15

A RESOLUTION APPROVING AND RATIFYING
CERTAIN WORK AUTHORIZATION ORDERS
UNDER QUICK RESPONSE CONTRACT QR-10/13 AT THE
DECEMBER 17, 2015, DUPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated July 1, 2013, with John Neri Construction Co. and Rossi Contractors, Inc. for quick response construction work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QR-10/13"); and

WHEREAS, Contract QR-10/13 is designed to allow the Commission to direct one or more or all of the quick response contractors to perform quick response construction work, including without limitation construction, alteration, and repair related to the Commission's Waterworks System, as needed through the issuance of Work Authorization Orders; and

WHEREAS, the need for quick response construction work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Orders attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby

Resolution No. R-39-15

are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined, based upon the representations of staff, that the circumstances said to necessitate the Work Authorization Orders were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Orders are germane to the original contracts as signed, and/or the Work Authorization Orders are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this ____ day of _____, 2015.

Chairman

ATTEST:

Clerk

Board/Resolutions/R-39-15.docx

WORK AUTHORIZATION ORDER

SHEET 1 OF 2

CONTRACT QR-10/13: QUICK RESPONSE CONTRACT

WORK AUTHORIZATION ORDER NO.: QR-10.011

LOCATION:

DuPage Water Commission's Material Storage Facility.

CONTRACTOR:

Rossi Contractors Inc.

DESCRIPTION OF WORK:

Provide all labor and equipment necessary to offload and place for storage; 2- 60" diameter butterfly valves within designated areas of the Commission's Material Storage Facility.

REASON FOR WORK:

To facilitate the delivery of butterfly valves.

MINIMUM RESPONSE TIME:

N/A

COMMISSION-SUPPLIED MATERIALS, EQUIPMENT AND SUPPLIES TO BE INCORPORATED INTO THE WORK:

N/A

THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER

IS IS NOT PRIORITY WORK

SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:

N/A

SUBMITTALS REQUESTED: N/A

SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS: N/A

DUPAGE WATER COMMISSION

By: _____
Signature of Authorized
Representative

DATE: _____

CONTRACTOR RECEIPT ACKNOWLEDGED AND DESIGNATION OF SAFETY REPRESENTATIVE:

By: _____
Signature of Authorized
Representative

Safety Rep: _____
Name and 24-Hr Phone No.

DATE: _____

DATE: December 10, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION Engineering and Construction Committee	ORIGINATING DEPARTMENT Instrumentation / Remote Facilities
ITEM Requisition No. 29723	APPROVAL <i>CRP</i> <i>JS</i> <i>JKL</i>

Account Number: 01-60-771800

Attached is Requisition No. 29723 in the amount of \$37,600.00 to Black Box Network Services to provide telephone equipment, assist with the installation, commission, and train on the new telephone system for the Commission. The existing Nortel phone system was installed over ten years ago and is now considered obsolete. Support and replacement parts are becoming harder to find. While the system is still functioning staff budgeted to replace the system this fiscal year.

Staff contacted four different telephone system providers for options to replace the Commission's outdated system. The new phone system should contain the latest features and functionality needed to address the Commission's current and future needs, minimize the installation/construction costs, minimize transition time and downtime, etc. The system providers presented their best options to the Commission and demonstrated the phone system functions and features. Three of the system providers recommended a hybrid system that can use digital and/or IP technology telephone sets. The fourth system provider recommended a system that is completely hosted in the cloud dependent on the Internet and IP telephone sets only which would require upgrading the building cabling from the original Category 3 to 6 type of cabling. This option has a very low initial cost for equipment; however, the annual cost makes it much more expensive than any of the other solutions. Of the three system providers recommending a hybrid system, the NEC solution by Black Box Network Services is not only the lowest total cost option, but also the phone functionality is no different if digital or IP based. Some features and functionality were limited using digital phones with the other two phone system providers.

The following table shows the costs of the four systems including installation assistance, commissioning, training, and service agreements for the first five years.

Vendor Name	Type of Phone System	Total Cost for 5 Years
Black Box Network Services	NEC	\$37,600.00
Grapevine Telephone	Alcatel - Lucent	\$39,164.24
Medlin Communications, Inc.	Avaya	\$60,329.72
Vonage Business	Nextiva	\$89,442.00

For these reasons, staff is requesting the normal purchasing procedures of the Commission's By-Laws be suspended.

MOTION: To suspend the purchasing procedures of the Commission's By-Laws and authorize the General Manager to approve Requisition No. 29723 in the amount of \$37,600.00 to Black Box Network Services.

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Pipeline
ITEM	To Suspend the Purchasing Procedures of the Commission's By-Laws and Authorize the Purchase of Cast Iron Manhole Frames and Lids From Neenah Foundry Company	APPROVAL	

Account No: 01-60-663700

Ordinance O-2-15, adopted by the Board at the April 16, 2015 Commission meeting, approved a Management Budget for Fiscal Year 2015-2016 which includes the purchase of two different types of cast iron frames and lids in the aggregate budgeted amount of \$44,100.00.

Resolution R-17-14, approved by the Board at the June 19, 2014, awarded Neenah Foundation Company a unit price contract to furnish and deliver these two different types of cast iron frames and lids, but the contract has expired.

In the last few years, Staff has twice solicited proposals to furnish cast iron manhole frames and lids by posting a notice on the Commission's web site, and by sending direct invitation letters to various cast iron foundries. And each time, the bid solicitation process has concluded with the bid proposal of Neenah Foundry Company as being the sole bid received.

The lack of bidders may be due to several reasons. One reason may be that the size and type of these particular frames and lids are unlike those commonly found in municipal water systems and as such may limit the number of foundries that are willing to produce them. The other reason may be that Neenah Foundry Company is already in possession of the requisite castings having used them on previous Commission frame and lid supply contracts. Having these castings at their disposal may result in a lower per unit cost when compared to others that would most likely incorporate the cost of making new castings in their per unit cost.

Neenah Foundry Company has stated that they will continue to honor the unit prices contained in their last contract with the Commission. Staff believes that it is in the best interest of the Commission to continue to purchase replacement manhole frames and lids from Neenah Foundry Company at same unit price costs and the new quantities listed in the table below.

Type of Casting	Number of Units	Unit Cost	Total
R-1757-G (Air Release)	30 each	\$1,040.00	\$36,400.00
R-6462-RH (Blow-Off)	20 Each	\$330.00	\$6,600.00

As provided for under Article XII Section 3 of the Commission's By-laws, Staff is requesting to suspend the purchasing procedures of Article VIII Section 4 and authorize approval of Purchase Requisition 29686 to Neenah Foundry Company in an amount totaling to \$43,000.00.

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Pipeline
ITEM	To Suspend the Purchasing Procedures of the Commission's By-Laws and Authorize the Purchase of Cast Iron Manhole Frames and Lids From Neenah Foundry Company	APPROVAL	
MOTION: To Suspend the Purchasing Procedures of the Commission's By-Laws and to authorize Purchase Requisition No. 29686 in the amount of \$43,000.00 to Neenah Foundry Company.			



DuPage Water Commission

MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator *CP*

DATE: December 8, 2015

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the December 17, 2015 Commission meeting:

November 11, 2015 to December 8, 2015 A/P Report	\$7,515,672.32
Accrued and estimated payments required before January 2016 Commission meeting	<u>1,023,775.00</u>
Total	<u>\$8,539,447.32</u>

cc: Chairman and Commissioners

**DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 1-21-16
Board Meeting Date: December 17, 2015**

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
49,000.00	Blue Cross Blue Shield - Health Insurance			
6,000.00	Euclid Managers - Dental Insurance			
10,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
300.00	Healthiest You			
20,000.00	ComEd - Utility Charges			
300,000.00	Constellation (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
250.00	Comcast - Internet Service			
2,000.00	AT & T - Telephone Charges			
2,600.00	AT & T - Scada Backhaul Network			
1,000.00	Fed - Ex - Postage/Delivery			
5,000.00	Procurement Card Charges			
1,000.00	Home Depot - Maintenance Supplies			
200.00	Anderson - Pest Control			
400.00	Republic Services - Disposal Services			
200.00	Elecsys - Cell Data Services			
1,500.00	Konica Minolta - Copy and Lease Charges			
525.00	Pitney Bowes - Postage			
8,000.00	Grainger - Supplies for Operations			
2,500.00	Verizon - Wireless Service			
1,250.00	William Fates - Treasurer			
5,000.00	Baker Tilly			
3,500.00	Gorski & Good			
1,500.00	Rory Group			
200.00	Edward Coughlin/Ken Lafin - Security			
250.00	Storino Ramello & Durkin			
6,000.00	John J. Millner & Assoc			
300.00	Local 399 Training courses			
4,500.00	AECOM - Condition Assessment			
900.00	Air Comfort - Replace flue parts			
1,900.00	Convergint - Fire Alarm Panel Service			
200.00	Draik Midwest - Containment System parts			
250.00	Elecsys - Repair Cellular RTU			
100.00	Engineering News Record - Subscription			
1,600.00	First Fence - Fence repairs			

**DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 1-21-16
Board Meeting Date: December 17, 2015**

700.00	Google - SketchUp Pro License
400.00	Hach - Monthly Chemicals
7,500.00	Illini Construction Specialties - Replace Safety Posts
200.00	ITSavvy - Wireless project parts
2,000.00	LFGGeorge - Vacuum Excavator Parts
1,000.00	Novaspect - Repair parts for Valve Actuators
200.00	Office Depot - Office Supplies
500.00	Paddock Publications - Bid Notices
400.00	Roesch Ford - Vehicle Repairs
1,650.00	Schneider - Replacement Camera and Dome
800.00	SharePoint - SharePoint Fest
200.00	Staples - Office Supplies
300.00	Total Fire & Safety - Fire Extinguisher Inspections
1,600.00	Venture Technology - Replacment Motor
700.00	Westchester Lock - Padlocks
21,500.00	Divane - QRE-6.021 WAO
38,000.00	ITSAVVY - New Telephone System
140,000.00	John Neri - Frame and Lid Replacement
43,000.00	Neenah - Replacement Frames and Lids
110,000.00	Manusos - Reservoir Hatch/Vent/MS19B
18,000.00	Manusos - Concrete Parapet/Masonry/Railing Rehab

1,023,775.00



Payable Number	Description	Post Date	Payable Amount		Net Amount
Payable Account: 01-211000 - ACCOUNTS PAYABLE					
Vendor: <u>1886</u> 3616301	ANDERSON PEST SOLUTIONS EXTERMINATOR SERVICE	12/02/2015	75.00	Payable Count: (1)	75.00 75.00
Vendor: <u>1802</u> BT905031	BAKER TILLY VIRCHOW KRAUSE, LLP PROFESSIONAL SERVICES 10/27-11/19/15	11/30/2015	3,465.00	Payable Count: (1)	3,465.00 3,465.00
Vendor: <u>1980</u> 34378B	BEARY LANDSCAPE MANAGEMENT TREE REMOVAL	11/30/2015	800.00	Payable Count: (1)	800.00 800.00
Vendor: <u>1692</u> 25640	BRIDGEPOINT TECHNOLOGIES HOSTING SERVICES DEC 2015	12/02/2015	45.00	Payable Count: (1)	45.00 45.00
Vendor: <u>1381</u> 212957 <u>212959</u>	BUTTREY RENTAL SERVICE LIFT RENTAL FOR TRAINING LIFT RENTAL FOR TRAINING	11/19/2015 11/19/2015	726.00 363.00	Payable Count: (2)	1,089.00 726.00 363.00
Vendor: <u>1526</u> <u>181887</u>	CASTLE CHEVROLET VEHICLE REPAIRS: 99 CHEVY VAN	11/30/2015	148.50	Payable Count: (1)	148.50 148.50
Vendor: <u>1091</u> 8402499060	CINTAS FIRST AID & SAFETY SAFETY SUPPLIES	11/30/2015	284.86	Payable Count: (1)	284.86 284.86
Vendor: <u>1134</u> INV0000641	CITY OF CHICAGO DEPARTMENT OF WATER LEX PUMP STATION LABOR: OCTOBER 2015	11/30/2015	27,553.97	Payable Count: (1)	27,553.97 27,553.97
Vendor: <u>1135</u> INV0000652	CITY OF CHICAGO SUPERINTENDENT OF WATER COLLECTION WATER BILLING: NOVEMBER 2015	11/30/2015	7,405,560.24	Payable Count: (1)	7,405,560.24 7,405,560.24
Vendor: <u>1840</u> <u>833</u>	DATO PISTORIO FINANCIAL GROUP, INC. EMPLOYEE OPEN ENROLLMENT LUNCH	11/19/2015	515.87	Payable Count: (1)	515.87 515.87
Vendor: <u>2080</u> <u>15-10163</u>	DIXON ENGINEERING, INC. TANK REHAB	11/30/2015	27,934.40	Payable Count: (1)	27,934.40 27,934.40
Vendor: <u>2003</u> <u>5216</u>	ECO CLEAN MAINTENANCE, INC. JANITORIAL SERVICE: NOVEMBER 2015	11/30/2015	1,849.35	Payable Count: (1)	1,849.35 1,849.35
Vendor: <u>1097</u> <u>40022</u>	ELMHURST PLAZA STANDARD INC. VEHICLE REPAIRS: M149226	11/30/2015	844.04	Payable Count: (1)	844.04 844.04
Vendor: <u>1446</u> <u>0063508</u>	EN ENGINEERING, LLC CORROSION TESTING AND MITIGATION	11/30/2015	589.60	Payable Count: (1)	589.60 589.60
Vendor: <u>1843</u> <u>IN877271</u>	FLEETMATICS VEHICLE TRACKING SUBSCRIPTION	11/30/2015	486.22	Payable Count: (1)	486.22 486.22
Vendor: <u>1176</u> <u>734691</u> <u>735248</u>	GE MDS LLC REPAIR SCADA RADIOS REPAIR SCADA RADIOS	11/30/2015 11/30/2015	255.26 255.26	Payable Count: (2)	510.52 255.26 255.26
Vendor: <u>1892</u> INV0000655	GORSKI & GOOD, LLP ATTORNEY FEE: NOVEMBER 2015	11/30/2015	2,193.26	Payable Count: (1)	2,193.26 2,193.26
Vendor: <u>2037</u> <u>1123</u>	GREEN WINDOW CLEANING SERVICES MONTHLY CLEANING: NOVEMBER 2015	11/30/2015	1,086.34	Payable Count: (1)	1,086.34 1,086.34
Vendor: <u>2100</u> <u>201511133127</u>	HealthiestYou Healthiest You: December 2015	12/08/2015	288.00	Payable Count: (1)	288.00 288.00

Board Open Payable Report

As Of 12/08/2015

Payable Number	Description	Post Date	Payable Amount		Net Amount
Vendor: 1425 <u>043207</u>	HR PLUS BACKGROUND CHECK	11/30/2015	301.40	Payable Count: (1)	301.40 301.40
Vendor: 1904 <u>00831070</u>	IT SAVVY LLC WIRELESS ACCESS PROJECT	11/30/2015	9,797.20	Payable Count: (1)	9,797.20 9,797.20
Vendor: 1948 <u>INV0000643</u> <u>INV0000656</u> <u>INV0000657</u>	IUOE LOCAL 399 ETF INDOOR AIR QUALITY: ARREDONDO INDOOR AIR QUALITY: CARDENAS ENERGY CONSERVATION: DRISCOLL	11/30/2015 11/30/2015 11/30/2015	165.00 165.00 210.00	Payable Count: (3)	540.00 165.00 165.00 210.00
Vendor: 2085 <u>935446</u>	MANSFIELD OIL COMPANY GASOLINE	11/19/2015	1,327.65	Payable Count: (1)	1,327.65 1,327.65
Vendor: 2079 <u>INV0000618</u>	MANUSOS GENERAL CONTRACTING, INC. PAYMENT #5	11/30/2015	18,078.30	Payable Count: (1)	18,078.30 18,078.30
Vendor: 1372 <u>INV-976841</u> <u>INV-976842</u> <u>INV-976843</u> <u>INV-976844</u>	NACE INTERNATIONAL ANNUAL DUES: WEGNER ANNUAL DUES: SANCHEZ ANNUAL DUES: MOX ANNUAL DUES: ELLINGSWORTH	11/30/2015 11/30/2015 11/30/2015 11/30/2015	130.00 130.00 130.00 130.00	Payable Count: (4)	520.00 130.00 130.00 130.00 130.00
Vendor: 1395 <u>809814397001</u> <u>8098143999001</u> <u>809814400001</u> <u>809814401001</u> <u>809814402001</u>	OFFICE DEPOT OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	12/08/2015 12/08/2015 12/08/2015 12/08/2015 12/08/2015	17.58 176.27 42.19 14.99 32.46	Payable Count: (5)	283.49 17.58 176.27 42.19 14.99 32.46
Vendor: 2059 <u>201528</u>	REACH HR Consulting, LLC COMPENSATION PROJECT & REVIEW OF POLICIES	11/30/2015	5,500.00	Payable Count: (1)	5,500.00 5,500.00
Vendor: 1118 <u>198250</u>	REGIONAL TRUCK EQUIPMENT CO. ANNUAL SNOW PLOW FLUID CHANGE	11/30/2015	74.28	Payable Count: (1)	74.28 74.28
Vendor: 2032 <u>0551-012089740</u>	REPUBLIC SERVICES #551 REFUSE DISPOSAL - DECEMBER 2015	12/08/2015	460.80	Payable Count: (1)	460.80 460.80
Vendor: 1813 <u>FOCS81698</u>	ROESCH FORD REPAIRS TO TRUCK 44	12/08/2015	2,047.23	Payable Count: (1)	2,047.23 2,047.23
Vendor: 1043 <u>264949</u>	SOOPER LUBE VEHICLE MAINTENANCE: M78556	12/08/2015	42.95	Payable Count: (1)	42.95 42.95
Vendor: 1635 <u>52537</u>	SUB TRAILER SERVICE MAINTENANCE ON OPEN TRAILER	12/08/2015	129.85	Payable Count: (1)	129.85 129.85
Vendor: 2096 <u>INV0000649</u>	William A. Fates SERVICE AS TREASURER: DEC 2015	12/02/2015	1,250.00	Payable Count: (1)	1,250.00 1,250.00
Payable Account 01-211000				Payable Count: (44)	Total: 7,515,672.32

Payable Account Summary

Account	Count	Amount
01-211000 - ACCOUNTS PAYABLE	44	7,515,672.32
Report Total:	44	7,515,672.32

Payable Fund Summary


Fund	Count	Amount
01 - WATER FUND	44	7,515,672.32
Report Total:	44	7,515,672.32



DuPage Water Commission

MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz
General Manager 

DATE: December 10, 2015

SUBJECT: November 2015 Invoice

I reviewed the Gorski & Good, LLP November 2015 invoice for services rendered during the period – November 1, 2015 – November 30, 2015 and recommend it for approval. This invoice should be placed on the December 17, 2015, Commission meeting accounts payable.

November 2015
Gorski & Good

CATEGORY	<u>FEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS & PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General	\$2,120.00	10.6	\$200.00	Jones (10.6 @ \$200/hr.)	various (review board packet material, contracts, proposals, personnel issue, projects, and attend regular Commission Meeting)
Misc:	<u>\$73.26</u>				
	<u>\$2,193.26</u>	<u>10.6</u>	<u>\$200.00</u>		



DuPage Water Commission

MEMORANDUM

TO: Interested News Medium

FROM: John F. Spatz
General Manager

DATE: December 17, 2015

SUBJECT: 2016 Schedule of Meetings

As required in 5 ILCS 120/2.03 the following is a list of regular board meetings for the DuPage Water Commission:

January 21, 2016
February 18, 2016
March 17, 2016
April 21, 2016
May 19, 2016
June 16, 2016
July 21, 2016
August 18, 2016
September 15, 2016
October 20, 2016
November 17, 2016
December 15, 2016

The regular Commission meetings begin at **6:30 P.M.**, and are held at the Commission Offices at 600 East Butterfield Road, Elmhurst, Illinois 60126. Administration Committee to begin at **6:15 P.M.**, the Engineering and Construction Committee to begin at **6:00 P.M.**, and the Finance Committee to begin at **5:45 P.M.** prior to the regular Board meetings.