

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, OCTOBER 16, 2014
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:00 P.M.

Commissioners in attendance: J. Broda, L. Crawford, R. Furstenau, D. Loftus, F. Saverino, M. Scheck, P. Suess, J.B. Webb, and J. Zay

Commissioners Absent: C. Janc, W. Murphy, J. Pruy, and D. Russo

Also in attendance: Treasurer D. Ellsworth, J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, C. Bostick, M. Weed, F. Frelka, J. Schori, and R. Jones of Gorski & Good, LLP

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Broda moved to approve the Minutes of the September 18, 2014 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Loftus and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

Treasurer Ellsworth presented the September 2014 Treasurer's Report, consisting of eleven pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Ellsworth pointed out the \$84.9 million of cash and investments on page 4, which reflected an increase of about \$3.1 million from the previous month. Treasurer Ellsworth also pointed out the schedule of investments on pages 5 through 9 totaling \$74.9 million and the market yield on the total portfolio showed 60 basis points which had increased slightly from the prior month. On page 10, the statement of cash flows showed an increase in cash and investments by about \$15.0 million and operating activities increased cash by approximately \$6.1 million, roughly \$14.7 million of sales tax was received, and principal and interest debt payments on bonds totaled about \$6.0 million. On page 11, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$27 million of outstanding debt in Table 3, Rows H and I.

Commissioner Suess referred back to the August 2014 Board Meeting in which the Commission had received a good report on the 2014 Annual Audit Report and expressed his appreciation to Treasurer Ellsworth for his contribution.

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Commissioner Loftus moved to accept the September 2014 Treasurer's Report. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee

No meeting due to lack of a quorum.

Chairman Zay moved to suspend the purchasing procedures of the Commission's By-Laws and to purchase property and liability insurance coverage, for a total premium of approximately \$430,000.00, as proposed by Marsh USA and outlined by Nugent Consulting Group. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, F. Saverino, M. Scheck, J.B. Webb, and J. Zay

Nays: None

Recused: P. Suess

Absent: C. Janc, W. Murphy, J. Pruyn, and D. Russo

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Committee Agenda and welcomed any questions. Hearing none, Commissioner Crawford moved to adopt Resolution No. R-26-14: A Resolution Approving Employee Insurance Benefits for Plan Year Beginning December 1, 2014 and ending November 30, 2015. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, F. Saverino, M. Scheck, P. Suess, J.B. Webb, and J. Zay

Nays: None

Absent: C. Janc, W. Murphy, J. Pruyn, and D. Russo

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After Commissioner Loftus provided a brief summary of the items, he welcomed any questions. Hearing none, Commissioner Loftus moved to

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adopt item numbers 2 through 5 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, F. Saverino, M. Scheck, P. Suess, J.B. Webb, and J. Zay

Nays: None

Absent: C. Janc, W. Murphy, J. Pruyn, and D. Russo

Item 2: Request For Board Action: To Authorize the General Manager to execute a three (3) year Landscape Maintenance Services unit price contract with Beary Landscape Management, Inc. for periodic landscape services at the DuPage Water Commission for the estimated three year amount of \$68,697.75

Item 3: Request For Board Action: To Authorize the General Manager to execute a three (3) year Window Cleaning Service unit price contract with Green Window Cleaning Services, LLC for periodic window cleaning services at the DuPage Pumping Station for the estimated three year amount of \$20,122.95.

Item 4: Resolution No. R-27-14: A Resolution Repealing Resolution No., R-50-95, Regarding Emergency Interconnections

Item 5: Resolution No. R-28-14: A Resolution Repealing Resolution No. R-12-00, Regarding An Emergency Interconnection Agreement with the Village of Bellwood

With regards to Resolutions R-27-14 and R-28-14, General Manager Spatz stated that notification letters would be mailed out and that the Board members would receive copies.

ACCOUNTS PAYABLE

Commissioner Suess moved to approve the Accounts Payable in the amount of \$7,696,116.73 subject to submission of all contractually required documentation, for invoices that have been received and the revised Accounts Payable in the amount of \$1,139,250.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated, as amended. Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, F. Saverino, M. Scheck, P. Suess, J.B. Webb, and J. Zay

Nays: None

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Absent: C. Janc, W. Murphy, J. Pruyn, and D. Russo

CHAIRMAN'S REPORT

Chairman Zay shared that the Chicago Tribune had written a very positive article about the Commission.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Loftus moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, F. Saverino, M. Scheck, P. Suess, J.B. Webb, and J. Zay

Nays: None

Absent: C. Janc, W. Murphy, J. Pruyn, and D. Russo

The Board went into Executive Session at 7:10 P.M.

Commissioner Loftus moved to come out of Executive Session at 7:26 P.M. Seconded by Commissioner Scheck and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Broda moved to adjourn the meeting at 7:27 P.M. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.