



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
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AGENDA

**ADMINISTRATION COMMITTEE
THURSDAY, JANUARY 15, 2015
6:40 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

COMMITTEE MEMBERS

L. Crawford - Chair
J. Broda
J. Fennell
D. Novotny
J. Zay

- I. Roll Call
- II. Approval of Minutes of the December 18, 2014 Regular Committee Meeting
- III. Resolution No. R-1-15: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission
- IV. Other
- V. Adjournment

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All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, DECEMBER 18, 2014
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:40 P.M.

Committee members in attendance: J. Broda, L. Crawford, W. Murphy and J. Zay (*ex officio*) (arrived 6:41 P.M.)

Committee members absent: J. B. Webb

Also in attendance: J. Spatz and J. Rodriguez

Commissioner Broda moved to approve the Minutes of the October 16, 2014, Administration Committee meeting. Seconded by Commissioner Murphy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

General Manager Spatz reviewed the Consulting Services Agreement with John J. Millner, stating that this is a renewal contract with the same fee structure as last year.

After some discussion, it was the consensus of the Committee members present to recommend to the full board the Consulting Services Agreement with John J. Millner.


General Manager Spatz stated that the Ethics Training for each Commissioner is coming up. He recommended printing the certificate in landscape mode so all information is visible.

He also mentioned that the Senate did not approve the Terrorism Risk Insurance Act before adjourning; which means that if a government agency has the insurance, it will expire on January 1, 2015 until it is reenacted. He stated that the Commission's consultant recommended that the Commission wait until the Senate is back in session because if the Act is reenacted and an agency has bought the insurance, a lot of money could potentially be spent. He noted that with the Act, the federal government pays for majority of the insurance with the Commission paying a small cost.

Commissioner Broda moved to adjourn the meeting at 6:45 P.M. Seconded by Commissioner Crawford and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

REQUEST FOR BOARD ACTION

AGENDA SECTION Administration Committee	ORIGINATING DEPARTMENT Instrumentation/ Remote Facilities
ITEM A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission Resolution No. R-1-15	APPROVAL 
<p>Account Number: N/A</p> <p>Resolution No. R-1-15 is a Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. This Resolution authorizes the General Manager to dispose of the assets listed on Exhibit A to the Resolution or, if already disposed of, ratifies and confirms their disposal because these assets are or were no longer useful to the Commission.</p> <p>The computer and electronic equipment listed in Exhibit A will be donated to ATEN – Assistive Technology Exchange Network, A Program of United Cerebral Palsy of Greater Chicago, they refurbish and recycle donated computers and distributes them free of charge to children with disabilities.</p> <p style="text-align: center;">Assistive Technology Exchange Network 7550 W. 183rd Street Tinley Park, IL 60477 708-444-8460</p>	
MOTION: To adopt Resolution No. R-1-15	

DuPAGE WATER COMMISSION

RESOLUTION NO. R-1-15

A RESOLUTION AUTHORIZING AND RATIFYING
THE DISPOSAL OF CERTAIN PERSONAL PROPERTY
OWNED BY THE DuPAGE WATER COMMISSION

WHEREAS, the DuPage Water Commission is authorized to sell or otherwise dispose of personal property pursuant to 65 ILCS 5/11-135-6; and

WHEREAS, in the opinion of the Board of Commissioners of the DuPage Water Commission, the personal property described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the "Property") is no longer necessary or useful to or for the best interests of the DuPage Water Commission to retain or, if already disposed of, was not necessary or useful to or for the best interests of the DuPage Water Commission to retain;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Board of Commissioners of the DuPage Water Commission hereby finds and determines that the Property is no longer necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission will be served by its disposal or, if already disposed of, was not necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission were served by its disposal.

SECTION TWO: The General Manager is hereby authorized to dispose of the Property in such manner as the General Manager shall determine or, if already disposed

Resolution No. R-1-15

of, the Board of Commissioners of the DuPage Water Commission hereby ratifies and confirms its disposal.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2015.

Chairman

ATTEST:

Clerk

Resolution No. R-1-15

EXHIBIT A

OBSOLETE / DEFECTIVE ITEMS

Qty	DWC Inventory # and/or S/N	Description	Date Purchased	Cost
1	1356, Y4048782H	Toshiba Tecra A2	01/14/05	\$1,235.00
1	1358, Y4048756H	Toshiba Tecra A2	01/14/05	\$1,235.00
1	1357, Y4048783H	Toshiba Tecra A2	01/14/05	\$1,235.00
1	LXTH1060026510DCD2500	Acer TravelMate 3260-4653	05/08/07	\$739.00
1	LXTH1060026510DB62500	Acer TravelMate 3260-4653	05/08/07	\$739.00
1	1375, Y1038425PU	Toshiba Satellite Pro 4600	11/21/01	\$1,500.00
1	120	Stand for Ricoh Rapicom, Hasco #300	11/18/87	\$26.00
1	1319, D312KJ43H007	Proliant ML370	03/20/03	\$5,500.00
1	CNDJB00771	HP 2420dn printer	01/10/05	\$825.00
1	CNBSJ35643	HP 1200se	02/26/02	\$389.00
1	1366, A1501F19125	Planar PL1910M monitor	02/08/05	\$385.00
1	BD825A93820	Planar PL1910M monitor	01/12/05	\$385.00
1	1339, A1X035200386	ViewSonic VG900 monitor	02/10/04	\$649.00
1	1335, A1X040800486	ViewSonic VG900 monitor	02/10/04	\$649.00
4		Keyboards		
1		5 port switch 10/100		
1		Printer cabinet		